

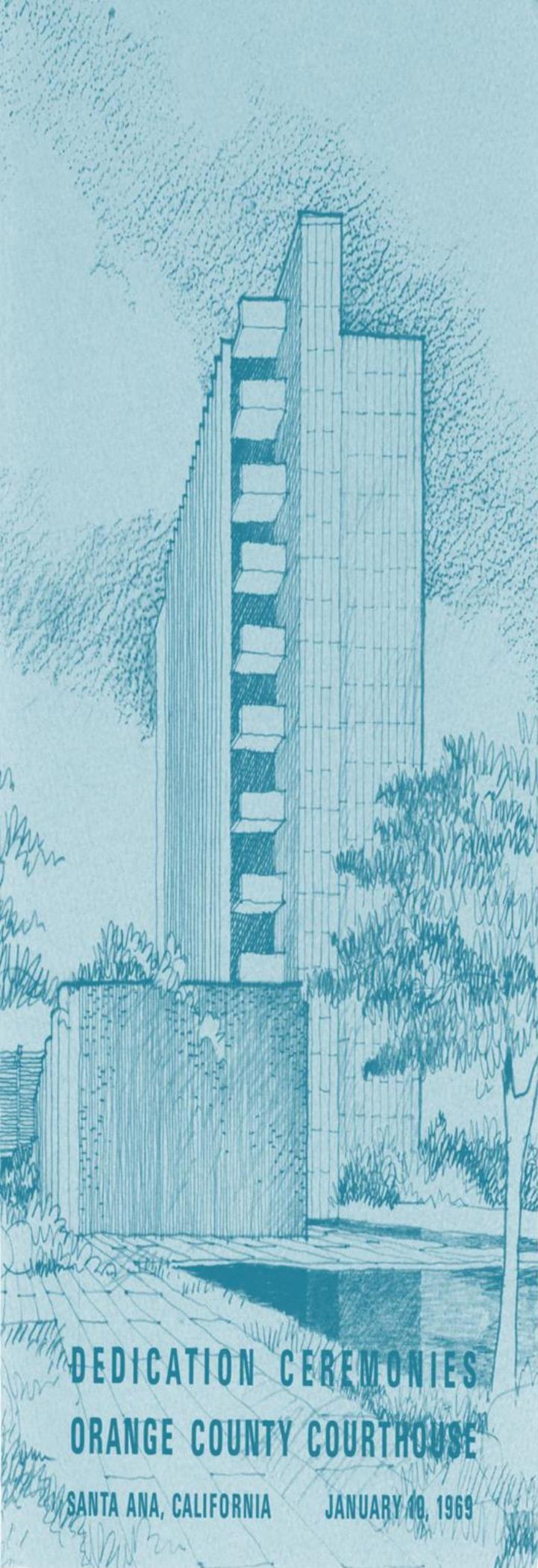
Superior Court of California, County of Orange

Approved Budget Fiscal Year 2013-14





This page left intentionally blank to facilitate double-sided printing



The Financial Planning Office wishes to thank the judicial officers, executives, directors, cost center managers, and staff that participated in the preparation of the Fiscal Year 2013-14 Approved Budget. All the time and effort contributed throughout the lengthy budgeting process—from the initial planning stages through publication of this book—is appreciated.

This book presents the Fiscal Year 2013-14 Approved Budget. It provides details regarding the amounts and sources of funding as well as the planned uses of funding. For a look at the Court's long-term financial plan, see the Multi-Year Financial Plan (MY Plan) document, for Fiscal Years 2012-13 through 2016-17. The MY Plan document can be found on the Court's website at www.occourts.org.

FINANCIAL PLANNING OFFICE

Shunna Austin
Financial Planning Officer

Katrina Coreces
Carina Delgado
Julia Jim
Daniel Kopp
Kristine Swensson
Bud Whalen

DEDICATION CEREMONIES
ORANGE COUNTY COURTHOUSE

SANTA ANA, CALIFORNIA

JANUARY 10, 1969



This page left intentionally blank to facilitate double-sided printing



Superior Court of California County of Orange

MARK F. DUBEAU
CHIEF FINANCIAL &
ADMINISTRATIVE OFFICER

700 CIVIC CENTER DRIVE WEST
SANTA ANA, CA 92702

September 9, 2013

To Judges, Commissioners, Staff and Members of the Public,

Enclosed herein is the Approved Fiscal Year 2013-14 Budget for the Superior Court of California, County of Orange. This budget has been developed in a constrained financial manner aimed at reducing costs and sustaining the critical justice services provided to the residents of the County of Orange.

The pace of the State of California's economic recovery from the great recession accelerated over the last twelve months. State tax revenues have increased dramatically allowing the Governor to approve a Fiscal Year 2013-14 budget that reinvests in State programs that have suffered budget reductions over the last five years. The Governor targeted substantial reinvestments in healthcare, education and California prisons. Unfortunately, the State budget only commits to a Judicial Branch reinvestment of \$60 million of the nearly \$1 billion in budget reductions enacted over the last five years. The Judicial Branch continues to advocate for a larger reinvestment. Without a significant infusion of funds, the State's trial courts will undergo dramatic reductions in service over the next twelve to eighteen months which will significantly deteriorate the availability and quality of judicial services throughout the State.

The approved budget for the Superior Court of California, County of Orange includes revenues of \$186.5 million, expenses of \$205.6 million resulting in a deficit of \$19 million. The deficit will be funded by the use of reserves. As required by current statute, the Court will be permitted to carry only 1% of its budget as reserves into the next fiscal year. This will result in an estimate unfunded deficit of nearly \$40 million in Fiscal Year 2014-15. The Court will need to identify and implement \$40 million in cost reductions prior to July 1, 2014 to balance next year's budget.

Judicial and executive leadership continue to work daily to address the Court's dire financial situation. We will continue to work with the Administrative Office of the Courts, the Legislature and the Governor to seek solutions to the challenges facing our court and every other trial court in the State.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark F. Dubeau".

Mark F. Dubeau
Chief Financial & Administrative Officer



This page left intentionally blank to facilitate double-sided printing

BUDGET OVERVIEW

EXECUTIVE SUMMARY	1
THE SUPERIOR COURT OF ORANGE COUNTY	
Orange County Demographics	2
Courthouses and Court Facilities.....	2
Judicial Officers (Judges and Commissioners).....	3
Non-Judicial Staff.....	4
Overview of the Court’s Financial Planning Process	5
Fiscal Year 2013-14 Guiding Principles.....	6
Multi-Year Financial Plan (MY Plan)	7
FISCAL YEAR 2012-13 RECAP	
Comparison of Fiscal Year 2012-13 Budget to Actual Results.....	8
ECONOMIC OUTLOOK	
Economic Outlook	9
Revenue Outlook – Fiscal Year 2013-14 Budget.....	10
New Workload-Based Allocation and Funding Methodology (WAFM).....	11
Impact of WAFM to the Superior Court of Orange County.....	12
FISCAL YEAR 2013-14 BUDGET SUMMARY	
Comparison of Fiscal Year 2012-13 Budget to the Fiscal Year 2013-14 Budget.....	12
Comparison of Prior Fiscal Year Actuals to the Fiscal year 2013-14 Budget.....	14
Fiscal Year 2013-14 Financing Sources.....	15
Fiscal Year 2013-14 Expenditures.....	19
Budgeted Staffing.....	22
Budget by Program, Element, Component, and Task (PECT).....	25
Budget by Fund.....	25

FUND BUDGET SUMMARIES

Budget by Fund.....	28
Revenue by Fund – Fiscal Years 2009-10 through 2013-14	30
Expenditures by Fund - Fiscal Years 2009-10 through 2013-14.....	31
GENERAL FUNDS	
110001 Trial Court Trust Fund (TCTF).....	32
120001 Non Trial Court Trust Fund	33
SPECIAL REVENUE FUNDS	
120002 Collaborative Courts Donations.....	34
120003 Small Claims Advisory	35
120005 Grand Jury.....	36
120007 Enhanced Collections.....	37
120009 County Programs	38

120017 Alternate Defense	39
120020 Facilities Maintenance	40
180004 Replacement of 2% Automation	41
180005 Children’s Waiting Room	42

GRANT FUNDS

190100 AOC Grants.....	43
190200 Non AOC Grants	44

COST CENTER BUDGET SUMMARIES

SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE

Superior Court of California, County of Orange.....	46
Revenue by General Ledger (GL) Account – Fiscal Years 2009-10 through 2013-14	48
Expenditures by General Ledger (GL) Account – Fiscal Years 2009-10 through 2013-14	50

JUDICIAL ADMINISTRATION DEPARTMENT SUMMARY

301010 Office of the Presiding Judge	58
301020 Judicial Officers	60

EXECUTIVE OFFICE SUMMARY

302100 Executive Office	68
-------------------------------	----

LEGAL SERVICES DEPARTMENT SUMMARY

302210 General Counsel.....	76
302240 Judicial Assistance Group (JAG)	78
302250 Legal Research	80

COURT TECHNOLOGY SERVICES DEPARTMENT SUMMARY

303100 CTS - Administration	88
302400 Project Management Office.....	90
303210 EUS, SharePoint, BI and CTS Budget	92
303220 Phone and Special Projects.....	94
303230 Systems Administration Support	96
303240 Database Administration	98
303250 Telecommunications Infrastructure	100
303310 DMS, Smartforms and Legacy CMS.....	102
303320 Departmental Applications Support	104
303330 Systems Integration	106
303340 Vision Technical Support.....	108
303410 Web Application Development and Support Division	110
303420 Document Management Systems.....	112
303430 Banner CMS / Smartforms	114
303440 CCMS V3 / e-Filing.....	116
303510 Technology Services.....	118
303520 Judicial and BPR Support	120

303530 End-User Support.....	122
303540 New CMS Deployment.....	124
303550 Network Administration Support	126
303610 QA and ECE Program Office	128
303620 Integrated Law and Justice	130
303630 SharePoint Services.....	132
303640 Web Support.....	134
FINANCE AND ADMINISTRATION DEPARTMENT SUMMARY.....	138
304100 Chief Finance and Administrative Officer	142
304210 Financial Planning	144
304220 Alternate Defense	146
304230 Finance Resource Development (FReD)	148
304300 Accounting Services	150
300900 Facilities Maintenance	152
304410 Facilities Administration and Project Management	154
304461 Facilities Management – CJC	156
304462 Facilities Management – LJC.....	158
304463 Facilities Management – NJC.....	160
304464 Facilities Management – WJC.....	162
304465 Facilities Management – HJC.....	164
302260 Emergency Response and Security Services (ERSS).....	166
304500 Collections.....	168
304600 Financial Systems and Business Processes	170
304700 Contracts and Procurement Unit.....	172
HUMAN RESOURCES DEPARTMENT SUMMARY.....	176
305100 Human Resources	180
305200 Training	182
302510 Media and Community Relations	184
OPERATIONS DEPARTMENT SUMMARY	188
Administration	
306100 Operations - Administration	192
302300 Planning and Research.....	194
Operations Support Division	
302221 Reporters	196
302222 Interpreters.....	198
302232 Jury Services.....	200
302233 Grand Jury.....	202
306200 Collaborative Courts	204
306330 Records and Exhibit Management.....	206
306522 Self-Help Services.....	208
Criminal and Traffic	
306411 Criminal and Traffic Operations.....	210
306413 Detention Release.....	212

Lamoreaux Justice Center and Civil Operations

306311 Civil Operations..... 214
306512 Probate and Mental Health 216
306514 Family Law 218
306516 Family and Probate Court Services 220
306517 Juvenile Dependency and Delinquency 222
306521 Juvenile Justice Commission 224

Grants and MOUs

BJA Adult Drug Court Enhancement (2012-2014) 226
State Justice Institute..... 228
DV Family Law Interpreter 230
California Self-Help Center MOU 232
Access to Visitation 234
Collaborative Justice 236
AB1058 – Facilitator..... 238
AB1058 – Commissioner 240
Complex Civil..... 242
Other Grants and MOUs 244

SUPPLEMENTAL INFORMATION

History of Trial Court Funding Reductions – Fiscal Years 2008-09 through 2013-14 245
Facts and Figures..... 246
Expenditures by Budget by Functional Area (PECT) – Fiscal Year 2013-14 248
Budgeted Staffing by Cost Center and Classification – Fiscal Years 2009-10 through 2013-14 249
Courthouses and Facilities 265

EXECUTIVE SUMMARY

Fiscal Year 2013-14 is anticipated to be one of the most fiscally challenging years to date for the Superior Court of Orange County (SCOC or Court). Not only will this be the last year to use reserves to balance the budget, it will be the year that many reductions will be staged for the anticipated \$40 million cut in Fiscal Year 2014-15. With the passage of the 2013 Budget Act, the Court is faced with developing a solid operational budget that aligns with three major actions in the Act:

- The Governor has limited the Court's ability to accumulate reserves by restricting all reserves to 1% of the prior year's operating budget plus restricted funds
- \$200 million was provided as a one-time transfer of funds from State construction funds
- Only \$60 million in ongoing funding was restored to offset a cumulative reduction of over \$1 billion

Despite the Judicial Branch's best efforts, the State has changed the rules governing the carry forward of reserves. Beginning June 30, 2014, all 58 trial courts in the state of California will no longer be able to keep reserves in excess of the new policy. The carry forward of unspent reserves had previously allowed SCOC to slowly implement reductions, while maintaining the current levels of service. Also, as of June 30, 2014, any reserves in excess of the new policy will be withheld from future trial court allocations.

The Fiscal Year 2013-14 plan relies on \$19.0 million in reserves to balance the Court's budget. Yet, the fact that the Court still has reserves at a time when other courts have depleted their reserves is a testament to the leadership of this Court, who have been fiscally responsible and have used creative means, such as reducing hours of operations, closing courtrooms, and implementing business process improvements, to defer layoffs and furloughs. Because it cannot keep its reserves beyond June 30, 2014, the Court will use some of its current reserves to replace antiquated family law, juvenile and civil case management systems. In order to restore services to the residents of southern Orange County, the Court plans to open a satellite court clerk office which will receive filings for all case types, accept payments for fines and fees, and house a self-help center for all of the Court's customers.

In Fiscal Year 2013-14, the trial courts received a one-time restoration of \$200 million (about \$17 million to SCOC) of redirected construction funds, which are not guaranteed for Fiscal Year 2014-15 and beyond. Because of the new rules on reserves and because of less guaranteed funding in Fiscal Year 2014-15 and beyond, the Court must continue preparing to implement significant changes in the latter half of Fiscal Year 2013-14 that will enable the Court to drastically reduce expenses by July 1, 2014, so that the Court can have a balanced budget that no longer relies on one-time funding or reserves.

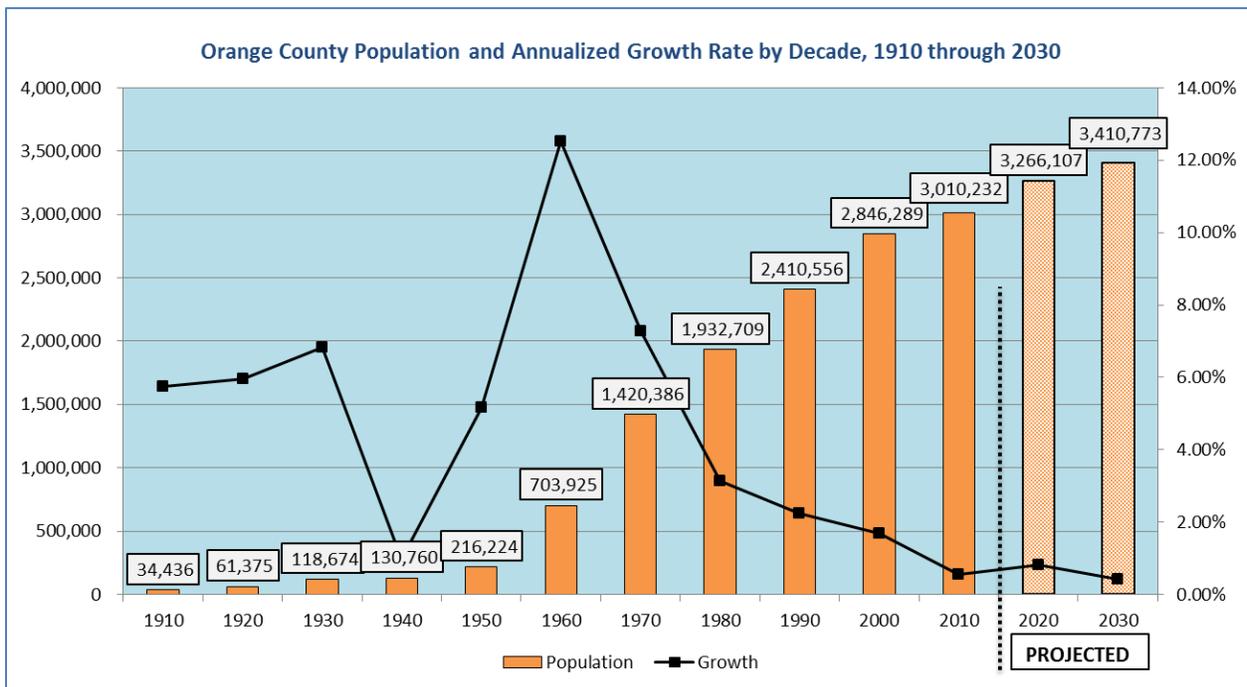
Despite the economic upturn, trial courts have only received a \$60 million restoration of ongoing funding in Fiscal Year 2013-14, leaving trial courts grossly underfunded. Even with California experiencing increased revenues in 2013, the Governor has stated that his priorities are to first restore funding in other areas (i.e. education) rather than the Judicial Branch. Unless the Governor changes direction and begins restoring hundreds of millions of dollars of ongoing funding to the trial courts and amends the rules limiting trial court reserves, the Court will be forced to make significant reductions to the levels of service currently provided.

THE SUPERIOR COURT OF ORANGE COUNTY

The State of California has 58 superior courts—one in each of the state’s 58 counties. Based on the number of authorized judicial officers, the Superior Court of Orange County is the third largest of the 58 courts. The Court’s 124 Superior Court Judges—assuming all judgeships are filled—are supported by 1,552 authorized positions totaling 1,524.6 full time equivalents (FTEs). Included in these staffing numbers are 21 Superior Court Commissioner positions totaling 17.3 FTEs.

Orange County Demographics

As of July 2012, the County’s population was 3,071,933 with residents living in 34 incorporated cities and several unincorporated County areas. Although the County’s population continues to grow, it is currently growing at a relatively slow rate—about 0.5% per year—and most of the growth is due to natural increase (birth rate minus death rate) rather than migration from other California counties, other states, or foreign countries.¹ Per the Orange County Workforce Indicators 2012-13 report, the annual population growth is expected to remain below 1% for the next 20 years. This slow-growth projection would still result in the addition of 400,000 new residents pushing the total Orange County population to more than 3.4 million in 2030.



Courthouses and Court Facilities

The County judicial and non-judicial staff currently serve Orange County’s 3.0 million residents in five courthouses—located in the cities of Fullerton, Newport Beach, Orange, Santa Ana, and Westminster; three additional Court facilities located in Santa Ana—the Complex Civil Annex, the Community Court, and the courtroom at the jail; as well as a facility in Irvine, which houses various non-judicial staff and a portion of the Court’s records and exhibits. Due to the ongoing fiscal crisis, the courthouse located in

¹ Orange County Community Indicators Project. *Orange County 2013 Community Indicators*. 2013.

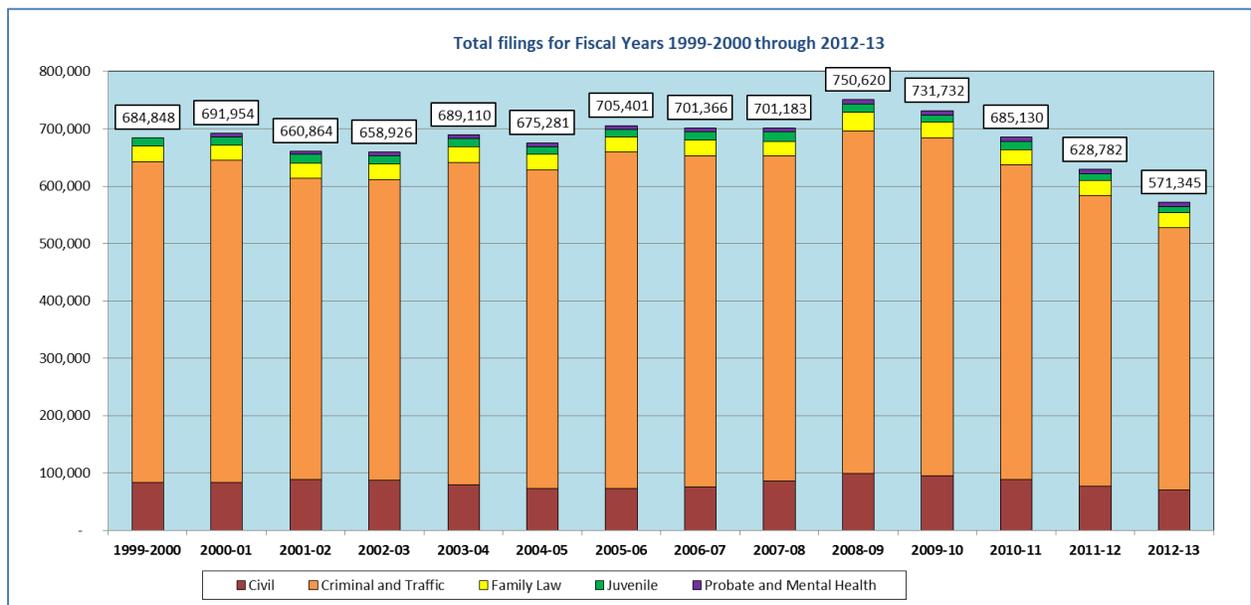
Laguna Hills was closed in June 2013. Detailed information regarding each of the Court’s courthouses and facilities can be found on pages 265-273.

In Fiscal Year 2013-14, the Court, in conjunction with the Orange County Sheriff’s Department, plans to open a second courtroom at the jail. Additionally, the Court is currently working with the AOC to lease suitable space in the south county area that will be a satellite court clerk office that will receive filings for all case types, accept payments for fines and fees, and house a self-help center for all of the Court’s customers, especially the underserved residents of South Orange County.

Judicial Officers (Judges and Commissioners)

As stated above, there are 124 authorized Superior Court Judge positions for the Court in Fiscal Year 2013-14. In addition, there are 21 authorized Superior Court Commissioner positions. Thus, there is a total of 145 authorized judicial officer positions.

During Fiscal Year 2012-13, there were 571,345 cases filed in the Court, a decrease of 9.1% compared to Fiscal Year 2011-12. The following table provides a summary of the number of cases filed each year for Fiscal Year 1999-2000 through Fiscal Year 2012-13.



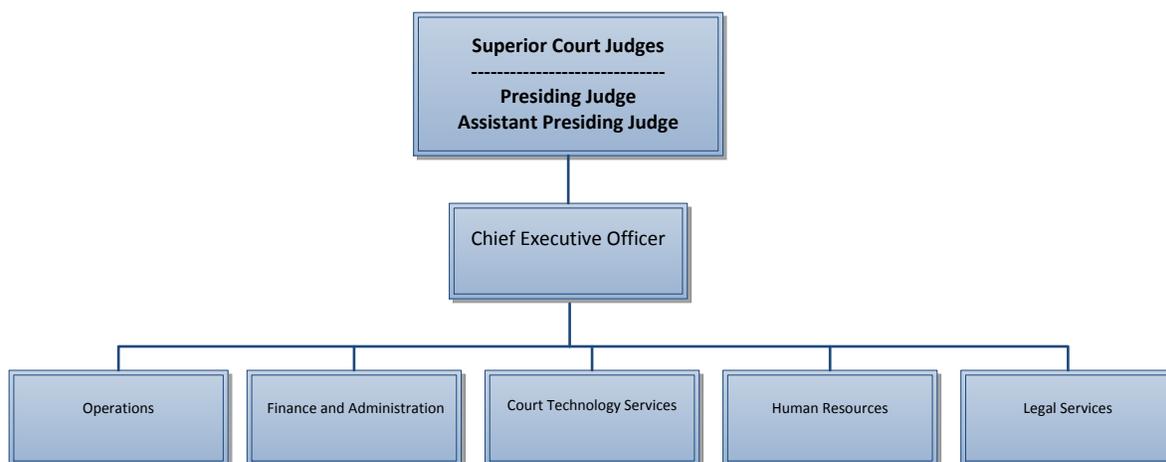
The decreased number of total filings over the previous four fiscal years is directly attributable to a decreasing number of criminal and traffic case filings. Criminal and traffic case filings historically account for about 81% of the total cases filed in Orange County.

Despite the downward trend in cases filed, the most recent judicial workload assessment, dated September 24, 2012, indicates the Court has an assessed judicial need of 166.5. The assessed judicial need is calculated using a three-year average of filings multiplied by case-weights approved by the Judicial Council in 2001 and updated by the Administrative Office of the Courts (AOC) in 2010. As required by law, the Judicial Council submitted to the legislature in November 2012, a report entitled

“The Need for New Judgeships in the Superior Courts: 2012 Update of the Judicial Needs Assessment.”² This report regarding the judicial need for each of the State’s 58 trial courts is required every even-numbered year. The Court, like most other courts around the State, is operating with a bench size about 13% below its calculated need even though the legislature is aware of the necessity for additional funding.

Non-Judicial Staff

The Court’s non-judicial staff is led by a Court Executive Officer, who is directly supported by four chief officers and in-house general counsel. The four chief officers serve as heads of the Operations, Finance and Administration, Court Technology Services, and Human Resources Departments. General Counsel serves as head of the Legal Services Department.



The Operations Department, with 1,082.1 FTEs (71% of the Court’s budgeted staff), performs all the courtroom, case processing, and concomitant support activities (e.g. court reporting and interpreting as well as management of jury services, records and exhibits, and self-help services) for all case types. The Finance and Administration Department, with 210.8 FTEs (14% of the Court’s budgeted staff), is responsible for budgeting, strategic planning, accounting, collections, purchasing, and facilities management activities—including a pilot facilities maintenance program. Court Technology Services, with 126.6 FTEs (8% of the Court’s budgeted staff), implements new technology-enabled solutions and manages existing technology services and assets. The Human Resources Department, with 30.5 FTEs (2% of the Court’s budgeted staff), is responsible for the recruitment, classification, compensation, maintenance of records, labor relations, and training of all Court staff. The Legal Services Department, with 55.8 FTEs (4% of the Court’s budgeted staff), provides direct administrative support and legal research services for the Court’s judicial officers.

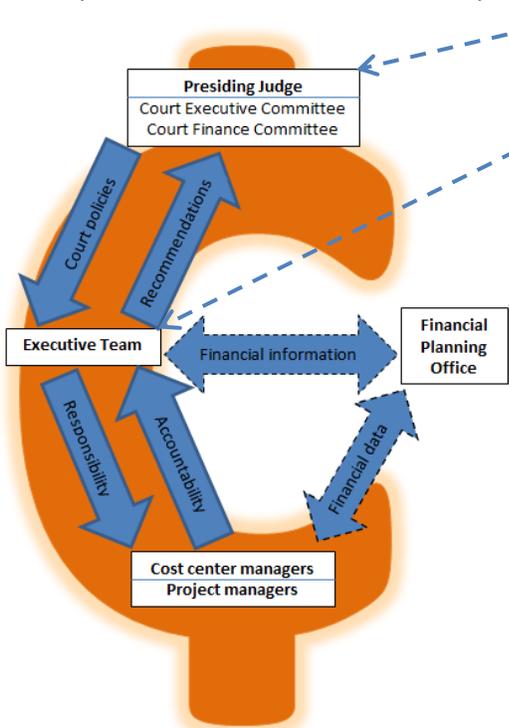
Non-judicial staff is categorized into 113 professional, clerical, technical, and administrative classifications, with an overall average length of service to the Court of 12.5 years. For Fiscal Year 2013-14, there are 10.4 budgeted non-judicial FTEs for each authorized judicial officer position. This is a decrease of 19% compared to Fiscal Year 2008-09 when there were 12.9 non-judicial FTEs for each authorized judicial officer position.

² Judicial Council of California. *The Need for New Judgeships in the Superior Courts: 2012 Update of the Judicial Needs Assessment. A Report to the Legislature.* Nov 2012.

Overview of the Court’s Financial Planning Process

As with all large governmental agencies, the Court’s financial planning has evolved into a year-round endeavor. Because the Court’s main source of funding, the base allocation, is funded by the State’s general fund, the availability of resources (reserves plus revenues) is largely contingent upon decisions made by the Governor and the Legislature. Statutes and policies, specifically the limitation of fund balance to 1% of the prior year’s expenditure budget, impact the Court’s available resources. So, before delving into the Court’s budgeting process, the adjacent diagram is provided as a high-level overview of the State’s budgeting process—in particular, the Judicial Branch’s budgeting process. Even more specifically, it is a representation of the budget process for the allocation of funding to the States 58 trial courts.

The Judicial Council, which is the policymaking body of the State’s judicial branch, is the central hub in the trial court’s budgeting process. Each of the trial courts provides a bevy of information—everything from employee benefit cost increases to the number of temporary restraining orders issued each fiscal year. The AOC, which is the entity responsible



for implementing judicial branch policies, summarizes the trial court data for the Council. The Trial Court Budget Advisory Committee (TCBAC) reviews the data and makes recommendations to the full Judicial Council based on its assessment of what is best for the trial courts as a whole. Based on all of the information gathered, the Judicial Council approves a unified course of action and submits funding requests and proposals to the State Department of Finance and the Governor. The State’s Budget Act and supporting trailer bills are negotiated and approved by the Legislature. After the budget is signed by the Governor, the Judicial Council approves allocations of available funding to the trial courts.

As illustrated above, the 58 trial courts provide needed financial information to the Judicial Council, TCBAC, and AOC. The Court has internal budgeting processes to ensure information is relayed timely and accurately. Each January, after the governor issues the proposed State budget, the Financial Planning Office (FPO) makes an estimate of available resources. This estimate is based on the amount of fund balance (reserves)

expected at the end of the current fiscal year plus estimated funding the Court expects to receive. FPO prepares cost center expenditure targets for the allocation of those available resources and works closely with cost center and project managers to prepare detailed spending plans. These proposed budgets are consolidated for review and approval by the Court's Executive Team and the Presiding Judge. After the Governor publishes the May Revise (usually a somewhat closer approximation to the upcoming budget than his January budget proposal), the budget is conditionally approved by the Court Finance Committee. Once the State budget is finalized (in June) and the trial court funding allocations have been made by the Judicial Council (in July), the Court's budget is finally approved by the Court Executive Committee and the Presiding Judge. FPO then prepares the required AOC budget schedules and publishes the Court's final budget.

Fiscal Year 2013-14 Guiding Principles

An entity's guiding principles are a byproduct of its mission, vision, and strategic goals. The following are the Court's mission, vision, and strategic goals.

Mission Statement

The mission of the Superior Court of California, County of Orange is to serve the public by administering justice and resolving disputes under the law, thereby protecting the rights and liberties guaranteed by the Constitutions of California and the United States.

Vision Statement

The Superior Court of California, County of Orange will provide the highest quality of justice and court system services to the community by:

- Being accessible, convenient, and understandable
- Providing a variety of appropriate and effective dispute resolution forums
- Maintaining a professional, appropriate environment where skilled judges and court staff treat all people equally and respectfully
- Using advanced technology to support the Court and serve the public
- Actively educating the public about the appropriate role and functions of courts and the services provided
- Expanding partnerships between the justice system and community including legal, business, law enforcement and other entities to advance justice and promote the welfare of all people
- Responding to the needs and being representative of Orange County's diverse community

Strategic Goals

The Court, through a comprehensive collaborative effort with staff and judicial officers, adopted the following strategic goals back in April 2008. These goals help set out the priorities of the Court and are to be used to align the Court's resources.

Strategic Goal 1: The Court will deliver the highest quality of justice and service to court users, justice partners, and the community by providing leadership to create and sustain public and private sector partnerships.

Strategic Goal 2: The Court will treat everyone in a fair and just manner, provide equal access and respond to the needs of Orange County's diverse community and court users.

Strategic Goal 3: The Court will encourage preservation of judicial discretion and impartial decision-making, and maintain the highest standards of accountability for using public resources.

Strategic Goal 4: The Court will continue to strive for the highest quality judicial officers and staff.

Strategic Goal 5: The Court will embrace innovative ideas and implement modern management practices for effective and efficient delivery of service.

Strategic Goal 6: The Court will establish a comprehensive technology, human resources, fiscal, and facilities infrastructure.

The Court’s guiding principles—its adherence to the foregoing mission, vision, and strategic goals—are further highlighted by the financial priorities included in its Fiscal Year 2013-14 budget. So, while the Court works diligently to meet the daily needs of its customers, it is also—through the Multi-Year Financial Plan (MY Plan) process—strategizing for the future. In this age of declining resources and increasing costs—especially the cost of human capital, it is imperative that measures be implemented that enable staff to work with greater speed and accuracy. The MY Plan process is the vehicle for prioritizing and approving Court projects. MY Plan projects fall into one or more of the five following criteria: efficiency, accessibility, health and safety, accountability, and cost recovery.

Multi-Year Financial Plan (MY Plan)

MY Plan is the Court’s new multi-year strategic planning tool, implemented to better manage and monitor the Court’s limited resources (i.e. funding, staffing and facilities) over multiple fiscal years. Fiscal Year 2012-13 marked the initial year of MY Plan usage at the Court. The MY Plan document is available for viewing on the Court’s website at www.occourts.org.

My Plan List of Approved Projects						
MY Plan no.	WBS	Project Name	PROJECT TOTAL		2013-14 BUDGET	
			Hours	Budget	Hours	Budget
MY Plan Projects Approved in Fiscal Year 2012-13 (project work is ongoing)						
13T184	O-300142	New CMS Deployment - Family Law/Juvenile	75,168	6,370,000	60,074	6,300,000
11O011	O-300200-1-01	Elder Self-Help Clinic	228	19,591	228	19,591
11O015	O-300200-1-02	Jury System Imaging	1,185	201,369	1,185	201,369
11F052	O-300200-1-04	Kiosk Implementation	960	91,266	862	85,316
11F059	O-300200-1-05	Controlled Asset System Replacement	784	57,475	782	57,400
11O090	O-300200-1-07	Minute Order Capture Tool	2,320	161,367	2,320	161,367
11O101	O-300200-1-08	Electronic Interface for Online Copy Work Request	742	48,537	737	48,263
11T133	O-300200-1-11	Name Search Fee	280	68,997	93	58,822
11O007	O-300200-1-13	YouTube Videos	22	1,759	14	1,276
11O009	O-300200-1-14	Video Remote Interpreting	425	82,959	382	80,406
11T126	O-300200-1-15 O-300131	ILJAO e-Citation	2,718	194,242	203	32,818
11O089	O-300200-1-16	Jail Papers	385	26,402	385	26,402
11O148	O-300200-1-17	Bail Forfeiture	230	13,219	130	6,650
11T132	O-300200-1-19	Mobility Strategy	10,440	675,932	10,440	675,932
11O124	O-300200-1-20	California Courts Protective Order Registry (CCPOR)	520	31,221	520	31,221
11O018	O-300200-1-22	Electronic Appellate Clerk's Transcript	1,480	117,327	1,480	117,327
11O098	O-300200-1-23	Wireless Litigation Support	180	35,102	180	35,102
12H172	O-300200-1-25	Employee Master Information Database	825	238,466	617	224,668
11O043	O-300200-1-26	Internet Services	1,246	85,150	1,246	85,150
13O183	O-300200-1-28	Public Website Upgrade	2,942	213,557	2,942	213,557
11T134	O-300200-1-30	The Cloud - Phase I (E-mail in the Cloud)	-	90,000	-	90,000
11O153	O-300200-1-31	DOJ Interface	3,804	207,403	3,663	200,881
SUBTOTAL - MY Plan Projects Approved to Begin in Fiscal Year 2012-13			106,884	9,031,341	88,483	8,753,518
New MY Plan Projects Approved for Fiscal Year 2013-14						
11O097	O-300200-1-18	RITS Upgrade/Replacement	1,450	101,881	1,446	101,606
11O170	O-300200-1-21	On-line Hearing Reservation System	710	46,040	710	46,040
11O171	O-300200-1-24	Portal to Orange County Sheriff's Department	580	36,842	580	36,842
11O087	O-300200-1-27	Collection Court	86	4,644	-	-
13T185	O-300200-1-29	New CMS Deployment--Civil	75,168	3,960,000	75,168	1,500,000
SUBTOTAL - MY Plan Projects Approved to Begin in Fiscal Year 2013-14			77,994	4,149,407	77,904	1,684,488
TOTAL - MY Plan Projects Included in the Fiscal Year 2013-14 Approved Budget			184,878	13,180,748	166,387	10,438,006

There are 22 ongoing projects that began in Fiscal Year 2012-13 that still have project work to be completed whose unused budgets rolled-over into Fiscal Year 2013-14. There are also five new projects approved to begin in Fiscal Year 2013-14. The total amount budgeted for all MY Plan projects in Fiscal Year 2013-14 is about \$10.4 million. Of that, \$6.3 million is included for replacement of an antiquated case management system (CMS) in the Family Law and Juvenile Dependency and Delinquency units, and an additional \$1.5 million has been set aside for CMS replacement in the Civil Operations unit.

FISCAL YEAR 2012-13 RECAP

Comparison of Fiscal Year 2012-13 Budget to Actual Results

At the beginning of the fiscal year, the Court had 1,767 positions budgeted; by the end of the fiscal year, the Court's total position count was reduced to 1,545. All of these position reductions were achieved without any staff layoffs. Because of the automation achieved, efficiencies gained, and subsequent staffing reductions, the Court was able to conclude Fiscal Year 2012-13 with more fund balance than anticipated in the approved budget. The following table provides an overview of the Fiscal Year 2012-13 budget compared to actual results.

Fiscal Year 2012-13 Approved Budget vs. Actual				
(amounts in thousands)				
	2012-13 Approved Budget	2012-13 Actuals	Variance	
FINANCING SOURCES				
State Allocation	105,463	116,614	11,151	10.6%
State – Other	35,127	34,348	(779)	-2.2%
Local Revenue	25,665	21,361	(4,304)	-16.8%
Facilities Maintenance	2,230	1,537	(693)	-31.1%
Interest	200	69	(131)	-65.5%
SUBTOTAL - Revenues	168,685	173,929	5,244	3.1%
Use of Reserves	34,303	20,394	(13,909)	-40.5%
TOTAL - Financing Sources	202,988	194,323	(8,665)	-4.3%
USE OF FUNDS				
Salaries and Benefits	160,738	157,832	2,906	1.8%
Services and Supplies	30,397	26,103	4,294	14.1%
Security	1,034	971	63	6.1%
Technology	8,589	6,709	1,880	21.9%
CMS Replacement*		872	(872)	
SUBTOTAL - Operating Budget	200,758	192,487	8,271	4.1%
Facilities Maintenance*	2,230	1,836	394	17.7%
TOTAL - Use of Funds	202,988	194,323	8,665	4.3%
FUND BALANCE				
Beginning Fund Balance	54,293	54,293	-	-
Budget Surplus/(Deficit)	(34,303)	(20,394)	13,909	-40.5%
Ending Fund Balance	19,990	33,899	13,909	69.6%

*CMS Replacement and Facilities Maintenance actuals include S&EB expenditures of \$865,000 and \$669,000, respectively. These amounts were removed from the total S&EB.

Total financing came in 4.3% less than budget. However, overall revenues came in \$5.2 million more than budget. The total financing amount includes budgeted use of reserves (which decreased due to higher revenues and lower costs). The \$5.2 million increase in revenue was primarily caused by a \$11.2 million increase in base allocation funding (due to the return of 2% AOC Reserve monies and unanticipated benefit funding) offset by a decrease of \$5.9 million in all other budgeted revenue (attributable mostly to moneys not being escheated and a decrease in state reimbursements).

Expenditures totaled \$194.3 million in comparison to budgeted expenditures of \$203.0 million. Including the \$0.9 million and \$0.7 million for CMS Replacement and Facilities Maintenance, respectively, salaries and benefit costs came in less than 1% below budget. The \$8.7 million dollar variance in unbudgeted savings is

made up of \$5.0 million in savings in services and supplies and \$1.9 million in technology savings. The savings in services and supplies is primarily due to lower than expected costs for court-appointed counsel (CAC) and other experts, contract interpreters, and juror fees and mileage as well as savings in office supplies, printing, postage, general expense, temporary help, general consulting, and printer maintenance. The savings in technology is mainly due to cost reductions from telecommunications,

hardware and software maintenance, including Adobe licenses, and the cancellation of the ETL (extract, translate, load) Developer for Titanium MY Plan project. Several projects, such as the Jury System Replacement project, were not completed in Fiscal Year 2012-13 and were carried over to Fiscal Year 2013-14.

Fund Balance Designations as of June 30, 2013			
Description	Fund Type	Classification	Amount
Cash with County - two pay periods	General Fund - non TCTF	Nonspendable	11,953,233
Cash with County - allowance for trust reconciliation	General Fund - non TCTF	Nonspendable	2,176,422
Children's Waiting Room	Special Revenue	Restricted	1,635,422
Replacement of 2% Automation Fund	Special Revenue	Restricted	924,293
Collaborative Court Donations	Special Revenue	Restricted	8,162
Contractual obligations for Fiscal Year 2013-14	General Fund - non TCTF	Committed	639,012
Vacation, sick, and compensatory pay outs	General Fund - non TCTF	Assigned	1,414,430
AB 109 - Criminal Justice Realignment	General Fund - non TCTF	Assigned	83,608
Bridge funding for Fiscal Year 2013-14 funding deficit	General Fund - non TCTF	Assigned	15,064,734
TOTAL FUND BALANCE AS OF JUNE 30, 2013			33,899,316

With the actual use of \$20.4 million in fund balance, the Court's ending fund balance for Fiscal Year 2012-13 is \$33.9 million. The table above shows fund balance designations as of June 30, 2013.

ECONOMIC OUTLOOK

Recent gains in the stock market, increases in home values and sales, job creation, and a steadily decreasing unemployment rate are all indicators that an economic recovery is underway. How strong and quick the State recovery will be is still unknown. Recovery thus far has been slow but steady. Despite recent job growth in California, payroll employment is still far below peak levels immediately prior to the Recession of 2007³. According to California's Legislative Analyst's Office (LAO), long-term unemployment rates remain a concern in California. The LAO's most recent forecast projects that the unemployment rate in California will decrease to 6.1% by 2018 (or 1.3% above peak pre-recessionary levels). Preliminary data for Orange County shows that the unemployment rate is trending lower than the statewide rate⁴. The following chart provides a comparison of unemployment rates at the state, national, and local level.

Unemployment Rate Trends - 2006 to 2013								
	2006	2007	2008	2009	2010	2011	2012	2013*
United States	4.6	4.6	5.8	9.3	9.6	8.9	8.1	7.7
California	4.9	5.4	7.2	11.3	12.4	11.8	10.5	9.2
Orange County	3.4	3.9	5.3	8.9	9.5	8.8	7.6	6.2
*Average through May 2013.								

³ Esmael Adibi, *Chapman University Economic Forecast*, Jun 2013. Retrieved from <http://www.chapman.edu/economic-forecast>.

⁴ United States Bureau of Labor Statistics, 2013. Retrieved from <http://www.bls.gov/bls/unemployment.htm>.

California’s housing market also continues to improve. Per the State Controller’s Office “California Economic Snapshot,” the median home price in June 2013 was \$352,000 in contrast to \$274,000 in June 2012 (an increase of roughly 28%).⁵ Although economic indicators are suggesting a stronger recovery is underway, how this will impact local and state government (including the courts) is still uncertain. Generally, the impact of a recession to the public sector lags behind the private sector. Although the private sector shows steady job growth, it is still uncertain how quickly public sector jobs will recover, and it is unlikely that they will recover to pre-recessionary levels. Much of the economic impact to the Superior Court of Orange County’s (Court) budget is determined by State revenues as the trial courts in California are state-funded. The following section provides a brief outlook on State revenues.

Revenue Outlook – Fiscal Year 2013-14 Budget

The majority of the Court’s funding comes from the Trial Court Trust Fund (TCTF). Historically, the TCTF’s main source of revenue is the State’s General Fund (this was not the case in Fiscal Year 2012-13 when the Governor greatly reduced General Fund transfers to the TCTF). The State’s General Fund is composed of various sources; the three primary sources being personal income tax revenue, corporate tax revenue, and sales tax revenues (also known as the “Big Three”). In June 2013, the Governor enacted the Fiscal Year 2013-14 Budget, using what many consider to be very conservative revenue estimates. The following chart provides a comparison of the Fiscal Year 2012-13 “Big Three” estimates included in both the Fiscal Year 2013-14 Governor’s Proposed Budget and the Governor’s May Revise.

Fiscal Year 2012-13 "Big Three" Revenue Governor's January and May Estimates vs. Actual				
Revenue Source	Budget	Governor's Estimates		Actual
		January 2013	May 2013	
Corporation Tax	8,488	7,580	7,224	7,620
Personal Income Tax	60,268	60,647	66,073	67,315
Retail Sales and Use Tax	20,605	20,714	19,985	20,073
TOTAL	89,361	88,941	93,282	95,008
*Figures are in millions				

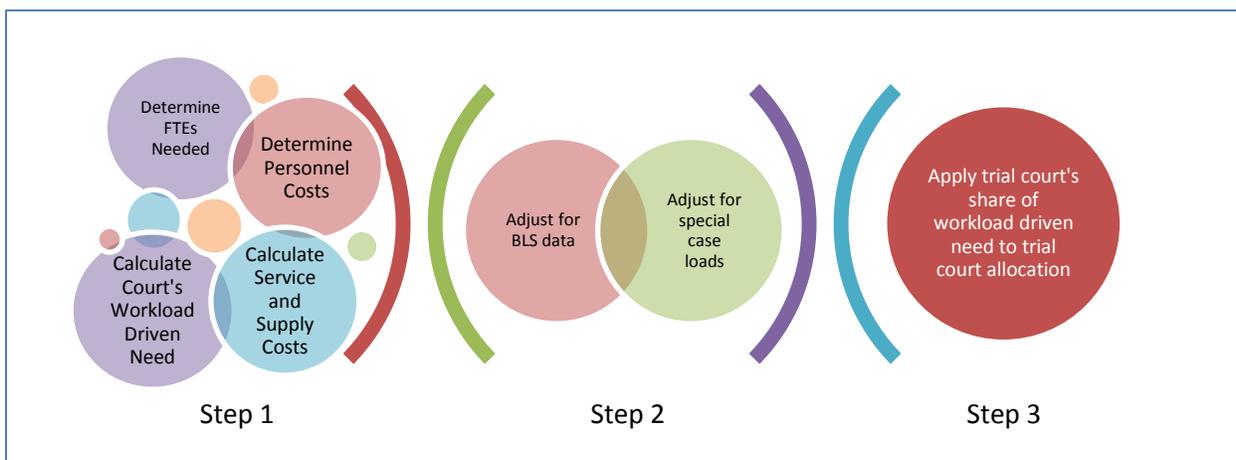
In the Fiscal Year 2013-14 budget, the trial courts received a \$60 million ongoing funding restoration and a one-time redirection of \$200 million from trial court construction funds. This is in addition to a permanent redirection of \$50 million that was included in the 2012 Budget Act. The \$60 million statewide funding restoration equates to an additional \$3.5 million for SCOC in Fiscal Year 2013-14; the one-time redirection of \$200 million translates to roughly \$17 million in funding for SCOC. Additional funding restorations to the Judicial Branch (Branch) and trial courts seem unlikely in the near future. If funding is restored to the Branch, it is unlikely to be the full amount needed to bring the Branch and trial courts back to pre-recessionary funding levels, thus making further expenditure reductions necessary.

Although “Big Three” collections exceeded the Governor’s January estimates by over \$6 billion. The trial courts only received \$60 million in funding restorations, or 1% of the unanticipated revenue. Thus far, the Governor has indicated that the State’s priorities are restoring the cuts made to education and healthcare and creating a reserve account to avoid future financial crises.

⁵ California State Controller John Chiang. “California Economic Snapshot.” *Summary Analysis* 12 Aug 2013, 4.

New Workload-Based Allocation and Funding Methodology (WAFM)

Another impact to the Court's Fiscal Year 2013-14 Budget is the implementation of a new trial court funding methodology. In 2012, the Governor and Legislature tasked the Judicial Branch with developing a new funding methodology to more equitably distribute funding to the 58 trial courts. In November 2012, the *Funding Methodology Subcommittee* (a subcommittee of the Trial Court Budget Working Group, now called the Trial Court Budget Advisory Committee (TCBAC)), consisting of seven presiding judges and nine court executive officers was formed to develop the new methodology. In April 2013, the Trial Court Budget Working Group presented the new methodology to the Judicial Council for formal approval. The new model, named the "Workload-Based Allocation and Funding Methodology (WAFM), "is designed to create a baseline funding formula for each court using identifiable, relevant, and reliable data."⁶ Specifically, the methodology takes into consideration total filings and filing driven costs, to provide an estimate of workload costs and adjusts these costs using average personal services costs from U.S. Bureau of Labor Statistics (BLS) data. Adjustments for defined unique factors such as a higher proportion of complex cases are also factored into the equation. The data used to calculate each court's rate will be updated annually by the Administrative Office of the Courts (AOC) and the rates will vary year-to-year depending on actual filing trends, workload costs, and other various adjustments.



Per the recommendation of the TCBAC, the adoption of the new methodology will be phased in over a period of five years. The phased-in approach is to address the issue that some trial courts will actually lose funding as the new methodology is implemented. The phased-in approach will mean the following adjustments will be applied to base allocation funding using the following rates:

- Fiscal Year 2013-14 – 10% new rate / 90% old rate
- Fiscal Year 2014-15 – 15% new rate / 85% old rate
- Fiscal Year 2015-16 – 30% new rate / 70% old rate
- Fiscal Year 2016-17 – 40% new rate / 60% old rate
- Fiscal Year 2017-18 – 50% new rate / 50% old rate

In addition to the adjustments listed above, any new funding for general trial court operations will be allocated using the new WAFM rate and an equal amount of prior baseline funding will convert to the new rates until 100% of the prior baseline is converted.

⁶ Trial Court Budget Working Group. *Recommendation of New Budget Development and Allocation Methodology. A Report to the Judicial Council.* 26 Apr 2013.

Impact of WAFM to the Superior Court of Orange County

Under the application of the new WAFM, the Court is considered a “donor court”. This means that the WAFM calculated rate is lower than the old allocation. In Fiscal Year 2013-14, the WAFM rate is calculated at 7.14% as opposed to the prior RAS rate of 8.64%. The way that the “WAFM adjustment” is applied to the Court’s base allocation funding is by comparing what the funding would have been at the old rate and then comparing what the funding would be calculating 10% of funding at the new rate and 90% at the old rate and then applying the difference (called the “WAFM adjustment”) to the trial courts historical base allocation. For Fiscal Year 2013-14, this means a reduction to the base allocation funding of \$1.9 million. As previously mentioned, AOC staff will update the WAFM rates annually so it is possible that the Court’s rate will vary year-to-year.

FISCAL YEAR 2013-14 BUDGET SUMMARY

Comparison of Fiscal Year 2012-13 Budget to the Fiscal Year 2013-14 Budget

Fiscal Year 2012-13 marked another year of efficiencies and cost savings achieved by the Court. This past year also marked the first year of the Court’s first Multi-Year Financial Plan (“MY Plan”). The primary goals set forth for Fiscal Year 2012-13 were efficiency, accessibility, health and safety, accountability, and cost recovery. The Court was able to make progress towards these long-term goals by moving to electronic filing for all civil case types, consolidating court locations/case types wherever possible to streamline processes and achieve staff cost savings, implementing numerous automation projects, and beginning a long-term project to replace an antiquated case management system, which currently houses the Court’s family law and juvenile cases.

The Court budget for Fiscal Year 2013-14 is \$205.6 million. This is \$2.6 million (1.3%) higher than the Fiscal Year 2012-13 budget, which was \$203.0 million. This increase is mainly due to the inclusion of \$3.6 million for software licenses and contract costs for Phase 1 (Banner/Family Law) of the Case Management System (CMS)

replacement and \$2.0 million to address the Court’s most urgent carpeting, painting and lamination needs. These increases are partially offset by continued reductions in budgeted positions. The budget includes a planned use of reserves of \$19.0 million, which represents the operating deficit for the year.

Comparison of the Fiscal Year 2012-13 Budget to the Fiscal Year 2013-14 Budget				
(amounts in thousands)				
	2012-13 Approved Budget	2013-14 APPROVED BUDGET	Change	
FINANCING SOURCES				
State Allocation	105,463	127,452	21,989	20.8%
State – Other	35,127	34,326	(801)	-2.3%
Local Revenue	25,665	22,017	(3,648)	-14.2%
Facilities Maintenance	2,230	2,650	420	18.8%
Interest	200	100	(100)	-50.0%
SUBTOTAL - Revenues	168,685	186,545	17,860	10.6%
Use of Reserves	34,303	19,009	(15,294)	-44.6%
TOTAL - Financing Sources	202,988	205,554	2,566	1.3%
USE OF FUNDS				
Salaries and Benefits	160,738	156,566	(4,172)	-2.6%
Services and Supplies	30,397	33,065	2,668	8.8%
Security	1,034	1,093	59	5.7%
Technology	8,589	5,806	(2,783)	-32.4%
CMS Replacement*	-	6,374	6,374	
SUBTOTAL - Operating Budget	200,758	202,904	2,146	1.1%
Facilities Maintenance*	2,230	2,650	420	18.8%
TOTAL - Use of Funds	202,988	205,554	2,566	1.3%
FUND BALANCE				
Beginning Fund Balance	54,293	33,899		
Budget Surplus/(Deficit)	(34,303)	(19,009)		
Ending Fund Balance	19,990	14,890		
*2013-14 Approved Budget for CMS Replacement and Facilities Maintenance include S&EB amounts of \$2,822,000 and \$1,253,000, respectively. These amounts were removed from the total S&EB budget.				

Financing Sources (Fiscal Year 2012-13 Budget vs. Fiscal Year 2013-14 Budget)

Overall, revenues and reimbursements (not including the use of reserves) increased by a total of \$17.9 million (10.6%) from last fiscal year. The increase in revenue is mainly due to a \$21.9 million increase in the State allocation. The increase in the State allocation is due to an ongoing restoration of \$60 million and a one-time redirection of \$200 million from trial court construction funds. The State allocation for Fiscal Year 2013-14 also includes benefit funding for Fiscal Years 2011-12 and 2012-13, which the Fiscal Year 2012-13 budget did not. The Fiscal Year 2013-14 Financing Sources section, beginning on page 15 explains these changes in greater detail.

Other State revenues are budgeted at \$0.8 million less than the previous fiscal year. This is primarily due to budgeted decreases in court-appointed counsel funding for dependency cases and Interpreter funding. The Fiscal Year 2012-13 budget included \$1.1 million in prior year funding for CAC funding and the Fiscal Year 2013-14 budget does not. Interpreter funding is budgeted at \$0.5 million lower than in Fiscal Year 2012-13 due to decreased costs (this is a reimbursed program). These decreases are partially offset by new fee revenue of \$0.8 million for civil proceedings lasting one hour or less (\$30 fee).

Local revenue is decreased by approximately \$3.7 million compared to the Fiscal Year 2012-13 budget. This decrease is because the Fiscal Year 2012-13 budget included one-time revenue of \$2.5 million for escheatment and additional fee revenue of \$1.5 million for DMV prior history assessments (it should be noted that this revenue was not collected last fiscal year as of October 2012). The decrease is partially offset by an increase of \$0.3 million in miscellaneous reimbursements due to a new County reimbursement for Human Resources Department staff who are on loan to the County. Interest revenue is \$0.1 million less than the amount budgeted in Fiscal Year 2012-13 because of the anticipated decline in fund balance.

Budgeted expenditures are more than anticipated revenues and reimbursements; therefore, there is a planned reserve use of \$19.0 million. On June 30, 2014, fund balance is projected to be \$14.9 million. Because of the ongoing reductions imposed by the Governor, the Court will need to operationalize over \$40.0 million in cost reductions by the beginning of Fiscal Year 2014-15.

Expenditures (Fiscal Year 2012-13 Budget vs. Fiscal Year 2013-14 Budget)

Salaries and employee benefits (S&EB) are \$4.0 million less than budgeted in Fiscal Year 2012-13. This reduction was achieved as a result of the deletion of 91 positions as well as a 0.70% decrease in the retiree medical rate and a decrease in Court Reporter health costs due to their shifting from full-time to part-time employees. These decreases were partially offset by the following cost increases:

- \$4.5 million for a 4.6% increase in the employer retirement contribution rate;
- \$892,000 was allocated for overtime, including \$780,000 for overtime Saturdays;
- \$500,000 was allocated for extra-help referees;
- \$259,000 was allocated for lump sum payouts;
- An assumed average health benefit rate increase of 7.5%;
- A one step merit increase budgeted for eligible attorneys and interpreters;
- For non-clerk represented employees, merit increases are estimated at one step if the employee is less than six steps away from the top step and two steps if the employee is six or more steps away from the top step; and
- For clerks, the merit increase is one step if the employee is less than eight steps away from the top step and two steps if the employee is eight or more steps away from the top step.

In addition to the assumptions listed above, no merit increase was included for non-represented employees and the vacancy rate was lowered to 1.5% from 2.7% in the prior fiscal year to account for fewer vacancies expected as positions continue to dwindle.

Services and supplies (S&S), excluding facilities maintenance, are budgeted at \$6.2 million more than in Fiscal Year 2012-13. As previously mentioned, most of the increase is due to Phase 1 of the CMS replacement and the various facilities projects that will be addressed during the fiscal year. The Facilities Maintenance program has a combined S&EB and S&S budget of \$2.7 million. This program is budgeted in a separate fund and is fully funded by the AOC. These funds are not available for Court operations.

Comparison of Prior Fiscal Year Actuals to the Fiscal Year 2013-14 Budget

The following table compares actual revenues and expenses for the four prior fiscal years to the Fiscal Year 2013-14 budget.

Prior Fiscal Year Actuals Compared to the Fiscal 2013-14 Budget							
(amounts in thousands)							
	2009-10	2010-11	2011-12	2012-13	2013-14	Change from 2012-13 Actual	
	Actual	Actual	Actual	Actual	BUDGET	to 2013-14 Budget	
FINANCING SOURCES							
State Allocation	180,912	193,246	140,371	116,614	127,452	10,838	9%
State – Other	37,153	37,803	36,942	34,348	34,326	(22)	0%
Local Revenue	21,024	24,461	22,216	21,361	22,017	656	3%
Facilities Maintenance	-	-	-	1,537	2,650	1,113	72%
Interest	396	346	(217)	69	100	31	45%
SUBTOTAL - Revenues	239,485	255,856	199,313	173,929	186,545	12,616	7%
Use of Reserves	-	-	8,213	20,394	19,009	(1,385)	-7%
TOTAL - Financing Sources	239,485	255,856	207,526	194,323	205,554	11,231	6%
USE OF FUNDS							
Salaries and Benefits	150,841	161,204	166,758	157,832	156,566	(1,266)	-1%
Services and Supplies	35,035	45,042	32,575	26,103	33,065	6,962	27%
Security	39,541	40,159	947	971	1,093	122	13%
Technology	9,569	8,446	7,246	6,709	5,806	(903)	-13%
CMS Replacement*	-	-	-	872	6,374	5,502	631%
Facilities Maintenance*	-	-	-	1,836	2,650	814	44%
SUBTOTAL - Expenditures	234,986	254,851	207,526	194,323	205,554	11,231	6%
Designations to Reserves	4,499	9,451	-	-	-	-	
TOTAL - Use of Funds	239,485	264,302	207,526	194,323	205,554	11,231	6%
FUND BALANCE							
Beginning Fund Balance	48,556	53,055	62,506	54,293	33,899	(20,394)	-38%
Budget Surplus/(Deficit)	4,499	9,451	(8,213)	(20,394)	(19,009)	1,385	-7%
Ending Fund Balance	53,055	62,506	54,293	33,899	14,890	(19,009)	-56%

*CMS Replacement and Facilities Maintenance 2012-13 actuals include S&EB expenditures of \$865,000 and \$669,000, respectively, and 2013-14 Approved Budget include S&EB amounts of \$2,822,000 and \$1,253,000, respectively. These amounts were removed from the total S&EB figures.

Financing Sources (Prior Year Actuals vs. Fiscal Year 2013-14 Budget)

In comparison to Fiscal Year 2012-13 actuals, the State allocation increases by \$10.8 million. This is due to one-time and ongoing funding restorations made at the State level, as detailed in the Fiscal Year 2013-14 Financing Sources section, which begins further down this page.

Other State revenue is budgeted at approximately the same amount as Fiscal Year 2012-13 actuals, as no major changes to Other State revenues and reimbursements are anticipated.

In Fiscal Year 2013-14, \$2.7 million has been added to the budget for the second year of the Facilities Maintenance pilot project. Funding for this program matches the budgeted expense. This amount represents an increase of \$1.2 million from prior year actuals. It is anticipated that the Court will spend more on the program during year two (which represents a full year of the program versus Fiscal Year 2012-13, which only included nine months of the program).

Expenditures (Prior Year Actuals vs. Fiscal Year 2013-14 Budget)

For Fiscal Year 2013-14, S&EB is \$2.7 million less than prior-year actual expenditures. This change is attributable to the Court's continuing efforts to reduce staffing.

For Fiscal Year 2013-14, when the technology, security, facilities maintenance and S&S budgets are combined, the total is \$13.9 million more than prior year expenditures. This is primarily because the Court was able to generate savings in Fiscal Year 2012-13 by eliminating or reducing contracts and purchases. In addition, the Fiscal Year 2013-14 budget includes increases for the CMS replacement licenses and contract (\$3.6 million), facilities projects (\$2.0 million), the annualization of the funding for facilities maintenance (\$814,000), and the carryover of projects that were not completed in the prior fiscal year (\$698,000).

Fiscal Year 2013-14 Financing Sources

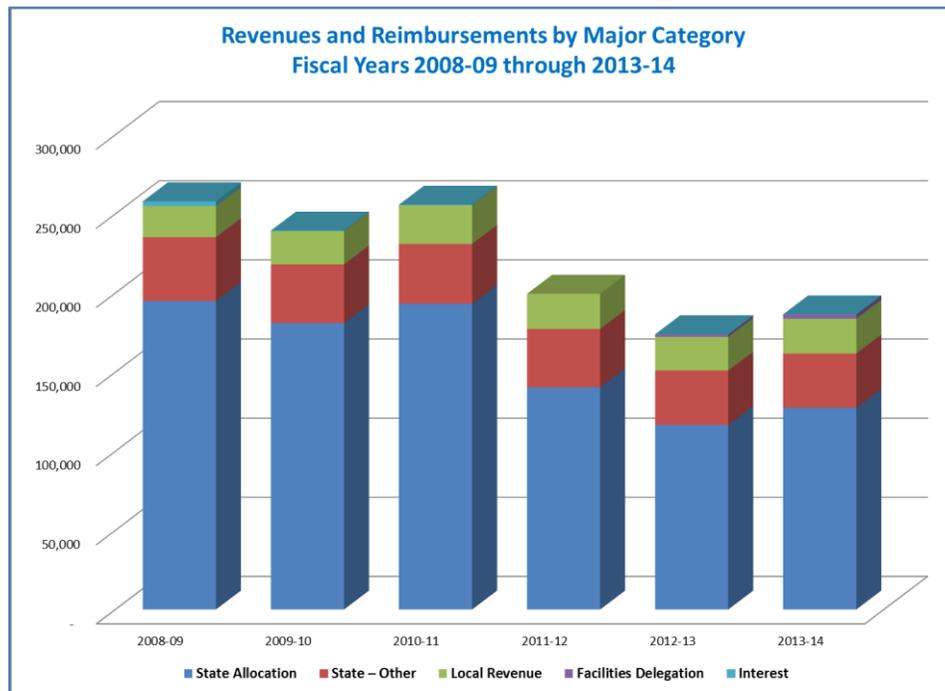
Fiscal Year 2013-14 represents the first year since Fiscal Year 2008-09 that the State made no further funding reductions to the trial courts. In fact, due to unanticipated General Fund revenues at the State level, the Governor approved \$60 million in ongoing funding restoration to the trial courts. Additionally, the Governor's Fiscal Year 2013-14 Budget allows for the one-time transfer of \$200 million from the State Trial Court Construction Fund (this is in addition to \$50 million from this fund that was permanently redirected in the 2012 Budget Act) to partially offset some of the ongoing funding reductions made in the previous five fiscal years. Recession to date, trial court operating funding has been reduced by approximately \$706 million. This amount represents a cut of more than 50% from the pre-recessionary funding levels. Although the one-time transfer of \$200 million in Fiscal Year 2013-14 and the ongoing restoration of \$60 million and redirection of \$50 million help to mitigate some of the impact of the funding reductions in the current budget year, without permanent funding restoration, the trial courts face major cutbacks in the years to come.

Additional challenges that the trial courts are confronted with in Fiscal Year 2013-14 are the elimination of the authority to carry forward unspent funds and an additional 2% reduction (\$2.9 million) in funding for the 2% AOC emergency reserve to be distributed to courts as needed. The State Budget Act of 2012 eliminated the ability of trial courts to maintain a fund balance of more than 1% of their prior year operating budget. Trial courts must either utilize their current fund balance over the 1% cap by June 30, 2014, or the funds will revert back to the State's General Fund (with the exception of statutorily restricted funds, which will carry forward). This change fundamentally alters the trial court funding

model previously in place. The following table provides a summary of the trial court funding reductions and offsets for Fiscal Years 2008-09 through 2013-14. A table with more detailed information can be found on page 245.

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Budget
Baseline Budget Reductions	(92,240)	(360,809)	(315,809)	(605,767)	(1,141,767)	(726,767)
Baseline Reductions Shared by Other Programs	-	17,682	13,687	18,702	20,702	20,702
TOTAL - REDUCTIONS	(92,240)	(343,127)	(302,122)	(587,065)	(1,121,065)	(706,065)
Fee Increases	-	18,000	66,290	70,580	120,980	120,980
Backfill / Transfers from Other Funds	-	135,000	160,000	302,400	401,000	110,000
TOTAL - REDUCTION OFFSETS	-	153,000	226,290	372,980	521,980	230,980
2% AOC Reserve	-	-	-	-	(27,814)	(35,179)
NET REDUCTION TO TRIAL COURT FUNDING	(92,240)	(190,127)	(75,832)	(214,085)	(626,899)	(510,264)

For the Court, these funding adjustments translate to a restoration of \$10.8 million to the base allocation in comparison to Fiscal Year 2012-13 actuals (the Fiscal Year 2012-13 base included one-time benefit funding adjustment of previously unallocated Fiscal Year 2011-12 employee benefit costs). However, Court revenues have decreased from \$258.0 million in Fiscal Year 2008-09 to \$186.5 million in Fiscal Year 2013-14, a decrease of \$71.5 million (nearly 28%). Adjusted for the transfer of security funding to the County, which began in Fiscal Year 2011-12, the overall decline is closer to \$30.0 million (about 12%).



The chart above and table on the following page provide a historical breakdown of financing sources by major category. In Fiscal Year 2013-14, approximately 68% of the Court's budget will be funded by the State allocation.

Revenue by Classification as a Percentage of Total Revenues												
Fiscal Years 2008-09 through 2013-14												
(amounts in thousands)												
	2008-09		2009-10		2010-11		2011-12		2012-13		2013-14	
	Actual	Percent of total	Budget	Percent of total								
State Allocation	194,944	76%	180,912	76%	193,246	76%	140,371	70%	116,614	67%	127,452	68%
State – Other	40,324	16%	37,153	16%	37,803	15%	36,942	19%	34,348	20%	34,326	18%
Local Revenue	19,691	8%	21,024	9%	24,461	10%	22,216	11%	21,361	12%	22,017	12%
Facilities Maintenance	-	-	-	-	-	-	-	-	1,537	1%	2,650	1%
Interest	3,017	1%	396	0%	346	0%	(217)	0%	69	0%	100	0%
TOTALS	257,976	100%	239,485	100%	255,856	100%	199,313	100%	173,929	100%	186,545	100%

State Allocation

As illustrated in the table above, the State allocation is the Court’s primary funding source. Individual trial court allocations are approved on an annual basis by the Judicial Council upon enactment of the State budget. Historically, annual allocations were approved based on each court’s approved share of the total allocation. Fiscal Year 2013-14 represents the first year that the State allocation will be allocated under a new methodology that was developed by a subcommittee of the Trial Court Budget Advisory Committee (TCBAC) during Fiscal Year 2012-13.

Historical Funding Model vs. New Workload-based Allocation and Funding Methodology

The Court’s pro-rata share of the trial court allocation for Fiscal Year 2012-13 was 8.64% (including Fiscal Year 2012-13 benefit funding). The new Workload-base Allocation and Funding Methodology (WAFM) looks at total workload (based on filings and adjusted for special case loads) and total available funding that is not fee driven or determined by cost need. The total workload amount determines the number of full-time equivalents (FTEs) required to do the work based on filing data and determines the associated workload based cost (adjusted by average salary and benefit data from the BLS and excludes certain positions that would skew the figures). An estimate for services and supplies (non-salary and benefit type costs – excluding contracts) is then added to the calculated workload based staff and benefit cost, which creates the total estimated funding need amount. The courts’ new calculated share of total the trial court allocation is based on the total estimated funding need.

In Fiscal Year 2013-14, the Court’s calculated need is 7.14%. For calculation purposes, the new methodology then looked at prior year funding, which includes the courts’ share of the allocation under the historical methodology (including benefit funding) and then added in other non-fee driven or staff cost driven funding sources (such as a portion of Self-Help funding, 2% automation funding, and micrographics). The new workload based rate was then compared to the historically funded rate to compute an adjustment. In Fiscal Year 2013-14, the Court’s new percent share under WAFM is lower than the historical rate, thus the Court’s allocation was adjusted down to account for the difference using the new methodology. Per Judicial Council decision, the WAFM will be phased in over a period of five years. The first year of implementation will calculate total funding at 10% at the new rate and 90% at the historical rate.



The Fiscal Year 2013-14 WAFM adjustment results in a reduction of \$1.9 million for the Court. This rate will vary year-to-year to account for new data. The AOC will update the WAFM allocation rates annually.

State – Other

The State–Other category is the second largest funding source for the Court and includes both revenues and reimbursements received directly from the AOC. This includes fee revenue, civil assessments, Children’s Waiting Room funding (which comes from civil filing fees), Replacement of 2% Automation funding, other state receipts, as well as reimbursements for judges’ compensation, dependency CAC, interpreters, criminal jury costs, and AOC grants and intra-branch agreements (IBAs). The Fiscal Year 2013-14 budget includes:

- \$8.5 million for interpreter cost reimbursement
- \$8.0 million of civil assessment revenue
- \$6.6 million for dependency CAC \$6.0 million for AOC grants and IBAs
- \$3.4 million for AOC grants (including AB 1058 grants)
- \$2.8 million of fee revenue (including the new \$30 fee for court proceedings less than one hour)
- \$1.4 million for AOC Intra-Branch Agreements (Self-Help and Complex Civil)
- \$1.2 million for judges’ compensation
- \$0.9 million for replacement of 2% automation funding
- \$0.7 million for jury cost reimbursement for criminal cases
- \$0.5 million for Children’s Waiting Room

There are also small reimbursements budgeted for temporary restraining orders, civil case coordination, elder abuse petitions, and other state receipts.

Local Revenue and Reimbursements

Local revenue includes fees collected by the Court that are not statutorily required to be remitted to the AOC. This category also includes donations, reimbursements from the County, reimbursements for non-AOC grants, and cost recovery for the Enhanced Collections program. Typically, local revenues remain consistent and do not fluctuate much from year to year. The Fiscal Year 2013-14 budget includes \$0.2 million in new federal grant reimbursement and \$0.3 million in County reimbursement for the loan of Human Resources Department staff.

Facilities Maintenance

Fiscal Year 2013-14 represents the second year of facilities maintenance funding from the AOC. This is the second of a three-year pilot program. The Court’s revenue budget includes \$2.7 million for the pilot facilities maintenance project. Per the inter-branch agreement, the AOC will provide funding from the Court Facilities Trust Fund for facility maintenance and modifications (this funding is completely separate from the Court’s general operating fund). Funding for this program will be advanced in quarterly installments.

Interest

Due to the continued decline in fund balance and low interest rates, the amount budgeted for interest is only \$0.2 million for Fiscal Year 2013-14. At June 30, 2014, it is anticipated that the Court will only have about \$14.9 million remaining in fund balance.

Fiscal Year 2013-14 Expenditures

The adjacent table provides a historical perspective of expenditures by major category. It illustrates the drastic reductions that the Court has had to implement in order to adapt to its greatly reduced funding.

The technology budget is significantly lower in Fiscal Year 2013-14 due to the reduction and elimination of contracts as well as the completion of several one-time projects, the largest of which is the data center relocation.

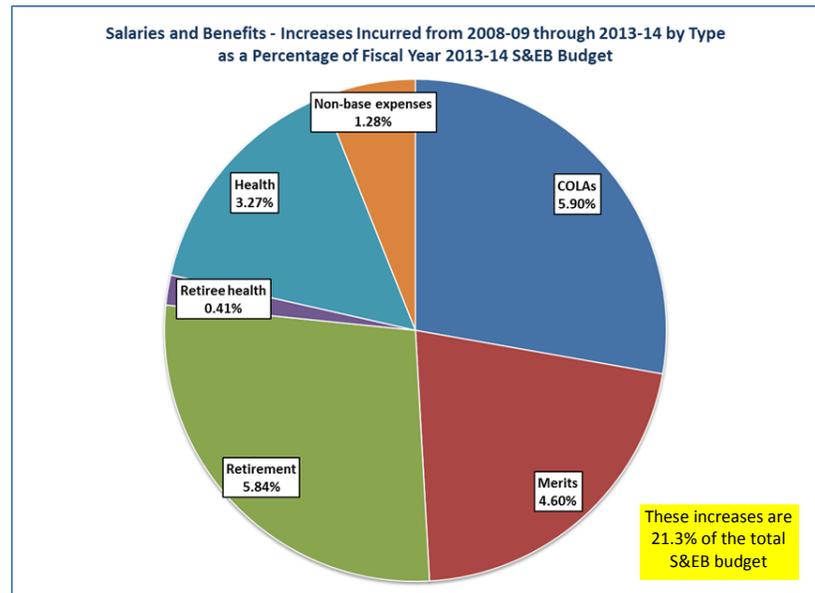
The following three charts and table illustrate the effects of several factors, most of which are unavoidable or mandated, on the Court's salaries and benefits costs during the last six fiscal years.

Most of these costs are base-building (i.e. they are ongoing costs and will continue to affect the Court's cost of doing business indefinitely). Increases to the costs of retirement contributions, benefit premiums and retiree health benefits are passed on to the Court and are considered unavoidable. Although the Court sometimes receives partial funding for these increases from the State and has the authority to pass on some of these costs to employees, these increases greatly erode the effects of staffing cuts.

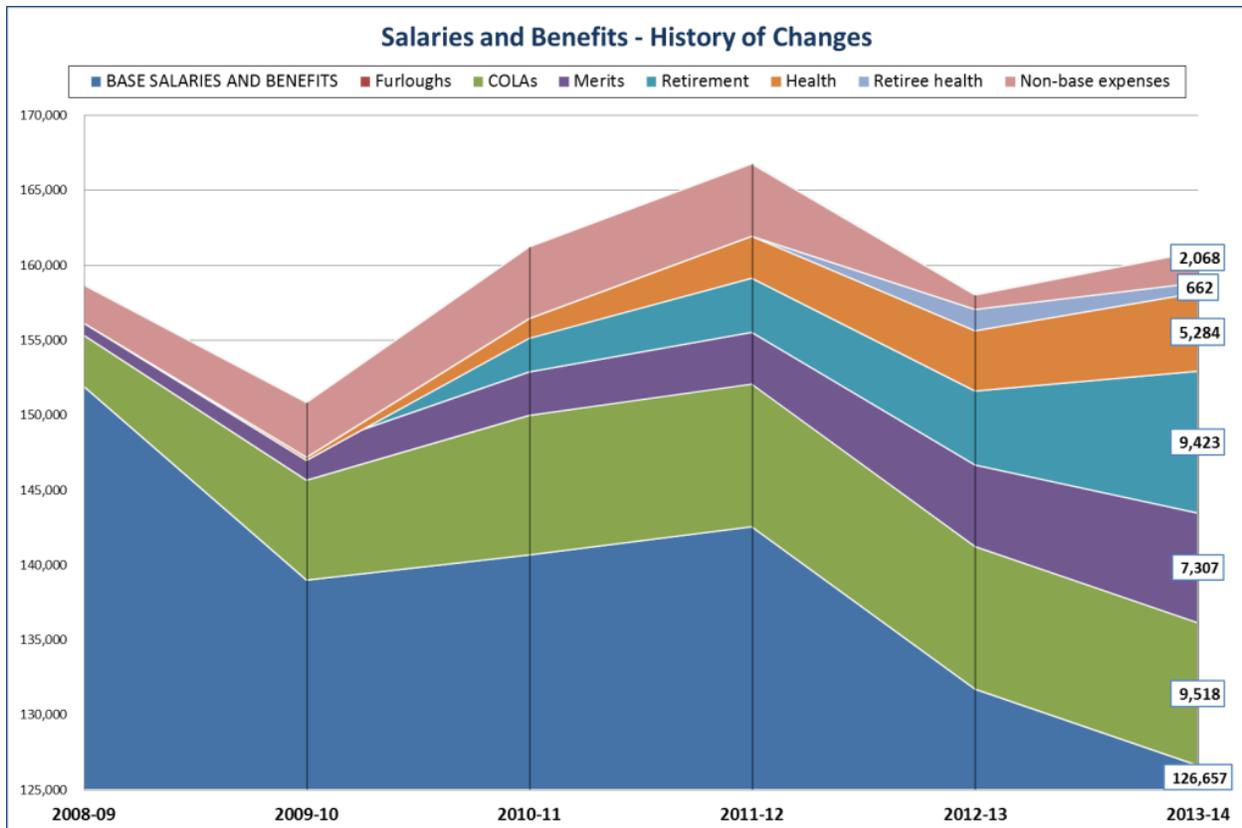
Salaries and benefits are reduced in Fiscal Year 2013-14 due to the deletion of 91 positions at the beginning of the year; a reduction in health premium costs for Court Reporters as a result of their shift from full-time to part-time status; and a reduction in retiree medical costs. These cuts are partially offset by increases in health benefit premiums and retirement contribution rates. More cuts are expected in future fiscal years as the Court continues to ramp down its expenditures to a level equivalent to its reduced funding level.

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual *	2013-14 BUDGET *
Salaries and Benefits	150,841	161,204	166,758	160,738	156,566
Services and Supplies	35,035	36,596	32,575	30,397	33,065
Security	39,541	40,159	947	1,034	1,093
Technology	9,569	8,446	7,246	8,589	5,806
CMS Replacement	-	-	-	-	6,374
Facilities Maintenance	-	-	-	2,230	2,650
TOTAL EXPENDITURES	234,986	246,405	207,526	202,988	205,554

* CMS Replacement and Facilities Maintenance actuals for Fiscal Year 2012-13 include S&EB expenditures of \$865,000 and \$669,000, respectively. The Fiscal Year 2013-14 budget includes S&EB expenditures of \$2,822,000 and \$1,253,000, respectively. These amounts are removed from the respective figures for salaries and benefits.



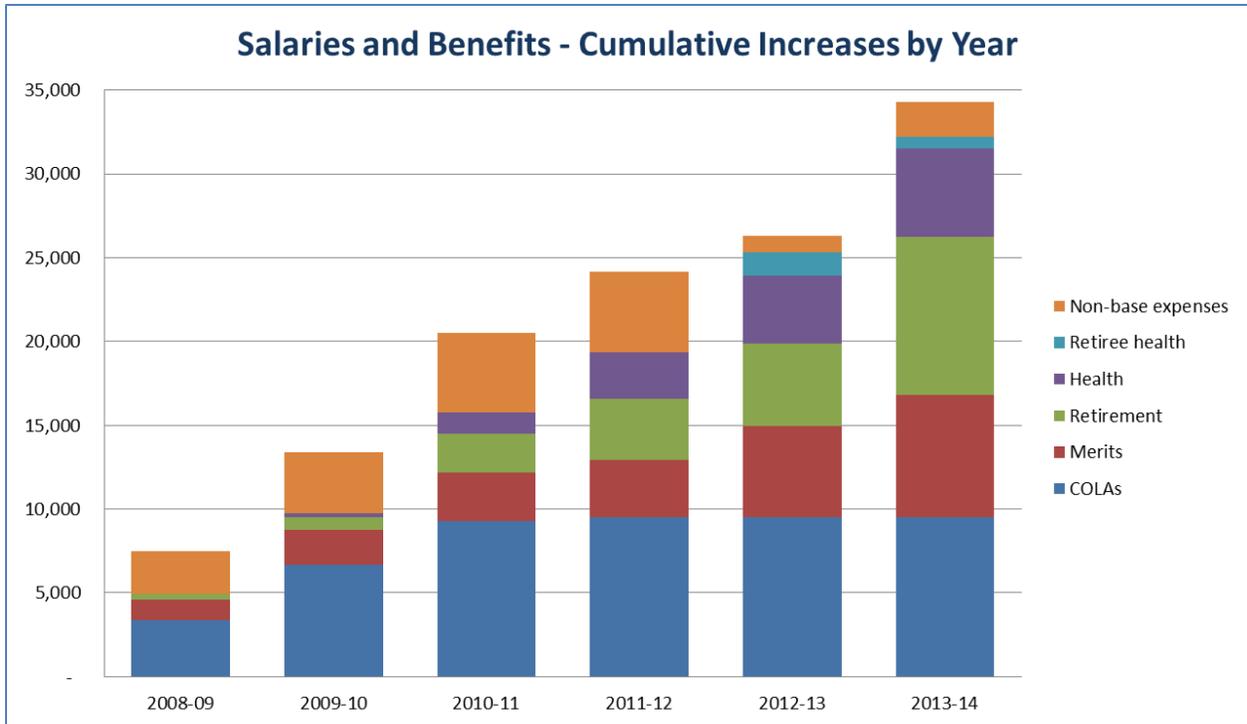
Fiscal Year 2009-10 salaries and benefit expenses are significantly less than in other fiscal years because of the branch-wide mandatory furloughs implemented that year. Fiscal Year 2009-10 was also the year that two rounds of the Voluntary Separation Incentive Program (VSIP) were offered. VSIP enabled the Court to reduce positions and costs in subsequent years. VSIP savings also partially offset the third and fourth year costs of negotiated salary increases for represented employees, which started in Fiscal Year 2007-08 and ended in Fiscal Year 2010-11.



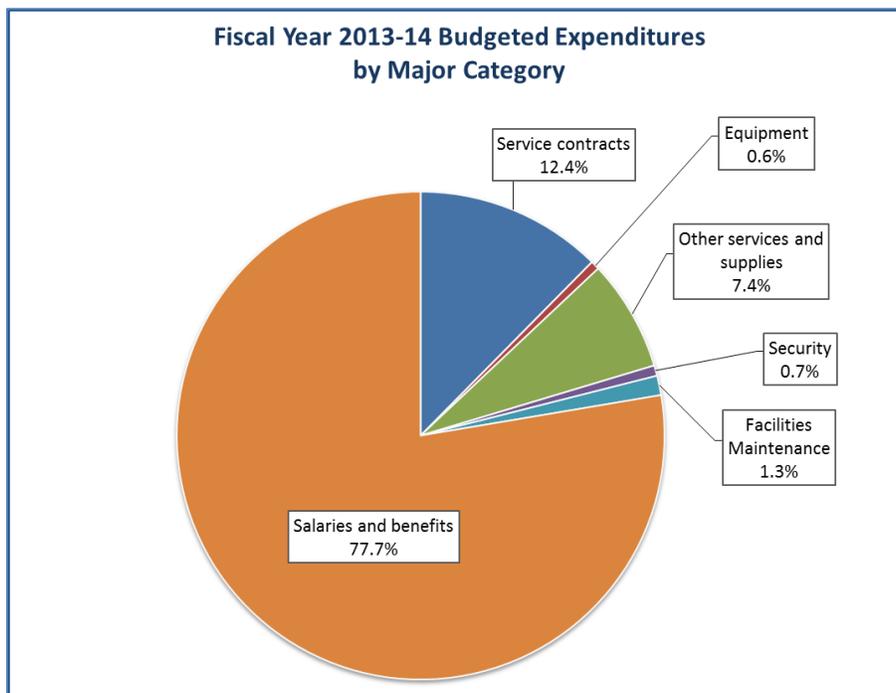
Salaries and Benefits - History of Changes Fiscal Years 2008-09 through 2013-14

(amounts in thousands)

Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries - all permanent personnel	109,667	103,452	107,935	109,453	105,317	104,486
Health insurance	11,134	9,722	11,959	13,418	13,886	14,289
Retiree health benefits	2,729	2,757	2,838	2,871	4,048	3,339
Retirement	24,804	23,218	25,489	28,051	25,530	29,610
Other benefits (medicare, dental, education, OBP, parking, workers' comp, health & welfare)	5,831	6,047	6,203	6,224	6,129	6,220
Non-base building costs (payouts, other pay, overtime, extra help)	4,486	5,645	6,780	6,741	4,456	2,941
SUBTOTAL - Actual Salaries and Benefits	158,651	150,841	161,204	166,758	159,366	160,885
Factors that affected salaries and benefits costs:						
Base-building increases:						
Furloughs - one-time offset	-	4,876	682	421	-	-
COLAs	(3,402)	(6,677)	(9,304)	(9,518)	(9,518)	(9,518)
Merits	(1,180)	(2,095)	(2,896)	(3,430)	(5,430)	(7,307)
Retirement	373	769	(2,263)	(3,604)	(4,940)	(9,423)
Health insurance	-	(214)	(1,282)	(2,804)	(4,000)	(5,250)
Retiree health benefits	-	-	-	-	(1,401)	(662)
Non-base building expenses:	(2,525)	(3,639)	(4,785)	(4,829)	(2,360)	(2,068)
VSIP payouts	-	(1,200)	-	-	-	-
Non-commissioner extra help	(1,261)	(331)	(2,612)	(3,126)	(825)	(917)
Overtime	(289)	(357)	(875)	(427)	(377)	(892)
Lump sum payouts	(975)	(1,751)	(1,298)	(1,276)	(1,158)	(259)
TOTAL - Adjusted Salaries and Benefits	151,917	143,861	141,356	142,994	131,717	126,657

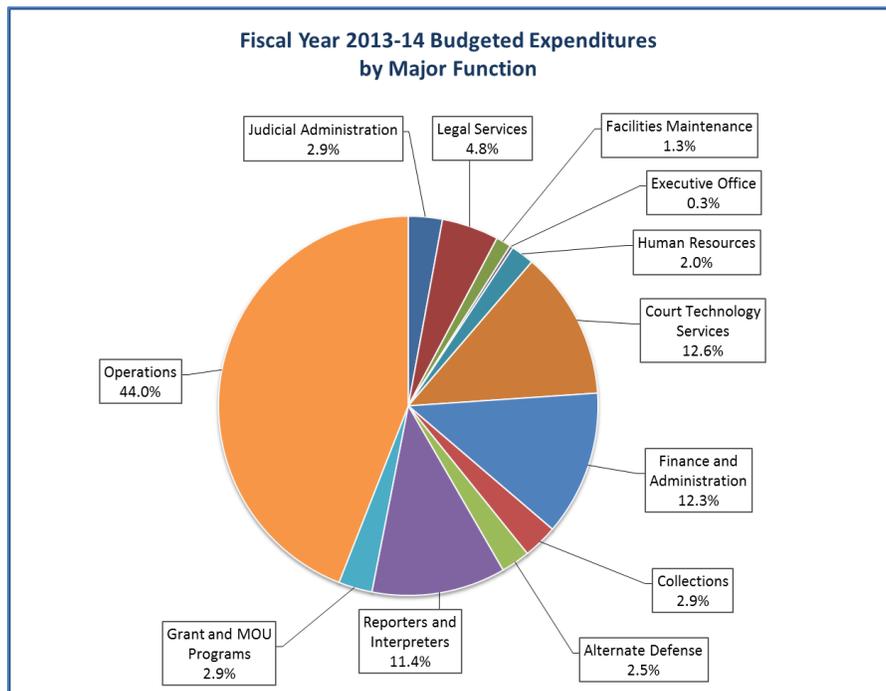


The chart below shows how the Court allocated its resources for Fiscal Year 2013-14. Salaries and benefits for Court employees is 77.7% of budgeted expenditures. The balance of expenditures is allocated for service contracts, Sheriff Department command staff (security), equipment, facilities maintenance and other services and supplies.



By function, more than 70% of the Court's budget is appropriated for the Operations Department and other activities directly related to operations and judicial support. The balance of the budget is

appropriated for administrative functions including executive management, finance, facilities administration, human resources, and technology services.



Budgeted Staffing

The following table summarizes the total number of authorized positions and budgeted FTEs since Fiscal Year 2009-10. Authorized positions are as approved on the AOC's Schedule 7A, which is submitted each year as part of the Court's budget, revised to reflect changes made after submission. FTE is a ratio used to measure the number of hours expected to be paid during the fiscal year relative to the standard number of working hours during the year. For example, a position budgeted at 20 hours per week for the entire fiscal year is included in the budget as 0.5 FTE. For Fiscal Year 2013-14, the number of FTEs for each of the 1,552 authorized positions has been aggregated and totals 1,524.6.

Authorized Positions and Budgeted Staffing					
Fiscal Years 2009-10 through 2013-14					
	2009-10	2010-11	2011-12	2012-13	2013-14
Authorized Positions	1,802	1,687	1,721	1,645	1,552
Budgeted Staffing (FTE's)	1717.8	1658.8	1685.0	1600.7	1524.6

Superior Court Judges are not included in the number of authorized positions or FTEs. In 2009-10, the number of authorized Judges was 115; in 2010-11, it was 117; in 2011-12, it was 119; in 2012-13, it was 122; and in 2013-14, it is expected to be 124 with the conversion of two more Superior Court Commissioners.

Authorized position and FTE changes occur for many reasons. The most notable are the ongoing recession and expected funding reductions. Other factors that result in position and FTE changes include anticipated savings from the ongoing Business Process Reengineering program (BPR), transfers

between cost centers, changes in legislation, and additional positions that will not be filled this fiscal year.

In Fiscal Year 2013-14 the number of positions decreases by 91 (5.1%). These positions were deleted as part of the Court's budget plan, which will enable the Court to gradually reduce its ongoing expenses to a level that can be sustained given its substantially lower baseline funding. The following changes to the Court's operations have yielded the most position savings so far:

- Closure of the call center;
- Centralization of family law operations;
- Centralization of limited civil operations;
- Reduction in Court Reporter positions through attrition;
- Closure of Laguna Hills location;
- Move of Probate/Mental Health operations to CJC; and
- Closure of one dependency courtroom

The following table provides a summary of position and FTE changes by department. It should be noted that from Fiscal Year 2011-12 to 2012-13, positions already decreased by 74, or 4.4%.

Budgeted Staffing for Fiscal Years 2012-13 and 2013-14						
	2012-13		2013-14		Change	
	Authorized positions	FTEs	Authorized positions	FTEs	Authorized positions	FTEs
Commissioners ¹	19	17.1	19	14.8	-	(2.3)
Judicial Administration	2	2.0	2	2.0	-	-
Executive Office	2	2.0	2	2.0	-	-
Legal Services	56	55.1	56	55.8	-	0.7
Court Technology Services	121	117.9	128	126.6	7	8.7
<i>Court Technology Services</i>	112	109.4	104	102.6	(8)	(6.8)
<i>Project Management Office</i>	9	8.5	-	-	(9)	(8.5)
<i>New Case Management System</i> ²	-	-	24	24.0	24	24.0
Finance and Administration	216	209.6	201	199.3	(15)	(10.3)
Facilities Maintenance	10	7.5	12	11.5	2	4.0
Human Resources	31	29.3	31	30.5	-	1.2
Operations	1,188	1,160.2	1,101	1,082.1	(87)	(78.1)
<i>Operations Administration</i>	24	18.0	23	23.0	(1)	5.0
<i>Civil</i>	201	195.2	169	168.0	(32)	(27.2)
<i>Criminal and Traffic</i>	420	413.6	387	384.4	(33)	(29.2)
<i>Lamoreaux Justice Center</i>	240	239.3	223	222.1	(17)	(17.2)
<i>Operations Support Division</i>	257	247.9	256	241.9	(1)	(6.0)
<i>Grants and MOUs</i>	46	46.2	43	42.7	(3)	(3.5)
SUBTOTAL - Commissioners and staff	1,645	1,600.7	1,552	1,524.6	(93)	(76.1)
Superior Court Judges	122	122.0	124	124.0	2	2.0
TOTAL	1,767	1,722.7	1,676	1,648.6	(91)	(74.1)

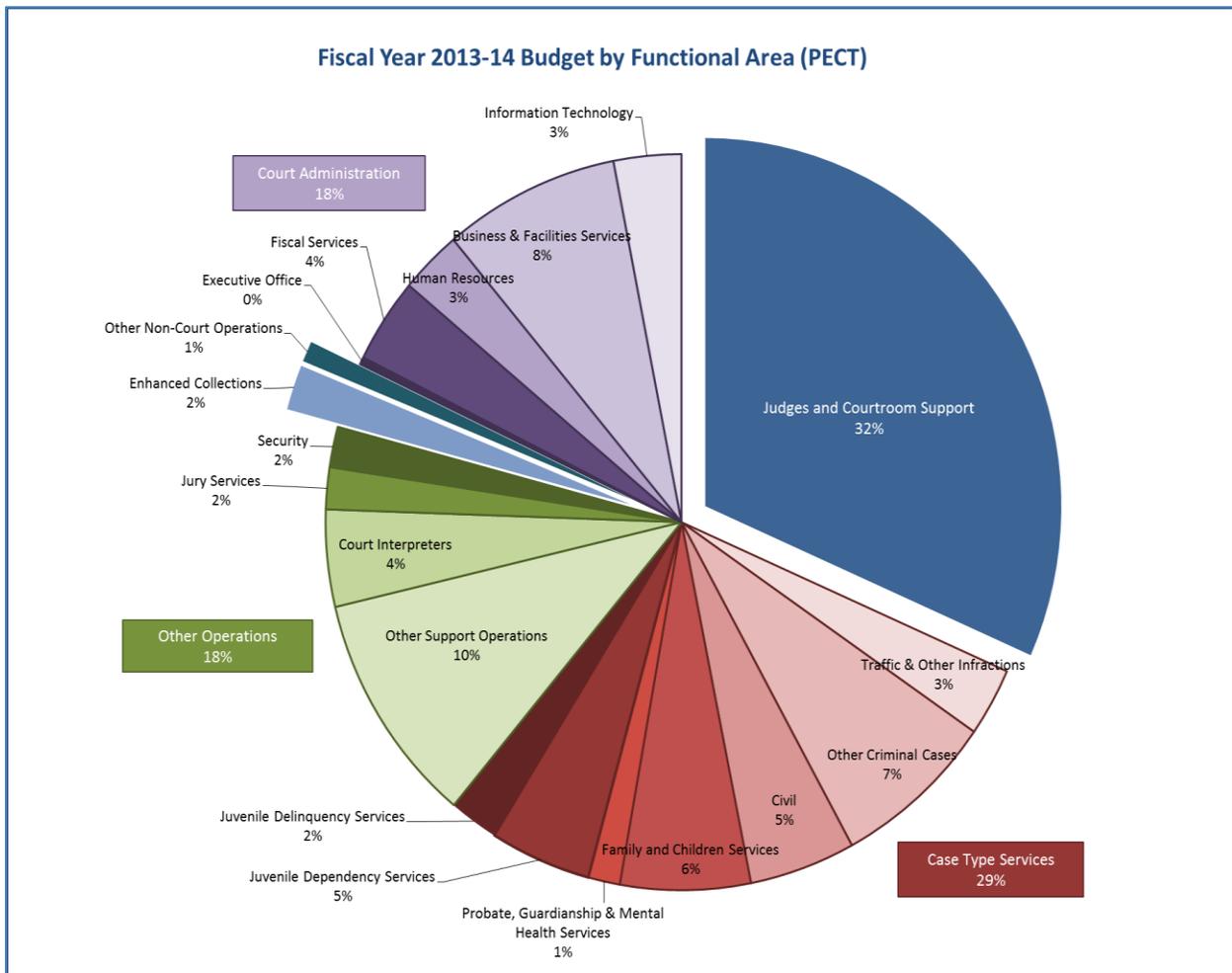
1. The number of commissioners does not include positions and FTEs assigned to the AB 1058 program. Those numbers are included in the staffing counts for Grants and MOUs. In Fiscal Year 2012-13, there were 3 commissioner positions (3.0 FTEs) assigned the AB 1058 program. In Fiscal Year 2013-14, there are 2 commissioner positions (2.5 FTEs) assigned to the AB 1058 program.

2. The first phase of the new case management system deployment commenced in stages beginning in January 2013. It is expected to be completed at the end of Fiscal Year 2014-15.

Budget by PECT

The Court is required to prepare and submit its expense budget by major categories referred to as “PECT” (Program, Element, Component, Task). By classifying expenses by PECT, the Court is able to provide the AOC and the State with information about expenditures by case type and by functional type (administrative vs. operational costs). PECT data is used as the basis for calculating the Court’s Indirect Cost Rate Plan (ICRP), which becomes the official Indirect Cost Rate (ICR) once approved by the AOC.

There are three major PECT categories; court operation costs (referred to as “program 10” costs), non-court operation costs (“program 20” costs), and court administration costs (“program 90” costs). Each PECT has a four-digit number that either begins with a 1, 2, or 9, thus the reason for the three roll-up categories. The charts below provide an overview of the expense budget by PECT. In Fiscal Year 2013-14 the new funding model that was approved by the Judicial Council looks at Program 10 costs (which are court operational costs, including staff) and compares these costs to Program 90 costs (which are court administrative costs).



Budget by Fund

The Court's accounting structure utilizes governmental funds—the Trial Court Trust Fund (TCTF) and the Non-TCTF General Funds and various special revenue funds. Special revenue funds are used to account for programs with dedicated revenue sources. A general definition of revenues in the TCTF are those monies received from State general fund transfers, maintenance of effort (MOE) revenues, AOC grants, and civil filing fees and criminal fines remitted to the State. Non-TCTF monies are typically court-designated fines, fees, and forfeitures. On the expense side, the non-TCTF funds are typically used to budget expenses that are not allowable under California Rule of Court 10.810. The following chart summarizes budgeted revenues and expense by major fund type.

Revenue and Expense Consolidated by Fund Type					
	TCTF General Fund	Non-TCTF General Fund	Special Revenue Funds	Grant Funds	ALL FUNDS
BEGINNING FUND BALANCE	-	31,331,439	2,567,877	-	33,899,316
Base Allocation	127,452,498	-	-	-	127,452,498
State - Other	29,594,625	-	1,383,882	3,347,407	34,325,914
Local Revenue	2,643,946	6,125,827	15,714,088	183,187	24,667,048
Facilities Maintenance	-	-	-	-	-
Interest	75,000	-	25,000	-	100,000
SUBTOTAL - Revenues	159,766,069	6,125,827	17,122,970	3,530,594	186,545,460
Salaries and Benefits	151,471,619	-	6,590,263	2,578,829	160,640,711
Services and Supplies	23,049,132	450,000	9,752,285	1,210,038	34,461,455
Security	1,092,577	-	-	-	1,092,577
Technology	9,359,260	-	-	-	9,359,260
Facilities Maintenance	-	-	-	-	-
SUBTOTAL - Expenditures	184,972,588	450,000	16,342,548	3,788,867	205,554,003
Interfund Transfers (net)	25,206,519	(25,566,852)	102,060	258,273	-
ENDING FUND BALANCE	-	11,440,414	3,450,359	-	14,890,773

In Fiscal Year 2013-14, the Court's revenues and expenses are budgeted in 13 separate funds (see the Fund Budget Summary section beginning on page 27 for more detail by individual fund). The majority of the Court's revenues and expenses are budgeted in the TCTF General Fund. All of the state base allocation and most of the other state revenues are budgeted in the TCTF General Fund. The only other State revenues budgeted in special revenue funds are revenues received for the children's waiting rooms, replacement of the 2% automation fund, and the Facilities Maintenance program funds. All are statutorily restricted. Most local revenues, including enhanced collections and all County reimbursed programs, are budgeted under the non-TCTF general fund or special revenue funds. Grant funds are separated into two grants funds, AOC grants and federal grants, and all revenues and expenses for those funds are budgeted in the appropriate grant fund according to grant type.

Special revenue funds include the Donation, Small Claims Advisory, Grand Jury, Enhanced Collections, Other County Services, Alternate Defense (only used to record costs eligible for reimbursement by the County), Facilities Maintenance, Replacement of 2% Automation, and Children's Waiting Room funds. All of these funds, with the exception of the Children's Waiting Room fund, the Replacement of 2%

Automation fund, and the Donations fund, have revenues and expenses that will net to \$0 at the end of the Fiscal Year with no carry forward of any fund balances. On June 30, 2014, the Children’s Waiting Room fund is expected to have an ending balance of \$1.6 million, the Replacement of 2% Automation fund will have a reserve of more than \$1.8 million, and the Donation fund will have unused funding of roughly \$10,000.

In Fiscal Year 2013-14, the Court’s expected sources of grant funding are the AOC, the State Justice Institute, and the Bureau of Justice Assistance; therefore, two grant funds are used (190100 – AOC Grants and 190200 – Non-AOC Grants) to capture grant revenue and expense. There are no anticipated ending balances for either grant fund as reimbursements are received after billing the grantor for actual grant costs. The Fiscal Year 2013-14 budget includes approximately \$1.2 million for indirect overhead for applicable programs (enhanced collections and AOC grants). In prior fiscal years, the Court did not budget for overhead.

GASB 54 and Fund Balance Classifications

In March 2009, the Governmental Accounting Standards Board (GASB) issued Statement Number 54, Fund Balance Reporting and Governmental Fund Type Definitions. Per GASB, the goal of Statement 54 is to “improve financial reporting by establishing fund balance classifications that are easier to understand and apply.” Essentially, the goal is to standardize all governmental fund balance reporting so that financial statements can be universally understood by clearly defining fund balance categories so that interpretation and reporting are the same across the board. The following are the fund balance classifications as defined by GASB Statement 54.

- Nonspendable – amounts that are not in spendable form or are required to be maintained intact
- Restricted – amounts constrained to specific purposes by their providers through constitutional provisions or by enabling legislation
- Committed – amounts constrained to a specific purpose by a government itself, using its highest level of decision-making authority
- Assigned – amounts a government intends to use for a specific purpose, intent can be expressed by the governing body or by an official or body that the governing body delegates authority to
- Unassigned – amounts that are available for any purpose; these amounts are reported only in the general fund

The chart below illustrates the Court’s projected ending fund balance by classification as of June 30, 2014. Per the California Budget Act of 2012, trial courts may continue to carry forward fund balances until June 30, 2014. At that time, the trial courts will only be able to carry forward 1% of their prior year operating budget and any statutorily restricted reserves. The following chart assumes that any fund balance in excess of the 1% cap and restricted funds will be returned to the State (\$9.6 million).

Estimated Fund Balance Designations as of June 30, 2014			
Estimated Ending Fund Balance as of June 30, 2014			14,890,773
<u>Description</u>	<u>Fund Type</u>	<u>Classification</u>	<u>Amount</u>
1% of Prior Year Operating Budget	General Fund - non TCTF	Nonspendable	1,865,455
Children's Waiting Room	Special Revenue	Restricted	1,587,522
Replacement of 2% Automation Fund	Special Revenue	Restricted	1,853,175
Donation Funds	Special Revenue	Restricted	9,662
Total Estimated Fund Balance to be Retained by the Court as of June 30, 2014			5,315,814
Total Estimated Fund Balance Available to be Reclaimed by the State as of June 30, 2014			9,574,959



This page left intentionally blank to facilitate double-sided printing

BUDGET BY FUND
Fiscal Year 2013-14

Fund name	TCTF General Fund	Non-TCTF General Fund	Donations	Small Claims Advisory	Grand Jury	Enhanced Collections	County Programs
Fund type	General	General	Spec. rev.	Spec. rev.	Spec. rev.	Spec. rev.	Spec. rev.
Fund no.	110001	120001	120002	120003	120005	120007	120009
BEGINNING FUND BALANCE	-	31,331,439	8,162	-	-	-	-
Base Allocation	127,452,498	-	-	-	-	-	-
State - Other	29,594,625	-	-	-	-	-	-
Local Revenue	2,643,946	6,125,827	1,500	128,000	201,570	4,750,947	1,655,541
Interest	75,000	-	-	-	-	-	-
SUBTOTAL - Revenues	159,766,069	6,125,827	1,500	128,000	201,570	4,750,947	1,655,541
Salaries and Benefits	151,471,619	-	-	-	147,315	3,302,302	1,613,149
Services and Supplies	23,049,132	450,000	-	130,000	54,255	1,448,645	42,392
Security	1,092,577	-	-	-	-	-	-
Technology	9,359,260	-	-	-	-	-	-
SUBTOTAL - Expenditures	184,972,588	450,000	-	130,000	201,570	4,750,947	1,655,541
Interfund Transfers (net)	25,206,519	(25,566,852)	-	2,000	-	-	-
ENDING FUND BALANCE	-	11,440,414	9,662	-	-	-	-
FUND BALANCE DESIGNATIONS							
as of June 30, 2014							
Nonspendable	-	1,865,455	-	-	-	-	-
Restricted	-	-	9,662	-	-	-	-
Committed	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-
Unassigned	-	9,574,959	-	-	-	-	-
ENDING FUND BALANCE	-	11,440,414	9,662	-	-	-	-
BUDGETED STAFFING							
Authorized Positions	1,442	-	-	-	1	57	14
FTE's	1,414.5	-	-	-	1.0	57.0	14.4

BUDGET BY FUND
Fiscal Year 2013-14

Fund name	Alternate Defense	Facilities Maintenance	Replacement of 2% Automation	Children's Waiting Room	AOC Grants	Federal Grants	TOTAL
Fund type	Spec. rev.	Spec. rev.	Spec. rev.	Spec. rev.	Grant	Grant	
Fund no.	120017	120020	180004	180005	190100	190200	
BEGINNING FUND BALANCE	-	-	924,293	1,635,422	-	-	33,899,316
Base Allocation	-	-	-	-	-	-	127,452,498
State - Other	-	-	923,882	460,000	3,347,407	-	34,325,914
Local Revenue	6,325,450	2,650,980	-	100	-	183,187	24,667,048
Interest	-	-	5,000	20,000	-	-	100,000
SUBTOTAL - Revenues	6,325,450	2,650,980	928,882	480,100	3,347,407	183,187	186,545,460
Salaries and Benefits	274,608	1,252,889	-	-	2,578,829	-	160,640,711
Services and Supplies	6,050,842	1,498,151	-	528,000	1,026,851	183,187	34,461,455
Security	-	-	-	-	-	-	1,092,577
Technology	-	-	-	-	-	-	9,359,260
SUBTOTAL - Expenditures	6,325,450	2,751,040	-	528,000	3,605,680	183,187	205,554,003
Interfund Transfers (net)	-	100,060	-	-	258,273	-	-
ENDING FUND BALANCE	-	-	1,853,175	1,587,522	-	-	14,890,773

FUND BALANCE DESIGNATIONS
as of June 30, 2014

Nonspendable	-	-	-	-	-	-	1,865,455
Restricted	-	-	1,853,175	1,587,522	-	-	3,450,359
Committed	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	9,574,959
ENDING FUND BALANCE	-	-	1,853,175	1,587,522	-	-	14,890,773

BUDGETED STAFFING

Authorized Positions	3	12	-	-	23	-	1,552
FTE's	3.0	11.5	-	-	23.2	-	1,524.6

REVENUE BY FUND
Fiscal Years 2009-10 through 2013-14

Fund no.	Fund description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
110001	General Fund - TCTF	217,983,548	232,087,211	176,753,521	150,690,563	159,766,069
120001	General Fund - non-TCTF	3,793,917	4,560,958	4,955,084	5,851,998	6,125,827
120002	Donations	2,403	3,508	2,025	15	1,500
120003	Small Claims Advisory	178,911	154,199	143,685	126,884	128,000
120005	Grand Jury	255,259	259,427	234,345	190,516	201,570
120007	Enhanced Collections	4,357,692	4,997,815	4,830,363	4,275,471	4,750,947
120009	Other County Services	1,651,860	1,574,759	1,594,734	1,526,150	1,655,541
120010	Victim Witness Program	-	-	-	-	-
120017	Alternate Defense	6,533,893	7,359,130	6,568,035	5,101,504	6,325,450
120020	Court Facilities	-	-	-	1,537,312	2,650,980
180004	2% Automation	-	-	-	924,293	928,882
180005	Children's Waiting Room	593,378	570,115	507,034	460,037	480,100
190100	AOC Grant Fund	-	-	-	3,140,782	3,347,407
190200	Federal Grant Fund	-	-	-	29,005	183,187
1910581	1058 FLF Program	690,504	688,971	675,583	-	-
1910591	1058 CSC Program	2,822,039	2,861,644	2,724,551	-	-
1910601	Substance Abuse Focus	49,789	21,197	54,874	-	-
1910611	Access to Visitation	94,146	104,833	102,707	74,456	-
1910621	CA Drug Court	14,448	-	-	-	-
1910681	DUI Court Expansion	94,917	-	-	-	-
1910711	DUI Court in Schools	-	9,908	-	-	-
1910741	CCMS	-	18,000	7,571	-	-
1910761	Traffic Citation eFiling	-	-	79,274	-	-
1930041	BJA Drug Court	12,161	141,931	45,907	-	-
1930051	CA Emerg Mgmt Agency	-	6,248	-	-	-
1930061	OTS Expansion of DUI Court	356,964	436,062	33,411	-	-
TOTAL REVENUE		239,485,829	255,855,916	199,312,704	173,928,986	186,545,460

1. Beginning in Fiscal Year 2012-13, the AOC consolidated the grants it distributes into one fund. This fund now includes expenses and reimbursements for AB 1058, the Substance Abuse Focus grant, the Traffic Citation E-filing grant, the BJA Drug Court grant, and the OTS Expansion of DUI Court grant.

EXPENDITURES BY FUND
Fiscal Years 2009-10 through 2013-14

Fund no.	Fund description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
110001	General Fund - TCTF	216,479,971	226,399,950	189,187,892	176,782,301	184,972,588
120001	General Fund - non-TCTF	363,165	432,294	404,375	486,946	450,000
120002	Donations	1,869	4,634	3,143	633	-
120003	Small Claims Advisory	220,000	185,000	155,000	130,000	130,000
120005	Grand Jury	256,792	259,427	234,805	190,516	201,570
120007	Enhanced Collections	4,357,692	4,997,815	4,830,363	4,275,471	4,750,947
120009	Other County Services	1,651,860	1,574,759	1,594,897	1,526,150	1,655,541
120010	Victim Witness Program	(42)	-	-	-	-
120017	Alternate Defense	6,725,200	7,359,130	6,568,164	5,102,039	6,325,450
120020	Court Facilities	-	-	-	1,835,875	2,751,040
180004	2% Automation	-	-	-	-	-
180005	Children's Waiting Room	360,209	380,823	543,983	535,137	528,000
190100	AOC Grant Fund	-	-	-	3,354,568	3,605,680
190200	Federal Grant Fund	-	-	-	29,005	183,187
1910581	1058 FLF Program	788,239	874,473	744,806	-	-
1910591	1058 CSC Program	3,123,619	3,212,079	2,945,455	-	-
1910601	Substance Abuse Focus	49,789	21,125	44,435	-	-
1910611	Access to Visitation	110,165	104,833	102,707	74,456	-
1910621	CA Drug Court	14,448	-	-	-	-
1910681	DUI Court Expansion	113,870	-	-	-	-
1910711	DUI Court in Schools	-	9,908	-	-	-
1910741	CCMS	-	5,217	7,571	-	-
1910761	Traffic Citation eFiling	-	-	79,274	-	-
1930041	BJA Drug Court	12,161	141,931	45,907	-	-
1930051	CA Emerg Mgmt Agency	-	6,248	-	-	-
1930061	OTS Expansion of DUI Court	356,964	436,062	33,411	-	-
TOTAL EXPENDITURES		234,985,971	246,405,708	207,526,188	194,323,097	205,554,003

1. Beginning in Fiscal Year 2012-13, the AOC consolidated the grants it distributes into one fund. This fund now includes expenses and reimbursements for AB 1058, the Substance Abuse Focus grant, the Traffic Citation E-filing grant, the BJA Drug Court grant, and the OTS Expansion of DUI Court grant.

TCTF General Fund (110001)
FUND TYPE - General
GOVERNING CODE - CRC 10.810

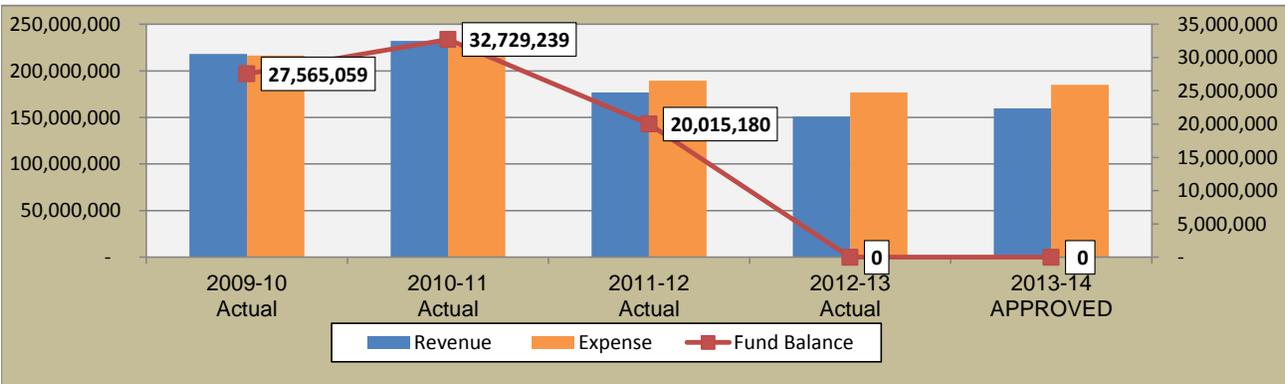
USES AND PURPOSES

The purpose of the Trial Court Trust Fund General fund is to capture revenue and expense for the operation of the trial court.

2013-14 APPROVED BUDGET

Revenues and reimbursements	159,766,069
Expenditures	184,972,588
Interfund transfers	25,206,519
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

BUDGETED STAFFING

	2009-10	2010-11	2011-12	2012-13	2013-14
Authorized Positions	1,697	1,577	1,612	1,535	1,442
FTE's	1,615.2	1,550.1	1,574.9	1,490.3	1,414.5

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	139,787,686	143,328,676	150,690,563	7,361,887	5.1%
Interfund Transfers	23,565,194	23,565,194	6,076,557	(17,488,637)	-74.2%
Total Financing	163,352,880	166,893,870	156,767,120	(10,126,750)	-6.1%
Salaries and Benefits	152,585,232	153,121,101	151,449,056	(1,672,045)	-1.1%
Services and Supplies	30,782,828	30,378,760	25,333,244	5,045,516	16.6%
Total Expense	183,368,060	183,499,861	176,782,300	6,717,561	3.7%
Total Change to Fund Balance	(20,015,180)	(16,605,991)	(20,015,180)	-	-

The positive variance in revenues and reimbursements is mainly attributable to the AOC providing the Court with unanticipated benefit funding for Fiscal Years 2011-12 and 2012-13 and the return of \$2.1 million from the 2% AOC reserve. The negative variance in interfund transfers is due to a combination of both unanticipated revenue and expenses coming in lower than budget. The positive variance in services and supplies was primarily due to savings in technology, office supplies, security, temp help, contract interpreters, and court appointed counsel.

Non-TCTF General Fund (120001)

FUND TYPE - General

GOVERNING CODES - CRC 10.810

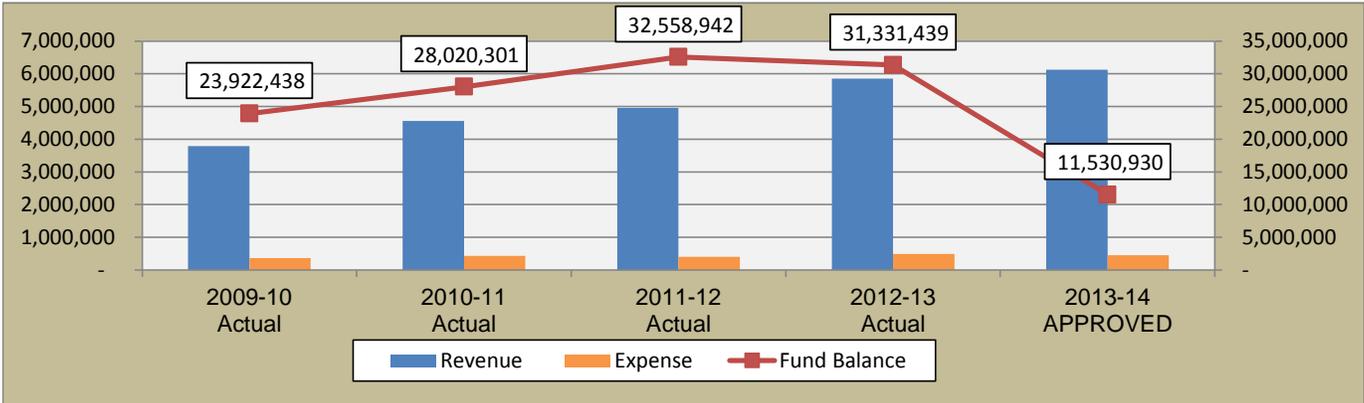
USES AND PURPOSES

The purpose of the Non-Trial Court Trust Fund General is to capture revenue and expense from non-Trial Court Trust Fund sources and non-rule 10.810 allowable expenses.

2013-14 APPROVED BUDGET

Revenues and reimbursements	6,125,827
Expenditures	450,000
Interfund transfers	(25,566,852)
Surplus/(deficit)	<u>(19,891,025)</u>
Beginning Fund Balance	31,331,439
Surplus/(deficit)	(19,891,025)
Ending Funding Balance	<u>11,440,414</u>
Fund Balance Designations	
Nonspendable	1,865,455
Restricted	-
Committed	-
Assigned	-
Unassigned	9,574,959
Total Designations	<u>11,440,414</u>

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

2012-13 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>Modified Budget</u>	<u>ACTUAL</u>	<u>Variance</u>	
Revenues and Reimbursements	8,981,540	8,981,540	5,851,998	(3,129,542)	-34.8%
Interfund Transfers	(23,590,463)	(23,590,463)	(6,592,556)	16,997,907	-72.1%
Total Financing	(14,608,923)	(14,608,923)	(740,558)	13,868,365	-94.9%
Salaries and Benefits	-	-	64,813	64,813	
Services and Supplies	455,000	455,000	422,133	32,867	7.2%
Total Expense	455,000	455,000	486,946	(31,946)	-7.0%
Total Change to Fund Balance	<u>(15,063,923)</u>	<u>(15,063,923)</u>	<u>(1,227,504)</u>		

Revenues and reimbursements came in less than budget primarily due to monies not being escheated in Fiscal Year 2012-13 (the budget assumed \$2.5 million in revenue from escheatment). The other major revenue variance was caused by DMV prior history revenue not being realized (the Court decided to stop charging for the first offense in October 2012). The major variance between budgeted interfund transfers and actual interfund transfers is due to additional TCTF revenue being received and lower than budgeted TCTF expenses, which in turn, decreased the amount of fund balance needed to transfer into the TCTF General Fund from the Non TCTF General Fund.

Donations (120002)
FUND TYPE - Special Revenue
GOVERNING CODES - CRC 10.804; AOC FIN 15.01

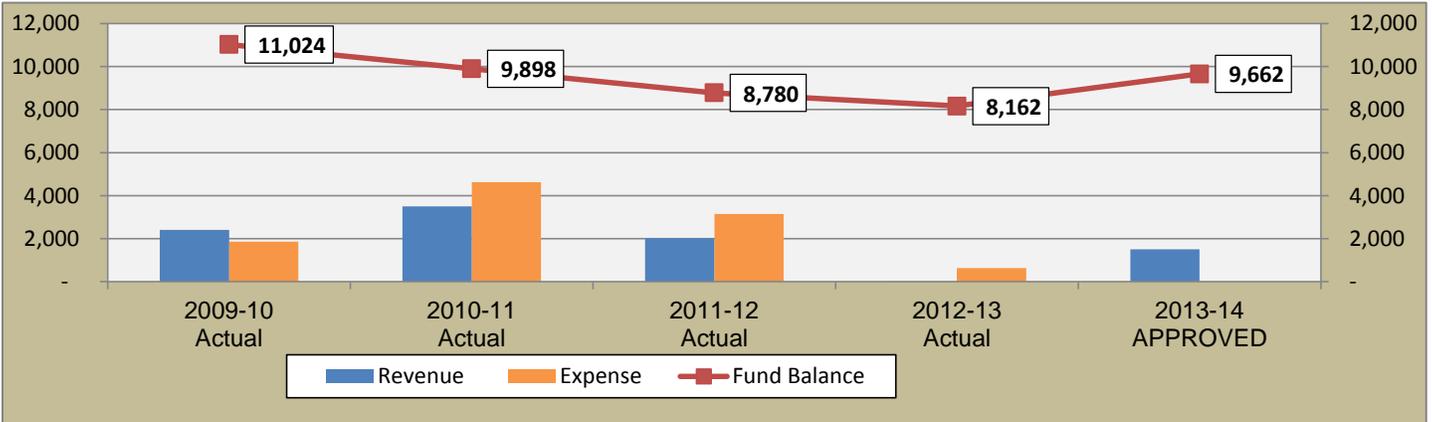
USES AND PURPOSES

This fund is used to record revenue and expense associated with donations made to the Court. The primary source of donations (and fund balance in this fund) is from donations made to support the collaborative courts (drug court, DUI court, homeless court, etc.).

2013-14 APPROVED BUDGET

Revenues and reimbursements	1,500
Expenditures	-
Interfund transfers	-
Surplus/(deficit)	<u>1,500</u>
Beginning Fund Balance	8,162
Surplus/(deficit)	1,500
Ending Funding Balance	<u>9,662</u>
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	<u>-</u>

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



2012-13 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>Modified Budget</u>	<u>ACTUAL</u>	<u>Variance</u>	
Revenues and Reimbursements	2,525	2,525	15	(2,510)	-99.4%
Interfund Transfers	-	-	-	-	
Total Financing	2,525	2,525	15	(2,510)	-99.4%
Salaries and Benefits	-	-	-	-	
Services and Supplies	-	-	633	(633)	
Total Expense	-	-	633	(633)	
Total Change to Fund Balance	<u>2,525</u>	<u>2,525</u>	<u>(618)</u>		

The negative variance from budgeted revenues is because the Court did not receive any donations in Fiscal Year 2012-13 (the \$15 in revenues is interest earned on fund balance). There were no services and supplies budgeted for the fiscal year; however, \$633 was spent from the fund to purchase award certificates for graduation ceremonies. Fund balance decreased by \$618 for the fiscal year instead of increasing the budgeted amount of \$2525.

Small Claims Advisory (120003)
FUND TYPE - Special Revenue
GOVERNING CODES - CCP 116.940, 116.23

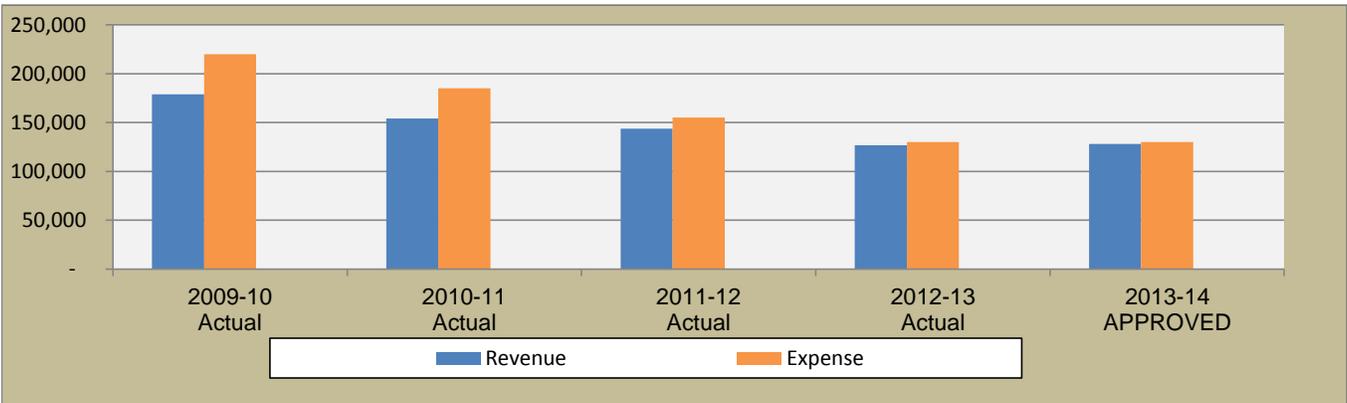
USES AND PURPOSES

Per the Code of Civil Procedure (CCP) section 116.940, each superior court is required to provide small claims advisory services. CCP section 116.230 specifies which fees and the portion of those fees that are to be designated for the small claims advisory fund. The fees are collected locally by each court and remitted to the AOC on a monthly basis. The AOC distributes the appropriate portion of designated fees back to the remitting court two months in arrears (based on actual collections). This fund is used solely to pay for the contract expense of administering small claims services (current vendor is the Legal Aid Society of Orange County).

2013-14 APPROVED BUDGET

Revenues and reimbursements	128,000
Expenditures	130,000
Interfund transfers	2,000
Surplus/(deficit)	<u>-</u>
Beginning Fund Balance	<u>-</u>
Surplus/(deficit)	-
Ending Funding Balance	<u><u>-</u></u>
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	<u><u>-</u></u>

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	135,000	135,000	126,872	(8,128)	-6.0%
Interfund Transfers	15,000	15,000	3,128	(11,872)	-79.1%
Total Financing	150,000	150,000	130,000	(20,000)	-13.3%
Salaries and Benefits	-	-	-	-	0.0%
Services and Supplies	150,000	150,000	130,000	130,000	86.7%
Total Expense	150,000	150,000	130,000	130,000	86.7%
Total Change to Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Revenues for this fund came in approximately \$8,000 less than budgeted. Because of the continued decline in revenues, contract expense costs were re-negotiated with Legal Aid in Spring 2013 from \$150,000 to \$130,000. The net impact was that a general fund transfer of \$3,000 was needed to cover expenditures in excess of actual revenues.

Grand Jury (120005)
FUND TYPE - Special Revenue
GOVERNING CODES - PC 893-939.1; MOU with the County

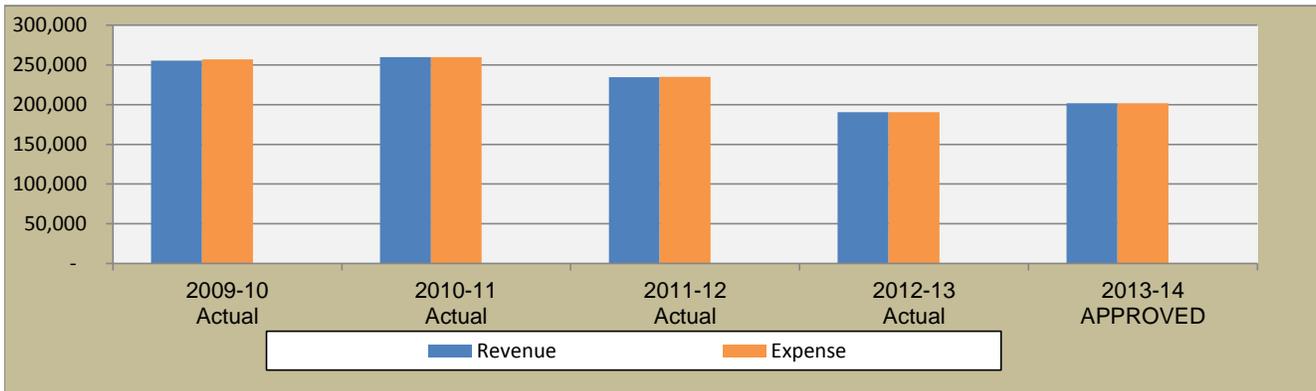
USES AND PURPOSES

Per statute, the County of Orange is required to impanel a grand jury of 19 members who serve a term of one year. The Grand Jury's primary responsibility is to inquire of public offenses committed or triable in the County of Orange. The Court uses the Grand Jury fund to record revenue and expense associated with the cost of selecting, impaneling, and fulfilling the duties of the Grand Jury.

2013-14 APPROVED BUDGET

Revenues and reimbursements	201,570
Expenditures	201,570
Interfund transfers	-
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	2009-10	2010-11	2011-12	2012-13	2013-14
Authorized Positions	2	2	2	1	1
FTE's	2.0	2.0	2.0	1.0	1.0

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	208,749	208,749	190,516	(18,233)	-8.7%
Interfund Transfers	-	-	-	-	
Total Financing	208,749	208,749	190,516	(18,233)	-8.7%
Salaries and Benefits	179,734	159,734	148,457	(11,277)	-7.1%
Services and Supplies	29,015	49,015	42,059	(6,956)	-14.2%
Total Expense	208,749	208,749	190,516	(18,233)	-8.7%
Total Change to Fund Balance	-	-	-		

This is a County reimbursed program; the negative variance in revenue is caused by expenditures being less than budget. Salary and benefit costs came in slightly under budget due to less project coding. Services and supplies came in under budget mainly due to savings in court transcripts. There is no fund balance in this fund.

Enhanced Collections (120007)
FUND TYPE - Special Revenue
GOVERNING CODES - PC 1463.007, 1463.010

USES AND PURPOSES

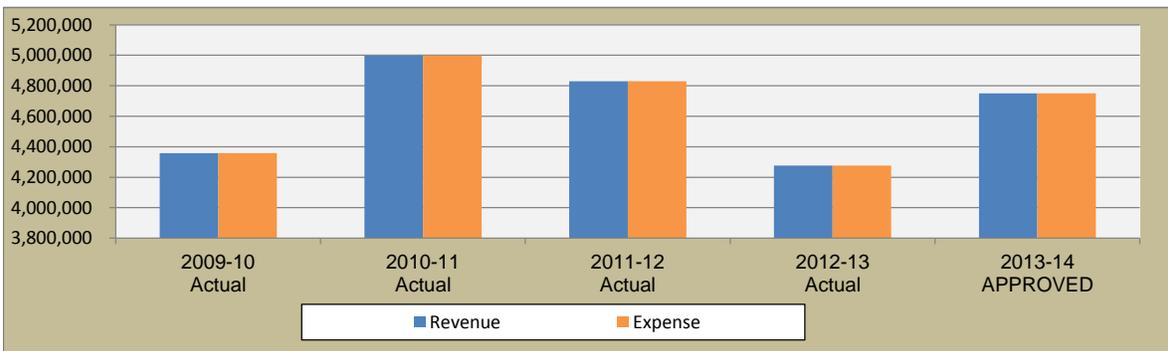
The enhanced collections fund is used to record revenue (cost of collections offset) and expense associated with the Court's comprehensive collections program. Per Penal Code 1463.007, collection costs may be recovered from the collection of court-ordered fines, fees, forfeitures, penalties, and assessments imposed on misdemeanor, infraction, and felony cases before revenues are distributed to any other government entity. To qualify as a comprehensive collections program (thus making certain costs recoverable), the program must meet the minimum requirements outlined in sections 1463.007 and 1463.010 of the Penal Code.

The Court's collections program meets the requirements set forth in PC 1463.007 and offsets the costs of court staff, printing, postage, third party collection agencies, and overhead as part of their costs. The Court's Collections Unit also accepts payments forthwith; expenses related to forthwith payments are not captured in the enhanced collections fund and are coded to the Court's general TCTF operating fund (110001).

2013-14 APPROVED BUDGET

Revenues and reimbursements	4,750,947
Expenditures	4,750,947
Interfund transfers	-
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING*

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Authorized Positions	51	60	60	55	57
FTE's	49.2	58.0	60.0	57.2	57.0

*Staff are budgeted in fund 120007 but use project coding to capture actual cost associated with forthwith payments (fund 110001).

2012-13 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>Modified Budget</u>	<u>ACTUAL</u>	<u>Variance</u>	
Revenues and Reimbursements	4,850,000	4,850,000	4,275,471	(574,529)	-11.8%
Interfund Transfers	-	-	-	-	
Total Financing	4,850,000	4,850,000	4,275,471	(574,529)	-11.8%
Salaries and Benefits	3,339,212	3,339,212	2,939,129	400,083	12.0%
Services and Supplies	1,003,916	1,003,916	1,336,342	(332,426)	-33.1%
Total Expense	4,343,128	4,343,128	4,275,471	(67,657)	-1.6%
Total Change to Fund Balance	506,872	506,872	-		

The negative variance in revenue and reimbursements is reflective of lower than anticipated recoverable costs. Salary and benefit (S&EB) costs were lower than budget because of less staff time spent working on delinquent debt recovery (more time was spent on taking forthwith payments than anticipated). The negative variance in services and supplies (S&S) is due to overhead. Overhead was not budgeted as an expense in FY 2012-13, but the cost is included in the S&S actuals. No impact or change to fund balance.

County Programs (120009)
FUND TYPE - Special Revenue
GOVERNING CODES - WIC 209 and 225-231; PC 1318.1; MOU with the County

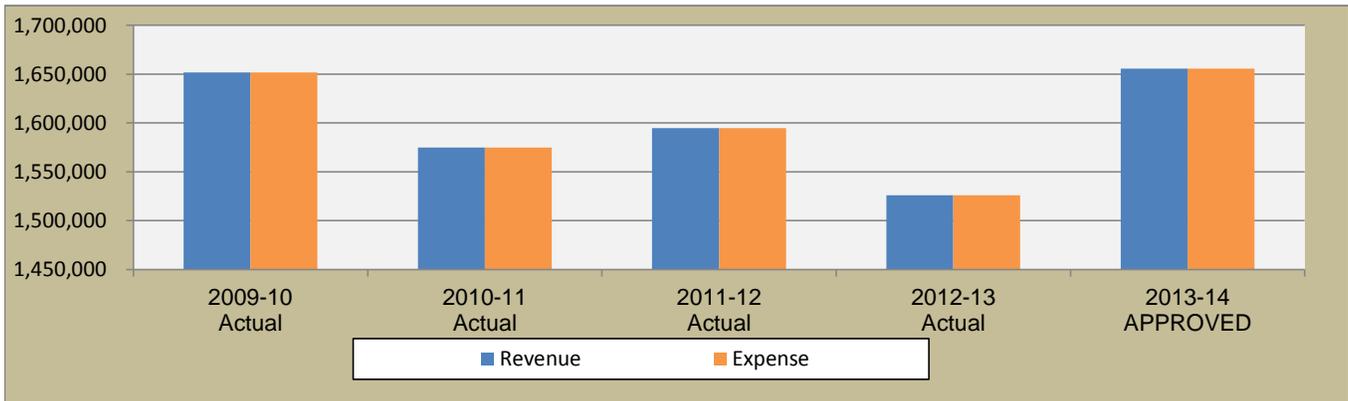
USES AND PURPOSES

This fund is used to record revenue and expense associated with County programs that the Court operates and/or houses. These programs include the Detention Release program and the Juvenile Justice Commission.

2013-14 APPROVED BUDGET

Revenues and reimbursements	1,655,541
Expenditures	1,655,541
Interfund transfers	-
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



BUDGETED STAFFING

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Authorized Positions	18	14	13	14	14
FTE's	18.0	13.6	13.6	14.3	14.4

2012-13 BUDGET VS. ACTUAL

	<u>Approved Budget</u>	<u>Modified Budget</u>	<u>ACTUAL</u>	<u>Variance</u>	
Revenues and Reimbursements	1,644,762	1,644,762	1,526,150	(118,612)	-7.2%
Interfund Transfers	-	-	-	-	
Total Financing	1,644,762	1,644,762	1,526,150	(118,612)	-7.2%
Salaries and Benefits	1,616,308	1,616,308	1,501,943	114,365	7.1%
Services and Supplies	28,454	28,454	24,207	4,247	14.9%
Total Expense	1,644,762	1,644,762	1,526,150	118,612	7.2%
Total Change to Fund Balance	-	-	-	-	

Revenues and reimbursements came in under budget due to lower than anticipated costs (these programs are reimbursed by the County). Salaries and benefits were slightly lower than budgeted due to a higher than budgeted vacancy rate. Services and supplies were lower than budgeted due to savings in contract services (for the Juvenile Justice commission).

Alternate Defense (120017)

FUND TYPE - Special Revenue

GOVERNING CODES - W&I 300, 602; PC 288, 1026, 2097; CRC 10.810; MOU with County

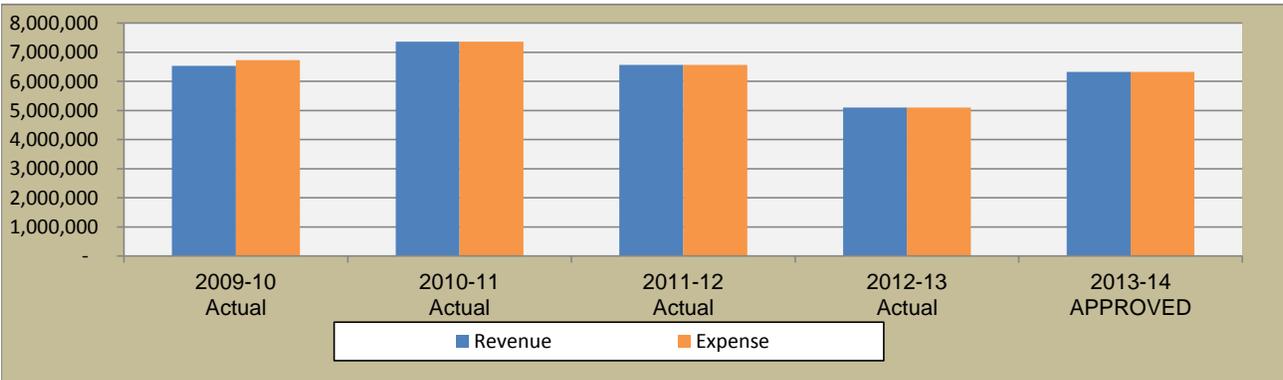
USES AND PURPOSES

This fund is used to record revenue and expense associated with County-funded portion of Alternate Defense (court appointed counsel services). Per law, the County must reimburse the Court for certain activities/functions provided as alternate defense services.

2013-14 APPROVED BUDGET

Revenues and reimbursements	6,325,450
Expenditures	6,325,450
Interfund transfers	-
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

BUDGETED STAFFING

	2009-10	2010-11	2011-12	2012-13	2013-14
Authorized Positions	4	4	4	4	3
FTE's	4.2	4.2	4.2	4.2	3.0

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	6,697,806	6,697,806	5,101,504	(1,596,302)	-23.8%
Interfund Transfers	-	-	535	535	
Total Financing	6,697,806	6,697,806	5,102,039	(1,595,767)	-23.8%
Salaries and Benefits	172,806	172,806	193,301	(20,495)	-11.9%
Services and Supplies	6,525,000	6,525,000	4,908,738	1,616,262	24.8%
Total Expense	6,697,806	6,697,806	5,102,039	1,595,767	23.8%
Total Change to Fund Balance	-	-	-		

The negative variance from budgeted revenues and reimbursements is due to lower than budgeted costs (eligible program expenses are reimbursed by the County). Court appointed counsel contract costs were \$1.1 million less than budget and other ancillary services came in approximately \$0.4 million less than budget, accounting for the majority of the variance.

Facilities Maintenance (120020)
FUND TYPE - Special Revenue
GOVERNING CODES - IBA with the AOC

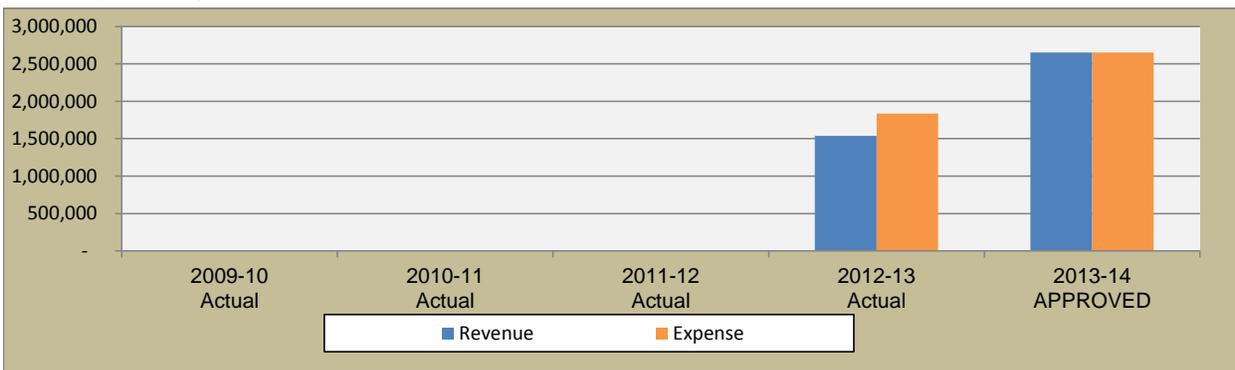
USES AND PURPOSES

The purpose of the Facilities Maintenance fund is to capture revenue and expense activity for maintenance of court buildings. The Facilities Maintenance program is a three-year pilot program that is funded by the AOC via an interbranch agreement (IBA). Orange County is one of only five courts statewide that is piloting this program. Facilities funding from the AOC pays for staff costs and other service and supply costs outlined in the IBA with the AOC.

2013-14 APPROVED BUDGET

Revenues and reimbursements	2,650,980
Expenditures	2,650,980
Interfund transfers	-
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

BUDGETED STAFFING

	2009-10	2010-11	2011-12	2012-13	2013-14
Authorized Positions	-	-	-	10	12
FTE's	-	-	-	7.5	11.5

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	2,229,951	2,229,951	1,537,312	(692,639)	-31.1%
Interfund Transfers	-	-	298,563	298,563	
Total Financing	2,229,951	2,229,951	1,835,875	(394,076)	-17.7%
Salaries and Benefits	679,811	679,811	669,043	10,768	1.6%
Services and Supplies	1,550,140	1,550,140	1,166,832	383,308	24.7%
Total Expense	2,229,951	2,229,951	1,835,875	394,076	17.7%
Total Change to Fund Balance	-	-	-	-	-

Revenue is received from the AOC quarterly to fund facilities maintenance costs. The variance from budget in Fiscal Year 2012-13 is due to an interfund transfer that was subsequently reversed and facility modification services paid for under the maintenance budget that was not yet reimbursed by the AOC. The expenditure variance is mainly due to the lag caused by setting up the new program.

Replacement of 2% Automation (180004)
FUND TYPE - Special Revenue
GOVERNING CODES - GC 77207.5(b), 68090.8

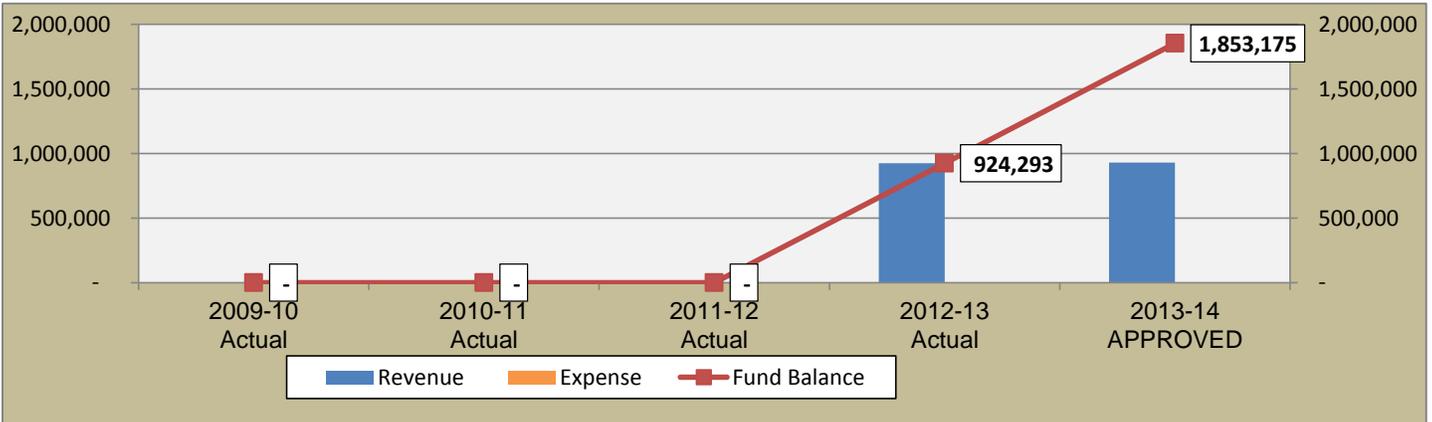
USES AND PURPOSES

Per Government Code 68090.8, the annual distribution of replacement of the 2% automation funds is based on Fiscal Year 1994-95 collections. Per GC 77207.5(b), the source of these funds is the Trial Court Trust Fund (TCTF) - prior to 2006, the source of these funds was the Trial Court Improvement Fund (TCIF). The use of these funds is restricted to "development and implementation of automated systems as described in GC 68090.8".

2013-14 APPROVED BUDGET

Revenues and reimbursements	923,882
Expenditures	-
Interest	5,000
Surplus/(deficit)	928,882
Beginning Fund Balance	924,293
Surplus/(deficit)	928,882
Ending Funding Balance	1,853,175
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	-	923,882	924,293	411	0.0%
Interfund Transfers	-	-	-	-	
Total Financing	-	923,882	924,293	411	0.0%
Salaries and Benefits	-	-	-	-	
Services and Supplies	-	-	-	-	
Total Expense	-	-	-	-	
Total Change to Fund Balance	-	923,882	924,293		

The slight variance from budget is due to interest earned on the accumulated fund balance.

Children's Waiting Room (180005)

FUND TYPE - Special Revenue

GOVERNING CODE - GC 70640

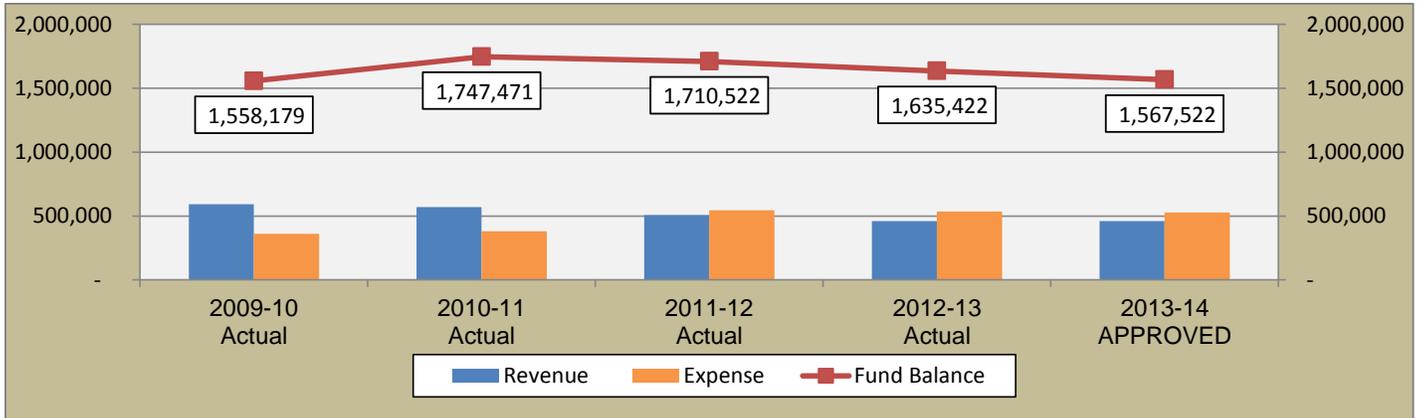
USES AND PURPOSES

Per statute, a portion of designated filing fees is distributed to the Court's children's waiting room fund on a monthly basis. The use of these funds is statutorily restricted to the costs (excluding capital outlay) of maintain and operating a children's waiting room. The Court currently has a contract with a vendor who provides the aforementioned services.

2013-14 APPROVED BUDGET

Revenues and reimbursements	480,100
Expenditures	528,000
Interfund transfers	-
Surplus/(deficit)	(47,900)
Beginning Fund Balance	1,635,422
Surplus/(deficit)	(47,900)
Ending Funding Balance	1,587,522
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	520,015	520,015	460,037	(59,978)	-11.5%
Interfund Transfers	-	-	-	-	
Total Financing	520,015	520,015	460,037	(59,978)	-11.5%
Salaries and Benefits	-	-	-	-	
Services and Supplies	528,000	528,000	535,137	(7,137)	-1.4%
Total Expense	528,000	528,000	535,137	(7,137)	-1.4%
Total Change to Fund Balance	(7,985)	(7,985)	(75,100)		

The negative variance in revenue is due to a decline in overall collection of civil filing fees. Revenue for this fund is collected from designated filing fees.

AOC Grants (190100)
FUND TYPE - Grant
GOVERNING CODES - Grant contracts

USES AND PURPOSES

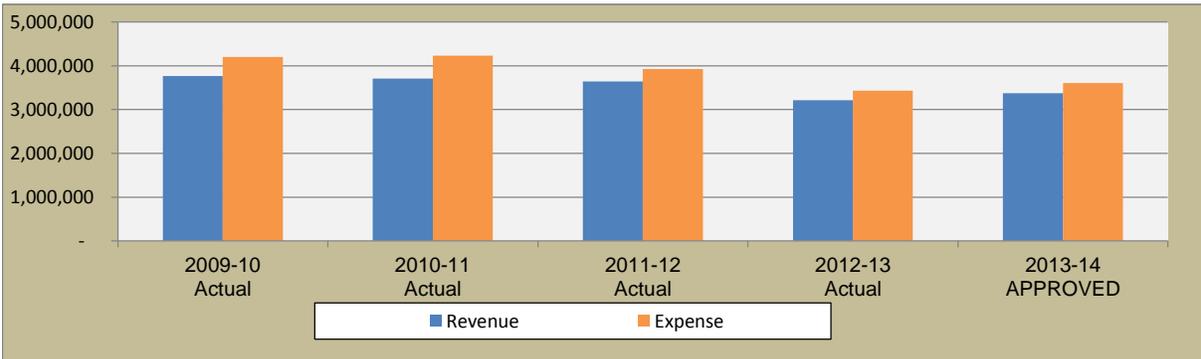
The purpose of this fund is to capture revenue and expenditure activity for all AOC grants. In Fiscal Year 2013-14, the grants budgeted in this fund are: AB 1058 Commissioner Grant, AB 1058 Facilitator Grant, AOC Substance Abuse Focus Grant, and the Access to Visitation Grant. Each grant has a contract between the AOC and the Court that specifies allowable uses of grant funds and the specific grant period. Grants are also subject to all applicable federal, state, and local requirements. Examples of uses of grant funds include staff costs, overhead, travel/training, contract costs, office supplies, and copier leases.

*Prior to Fiscal Year 2012-13, each grant had a separate fund in SAP; funds have been consolidated for prior year reporting.

2013-14 APPROVED BUDGET

Revenues and reimbursements	3,375,746
Expenditures	3,605,680
Interfund transfers	229,934
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



The purpose of this chart is, in part, to visually display disparities between revenues and expenses. Therefore, revenues and expenses do not include interfund transfers in or out.

BUDGETED STAFFING

	2009-10	2010-11	2011-12	2012-13	2013-14
Authorized Positions	29	29	29	26	23
FTE's	29.4	30.9	30.8	26.2	23.2

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Revenues and Reimbursements	3,626,516	3,626,516	3,215,238	(411,278)	-11.3%
Interfund Transfers	-	-	213,786	213,786	
Total Financing	3,626,516	3,626,516	3,429,024	(197,492)	-5.4%
Salaries and Benefits	2,782,502	2,782,502	2,399,985	382,517	13.7%
Services and Supplies	574,970	574,970	1,029,039	(454,069)	-79.0%
Total Expense	3,357,472	3,357,472	3,429,024	(71,552)	-2.1%
Total Change to Fund Balance	269,044	269,044	-		

Grant reimbursements are based on actual expenditures, thus accounting for the negative variance in revenues and reimbursements. The positive variance in salaries and benefits is due to unanticipated vacancies and changes in grant staffing. The negative variance in services and supplies was caused by the posting of overhead as an expense.

Federal Grants (190200)
FUND TYPE - Grant
GOVERNING CODES - Grant contracts

USES AND PURPOSES

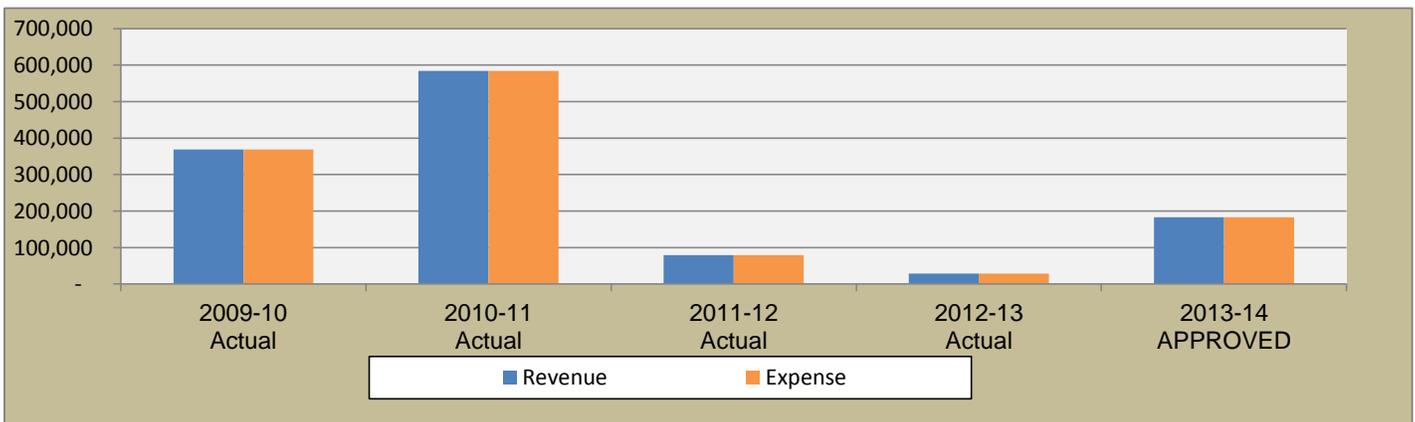
The purpose of this fund is to capture revenue and expenditure activity for all federal grants. In Fiscal Year 2013-14, the grants budgeted in this fund are: the State Justice Institute Grant and the Bureau of Justice Assistance Grant . Each grant has a contract between the Grantor and the Court that specifies allowable uses of grant funds and the specific grant period. Grants are also subject to all applicable federal, state, and local requirements.

*Prior to Fiscal Year 2012-13, each grant had a separate fund in SAP; funds have been consolidated for prior year reporting.

2013-14 APPROVED BUDGET

Revenues and reimbursements	183,187
Expenditures	183,187
Interfund transfers	-
Surplus/(deficit)	-
Beginning Fund Balance	-
Surplus/(deficit)	-
Ending Funding Balance	-
Fund Balance Designations as of June 30, 2014	
Nonspendable	-
Restricted	-
Committed	-
Assigned	-
Unassigned	-
Total Designations	-

REVENUE, EXPENSE, AND FUND BALANCE TRENDS



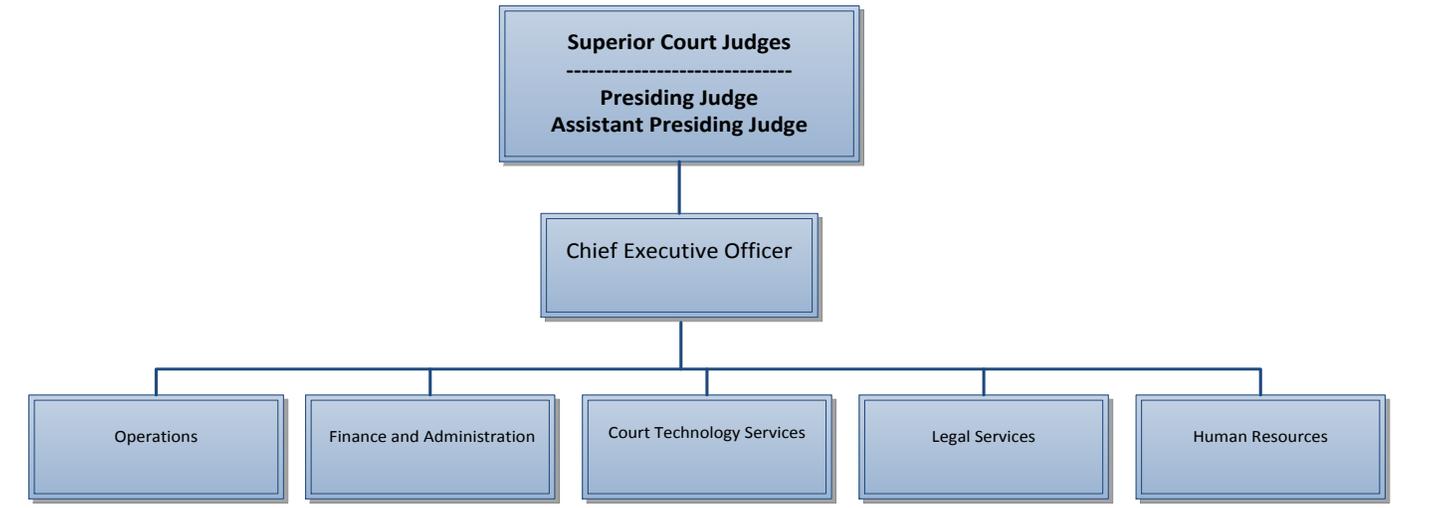
2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance
Revenues and Reimbursements	-	-	29,005	29,005
Interfund Transfers	-	-	-	-
Total Financing	-	-	29,005	29,005
Salaries and Benefits	-	-	-	-
Services and Supplies	-	-	29,005	(29,005)
Total Expense	-	-	29,005	(29,005)
Total Change to Fund Balance	-	-	-	-

The newly awarded Bureau of Justice Assistance grant was not budgeted in Fiscal Year 2012-13, accounting for the variance between budget and actual.

**SUPERIOR COURT OF CALIFORNIA,
COUNTY OF ORANGE**

SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE



2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	186,432,821	Salaries and benefits	160,640,711
Use of Reserves	19,121,182	Services and supplies	44,913,292
TOTAL FINANCING SOURCES	<u>205,554,003</u>	TOTAL EXPENDITURES	<u>205,554,003</u>

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	150,840,768	161,204,108	166,758,284	159,365,729	160,640,711
Services and supplies	84,145,196	85,201,657	40,767,877	34,957,367	44,913,292
TOTAL EXPENDITURES	<u>234,985,964</u>	<u>246,405,765</u>	<u>207,526,161</u>	<u>194,323,096</u>	<u>205,554,003</u>

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS *	<u>1,801</u>	<u>1,686</u>	<u>1,720</u>	<u>1,645</u>	<u>1,552</u>
Superior Court Commissioners	33.0	30.0	26.0	22.0	17.8
Other Court staff	1,740.1	1,643.8	1,642.0	1,603.0	1,495.0
BUDGETED STAFFING (FTEs) *	<u>1,718.4</u>	<u>1,658.8</u>	<u>1,685.5</u>	<u>1,600.7</u>	<u>1,524.6</u>

* The authorized positions and FTEs detailed above do not include the number of authorized Superior Court Judges

SUPERIOR COURT JUDGES	<u>115</u>	<u>117</u>	<u>119</u>	<u>122</u>	<u>124</u>
------------------------------	-------------------	-------------------	-------------------	-------------------	-------------------

SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE

	2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY DEPARTMENT					
Department	Actual	Actual	Actual	Actual	BUDGET
Judicial Administration	7,920,289	7,741,882	6,854,676	6,159,800	5,962,427
Executive Office	521,561	432,100	449,758	517,405	543,929
Legal Services	8,479,509	9,220,628	10,188,282	9,965,253	9,992,757
Court Technology Services	22,126,173	22,511,847	23,432,221	22,553,425	26,197,973
Finance and Administration	80,244,274	84,092,149	42,808,532	39,361,118	38,555,571
Human Resources	3,894,618	3,890,096	3,912,465	3,845,523	4,093,011
Operations	111,799,546	118,517,064	119,880,253	111,920,572	120,208,335
TOTAL	234,985,971	246,405,767	207,526,187	194,323,096	205,554,003

STAFFING HISTORY BY DEPARTMENT

Department	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Judicial Administration	30	30.0	26	26.0	24	21.0	21	19.1	21	16.8
Executive Office	5	3.3	2	2.0	2	2.0	2	2.0	2	2.0
Legal Services	58	57.5	57	53.5	59	57.8	56	55.1	56	55.8
Court Technology Services	116	109.4	109	108.9	125	124.9	121	117.9	128	126.6
Finance and Administration	242	229.6	232	226.1	233	225.3	226	217.1	213	210.8
Human Resources	34	33.0	34	31.3	36	34.3	31	29.3	31	30.5
Operations	1,316	1,255.6	1,226	1,211.0	1,241	1,220.2	1,188	1,160.2	1,101	1,082.1
TOTAL	1,801	1,718.4	1,686	1,658.8	1,720	1,685.5	1,645	1,600.7	1,552	1,524.6

REVENUE BY GENERAL LEDGER (GL) ACCOUNT

Fiscal Years 2009-10 through 2013-14

GL Account	Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
STATE (AOC) FUNDING						
Revenue						
812110	TCTF-Program 45.10 - Operations	181,836,144	194,169,958	140,371,437	105,277,282	120,522,578
812110	TCTF-Program 45.10 - Operations - Security Base	-	-	-	-	-
812110	TCTF-Program 45.10 - Operations - SJO Funding	-	-	-	-	-
812140	TCTF-Program 45.10 - Small Claims-Service by Mail	14,234	16,622	19,407	18,391	30,000
812141	TCTF-Program 45.10 - Admin Charge Returned Check	5,078	4,386	4,731	3,327	4,500
812142	TCTF-Program 45.10 - Admin Charge Partial Payment	500	2,718	50	255	800
812143	TCTF-Program 45.10 - Fee Waiver To Indigent Party	-	-	-	25	-
812144	TCTF-Program 45.10 - Clerks Transcript on Appeal	240,154	175,009	92,742	324,673	200,000
812145	TCTF-Program 45.10 - Extra Court Reporter	(1,817)	-	775	-	-
812146	TCTF-Program 45.10 - Copy Preparation	619,929	545,036	562,109	576,412	570,000
812147	TCTF-Program 45.10 - Comparison of Paper	11	132	34	34	200
812148	TCTF-Program 45.10 - Manual Search of Records	23,198	16,521	23,807	26,581	25,000
812149	TCTF-Program 45.10 - Reimbursement of Other Costs	31,055	30,086	40,203	18,719	30,000
812150	TCTF-Program 45.10 - Estate Planning Document Search	15	30	-	-	-
812151	TCTF-Program 45.10 - Custody/Visitation-Mediation	35,265	35,137	35,941	30,900	35,000
812152	TCTF-Program 45.10 - Returned Check	32,063	40,564	40,395	23,109	30,000
812153	TCTF-Program 45.10 - Guardianship Investigation	86,637	84,327	70,424	84,519	92,000
812154	TCTF-Program 45.10 - Information Package for Conservators	5,933	6,458	7,136	7,031	6,500
812155	TCTF-Program 45.10 - Conservatorship Investigation	249,406	183,030	197,990	184,882	190,000
812157	TCTF-Program 45.10 - Children's Waiting Room	586,209	563,200	501,911	457,063	460,000
812158	TCTF-Program 45.10 - Custody/Visitation-Family Law Facilitators	23,511	23,425	23,963	20,602	23,000
812159	TCTF-Program 45.10 - Civil Assessments	8,927,281	9,749,563	6,650,301	6,738,662	8,000,000
812160	TCTF-Program 45.10 - Micrographics	345,062	331,068	294,476	268,657	270,000
812161	TCTF-Program 45.10 - Premarital Counseling for Minors	-	-	-	-	-
812162	TCTF-Program 45.10 - Child Custody Evaluation	220,399	244,883	250,265	329,763	300,000
812163	TCTF-Program 45.10 - Court Appointed Counsel (CAC) For Child	-	-	-	631,471	75,000
812165	TCTF-Program 45.10 - Step Parent Adoption Investigation	60,656	62,039	66,185	59,403	65,000
812166	TCTF-Program 45.10 - Admin Chrg Public Entity	-	-	-	-	-
812167	GC 77207.5 2% Automation Fund	-	-	-	923,880	923,882
816111	General Fund Revenue	-	-	4,740,437	11,336,980	6,929,920
812168	Court reporter fee for less than one hour	-	-	-	845,351	855,000
816110	Other State Receipts	84,846	59,729	46,338	34,846	40,000
SUBTOTAL - State (AOC) Revenue		193,425,768	206,343,920	154,041,056	128,222,818	139,678,380
Reimbursements						
831010	General Fund - AB2030 Service Of Processing	73,851	78,865	75,240	70,455	80,000
831011	General Fund - Extraordinary Homicide	-	-	-	-	-
831012	General Fund - Prisoner Hearing Costs	-	-	-	-	-
832010	TCTF General MOU Reimb. (Self Help & Asset Replacement)	983,532	983,533	983,532	383,452	206,000
832011	TCTF-Program 45.10 - Jury	730,379	736,826	739,707	730,161	740,000
832012	TCTF-Program 45.10 - CAC	7,615,231	7,595,427	7,562,069	7,705,505	6,578,022
832013	TCTF-Program 45.10 - Elder Abuse	51,800	52,759	51,443	46,295	50,000
832014	TCTF-Program 45.10 - Other	-	-	-	-	-
833010	TCTF-Program 45.25 - Judges Compensation	1,083,000	1,078,875	1,083,976	1,077,458	1,178,000
834010	TCTF-Program 45.45 - Court Interpreter	8,424,194	8,021,586	7,739,207	8,078,256	8,528,339
835010	TCTF-Program 45.55 - Civil Coordination	117,050	93,452	50,925	31,534	40,000
836010	Modernization Fund	1,079,733	978,693	877,635	-	841,920
837010	Improvement Fund - Reimbursement	689,504	516,877	510,344	-	510,344
837011	Improvement & Modernization Fund	-	-	-	1,371,862	-
838010	AB1058 Grants	3,512,543	3,550,615	3,400,134	3,073,555	3,197,451
838020	Other AOC Grants	278,851	223,304	197,641	141,684	149,956
SUBTOTAL - State (AOC) Reimbursement		24,639,669	23,910,811	23,271,852	22,710,217	22,100,032
TOTAL - STATE (AOC) FUNDING		218,065,437	230,254,732	177,312,908	150,933,035	161,778,412

REVENUE BY GENERAL LEDGER (GL) ACCOUNT

Fiscal Years 2009-10 through 2013-14

GL Account	Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
LOCAL REVENUE AND REIMBURSEMENTS						
Revenue and Fees						
821121	Arbitration Fees	5,100	2,250	3,900	1,650	3,500
821122	Fax Filing Fee	118,476	112,461	72	5	-
821123	Reporters Transcript On Appeal	193,841	153,933	140,563	121,043	140,000
821160	Pre-AB145	334	23	18	23	100
821162	FC3153 CAC - Child	145,052	139,159	-	-	-
821170	GC26840.3 Marriage License Conciliation	99,835	101,990	108,005	108,290	108,000
821172	GC68150H Public Access Civil Images/E-Filings	280,156	649,469	787,683	964,629	975,000
821180	PC1203.4 Change Of Plea	238,915	280,664	272,022	381,230	315,000
821181	PC1205D Installment Fee	1,498,588	1,932,996	2,274,486	2,056,168	2,100,000
821183	PC1463.22A Insurance Conviction	191,057	150,263	135,614	119,234	125,000
821190	VC11205M Traffic School	135,021	120,058	110,897	146,076	185,000
821191	VC40508.6 DMV History/Priors	651,142	714,311	791,452	1,688,108	1,800,000
821194	CRC10.500 Public Access	409	870	318	2,269	1,500
821201	Enhanced Collections (Civil Assessment)	1,758,037	1,755,236	1,413,095	1,321,735	1,450,947
821202	Enhanced Collections (Other)	2,599,654	3,242,578	3,417,269	2,955,176	3,300,000
822101	Forms and miscellaneous	8,234	13,190	17,355	19,015	16,000
822102	Postage	2,312	2,392	14,384	13,474	13,000
822103	Overage Fee < \$10	15,555	9,618	7,648	7,715	9,500
822104	Credit Card Recovery	1,062,723	640,429	660,862	648,992	600,000
823001	Miscellaneous Revenue	632,238	1,290,420	1,605,353	2,031,605	300,000
823002	Escheatment Revenue	26,639	42,128	-	-	20,000
823002	Escheatment Revenue	-	-	-	-	-
823010	Donations	2,250	2,502	-	-	1,500
823011	Judges' Voluntary Donation	363,997	100	-	-	-
SUBTOTAL - Local Revenue and Fees		10,226,072	11,357,041	11,760,996	12,586,438	11,464,047
Reimbursements						
839010	Non-AOC Grants	403,215	794,149	79,319	29,005	183,187
841010	Small Claims Advisory	178,788	154,192	143,666	126,872	128,000
841011	Dispute Resolution	-	-	-	-	-
841012	Grand Jury	255,219	259,427	234,242	190,516	201,570
841015	Other County Services	8,474,162	9,320,439	8,560,356	7,087,994	8,357,437
861010	Civil Jury Reimbursement	409,830	419,765	400,330	365,123	415,000
861011	Reimbursements - Miscellaneous	917,644	555,129	586,862	2,084,682	3,467,807
861014	Convenience Fee Reimbursement	159,314	475,648	450,617	456,221	450,000
SUBTOTAL - Local Reimbursements		10,798,173	11,978,748	10,455,391	10,340,411	13,203,001
TOTAL - LOCAL REVENUE AND REIMBURSEMENTS		21,024,245	23,335,789	22,216,387	22,926,849	24,667,048
INTEREST AND OTHER ADJUSTMENTS						
825010	Interest	396,147	346,379	206,810	140,071	100,000
899910	Prior Year Adjustment	-	1,919,016	(423,401)	(70,967)	-
TOTAL - INTEREST AND OTHER ADJUSTMENTS		396,147	2,265,395	(216,592)	69,103	100,000
TOTAL FINANCING SOURCES		239,485,829	255,855,916	199,312,703	173,928,987	186,545,460

EXPENDITURES BY GENERAL LEDGER (GL) ACCOUNT
Fiscal Years 2009-10 through 2013-14

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	97,699,851	102,738,342	104,898,065	101,212,034	100,430,579
900320	Lump sum pay outs (vacation, sick leave cash outs)	1,751,494	1,297,792	1,276,013	1,158,415	259,000
900328	Other pay (on call, differentials, VSIP)	2,704,679	1,494,683	1,411,018	1,764,988	872,316
903301	Extra help	821,260	3,049,361	3,608,388	1,155,397	917,493
906303	Judicial officers - commissioners	4,128,652	3,680,540	3,232,759	2,963,025	2,631,471
906304	Judicial officers - referees and hearing officers	96,027	98,971	100,252	71,861	-
906311	Judicial officers - judges	1,054,128	1,106,244	1,077,919	1,070,376	1,179,230
908301	Overtime	349,595	859,973	426,943	376,626	892,022
910302	Medicare	1,347,900	1,454,456	1,488,149	1,417,468	1,530,095
910401	Dental insurance	115,942	144,367	219,313	259,003	240,000
910501	Health insurance	9,692,379	11,937,711	13,406,538	13,886,042	14,289,277
910503	Retiree health benefits	-	-	2,868,754	4,047,850	3,339,044
910604	Retirement - non-judicial staff	24,307,672	26,781,948	26,728,610	24,655,804	28,741,724
912301	Retirement - judicial officers	1,551,873	1,470,968	1,286,371	873,977	868,641
912501	Workers' compensation	1,409,971	1,363,064	1,300,871	1,284,104	1,204,762
913301	Unemployment insurance	-	-	311,136	283,627	221,622
913501	Life insurance	-	-	24,973	31,042	75,495
913502	Long-term disability (LTD) insurance	-	-	76,704	88,102	94,719
913503	Accidental death and disability (AD&D) insurance	-	-	4,690	4,368	4,800
913699	Other insurance (vision)	1,264,904	1,401,838	913,234	834,753	826,471
913701	Other judges' benefits	57,358	597,853	577,563	591,587	-
913802	Educational incentives (other than tuition reimb.)	31,038	23,429	25,560	26,338	-
913803	Pay allowances (executive car allowance)	600	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	1,803,749	1,205,977	1,276,691	1,308,941	2,021,950
	SUBTOTAL - Salaries and Benefits	150,189,074	160,707,517	166,540,515	159,365,727	160,640,711
Services and Supplies						
920299	Laboratory expense	38,187	32,581	52,794	50,682	46,500
920301	Merchant fees	920,744	570,037	486,140	443,374	455,000
920302	Bank fees	15,659	15,690	16,961	17,372	16,200
920599	Dues and memberships	82,704	87,709	87,648	88,632	101,229
920609	Electronic recording supplies	75	556	617	-	-
920622	Copy paper	304,138	346,853	358,767	345,810	371,600
920699	Office expense	552,701	516,951	282,007	226,857	309,219
921599	Advertising expense	7,563	7,171	10,439	9,733	10,000
921702	Meals/food	15,688	24,926	20,118	8,563	7,100
921704	Special Events/employee appreciation	-	-	-	17,661	23,150
922399	Library purchases and subscriptions	766,674	888,810	800,378	786,513	780,543
922603	Equipment - office furniture	-	-	48,725	21,640	61,500
922611	Equipment - computers	11,248	43,232	57,861	24,262	7,538
922612	Equipment - printers	989	1,003	-	-	-
922699	Equipment - under \$5,000	350,258	245,221	114,587	236,436	75,004
922799	Equipment - rents and leases	483,811	499,556	430,761	379,655	432,485
922899	Equipment - maintenance and repairs	222,210	194,906	181,085	186,215	217,673
923999	General expense - service	158,015	51,247	35,922	61,976	52,000
924599	Printing	526,652	561,546	510,186	449,495	591,497
925101	Telecommunications	2,538,668	1,650,119	1,181,984	1,286,601	1,518,283
925103	Cell phones/pagers	45,735	38,107	34,628	29,287	45,622
926199	Postage	823,859	875,980	957,242	894,299	1,029,150
928801	Insurance	40,484	50,737	49,966	56,403	66,201
929210	Private car mileage	103,071	107,949	104,707	97,210	93,150
929299	Travel - in-state	22,959	70,546	60,741	50,132	104,737
931101	Travel - out-of-state	4,768	31,677	9,244	16,424	-
933101	Tuition and registration fees	179,007	415,079	241,594	207,533	177,410
933102	Tuition reimbursement	-	35	-	73,920	66,000
934510	Courtroom security - Sheriff-provided	39,908,452	40,511,544	279,212	384,865	330,000
934512	Alarm service	4,873	6,507	11,015	49,060	7,000
934599	Sheriff command staff	-	-	946,591	920,687	1,092,577
935202	Rent - non-State owned	809,108	1,067,725	1,141,189	1,091,344	948,366
935203	Storage	40,928	-	-	-	165,935
935301	Janitorial - services	654,390	548,600	578,800	580,683	584,585
935303	Janitorial - cleaning supplies	186,074	254,663	272,989	260,458	267,500

EXPENDITURES BY GENERAL LEDGER (GL) ACCOUNT
Fiscal Years 2009-10 through 2013-14

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
935399	Janitorial	-	-	-	0	-
935499	Maintenance and supplies	259,964	64,357	94,598	1,160,578	3,440,611
935599	Grounds	-	-	-	-	40,000
935699	Alteration expenses	612,224	286,976	103,643	5,555	144,000
938201	Consulting services - temporary help	-	442,467	125,557	27,226	75,000
938401	General consultant and professional services	2,382,332	1,813,307	3,272,031	2,046,047	2,641,014
938404	Administrative services contracts	1,309,345	628,409	829,757	92,280	99,000
938405	Auditing service	-	-	-	62,584	-
938502	Court interpreter - travel	-	-	-	399	-
938503	Court interpreter - registered	59,069	46,289	62,123	77,338	90,000
938504	Court interpreter - certified	1,211,975	1,092,876	1,064,882	793,366	830,000
938505	Court interpreter - non-registered	77,988	106,354	86,522	50,591	53,000
938506	Court interpreter - non-certified	392,734	426,942	317,556	120,315	120,000
938507	Court interpreter - American sign language	151,549	149,129	144,953	145,747	140,000
938509	Court interpreter - mileage	47,107	35,507	32,426	27,070	24,000
938512	Court interpreter - document translation	-	-	1,848	698	2,500
938601	Court reporter services	9,437	222,559	242,497	221,953	300,000
938701	Court transcripts	1,449,690	1,312,630	1,360,612	1,255,886	1,423,474
938711	Electronic recording transcripts	83,477	80,310	109,076	76,487	83,000
938801	Dependency counsel charges - children	2,494,412	2,699,565	2,851,842	2,647,327	2,515,000
938802	Dependency counsel charges - parents	5,150,888	5,399,548	5,375,810	3,930,681	4,063,022
938899	Court-appointed counsel charges	4,021,738	4,672,817	4,161,741	2,829,491	3,351,742
938901	Investigative services	300,458	385,780	363,613	320,062	417,000
939002	Psychiatric evaluations	290,422	231,145	282,292	231,967	350,000
939003	Court-ordered professional services	459,914	179,328	153,426	98,363	500,000
939009	Expert witness	13,029	69,580	18,250	9,850	17,000
939014	Expert witness - forensic	67,947	180,704	156,764	174,295	150,000
939018	Mental health hearing officer	43,007	47,426	52,038	53,828	58,000
939102	Civil arbitration fee	4,650	2,250	4,050	1,800	5,000
939299	Collection services	544,824	625,188	517,313	471,529	495,000
939401	Legal services	7,589	25,875	34,491	12,114	5,000
939402	Labor negotiations	-	-	-	30,632	30,000
939412	Attorney - juvenile conflict of interest	933,024	1,095,796	1,022,295	1,023,287	950,000
939413	Attorney - family law	343,782	437,311	315,614	242,093	300,000
939414	Attorney - probate	6,010	6,874	2,713	39,854	5,000
939420	Small claims advisory service	220,000	185,000	155,000	130,000	130,000
939701	Banking and investment services	12,287	11,598	9,730	9,879	12,000
941101	Sheriff - reimbursement - AB2030/AB2695	73,851	78,895	75,310	70,455	80,000
942901	County-provided services	369,976	300,228	382,109	802,591	1,057,214
943201	IT - maintenance, repairs, and supplies	887,201	804,076	746,946	628,672	1,160,140
943301	IT - commercial contracts	1,607,375	2,333,705	2,524,298	1,325,465	4,775,546
943502	IT - software and license fees	2,436,793	2,358,484	2,048,202	2,190,618	3,294,529
945203	Major equipment - furniture	-	-	27,926	-	-
945301	Major equipment - non-IT	1,690,272	1,771,469	247,639	156,448	110,044
946601	Major equipment - IT	2,508,427	1,022,661	597,358	797,631	300,000
952002	Uniforms	2,316	9,389	1,108	1,823	-
952099	Uniform allowance	-	-	-	-	2,200
952499	Vehicle operations	50,908	47,974	28,060	17,670	27,000
952599	Cash differences	3,414	2,993	1,246	2,460	2,502
965101	Jury fees	812,490	825,015	796,005	783,330	875,000
965102	Jury mileage	256,201	266,773	259,317	252,928	280,000
965110	Jury parking and public transportation	-	20,788	27,686	30,669	35,000
971001	Penalties	-	-	-	133,748	-
971002	Interest expense	48,687	111,989	193,573	2,437	-
972100	Judgments, settlements, and claims	358	1,034	168	5,347	-
999910	Prior year expense adjustments	-	-	-	(28,176)	-
SUBTOTAL - Services and Supplies		83,528,832	82,636,633	40,646,909	34,949,069	44,913,292
Other Grants and MOUs		1,268,067	3,061,592	338,764	8,300	-
TOTAL EXPENDITURES		234,985,973	246,405,742	207,526,188	194,323,095	205,554,003



This page left intentionally blank to facilitate double-sided printing

JUDICIAL ADMINISTRATION DEPARTMENT

JUDICIAL ADMINISTRATION DEPARTMENT

2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	1,736,000	Salaries and benefits	5,904,482
OCSC General Fund	4,226,427	Services and supplies	57,945
TOTAL FINANCING SOURCES	5,962,427	TOTAL EXPENDITURES	5,962,427

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	7,589,945	7,605,343	6,786,385	6,112,879	5,904,482
Services and supplies	330,345	136,539	68,291	46,921	57,945
TOTAL EXPENDITURES	7,920,290	7,741,882	6,854,676	6,159,800	5,962,427

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS *	30	26	24	21	21
Superior Court Commissioners *	30.0	27.0	23.0	19.0	14.8
Other Court staff	3.0	3.0	3.0	2.0	2.0
BUDGETED STAFFING (FTEs)	30.0	26.0	21.0	19.1	16.8

* The authorized positions and the budgeted staffing figures do not include three Superior Court Commissioner positions (3.0 FTEs) included in the AB 1058 - Commissioner budget.

SUPERIOR COURT JUDGES	115	117	119	122	124
-----------------------	-----	-----	-----	-----	-----

JUDICIAL ADMINISTRATION DEPARTMENT

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY COST CENTER						
CC no.	Cost center	Actual	Actual	Actual	Actual	BUDGET
301010	Office of the Presiding Judge	340,529	381,289	257,293	223,440	226,805
301020	Judicial Officers	7,579,760	7,360,593	6,597,383	5,936,360	5,735,622
TOTAL		7,920,289	7,741,882	6,854,676	6,159,800	5,962,427

		Auth.		Auth.		Auth.		Auth.		Auth.	
CC no.	Cost center	positions	FTEs								
301010	Office of the Presiding Judge	3	3.0	3	3.0	2	2.0	2	2.0	2	2.0
301020	Judicial Officers	27	27.0	23	23.0	22	19.0	19	17.1	19	14.8
TOTAL		30	30.0	26	26.0	24	21.0	21	19.1	21	16.8

JUDICIAL ADMINISTRATION DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	252,590	253,578	165,412	144,643	143,022
900320	Lump sum pay outs (vacation, sick leave cash outs)	162,880	220,417	73,277	101,825	-
900328	Other pay (on call, differentials, VSIP)	44,989	2,142	7,986	14,117	-
903301	Extra help	21,973	464,503	512,236	330,706	500,000
906303	Judicial officers - commissioners	3,683,437	3,213,316	2,775,111	2,592,465	2,250,098
906304	Judicial officers - referees and hearing officers	-	-	-	(76)	-
906311	Judicial officers - judges	1,054,128	1,106,244	1,077,919	1,070,376	1,179,230
908301	Overtime	2,776	6,232	4,841	756	-
910302	Medicare	44,183	47,233	38,152	35,423	51,813
910401	Dental insurance	12,171	13,732	19,094	21,670	20,100
910501	Health insurance	146,907	220,660	220,121	211,815	209,421
910503	Retiree health benefits	-	-	77,132	104,487	76,585
910604	Retirement - non-judicial staff	62,754	74,422	50,266	39,010	42,920
912301	Retirement - judicial officers	1,357,013	1,256,463	1,076,700	748,286	742,751
912501	Workers' compensation	30,229	-	-	-	-
913301	Unemployment insurance	-	-	9,538	8,108	7,500
913501	Life insurance	-	-	3,620	4,244	40,416
913502	Long-term disability (LTD) insurance	-	-	8,848	9,440	8,849
913503	Accidental death and disability (AD&D) insurance	-	-	566	500	402
913699	Other insurance (vision)	28,985	30,382	-	-	-
913701	Other judges' benefits	57,358	597,853	577,563	591,587	-
913899	Other benefits (tuition reimb., OBP, parking)	627,571	98,167	88,005	83,495	631,375
	SUBTOTAL - Salaries and Benefits	7,589,945	7,605,343	6,786,385	6,112,878	5,904,482
Services and Supplies						
920599	Dues and memberships	400	-	-	-	-
920699	Office expense	1,485	350	1,782	1,275	2,000
921702	Meals/food	5,089	8,110	1,109	3,491	-
921704	Special Events/employee appreciation	-	-	-	1,333	-
922399	Library purchases and subscriptions	-	149	-	-	-
922603	Equipment - office furniture	-	-	7,418	2,079	20,000
922699	Equipment - under \$5,000	2,145	5,376	-	-	-
924599	Printing	87	-	-	1,506	-
929210	Private car mileage	248	4,490	791	1,691	-
929299	Travel - in-state	9,869	39,560	16,391	22,649	35,645
931101	Travel - out-of-state	1,130	3,209	(175)	4,332	-
933101	Tuition and registration fees	(474)	18,227	10,270	8,566	300
938404	Administrative services contracts	310,366	55,802	30,705	-	-
952002	Uniforms	-	1,266	-	-	-
	SUBTOTAL - Services and Supplies	330,344	136,539	68,291	46,921	57,945
	TOTAL EXPENDITURES	7,920,289	7,741,882	6,854,676	6,159,799	5,962,427



This page left intentionally blank to facilitate double-sided printing

Office of the Presiding Judge (301010)

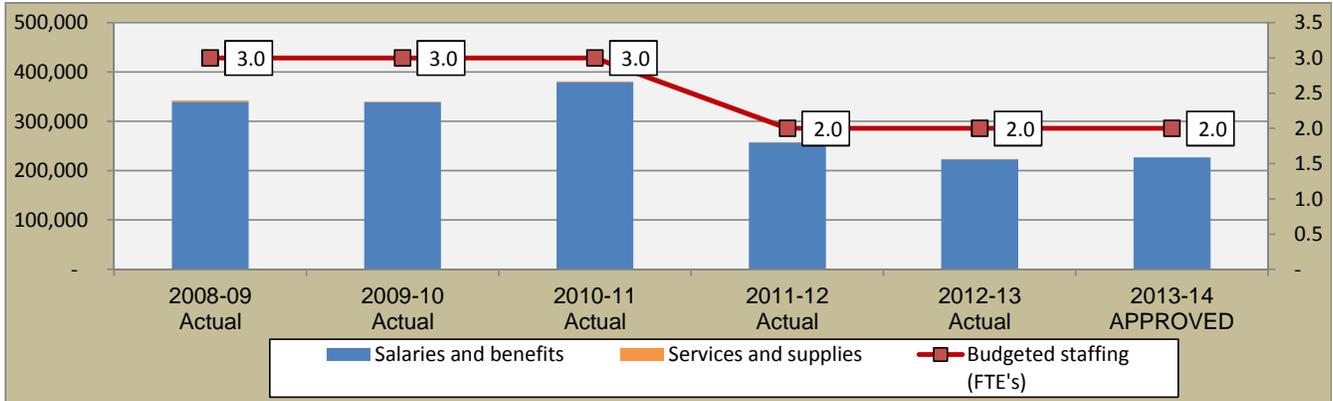
WORKING STATEMENT OF PURPOSE

The Presiding Judge is responsible for leading the Court, establishing policies, allocating resources, and for oversight of the Chief Executive Officer.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	226,805
OCSC General Fund	226,805	Services and supplies	-
TOTAL FINANCING SOURCES	226,805	TOTAL EXPENDITURES	226,805

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	229,798	229,798	223,258	6,540	2.8%
Services and supplies	20	20	182	(162)	-810.0%
TOTAL EXPENDITURES	229,818	229,818	223,440	6,378	2.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	229,818	229,818	223,440	6,378	2.8%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Alan Carlson
(657) 622-7007

Financial Planning Analyst

Daniel Kopp
(657) 622-7737

Office of the Presiding Judge (301010)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	240,656	265,513	165,412	144,643	143,022
900320	Lump sum pay outs (vacation, sick leave cash outs)	2,164	1,426	-	-	-
900328	Other pay (on call, differentials, VSIP)	-	2,142	7,986	7,955	-
903301	Extra help	-	-	-	(413)	-
908301	Overtime	-	-	1,871	522	-
910302	Medicare	3,476	3,906	2,589	2,264	2,074
910401	Dental insurance	466	958	1,998	2,282	2,400
910501	Health insurance	21,157	20,491	13,999	12,887	23,479
910503	Retiree health benefits	-	-	4,503	5,801	4,576
910604	Retirement - non-judicial staff	62,754	74,422	50,266	39,010	42,920
912501	Workers' compensation	2,453	-	-	-	-
913301	Unemployment insurance	-	-	472	396	300
913501	Life insurance	-	-	302	368	456
913502	Long-term disability (LTD) insurance	-	-	524	498	530
913503	Accidental death and disability (AD&D) insurance	-	-	49	43	48
913699	Other insurance (vision)	2,428	2,651	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	8,167	7,000	7,000	7,000
SUBTOTAL - Salaries and Benefits		339,054	379,675	256,971	223,258	226,805
Services and Supplies						
920599	Dues and memberships	400	-	-	-	-
921702	Meals / food	1,001	1,402	322	182	-
929299	Travel - in-state	75	212	-	-	-
SUBTOTAL - Services and Supplies		1,476	1,614	322	182	-
TOTAL EXPENDITURES		340,529	381,289	257,293	223,440	226,805

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Executive Assistant	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Research Attorney	1	1.0	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	3	3.0	3	3.0	2	2.0	2	2.0	2	2.0

Judicial Officers (301020)

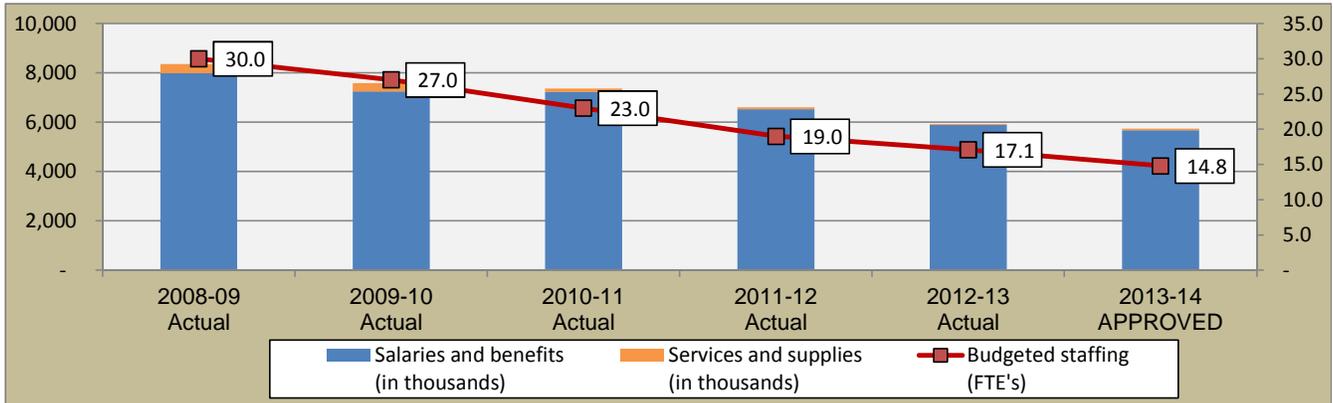
WORKING STATEMENT OF PURPOSE

The mission of the Superior Court of California, County of Orange is to serve the public by administering justice and resolving disputes under the law, thereby protecting the rights and liberties guaranteed by the Constitutions of California and the United States. The administration of justice and resolution of disputes is done by judicial officers - judges and commissioners.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,736,000	Salaries and benefits	5,677,677
OCSC General Fund	3,999,622	Services and supplies	57,945
TOTAL FINANCING SOURCES	5,735,622	TOTAL EXPENDITURES	5,735,622

EXPENDITURE AND STAFFING TRENDS



For all fiscal years, the budget staffing figures do not include 3.0 Superior Court Commissioners included in the AB 1058 Commissioner grant budget.

In 2013-14, two Superior Court Commissioner positions are expected to be converted to Superior Court Judge.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	6,032,892	6,032,892	5,889,621	143,271	2.4%
Services and supplies	58,035	58,035	46,739	11,296	19.5%
TOTAL EXPENDITURES	6,090,927	6,090,927	5,936,360	154,567	2.5%
Revenue and reimbursements	1,708,000	1,708,000	1,604,818	(103,182)	-6.0%
OCSC General Fund	4,382,927	4,382,927	4,331,542	51,385	1.2%

Salaries and benefits as well as offsetting reimbursements were less than the budget because of vacant Superior Court Judge positions. Services and supplies were less than the budget because of decreased expenditures for travel and training.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Alan Carlson
(657) 622-7007

Financial Planning Analyst

Daniel Kopp
(657) 622-7737

Judicial Officers (301020)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	11,934	(11,934)	-	-	-
900320	Lump sum pay outs (vacation, sick leave cash outs)	160,716	218,992	73,277	101,825	-
900328	Other pay (on call, differentials, VSIP)	44,989	0	-	6,161	-
903301	Extra help	21,973	464,503	512,236	331,119	500,000
906303	Judicial officers - commissioners	3,683,437	3,213,316	2,775,111	2,592,465	2,250,098
906304	Judicial officers - referees and hearing officers	-	-	-	(76)	-
906311	Judicial officers - judges	1,054,128	1,106,244	1,077,919	1,070,376	1,179,230
908301	Overtime	2,776	6,232	2,969	235	-
910302	Medicare	40,707	43,326	35,563	33,159	49,739
910401	Dental insurance	11,705	12,774	17,096	19,388	17,700
910501	Health insurance	125,750	200,169	206,122	198,928	185,942
910503	Retiree health benefits	-	-	72,629	98,686	72,009
912301	Retirement - judicial officers	1,357,013	1,256,463	1,076,700	748,286	742,751
912501	Workers' compensation	27,776	-	-	-	-
913301	Unemployment insurance	-	-	9,066	7,712	7,200
913501	Life insurance	-	-	3,318	3,877	39,960
913502	Long-term disability (LTD) insurance	-	-	8,323	8,941	8,319
913503	Accidental death and disability (AD&D) insurance	-	-	517	456	354
913699	Other insurance (vision)	26,557	27,731	-	-	-
913701	Other judges' benefits	57,358	597,853	577,563	591,587	-
913899	Other benefits (tuition reimb., OBP, parking)	624,071	90,000	81,005	76,495	624,375
SUBTOTAL - Salaries and Benefits		7,250,891	7,225,668	6,529,414	5,889,621	5,677,677
Services and Supplies						
920699	Office expense	1,485	350	1,782	1,275	2,000
921702	Meals / food	4,089	6,709	788	3,308	-
921704	Special events / employee appreciation	-	-	-	1,333	-
922399	Library purchases and subscriptions	-	149	-	-	-
922603	Equipment - office furniture	-	-	7,418	2,079	20,000
922699	Equipment - under \$5,000	2,145	5,376	-	-	-
924599	Printing	87	-	-	1,506	-
929210	Private car mileage	248	4,490	791	1,691	-
929299	Travel - in-state	9,794	39,348	16,391	22,649	35,645
931101	Travel - out-of-state	1,130	3,209	(175)	4,332	-
933101	Tuition and registration fees	(474)	18,227	10,270	8,566	300
938404	Administrative services contracts	310,366	55,802	30,705	-	-
952002	Uniforms	-	1,266	-	-	-
SUBTOTAL - Services and Supplies		328,869	134,925	67,969	46,739	57,945
TOTAL EXPENDITURES		7,579,760	7,360,593	6,597,383	5,936,359	5,735,622

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Superior Court Commissioner *	27	27.0	23	23.0	22	19.0	19	17.1	19	14.8
TOTAL STAFFING	27	27.0	23	23.0	22	19.0	19	17.1	19	14.8

* For all fiscal years, the authorized positions and the budgeted staffing figures do not include 3 Superior Court Commissioner positions (3.0 FTEs) included in the AB 1058 - Commissioner grant budget.

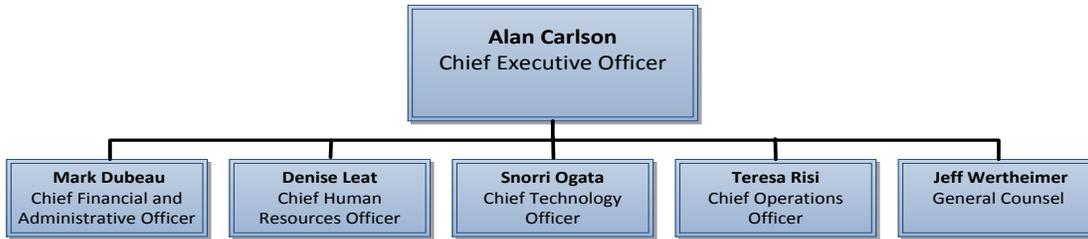
Superior Court Judge	115	117	119	122	124
-----------------------------	------------	------------	------------	------------	------------



This page left intentionally blank to facilitate double-sided printing

EXECUTIVE OFFICE

EXECUTIVE OFFICE



The management and administration of all non-judicial operations of the Court are the responsibility of the Chief Executive Officer.

2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	443,929
OCSC General Fund	543,929	Services and supplies	100,000
TOTAL FINANCING SOURCES	543,929	TOTAL EXPENDITURES	543,929

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	516,322	420,298	432,685	443,883	443,929
Services and supplies	5,239	11,802	17,074	73,522	100,000
TOTAL EXPENDITURES	521,561	432,100	449,759	517,405	543,929

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS	5	2	2	2	2
BUDGETED STAFFING (FTEs)	3.3	2.0	2.0	2.0	2.0

EXECUTIVE OFFICE

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY COST CENTER						
CC no.	Cost center	Actual	Actual	Actual	Actual	BUDGET
302100	Chief Executive Office	521,561	432,100	449,758	517,405	543,929
TOTAL		521,561	432,100	449,758	517,405	543,929

		Auth.		Auth.		Auth.		Auth.		Auth.	
CC no.	Cost center	positions	FTEs								
302100	Chief Executive Office	5	3.3	2	2.0	2	2.0	2	2.0	2	2.0
TOTAL		5	3.3	2	2.0	2	2.0	2	2.0	2	2.0

EXECUTIVE OFFICE

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	316,742	289,965	290,650	289,536	286,290
900320	Lump sum pay outs (vacation, sick leave cash outs)	18,228	834	-	-	-
900328	Other pay (on call, differentials, VSIP)	50,000	-	-	5,000	-
910302	Medicare	5,655	4,267	4,270	4,394	4,151
910401	Dental insurance	559	730	1,884	2,282	2,400
910501	Health insurance	9,989	11,575	13,076	14,066	14,558
910503	Retiree health benefits	-	-	7,557	11,208	9,161
910604	Retirement - non-judicial staff	105,905	103,652	105,214	107,175	117,144
912501	Workers' compensation	1,769	-	-	-	-
913301	Unemployment insurance	-	-	784	762	601
913501	Life insurance	-	-	329	414	516
913502	Long-term disability (LTD) insurance	-	-	872	997	1,060
913503	Accidental death and disability (AD&D) insurance	-	-	51	49	48
913699	Other insurance (vision)	2,376	2,441	-	-	-
913803	Pay allowances (executive car allowance)	600	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	4,500	6,833	8,000	8,000	8,000
SUBTOTAL - Salaries and Benefits		516,322	420,298	432,685	443,883	443,929
Services and Supplies						
920599	Dues and memberships	420	-	-	-	-
920699	Office expense	180	218	-	-	-
921702	Meals/food	890	832	907	367	-
922399	Library purchases and subscriptions	-	-	-	72	-
922699	Equipment - under \$5,000	172	1,236	-	-	-
929210	Private car mileage	300	134	78	25	-
929299	Travel - in-state	1,045	2,361	8,572	4,276	50,000
933101	Tuition and registration fees	2,232	7,021	-	2,350	50,000
938401	General consultant and professional services	-	-	7,517	-	-
938405	Auditing service	-	-	-	62,584	-
972100	Judgments, settlements, and claims	-	-	-	3,848	-
SUBTOTAL - Services and Supplies		5,239	11,802	17,074	73,522	100,000
TOTAL EXPENDITURES		521,561	432,100	449,758	517,405	543,929



This page left intentionally blank to facilitate double-sided printing

Chief Executive Office (302100)

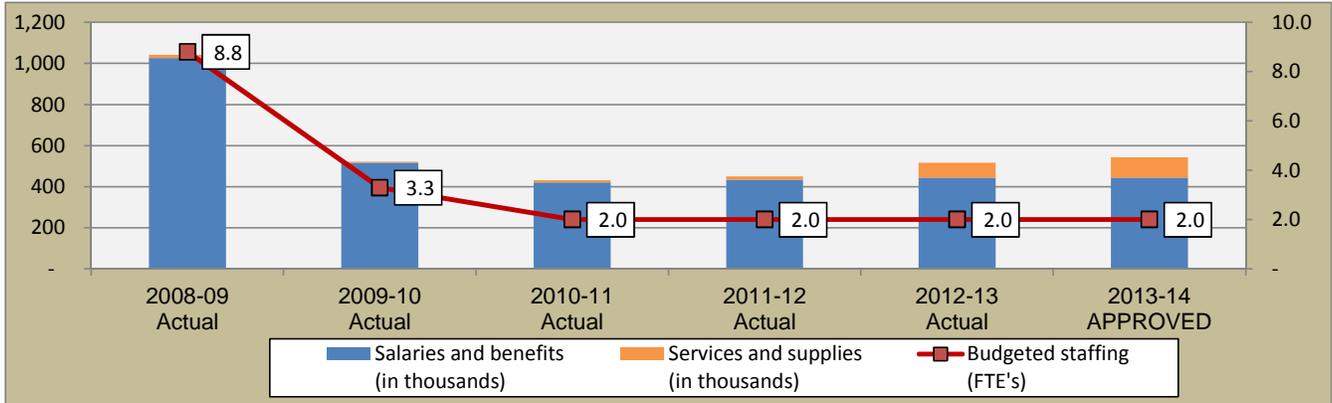
WORKING STATEMENT OF PURPOSE

The management and administration of all non-judicial operations of the Court are the responsibility of the Chief Executive Officer.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	443,929
OCSC General Fund	543,929	Services and supplies	100,000
TOTAL FINANCING SOURCES	543,929	TOTAL EXPENDITURES	543,929

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	420,170	420,170	443,883	(23,713)	-5.6%
Services and supplies	101,620	18,031	73,522	(55,491)	-307.8%
TOTAL EXPENDITURES	521,790	438,201	517,405	(79,204)	-18.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	521,790	438,201	517,405	(79,204)	-18.1%

Salaries and benefits exceed the budget because of the budgeted vacancy factor (there were no vacancies in this cost center). Services and supplies exceed the budget because an accrual for unbudgeted auditing expenditures was incorrectly posted to this cost center budget.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Alan Carlson
(657) 622-7007

Financial Planning Analyst

Daniel Kopp
(657) 622-7737

Chief Executive Office (302100)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	316,742	289,965	290,650	289,536	286,290
900320	Lump sum pay outs (vacation, sick leave cash outs)	18,228	834	-	-	-
900328	Other pay (on call, differentials, VSIP)	50,000	-	-	5,000	-
910302	Medicare	5,655	4,267	4,270	4,394	4,151
910401	Dental insurance	559	730	1,884	2,282	2,400
910501	Health insurance	9,989	11,575	13,076	14,066	14,558
910503	Retiree health benefits	-	-	7,557	11,208	9,161
910604	Retirement - non-judicial staff	105,905	103,652	105,214	107,175	117,144
912501	Workers' compensation	1,769	-	-	-	-
913301	Unemployment insurance	-	-	784	762	601
913501	Life insurance	-	-	329	414	516
913502	Long-term disability (LTD) insurance	-	-	872	997	1,060
913503	Accidental death and disability (AD&D) insurance	-	-	51	49	48
913699	Other insurance (vision)	2,376	2,441	-	-	-
913803	Pay allowances (executive car allowance)	600	-	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	4,500	6,833	8,000	8,000	8,000
SUBTOTAL - Salaries and Benefits		516,322	420,298	432,685	443,883	443,929
Services and Supplies						
920599	Dues and memberships	420	-	-	-	-
920699	Office expense	180	218	-	-	-
921702	Meals / food	890	832	907	367	-
922399	Library purchases and subscriptions	-	-	-	72	-
922699	Equipment - under \$5,000	172	1,236	-	-	-
929210	Private car mileage	300	134	78	25	-
929299	Travel - in-state	1,045	2,361	8,572	4,276	50,000
933101	Tuition and registration fees	2,232	7,021	-	2,350	50,000
938401	General consultant and professional services	-	-	7,517	-	-
938405	Auditing service	-	-	-	62,584	-
972100	Judgments, settlements, and claims	-	-	-	3,848	-
SUBTOTAL - Services and Supplies		5,239	11,802	17,074	73,522	100,000
TOTAL EXPENDITURES		521,561	432,100	449,758	517,405	543,929

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Assistant I	-	-	-	-	-	-	-	-	-	-
Administrative Assistant II	1	1.0	-	-	-	-	-	-	-	-
Assistant Chief Executive Officer	1	0.1	-	-	-	-	-	-	-	-
Executive Assistant	2	1.2	1	1.0	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	-	-	-	-	-	-	-	-	-	-
Superior Court Chief Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	5	3.3	2	2.0	2	2.0	2	2.0	2	2.0



This page left intentionally blank to facilitate double-sided printing

LEGAL SERVICES DEPARTMENT

LEGAL SERVICES DEPARTMENT

Jeff Wertheimer
General Counsel

Judicial Assistance
Group (JAG)

Legal Research

The Office of the General Counsel supports the Orange County Superior Court's commitment to serving the public and the judiciary by providing high quality legal services and advice to promote sound decision-making in all areas of court operation and administration.

2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	9,781,969
OCSC General Fund	9,992,757	Services and supplies	210,788
TOTAL FINANCING SOURCES	9,992,757	TOTAL EXPENDITURES	9,992,757

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	8,244,947	8,972,690	9,952,110	9,755,887	9,781,969
Services and supplies	234,562	247,938	236,172	209,366	210,788
TOTAL EXPENDITURES	8,479,509	9,220,628	10,188,282	9,965,253	9,992,757

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS	58	57	59	56	56
BUDGETED STAFFING (FTEs)	57.5	53.5	57.8	55.1	55.8

LEGAL SERVICES DEPARTMENT

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY COST CENTER						
CC no.	Cost center	Actual	Actual	Actual	Actual	BUDGET
302210	General Counsel	519,325	469,754	777,948	767,205	506,046
302240	Judicial Assistance Group (JAG)	776,966	573,456	547,277	529,432	541,061
302250	Legal Research	7,183,218	8,177,418	8,863,056	8,668,616	8,945,650
TOTAL		8,479,509	9,220,628	10,188,282	9,965,253	9,992,757

STAFFING HISTORY BY COST CENTER

CC no.	Cost center	Auth.									
		positions	FTEs								
302210	General Counsel	3	3.0	4	2.7	4	3.0	3	3.0	2	2.0
302240	Judicial Assistance Group (JAG)	10	10.0	9	7.0	7	7.0	6	5.3	6	6.0
302250	Legal Research	45	44.5	44	43.8	48	47.8	47	46.8	48	47.8
TOTAL		58	57.5	57	53.5	59	57.8	56	55.1	56	55.8

LEGAL SERVICES DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	5,511,475	5,841,221	6,391,125	6,370,665	6,613,562
900320	Lump sum pay outs (vacation, sick leave cash outs)	71,788	114,188	152,849	203,944	-
900328	Other pay (on call, differentials, VSIP)	133,988	117,438	141,182	109,654	-
903301	Extra help	165,841	296,447	207,818	173,688	65,844
906304	Judicial officers - referees and hearing officers	96,027	98,971	100,252	71,936	-
908301	Overtime	11,090	12,432	9,244	16,841	-
910302	Medicare	80,666	88,609	96,569	95,967	95,885
910401	Dental insurance	19,966	26,417	45,395	53,910	58,800
910501	Health insurance	271,528	398,223	494,936	528,337	561,866
910503	Retiree health benefits	-	-	173,278	249,354	211,623
910604	Retirement - non-judicial staff	1,599,502	1,740,848	1,865,381	1,632,766	1,944,420
912301	Retirement - judicial officers	27,068	29,712	29,274	18,534	-
912501	Workers' compensation	53,809	-	-	-	-
913301	Unemployment insurance	-	-	18,817	17,830	13,885
913501	Life insurance	-	-	2,830	3,425	5,028
913502	Long-term disability (LTD) insurance	-	-	25,973	29,629	33,137
913503	Accidental death and disability (AD&D) insurance	-	-	1,080	989	1,176
913699	Other insurance (vision)	47,881	55,409	5,391	4,937	4,243
913899	Other benefits (tuition reimb., OBP, parking)	154,328	152,776	190,717	173,479	172,500
	SUBTOTAL - Salaries and Benefits	8,244,947	8,972,690	9,952,110	9,755,886	9,781,969
Services and Supplies						
920599	Dues and memberships	17,840	18,900	19,700	19,678	21,650
920699	Office expense	624	1,185	-	-	600
921599	Advertising expense	488	304	-	-	-
921702	Meals/food	135	1,074	408	-	-
921704	Special Events/employee appreciation	-	-	-	590	270
922399	Library purchases and subscriptions	209,408	217,824	205,635	177,142	181,508
923999	General expense - service	-	-	105	-	-
924599	Printing	-	248	-	-	-
929210	Private car mileage	649	227	1,510	163	300
929299	Travel - in-state	278	1,483	1,095	1,284	-
933101	Tuition and registration fees	5,140	6,692	5,765	9,568	6,460
939401	Legal services	-	-	1,954	939	-
	SUBTOTAL - Services and Supplies	234,562	247,937	236,172	209,365	210,788
	TOTAL EXPENDITURES	8,479,509	9,220,628	10,188,282	9,965,251	9,992,757



This page left intentionally blank to facilitate double-sided printing

General Counsel (302210)

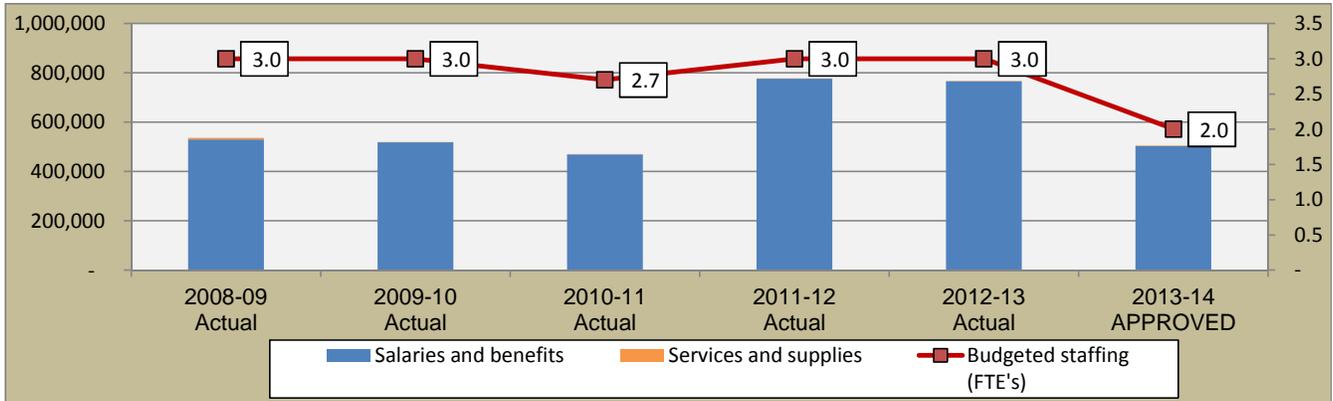
WORKING STATEMENT OF PURPOSE

Judicial Support Services provides services to the judiciary and to the public to facilitate access to court services, assist independence of the judiciary, and enhance the quality of justice through modern management and administration.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	502,916
OCSC General Fund	506,046	Services and supplies	3,130
TOTAL FINANCING SOURCES	506,046	TOTAL EXPENDITURES	506,046

EXPENDITURE AND STAFFING TRENDS



In 2013-14, budgeted staffing is decreased due to the deletion of a Judicial Hearing Officer (JHO) position, which will also result in reduced salaries and benefits.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	688,782	688,782	765,956	(77,174)	-11.2%
Services and supplies	3,320	3,320	1,249	2,071	62.4%
TOTAL EXPENDITURES	692,102	692,102	767,205	(75,103)	-10.9%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	692,102	692,102	767,205	(75,103)	-10.9%

Salaries and benefits are more than budgeted because of lump sum vacation and sick leave payouts paid to the JHO that retired during the fiscal year.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeff Wertheimer
 (657) 622-7723

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

General Counsel (302210)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	171,835	112,162	330,668	340,659	339,928
900320	Lump sum pay outs (vacation, sick leave cash outs)	4,653	22,813	4,974	34,128	-
900328	Other pay (on call, differentials, VSIP)	13,382	9,740	3,070	4,864	-
903301	Extra help	105,694	123,046	123,593	114,792	-
906304	Judicial officers - referees and hearing officers	96,027	98,971	100,252	71,936	-
908301	Overtime	4,599	10,331	5,740	7,653	-
910302	Medicare	5,688	5,431	8,336	8,393	4,929
910401	Dental insurance	932	725	2,826	3,101	2,400
910501	Health insurance	23,937	21,679	41,155	42,613	32,131
910503	Retiree health benefits	-	-	11,266	15,841	10,877
910604	Retirement - non-judicial staff	47,764	28,567	97,546	88,318	102,013
912301	Retirement - judicial officers	27,058	29,712	29,274	18,534	-
912501	Workers' compensation	6,541	-	-	-	-
913301	Unemployment insurance	-	-	1,533	1,510	714
913501	Life insurance	-	-	390	414	384
913502	Long-term disability (LTD) insurance	-	-	1,467	1,636	1,492
913503	Accidental death and disability (AD&D) insurance	-	-	74	63	48
913699	Other insurance (vision)	2,592	2,629	(24)	-	-
913899	Other benefits (tuition reimb., OBP, parking)	8,000	3,500	13,750	11,500	8,000
SUBTOTAL - Salaries and Benefits		518,702	469,306	775,889	765,956	502,916
Services and Supplies						
920599	Dues and memberships	-	-	-	-	2,130
920699	Office expense	624	327	-	-	-
921702	Meals / food	-	121	-	-	-
921704	Special events / employee appreciation	-	-	-	140	-
922399	Library purchases and subscriptions	-	-	-	170	1,000
923999	General expense - service	-	-	105	-	-
939401	Legal services	-	-	1,954	939	-
SUBTOTAL - Services and Supplies		624	448	2,059	1,249	3,130
TOTAL EXPENDITURES		519,325	469,754	777,948	767,204	506,046

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Assistant II	1	1.0	1	1.0	1	-	-	-	-	-
Court Administrator	1	1.0	1	0.2	-	-	-	-	-	-
General Counsel	-	-	1	0.5	1	1.0	1	1.0	1	1.0
Judicial Hearing Officer	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Senior Research Attorney	-	-	-	-	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	3	3.0	4	2.7	4	3.0	3	3.0	2	2.0

Judicial Assistance Group (JAG) (302240)

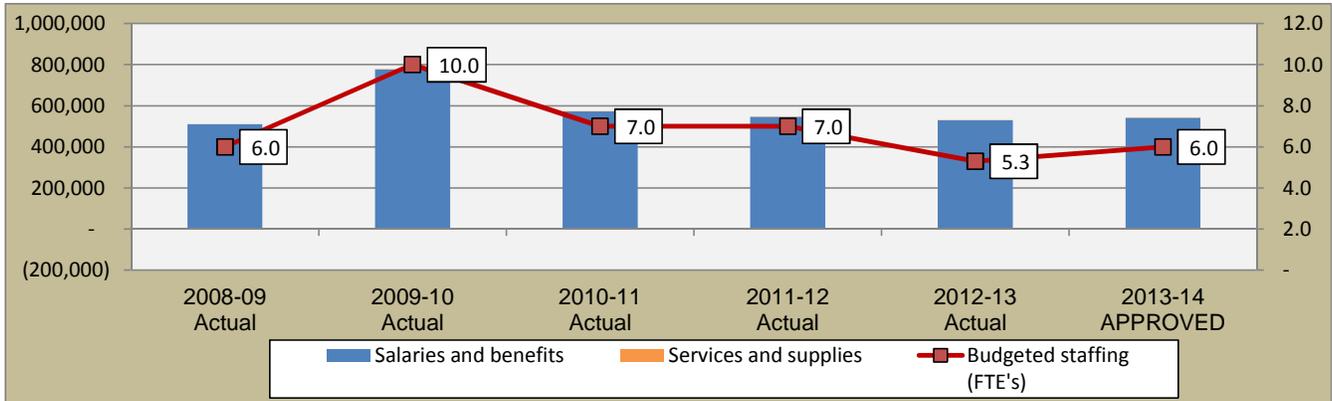
WORKING STATEMENT OF PURPOSE

The Judicial Assistance Group (JAG) is dedicated to providing timely, responsive, and professional management services and administrative support for judicial officers throughout the Court.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	540,831
OCSC General Fund	541,061	Services and supplies	230
TOTAL FINANCING SOURCES	541,061	TOTAL EXPENDITURES	541,061

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing increases 0.7 FTEs because a position that was partially funded in 2012-13 is fully funded in 2013-14. The position, formerly a Courtroom Operations Supervisor, has been downgraded to Program/Coordinator Specialist; therefore, the overall incremental cost increase is negligible.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	454,668	454,668	529,294	(74,626)	-16.4%
Services and supplies	1,170	1,170	138	1,032	88.2%
TOTAL EXPENDITURES	455,838	455,838	529,432	(73,594)	-16.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	455,838	455,838	529,432	(73,594)	-16.1%

Salaries and benefits are more than budgeted because a position budgeted at 0.3 FTEs was filled the entire year.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeff Wertheimer
 (657) 622-7723

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Judicial Assistance Group (302240)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	539,142	418,918	373,187	371,784	367,447
900320	Lump sum pay outs (vacation, sick leave cash outs)	22,165	-	20,215	1,320	-
900328	Other pay (on call, differentials, VSIP)	20,000	-	-	-	-
903301	Extra help	-	-	-	530	-
908301	Overtime	16	344	2,384	2,182	-
910302	Medicare	5,269	4,253	4,233	5,060	5,328
910401	Dental insurance	218	-	-	-	1,200
910501	Health insurance	45,752	39,587	41,773	42,243	43,209
910503	Retiree health benefits	-	-	9,735	14,180	11,758
910604	Retirement - non-judicial staff	128,766	103,157	90,169	87,263	104,001
912501	Workers' compensation	8,155	-	-	-	-
913301	Unemployment insurance	-	-	1,068	975	772
913501	Life insurance	-	-	-	-	228
913502	Long-term disability (LTD) insurance	-	-	-	10	244
913503	Accidental death and disability (AD&D) insurance	-	-	-	-	24
913699	Other insurance (vision)	6,871	5,714	3,873	3,746	3,120
913899	Other benefits (tuition reimb., OBP, parking)	-	-	-	-	3,500
SUBTOTAL - Salaries and Benefits		776,353	571,973	546,636	529,294	540,831
Services and Supplies						
920699	Office expense	-	858	-	-	100
921599	Advertising expense	488	304	-	-	-
921702	Meals / food	-	3	-	-	-
921704	Special events / employee appreciation	-	-	-	138	30
922399	Library purchases and subscriptions	-	-	67	-	-
924599	Printing	-	248	-	-	-
929210	Private car mileage	125	70	274	-	100
933101	Tuition and registration fees	-	-	300	-	-
SUBTOTAL - Services and Supplies		613	1,483	641	138	230
TOTAL EXPENDITURES		776,966	573,456	547,277	529,431	541,061

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Administrative Assistant II	6	6.0	5	5.0	4	4.0	2	2.0	1	1.0
Courtroom Operations Supervisor	-	-	-	-	-	-	1	0.3	-	-
Executive Assistant	-	-	-	-	-	-	-	-	1	1.0
Office Specialist	2	2.0	2	1.0	1	1.0	2	2.0	2	2.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	2	2.0
Senior Administrative Analyst	1	1.0	1	-	1	1.0	-	-	-	-
TOTAL STAFFING	10	10.0	9	7.0	7	7.0	6	5.3	6	6.0

Legal Research (302250)

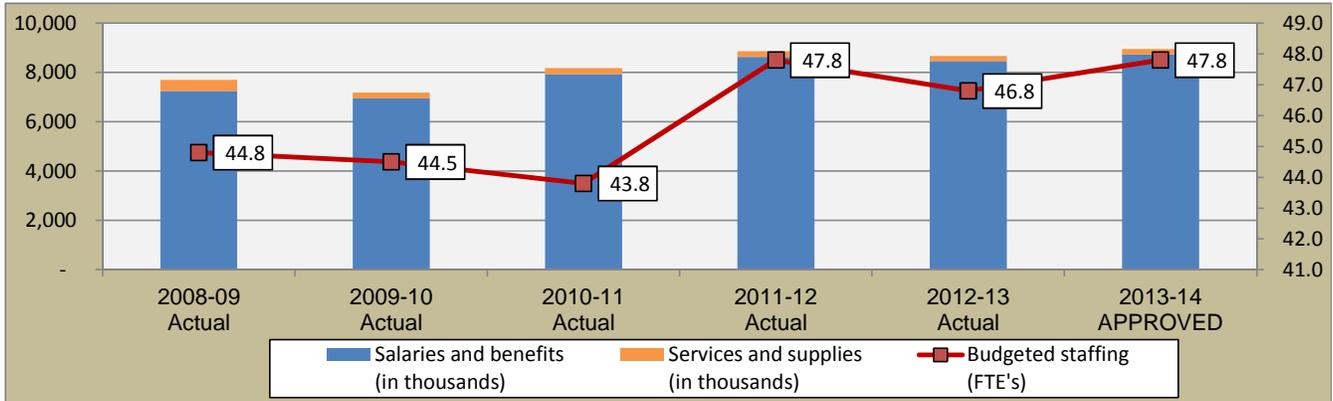
WORKING STATEMENT OF PURPOSE

Legal Research provides legal research and analytical support to the Court's judicial officers in a wide range of subject areas and functions including civil, complex civil, criminal, family law, juvenile, probate and mental health, and appellate division matters.

2013-14 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	Salaries and benefits
OCSC General Fund	Services and supplies
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	8,738,222
8,945,650	207,428
<u>8,945,650</u>	<u>8,945,650</u>

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing is increased due to the transfer of 1.0 Senior Research Attorney from the CTS Administration cost center budget (303100).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	8,177,052	8,177,052	8,460,637	(283,585)	-3.5%
Services and supplies	244,803	250,477	207,979	42,498	17.0%
TOTAL EXPENDITURES	8,421,855	8,427,529	8,668,616	(241,087)	-2.9%
Revenue and reimbursements	-	-	-	-	-
OCSC General Fund	<u>8,421,855</u>	<u>8,427,529</u>	<u>8,668,616</u>	<u>(241,087)</u>	<u>-2.9%</u>

Salaries and benefits are more than the budget because budgeted salary savings were not realized due to low turnover in this unit. Services and supplies are less than budgeted because costs for online legal research services were reduced.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeff Wertheimer
 (657) 622-7723

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Legal Research (302250)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	4,800,499	5,310,141	5,687,270	5,658,223	5,906,187
900320	Lump sum pay outs (vacation, sick leave cash outs)	44,970	91,375	127,660	168,496	-
900328	Other pay (on call, differentials, VSIP)	100,606	107,698	138,112	104,790	-
903301	Extra help	60,147	173,401	84,225	58,366	65,844
908301	Overtime	6,474	1,757	1,121	7,006	-
910302	Medicare	69,710	78,925	84,000	82,514	85,628
910401	Dental insurance	18,817	25,692	42,569	50,809	55,200
910501	Health insurance	201,839	336,958	412,007	443,480	486,526
910503	Retiree health benefits	-	-	152,277	219,333	188,988
910604	Retirement - non-judicial staff	1,422,972	1,609,124	1,677,666	1,457,185	1,738,406
912501	Workers' compensation	39,113	-	-	-	-
913301	Unemployment insurance	-	-	16,217	15,345	12,399
913501	Life insurance	-	-	2,441	3,011	4,416
913502	Long-term disability (LTD) insurance	-	-	24,506	27,983	31,401
913503	Accidental death and disability (AD&D) insurance	-	-	1,006	926	1,104
913699	Other insurance (vision)	38,418	47,065	1,542	1,191	1,123
913899	Other benefits (tuition reimb., OBP, parking)	146,328	149,276	176,967	161,979	161,000
SUBTOTAL - Salaries and Benefits		6,949,892	7,931,411	8,629,585	8,460,637	8,738,222
Services and Supplies						
920599	Dues and memberships	17,840	18,900	19,700	19,678	19,520
920699	Office expense	-	-	-	-	500
921702	Meals / food	135	951	408	-	-
921704	Special events / employee appreciation	-	-	-	313	240
922399	Library purchases and subscriptions	209,408	217,824	205,568	176,972	180,508
929210	Private car mileage	524	157	1,236	163	200
929299	Travel - in-state	278	1,483	1,095	1,284	-
933101	Tuition and registration fees	5,140	6,692	5,465	9,568	6,460
SUBTOTAL - Services and Supplies		233,325	246,007	233,472	207,979	207,428
TOTAL EXPENDITURES		7,183,218	8,177,418	8,863,056	8,668,615	8,945,650

STAFFING HISTORY BY CLASSIFICATION

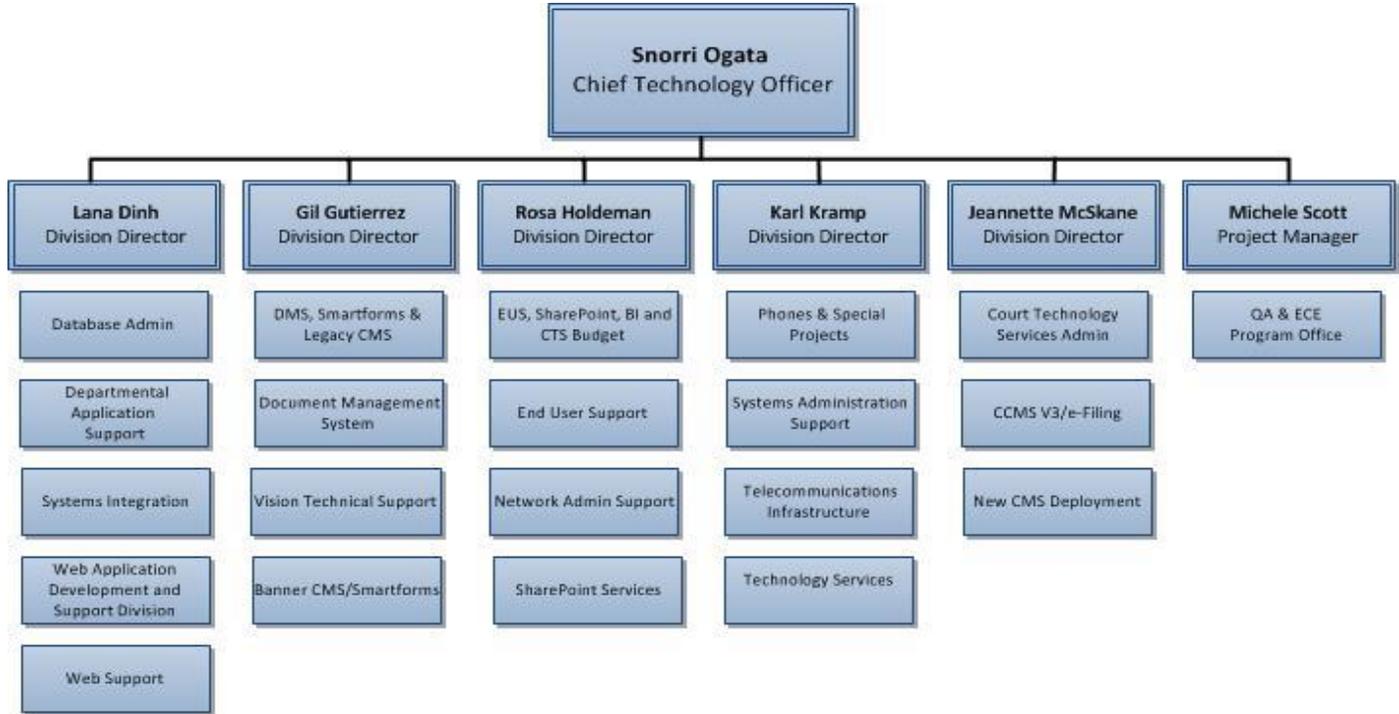
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Associate Research Attorney	-	-	-	-	4	4.0	3	3.0	-	-
Legal Processing Supervisor	1	1.0	1	1.0	-	-	-	-	-	-
Legal Research Manager	1	0.5	-	-	-	-	-	-	-	-
Office Assistant	-	-	-	-	1	1.0	1	1.0	1	1.0
Paralegal - Family Law Facilitator	-	-	-	-	-	-	1	0.8	1	0.8
Research Attorney	13	13.0	13	13.0	10	10.0	14	14.0	17	17.0
Senior Research Attorney	28	28.0	28	27.8	32	31.8	28	28.0	29	29.0
Staff Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Utility Worker/Driver	1	1.0	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	45	44.5	44	43.8	48	47.8	47	46.8	48	47.8



This page left intentionally blank to facilitate double-sided printing

**COURT TECHNOLOGY SERVICES
DEPARTMENT**

COURT TECHNOLOGY SERVICES DEPARTMENT



The mission of Court Technology Services is to deliver business value through the introduction of new technology-enabled solutions; effectively and efficiently manage existing technology services and solutions; and, establish and implement against a technology plan that balances court needs, industry trends, and AOC directions

2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	16,000	Salaries and benefits	16,838,713
OCSC General Fund	26,181,973	Services and supplies	9,359,260
TOTAL FINANCING SOURCES	26,197,973	TOTAL EXPENDITURES	26,197,973

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	12,748,067	14,088,958	15,888,741	15,837,069	16,838,713
Services and supplies	9,378,103	8,422,886	7,543,481	6,716,356	9,359,260
TOTAL EXPENDITURES	22,126,170	22,511,844	23,432,222	22,553,425	26,197,973

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS	116	109	125	121	128
BUDGETED STAFFING (FTEs)	109.4	108.9	124.9	117.9	126.6

COURT TECHNOLOGY SERVICES DEPARTMENT

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY COST CENTER						
CC no.	Cost center	Actual	Actual	Actual	Actual	BUDGET
303100	CTS - Administration	1,578,208	1,117,845	1,313,960	1,399,058	1,395,236
302400	Program Management Office	455,778	880,621	2,001,188	1,430,624	-
303210	CTS - End User Applications and Records	180,382	198,854	207,466	204,591	207,190
303220	CTS - Infrastructure Support Applications	2,587,128	1,458,764	693,807	1,231,159	396,067
303230	CTS - Systems Administration Support	2,485,776	1,508,328	1,572,640	1,316,609	1,058,787
303240	CTS - Database Administration	518,140	501,366	430,688	421,581	295,685
303250	CTS - Telecommunications Infrastructure	2,240,904	2,479,342	2,184,698	2,364,968	2,180,153
303310	CTS - DMS, SharePoint, Legacy CMS Division	292,849	191,851	199,865	201,399	203,886
303320	CTS - Financial Apps Development and Support	430,250	865,211	1,100,037	678,175	918,845
303330	CTS - Jury and Department Applications Support	675,060	741,387	865,724	859,479	983,124
303340	CTS - Vision Technical Support	1,569,139	1,732,475	1,925,621	1,477,394	1,658,047
303410	CTS - Web Application Development and Support	346,505	183,855	191,579	187,171	193,176
303420	CTS - Document Management Systems	1,221,563	890,720	1,050,568	888,421	1,019,874
303430	CTS - Banner Case Management	558,743	890,608	846,873	514,324	978,734
303440	CTS - V3 Design and Support	961,960	994,938	1,226,184	1,550,382	1,533,515
303510	CTS - Technology Services	172,872	200,841	200,090	203,953	207,376
303520	CTS - Judicial and BPR Support	115,185	346,704	552,866	457,678	-
303530	CTS - Service Center and Help Desk	2,470,203	2,972,538	2,788,463	2,569,905	2,716,191
303540	CTS - Caseflow Metrics - Business Intelligence	391,425	385,767	365,864	1,009,367	6,374,187
303550	CTS - Network Support	1,666,578	1,691,805	1,467,902	1,102,657	1,120,173
303610	CTS - QA and ECE Program Office	183,751	238,920	383,475	560,073	799,270
303620	CTS - Integrated Law and Justice	136,437	146,782	177,356	306,768	-
303630	CTS - SharePoint Services	124,631	930,106	790,334	851,723	1,214,271
303640	CTS - Web / eFiling Support	762,706	962,221	894,974	765,966	744,186
TOTAL		22,126,173	22,511,847	23,432,221	22,553,425	26,197,973

STAFFING HISTORY BY COST CENTER

CC no.	Cost center	Auth.									
		positions	FTEs								
303100	CTS - Administration	4	3.3	4	4.0	5	5.0	6	6.0	5	5.0
302400	Program Management Office	9	5.9	5	5.0	14	14.0	9	8.5	-	-
303210	CTS - End User Applications and Records	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
303220	CTS - Infrastructure Support Applications	4	4.0	5	5.0	4	4.0	2	2.0	2	1.0
303230	CTS - Systems Administration Support	5	5.0	5	5.0	4	4.0	4	4.0	3	3.0
303240	CTS - Database Administration	2	2.0	2	2.0	3	3.0	3	3.0	2	2.0
303250	CTS - Telecommunications Infrastructure	6	6.0	7	7.0	7	7.0	7	5.8	5	5.0
303310	CTS - DMS, SharePoint, Legacy CMS Division	2	2.0	1	1.0	1	1.0	1	1.0	1	1.0
303320	CTS - Financial Apps Development and Support	7	7.0	5	5.0	5	5.0	3	3.0	5	5.0
303330	CTS - Jury and Department Applications Support	4	4.0	4	4.0	4	4.0	6	6.0	4	4.0
303340	CTS - Vision Technical Support	8	8.0	7	7.0	9	9.0	12	12.0	11	11.0
303410	CTS - Web Application Development and Support	3	2.1	1	1.0	1	1.0	1	1.0	1	1.0
303420	CTS - Document Management Systems	7	7.0	2	2.0	2	2.0	3	3.0	4	4.0
303430	CTS - Banner Case Management	4	4.0	6	6.0	5	5.0	4	4.0	7	7.0
303440	CTS - V3 Design and Support	8	8.0	6	6.0	7	7.0	12	11.6	11	10.6
303510	CTS - Technology Services	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
303520	CTS - Judicial and BPR Support	-	-	3	3.0	4	4.0	4	4.0	-	-
303530	CTS - Service Center and Help Desk	20	19.0	19	18.9	20	19.9	18	17.0	17	17.0
303540	CTS - Caseflow Metrics - Business Intelligence	3	3.0	5	5.0	6	6.0	3	3.0	24	24.0
303550	CTS - Network Support	11	10.1	8	8.0	9	9.0	7	7.0	5	5.0
303610	CTS - QA and ECE Program Office	1	1.0	1	1.0	2	2.0	3	3.0	6	6.0
303620	CTS - Integrated Law and Justice	1	1.0	1	1.0	1	1.0	1	1.0	-	-
303630	CTS - SharePoint Services	1	1.0	5	5.0	5	5.0	4	4.0	8	8.0
303640	CTS - Web / eFiling Support	4	4.0	5	5.0	5	5.0	6	6.0	5	5.0
TOTAL		116	109.4	109	108.9	125	124.9	121	117.9	128	126.6

COURT TECHNOLOGY SERVICES DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	8,956,480	9,798,978	10,806,402	10,875,217	11,415,809
900320	Lump sum pay outs (vacation, sick leave cash outs)	146,577	147,810	219,945	120,303	-
900328	Other pay (on call, differentials, VSIP)	129,658	90,900	61,583	95,968	-
903301	Extra help	5,874	86,085	183,125	24,871	75,000
908301	Overtime	106,950	142,057	83,723	162,202	80,000
910302	Medicare	129,201	142,409	156,719	156,676	165,527
910401	Dental insurance	10,020	14,393	24,365	29,122	30,000
910501	Health insurance	738,243	898,071	1,085,560	1,120,959	1,267,213
910503	Retiree health benefits	-	-	286,834	419,978	365,291
910604	Retirement - non-judicial staff	2,252,718	2,581,261	2,781,759	2,636,782	3,245,596
912501	Workers' compensation	89,097	-	-	-	-
913301	Unemployment insurance	-	-	30,683	29,178	23,958
913501	Life insurance	-	-	3,852	4,748	5,820
913502	Long-term disability (LTD) insurance	-	-	8,897	10,788	11,001
913503	Accidental death and disability (AD&D) insurance	-	-	600	568	600
913699	Other insurance (vision)	86,124	99,829	60,818	57,292	63,398
913899	Other benefits (tuition reimb., OBP, parking)	97,126	87,167	93,875	92,417	89,500
SUBTOTAL - Salaries and Benefits		12,748,067	14,088,959	15,888,740	15,837,068	16,838,713
Services and Supplies						
920599	Dues and memberships	55,370	57,200	58,050	60,045	68,775
920699	Office expense	3,773	4,208	1,119	2,986	3,500
921599	Advertising expense	-	-	748	822	900
921702	Meals/food	803	2,136	1,889	950	1,000
921704	Special Events/employee appreciation	-	-	-	1,390	640
922399	Library purchases and subscriptions	1,485	11,903	1,682	813	3,000
922603	Equipment - office furniture	-	-	-	1,928	-
922611	Equipment - computers	6,673	27,201	9,946	24,202	-
922612	Equipment - printers	989	716	-	-	-
922699	Equipment - under \$5,000	73,862	96,980	14,397	19,842	37,000
922899	Equipment - maintenance and repairs	21,108	15,620	2,790	(2,768)	-
923999	General expense - service	-	901	1,371	-	-
925101	Telecommunications	1,560,310	1,359,136	1,001,327	1,193,103	1,389,811
929210	Private car mileage	9,037	11,529	12,555	9,798	12,000
929299	Travel - in-state	1,568	11,360	8,205	6,986	-
931101	Travel - out-of-state	2,118	8,130	322	2,775	-
933101	Tuition and registration fees	24,484	171,486	25,298	69,344	-
935301	Janitorial - services	(1,202)	-	-	-	-
935499	Maintenance and supplies	250	-	-	(0)	-
935699	Alteration expenses	-	5,561	-	-	-
938401	General consultant and professional services	222,271	165,776	474,389	391,662	558,269
938404	Administrative services contracts	134,308	63,165	50,408	54,615	59,000
942901	County-provided services	110,928	109,248	110,009	116,177	-
943201	IT - maintenance, repairs, and supplies	887,201	762,708	751,042	628,515	1,160,140
943301	IT - commercial contracts	1,560,071	2,298,569	2,485,688	1,321,797	2,590,028
943502	IT - software and license fees	2,252,754	2,225,577	1,858,491	2,081,036	3,175,197
945301	Major equipment - non-IT	22,629	106,527	90,581	-	-
946601	Major equipment - IT	2,466,259	876,600	566,395	749,085	300,000
971002	Interest expense	48,687	30,650	16,779	2,437	-
992001	Departmental indirect allocations	(87,628)	-	-	-	-
999910	Prior year expense adjustments	-	-	-	(21,184)	-
SUBTOTAL - Services and Supplies		9,378,106	8,422,888	7,543,481	6,716,355	9,359,260
TOTAL EXPENDITURES		22,126,173	22,511,847	23,432,221	22,553,423	26,197,973



This page left intentionally blank to facilitate double-sided printing

CTS - Administration (303100)

WORKING STATEMENT OF PURPOSE

The mission of Court Technology Services is to deliver business value through the introduction of new technology-enabled solutions, effectively and efficiently manage existing technology services and solutions, and establish and implement against a technology plan that balances court needs, industry trends, and AOC directions.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	16,000	Salaries and benefits	988,436
OCSC General Fund	1,379,236	Services and supplies	406,800
TOTAL FINANCING SOURCES	1,395,236	TOTAL EXPENDITURES	1,395,236

2013-14 Goals and Objectives

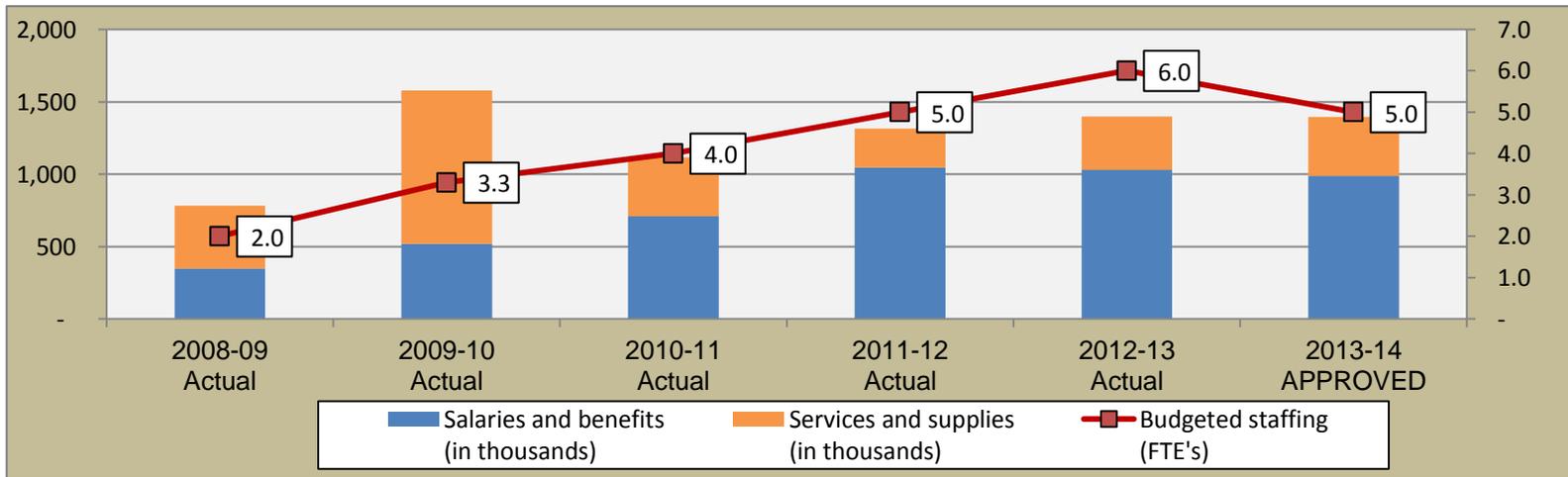
Goal 1: Effectively manage the delivery of Court-wide technology services. Objectives: Deploy and ensure support of a common infrastructure that meets the Court's needs; forecast and budget to deliver appropriate services.

Goal 2: Guide technology decision-making to ensure consistency with the Court's business direction. Objectives: Implement and maintain effective IT governance; ensure IT investments are aligned with the Court's Strategic Plan, business priorities; and IT standards.

Goal 3: Ensure a skilled, responsive and innovative staff that keeps current with evolving business critical technologies. Objectives: Promote staff training and development; hire and retain highly qualified staff.

Goal 4: Provide high quality customer service. Objectives: Establish and meet customer expectations in delivering Court-wide technology services and assist them in identifying opportunities to introduce new technology; ensure that all customers have easy access to accurate and timely Court information and services via the Internet and Intranet.

EXPENDITURE AND STAFFING TRENDS



One Superior Court Manager position was deleted in Fiscal Year 2012-13.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,197,551	1,197,551	1,031,750	165,801	13.8%
Services and supplies	311,298	362,948	367,308	(4,360)	-1.2%
TOTAL EXPENDITURES	1,508,849	1,560,499	1,399,058	161,441	10.3%
Revenue and reimbursements	14,000	14,000	29,815	15,815	113.0%
OCSC General Fund	1,494,849	1,546,499	1,369,243	177,256	11.5%

The positive salaries and benefits variance is due to the deletion of one position during Fiscal Year 2012-13.

2012-13 ACCOMPLISHMENTS

The CTS Department implemented the following technology initiatives to improve the overall effectiveness and efficiency of Court Operations: ILJAO e-Citations, Criminal MOCS-Traffic, SmartForms: Family Phase 1, New CMS RFP, EDD Integration with Titanium, Traffic ELF, e-Filing Phase 2 Web Services and UD, VOIP contact Center Manager Upgrades, DMV Traffic Violator modifications, Court Appointed Counsel Banner modifications, ILJAO PC Decs, VOIP Patch Upgrades, CJC Data Center move, Titanium Optimization, DMV Traffic Violator modifications, Finance SharePoint site, Titanium/Predictive Dialer Integration, and Certification of 8 Electronic Filing Service Providers.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeannette McSkane
 (657) 622-7656

Financial Planning Analyst
Katrina Corecs
 (657) 622-7739

CTS - Administration (303100)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	355,048	448,234	606,006	663,421	552,363
900320	Lump sum pay outs (vacation, sick leave cash outs)	13,369	15,069	20,734	32,443	-
900328	Other pay (on call, differentials, VSIP)	-	9,500	7	5,999	-
903301	Extra help	4,518	26,701	112,059	14,796	75,000
908301	Overtime	1,034	-	625	624	80,000
910302	Medicare	5,400	7,173	10,590	10,464	8,010
910401	Dental insurance	928	1,961	4,799	5,806	4,800
910501	Health insurance	22,077	47,230	72,926	76,904	65,400
910503	Retiree health benefits	-	-	15,831	25,331	17,675
910604	Retirement - non-judicial staff	101,075	134,018	176,940	170,641	164,463
912501	Workers' compensation	2,791	-	-	-	-
913301	Unemployment insurance	-	-	1,998	1,872	1,160
913501	Life insurance	-	-	808	926	1,032
913502	Long-term disability (LTD) insurance	-	-	1,830	2,337	1,813
913503	Accidental death and disability (AD&D) insurance	-	-	127	121	96
913699	Other insurance (vision)	2,991	4,502	2,258	565	624
913899	Other benefits (tuition reimb., OBP, parking)	9,000	14,833	19,500	19,500	16,000
SUBTOTAL - Salaries and Benefits		518,231	709,222	1,047,035	1,031,750	988,436
Services and Supplies						
920599	Dues and memberships	54,700	57,050	58,050	59,550	68,775
920699	Office expense	-	-	-	56	3,000
921702	Meals / food	450	1,706	938	950	1,000
921704	Special events / employee appreciation	-	-	-	540	25
922399	Library purchases and subscriptions	-	-	-	-	3,000
922603	Equipment - office furniture	-	-	-	1,251	-
922611	Equipment - computers	-	-	-	651	-
923999	General expense - service	-	-	571	-	-
925101	Telecommunications	-	19,874	(19,874)	-	-
929210	Private car mileage	-	232	305	423	10,000
929299	Travel - in-state	1,194	3,873	3,487	4,828	-
931101	Travel - out-of-state	1,793	1,378	322	691	-
933101	Tuition and registration fees	(275)	1,049	-	53,099	-
938401	General consultant and professional services	14,915	-	-	-	-
938404	Administrative services contracts	131,308	60,165	47,408	51,615	59,000
942901	County-provided services	110,928	109,248	110,009	116,177	-
943201	IT - maintenance, repairs, and supplies	-	-	-	-	120,000
943301	IT - commercial contracts	33,000	122,548	23,708	24,662	100,000
943502	IT - software and license fees	711,964	31,500	42,000	52,815	42,000
SUBTOTAL - Services and Supplies		1,059,977	408,623	266,924	367,308	406,800
TOTAL EXPENDITURES		1,578,208	1,117,845	1,313,960	1,399,058	1,395,236

STAFFING HISTORY BY CLASSIFICATION

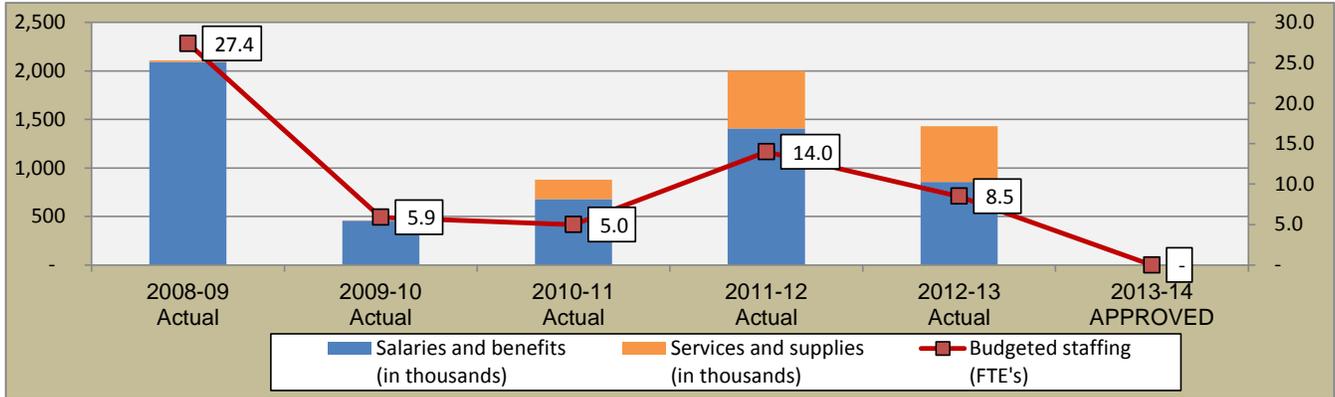
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	-	-	-	-	-	-	-	-	1	1.0
Court Administrator	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Research Attorney	-	-	-	-	-	-	1	1.0	-	-
Superior Court Manager	-	-	-	-	1	1.0	1	1.0	-	-
Systems/Programmer Analyst I	1	0.3	-	-	-	-	-	-	-	-
TOTAL STAFFING	4	3.3	4	4.0	5	5.0	6	6.0	5	5.0

Program Management Office (302400)

2013-14 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	-
OCSC General Fund	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

EXPENDITURE AND STAFFING TRENDS



This cost center will not be used in Fiscal Year 2013-14. Staff have been transferred to various CTS cost centers.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	958,724	958,724	857,209	101,515	10.6%
Services and supplies	708,770	693,078	573,415	119,663	17.3%
TOTAL EXPENDITURES	1,667,494	1,651,802	1,430,624	221,178	13.4%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,667,494	1,651,802	1,430,624	221,178	13.4%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeannette McSkane
 (657) 622-7656

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Program Management Office (302400)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	317,740	481,375	983,887	590,928	-
900320	Lump sum pay outs (vacation, sick leave cash outs)	5,398	4,280	12,307	20,795	-
900328	Other pay (on call, differentials, VSIP)	1,200	-	-	1,000	-
903301	Extra help	(1,060)	7,818	(816)	-	-
908301	Overtime	-	1,055	3,379	3,760	-
910302	Medicare	4,527	6,624	13,229	7,933	-
910401	Dental insurance	703	688	1,884	1,914	-
910501	Health insurance	29,728	47,508	100,778	52,577	-
910503	Retiree health benefits	-	-	25,792	22,419	-
910604	Retirement - non-judicial staff	82,411	124,988	249,019	143,056	-
912501	Workers' compensation	4,005	-	-	-	-
913301	Unemployment insurance	-	-	2,692	1,615	-
913501	Life insurance	-	-	292	291	-
913502	Long-term disability (LTD) insurance	-	-	632	662	-
913503	Accidental death and disability (AD&D) insurance	-	-	45	36	-
913699	Other insurance (vision)	3,668	5,869	7,089	3,223	-
913899	Other benefits (tuition reimb., OBP, parking)	7,008	-	7,000	7,000	-
SUBTOTAL - Salaries and Benefits		455,329	680,205	1,407,209	857,209	-
Services and Supplies						
921702	Meals / food	-	30	130	-	-
921704	Special events / employee appreciation	-	-	-	50	-
922699	Equipment - under \$5,000	-	1,258	-	-	-
929210	Private car mileage	150	227	1,051	346	-
929299	Travel - in-state	-	-	1,683	-	-
943301	IT - commercial contracts	-	-	558,001	542,385	-
943502	IT - software and license fees	299	198,900	33,114	30,634	-
SUBTOTAL - Services and Supplies		449	200,415	593,980	573,415	-
TOTAL EXPENDITURES		455,778	880,621	2,001,188	1,430,623	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Applications Developer III	-	-	-	-	1	1.0	1	1.0	-	-
Business Systems Analyst I	-	-	2	2.0	3	3.0	4	4.0	-	-
Business Systems Analyst II	-	-	-	-	1	1.0	1	1.0	-	-
Court Technology Manager I	-	-	-	-	1	1.0	1	1.0	-	-
Legal Processing Specialist II	-	-	-	-	1	1.0	-	-	-	-
Principal Administrative Analyst	-	-	-	-	1	1.0	1	0.5	-	-
Program Coordinator/Specialist	7	3.9	2	2.0	1	1.0	-	-	-	-
Senior Administrative Analyst	1	1.0	-	-	-	-	-	-	-	-
Senior Business Systems Analyst	-	-	-	-	1	1.0	-	-	-	-
Superior Court Clerk II	-	-	-	-	1	1.0	-	-	-	-
Technical Writer	-	-	-	-	1	1.0	-	-	-	-
Training & Procedure Specialist	-	-	-	-	1	1.0	-	-	-	-
TOTAL STAFFING	9	5.9	5	5.0	14	14.0	9	8.5	-	-

CTS - EUS, SharePoint, BI, and CTS Budget (303210)

WORKING STATEMENT OF PURPOSE

The cost center consists of a manager whose primary purpose is to provide effective, efficient and timely management oversight of the following four service units: End User Support Services, SharePoint Development and Business Intelligence Support Services, Network Administration Services and CTS Budget Support Services.

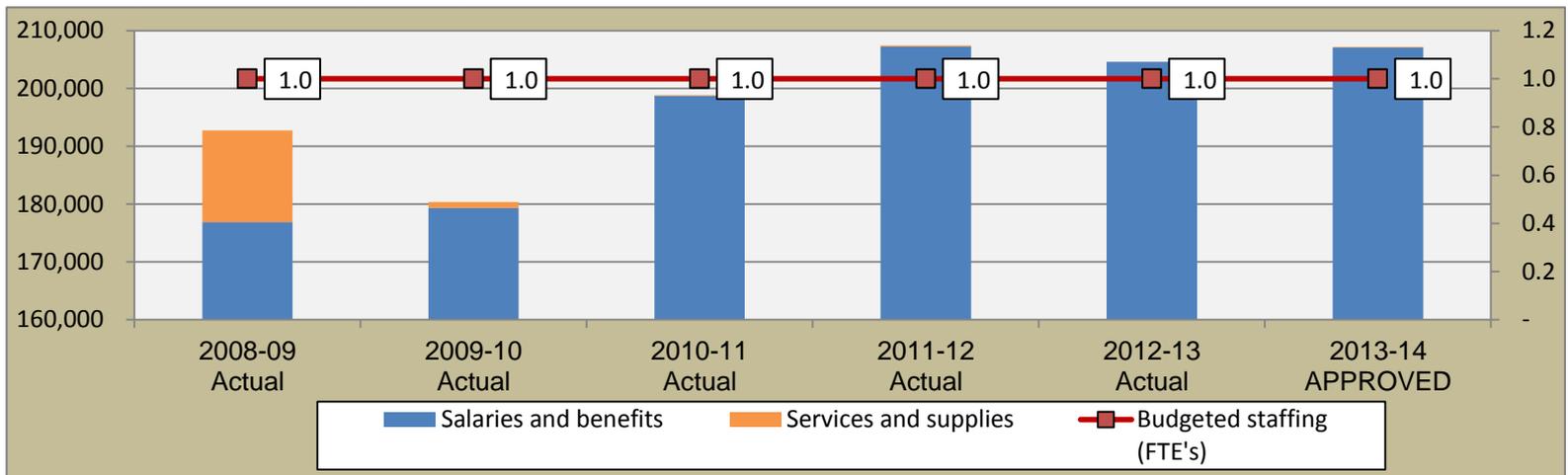
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	207,085
OCSC General Fund	207,190	Services and supplies	105
TOTAL FINANCING SOURCES	207,190	TOTAL EXPENDITURES	207,190

2013-14 Goals and Objectives

The goals and objectives for FY13/14 are to identify potential on-going savings while still maintaining the same level of service our Court Users have come to expect from our IT services.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	196,406	196,406	204,591	(8,185)	-4.2%
Services and supplies	710	710	-	710	100.0%
TOTAL EXPENDITURES	197,116	197,116	204,591	(7,475)	-3.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	197,116	197,116	204,591	(7,475)	-3.8%

2012-13 ACCOMPLISHMENTS

Reduced the number of EUS technicians, while still maintaining a good quality level of service. Identified and returned \$165K of savings from Approved FY12/13 CTS Budget. Implemented faster access to digitized images of microfiche records.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Rosa Holdeman
 (657) 622-7687

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - EUS, SharePoint, BI and CTS Budget (303210)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	123,712	136,162	139,604	144,430	143,001
900320	Lump sum pay outs (vacation, sick leave cash outs)	4,951	5,139	6,953	-	-
900328	Other pay (on call, differentials, VSIP)	-	2,500	-	1,250	-
910302	Medicare	1,880	2,074	2,178	2,126	2,074
910401	Dental insurance	465	616	942	1,141	1,200
910501	Health insurance	6,733	7,268	7,760	8,291	8,738
910503	Retiree health benefits	-	-	3,671	5,543	4,576
910604	Retirement - non-judicial staff	36,391	40,423	41,654	37,230	42,915
912501	Workers' compensation	818	-	-	-	-
913301	Unemployment insurance	-	-	402	377	300
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	419	498	529
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	860	1,086	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		179,311	198,768	207,252	204,591	207,085
Services and Supplies						
920699	Office expense	618	-	10	-	-
921704	Special events / employee appreciation	-	-	-	-	5
922699	Equipment - under \$5,000	454	-	-	-	-
929210	Private car mileage	-	86	183	-	-
929299	Travel - in-state	-	-	20	-	-
943502	IT - software and license fees	-	-	-	-	100
SUBTOTAL - Services and Supplies		1,071	86	213	-	105
TOTAL EXPENDITURES		180,382	198,854	207,466	204,591	207,190

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	1	1.0								

CTS - Phones and Special Projects (303220)

WORKING STATEMENT OF PURPOSE

Infrastructure Support manages and provides support to all systems/users of the following technologies implemented at the Court: courtwide VOIP phone system, any phone related technology to support all systems such as Titanium system, Integrated IVR, and any departmental requirements throughout the Court.

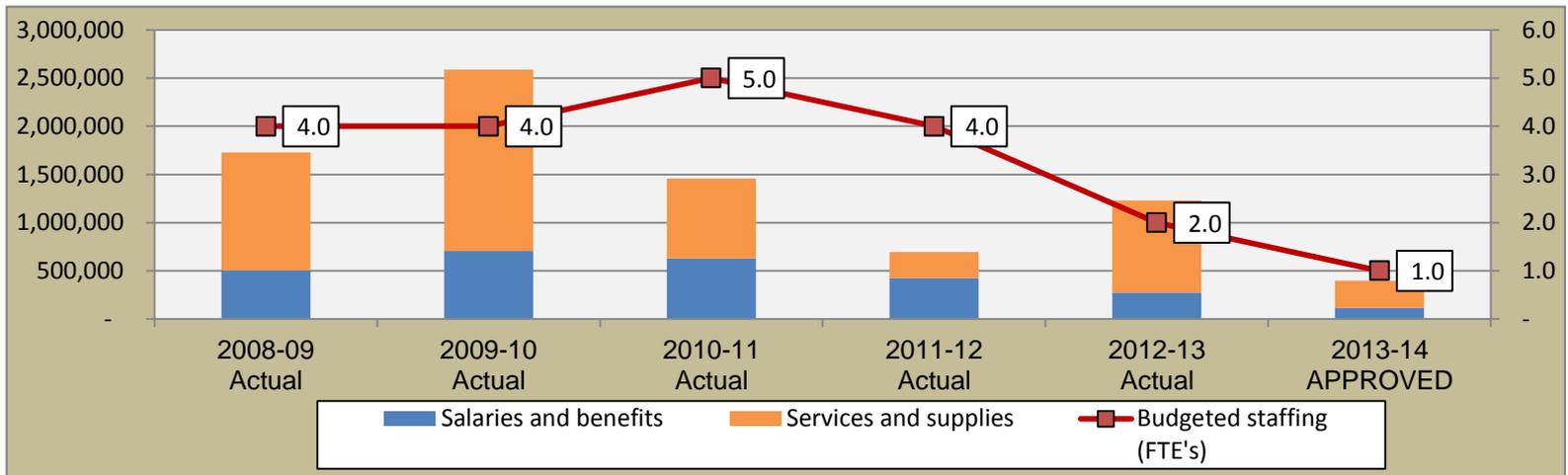
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	115,046
OCSC General Fund	396,067	Services and supplies	281,021
TOTAL FINANCING SOURCES	396,067	TOTAL EXPENDITURES	396,067

2013-14 Goals and Objectives

Complete all phone technology requirements needed for the Titanium system. Begin implementation of Integrated IVR system. Maintain the court VOIP phone system. Enhance the "survivability" functions into the VOIP phone system.

EXPENDITURE AND STAFFING TRENDS



One position was redeployed to work on the New Case Management System (303540).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	280,240	280,240	271,637	8,603	3.1%
Services and supplies	1,071,249	1,070,161	959,522	110,639	10.3%
TOTAL EXPENDITURES	1,351,489	1,350,401	1,231,159	119,242	8.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,351,489	1,350,401	1,231,159	119,242	8.8%

The Data Center Relocation project was completed under budget due to the following factors: 1) Professional services for project manager were provided in-house; 2) equipment damaged in transport did not require replacement, and 3) moving costs were lower than projected.

2012-13 ACCOMPLISHMENTS

Completed the Data Center re-location project and selection of new VOIP vendor.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Vickie Coleman
 (657) 622-7667

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Phones and Special Projects (303220)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	492,759	437,381	299,635	192,122	82,000
900320	Lump sum pay outs (vacation, sick leave cash outs)	5,838	7,862	1,779	1,150	-
900328	Other pay (on call, differentials, VSIP)	879	89	-	2,159	-
908301	Overtime	9,532	9,005	4,012	891	-
910302	Medicare	7,247	6,494	4,409	2,925	1,189
910401	Dental insurance	444	616	919	1,107	-
910501	Health insurance	56,638	46,791	23,369	10,694	5,534
910503	Retiree health benefits	-	-	7,766	7,485	2,624
910604	Retirement - non-judicial staff	120,598	113,970	77,672	47,925	22,903
912501	Workers' compensation	4,570	-	-	-	-
913301	Unemployment insurance	-	-	823	498	172
913501	Life insurance	-	-	141	177	-
913502	Long-term disability (LTD) insurance	-	-	335	391	-
913503	Accidental death and disability (AD&D) insurance	-	-	22	21	-
913699	Other insurance (vision)	4,699	4,436	1,318	590	624
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	3,500	3,500	-
SUBTOTAL - Salaries and Benefits		708,164	630,142	425,701	271,637	115,046
Services and Supplies						
920599	Dues and memberships	500	-	-	-	-
920699	Office expense	149	40	-	68	-
921599	Advertising expense	-	-	748	822	900
921702	Meals / food	-	-	30	-	-
921704	Special events / employee appreciation	-	-	-	20	10
922399	Library purchases and subscriptions	41	-	-	-	-
922603	Equipment - office furniture	-	-	-	677	-
922611	Equipment - computers	-	-	-	4,355	-
922699	Equipment - under \$5,000	7,148	3,275	-	-	2,000
922899	Equipment - maintenance and repairs	21,108	15,620	-	-	-
923999	General expense - service	-	901	-	-	-
925101	Telecommunications	541,187	231,470	208,501	408,264	278,111
929210	Private car mileage	2,046	2,698	1,036	-	-
929299	Travel - in-state	-	152	-	-	-
933101	Tuition and registration fees	149	8,837	270	4,990	-
935499	Maintenance and supplies	-	-	-	(0)	-
943201	IT - maintenance, repairs, and supplies	65,509	199,834	49,533	80,910	-
943301	IT - commercial contracts	-	-	-	401,966	-
943502	IT - software and license fees	805	44,185	7,989	57,450	-
945301	Major equipment - non-IT	22,629	-	-	-	-
946601	Major equipment - IT	1,217,694	321,609	-	-	-
SUBTOTAL - Services and Supplies		1,878,964	828,622	268,106	959,522	281,021
TOTAL EXPENDITURES		2,587,128	1,458,764	693,807	1,231,158	396,067

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	-
Network Administrator III	-	-	1	1.0	-	-	-	-	-	-
Systems/Programmer Analyst I	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Telecommunications Technician I	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Telecommunications Technician II	-	-	2	2.0	2	2.0	-	-	-	-
TOTAL STAFFING	4	4.0	5	5.0	4	4.0	2	2.0	2	1.0

CTS - Systems Administration Support (303230)

WORKING STATEMENT OF PURPOSE

The mission of the System Administration Unit is to provide seamless and transparent network support for all Court users, maximize effective utilization of all system resources, optimize system performance, and ensure maximum system availability.

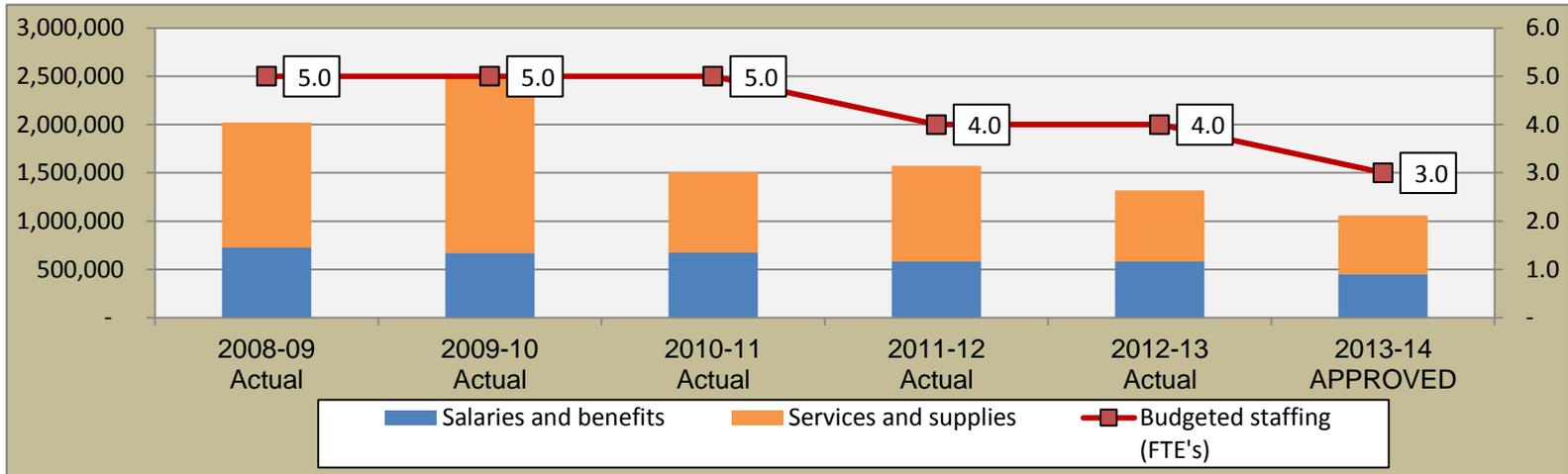
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	450,472
OCSC General Fund	1,058,787	Services and supplies	608,315
TOTAL FINANCING SOURCES	1,058,787	TOTAL EXPENDITURES	1,058,787

2013-14 Goals and Objectives

To continue to support the Court's growing business objectives by improving the Court's infrastructure and providing optimal system, network and application support.

EXPENDITURE AND STAFFING TRENDS



One position was redeployed to work on the New Case Management System (303540).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	573,049	573,049	582,357	(9,308)	-1.6%
Services and supplies	854,937	754,986	734,252	20,734	2.7%
TOTAL EXPENDITURES	1,427,986	1,328,035	1,316,609	11,426	0.9%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,427,986	1,328,035	1,316,609	11,426	0.9%

2012-13 ACCOMPLISHMENTS

The implementation of additional QA web application environments reduced the impact to users and customers of the various applications when changes are required. Substantially lowered the SUN hardware maintenance costs. Responsible for moving the AIX, UNIX, LINUX hardware environments to the new data center. Migrated Probate imaging to new hardware, upgraded V3 EFM servers, and assisted implementing RMAN with DBAs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeff Holzauer
 (657) 622-5095

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Systems Administration Support (303230)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	489,971	486,263	421,957	407,792	314,241
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	1,255	6,602	-	-
900328	Other pay (on call, differentials, VSIP)	710	60	51	250	-
908301	Overtime	6,407	15,553	2,003	23,969	-
910302	Medicare	7,238	7,289	6,140	6,150	4,556
910401	Dental insurance	409	616	29	-	-
910501	Health insurance	33,211	29,524	27,525	29,668	31,321
910503	Retiree health benefits	-	-	11,036	15,538	10,055
910604	Retirement - non-judicial staff	120,352	125,692	102,558	95,448	87,767
912501	Workers' compensation	4,088	-	-	-	-
913301	Unemployment insurance	-	-	1,161	1,129	660
913501	Life insurance	-	-	6	-	-
913502	Long-term disability (LTD) insurance	-	-	13	-	-
913503	Accidental death and disability (AD&D) insurance	-	-	1	-	-
913699	Other insurance (vision)	4,189	4,521	2,482	2,413	1,872
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	-	-	-
SUBTOTAL - Salaries and Benefits		671,534	674,272	581,563	582,357	450,472
Services and Supplies						
920699	Office expense	111	67	-	-	-
921702	Meals / food	50	15	40	-	-
921704	Special events / employee appreciation	-	-	-	40	15
922399	Library purchases and subscriptions	88	4,583	-	-	-
922611	Equipment - computers	63	(63)	-	-	-
922699	Equipment - under \$5,000	120	-	404	-	-
929210	Private car mileage	125	86	-	-	-
929299	Travel - in-state	290	-	-	-	-
933101	Tuition and registration fees	3,546	3,200	-	-	-
938401	General consultant and professional services	-	-	46,114	-	-
943201	IT - maintenance, repairs, and supplies	469,369	263,576	317,086	222,240	580,400
943301	IT - commercial contracts	-	-	26,222	945	10,000
943502	IT - software and license fees	156,101	95,020	161,567	71,383	17,900
946601	Major equipment - IT	1,135,692	436,922	422,865	437,207	-
971002	Interest expense	48,687	30,650	16,779	2,437	-
SUBTOTAL - Services and Supplies		1,814,242	834,056	991,077	734,252	608,315
TOTAL EXPENDITURES		2,485,776	1,508,328	1,572,640	1,316,609	1,058,787

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Technology Manager I	1	1.0	1	1.0	-	-	-	-	-	-
Senior Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Systems Administrator I	-	-	2	2.0	2	2.0	1	1.0	1	1.0
Systems Administrator II	-	-	2	2.0	2	2.0	3	3.0	2	2.0
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	5	5.0	5	5.0	4	4.0	4	4.0	3	3.0

CTS - Database Administration (303240)

WORKING STATEMENT OF PURPOSE

The Database Administration (DBA) group is responsible for the installation, maintenance, monitoring and security of all the Oracle and Microsoft SQL Server databases.

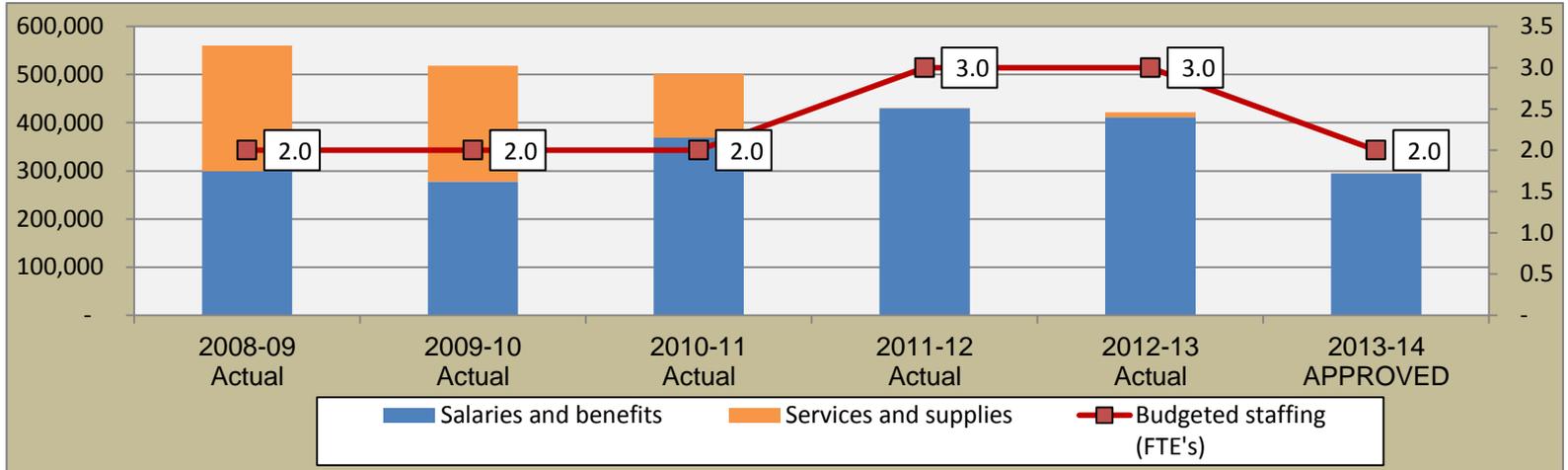
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	294,675
OCSC General Fund	295,685	Services and supplies	1,010
TOTAL FINANCING SOURCES	295,685	TOTAL EXPENDITURES	295,685

2013-14 Goals and Objectives

Continuing the same or better level of support in 2013-2014 with the budget given.

EXPENDITURE AND STAFFING TRENDS



One position was redeployed to work on the New Case Management System (303540).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	408,368	408,368	411,195	(2,827)	-0.7%
Services and supplies	5,000	10,450	10,386	64	0.6%
TOTAL EXPENDITURES	413,368	418,818	421,581	(2,763)	-0.7%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	413,368	418,818	421,581	(2,763)	-0.7%

2012-13 ACCOMPLISHMENTS

Successfully provided databases support to all applications and properly used the tools purchased to perform the duties in 2012-2013.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Dean Larres

(657) 622-7696

Financial Planning Analyst

Katrina Coreces

(657) 622-7739

CTS - Database Administration (303240)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	197,283	260,121	302,763	290,202	206,697
900320	Lump sum pay outs (vacation, sick leave cash outs)	2,952	3,177	1,157	890	-
900328	Other pay (on call, differentials, VSIP)	3,504	-	-	846	-
908301	Overtime	9,642	16,512	10,861	4,760	-
910302	Medicare	3,062	4,043	4,572	4,310	2,997
910501	Health insurance	11,363	18,066	26,843	28,254	18,955
910503	Retiree health benefits	-	-	7,922	11,092	6,614
910604	Retirement - non-judicial staff	46,144	64,605	73,476	68,267	57,730
912501	Workers' compensation	1,635	-	-	-	-
913301	Unemployment insurance	-	-	848	777	434
913699	Other insurance (vision)	1,757	2,524	1,880	1,796	1,248
SUBTOTAL - Salaries and Benefits		277,343	369,048	430,322	411,195	294,675
Services and Supplies						
920699	Office expense	24	-	30	-	-
921704	Special events / employee appreciation	-	-	-	-	10
922399	Library purchases and subscriptions	217	518	-	-	-
922611	Equipment - computers	512	-	-	-	-
929210	Private car mileage	-	-	304	-	-
929299	Travel - in-state	-	854	32	-	-
933101	Tuition and registration fees	-	2,295	-	5,450	-
943201	IT - maintenance, repairs, and supplies	3,800	-	-	-	-
943301	IT - commercial contracts	233,744	121,279	-	-	-
943502	IT - software and license fees	2,500	7,372	-	4,936	1,000
SUBTOTAL - Services and Supplies		240,797	132,318	366	10,386	1,010
TOTAL EXPENDITURES		518,140	501,366	430,688	421,581	295,685

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Database Administrator I	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Database Administrator II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator II	-	-	-	-	1	1.0	1	1.0	-	-
Senior Systems/Programmer Analyst	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	2	2.0	2	2.0	3	3.0	3	3.0	2	2.0

CTS - Telecommunications Infrastructure (303250)

WORKING STATEMENT OF PURPOSE

The Telecommunications Infrastructure Unit is responsible for the operation and maintenance of the data network for the Court.

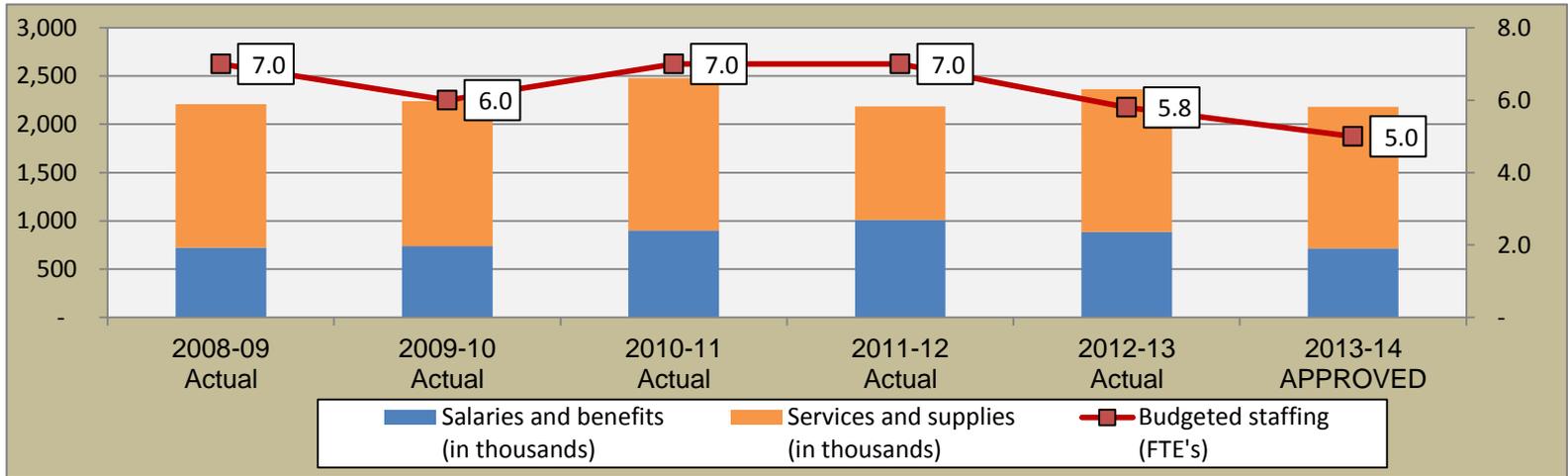
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	714,288
OCSC General Fund	2,180,153	Services and supplies	1,465,865
TOTAL FINANCING SOURCES	2,180,153	TOTAL EXPENDITURES	2,180,153

2013-14 Goals and Objectives

To provide continuing work effort to maintain and enhance the Court data network infrastructure.

EXPENDITURE AND STAFFING TRENDS



One part-time position was eliminated.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	770,692	770,692	885,160	(114,468)	-14.9%
Services and supplies	2,221,067	2,149,825	1,479,808	670,017	31.2%
TOTAL EXPENDITURES	2,991,759	2,920,517	2,364,968	555,549	19.0%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	2,991,759	2,920,517	2,364,968	555,549	19.0%

Thirty percent of the Opteman to METRO project was postponed to Fiscal Year 2013-14; cabling contracts came under budget; and the closure of the Laguna Hills facility reduced telecommunications costs.

2012-13 ACCOMPLISHMENTS

Telecommunications Infrastructure successfully upgraded the Court firewalls and load balancer appliances. Core partner in the ATT data center relocation project for the Court telecommunications equipment.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Vickie Coleman
 (657) 622-7667

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Telecommunications Infrastructure (303250)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	510,760	609,172	678,832	578,191	487,537
900320	Lump sum pay outs (vacation, sick leave cash outs)	6,662	9,910	20,173	7,857	-
900328	Other pay (on call, differentials, VSIP)	18,480	18,512	9,601	22,420	-
908301	Overtime	14,384	18,179	9,143	16,849	-
910302	Medicare	7,920	9,378	9,036	8,245	7,069
910401	Dental insurance	427	616	942	1,141	1,200
910501	Health insurance	34,616	63,103	79,302	75,199	56,605
910503	Retiree health benefits	-	-	18,288	22,657	15,601
910604	Retirement - non-judicial staff	129,309	160,615	175,152	143,524	138,577
912501	Workers' compensation	4,766	-	-	-	-
913301	Unemployment insurance	-	-	1,968	1,688	1,023
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	346	403	428
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	4,720	6,199	3,919	3,281	2,496
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		737,002	899,185	1,010,370	885,160	714,288
Services and Supplies						
920599	Dues and memberships	170	150	-	-	-
920699	Office expense	-	32	-	39	-
921704	Special events / employee appreciation	-	-	-	-	25
922399	Library purchases and subscriptions	-	-	1,299	(99)	-
922611	Equipment - computers	-	173	-	-	-
922699	Equipment - under \$5,000	52,292	68,132	-	10,350	14,700
925101	Telecommunications	1,019,123	1,098,626	812,701	784,839	1,111,700
929210	Private car mileage	2,520	1,973	1,433	2,831	-
929299	Travel - in-state	15	30	-	6	-
931101	Travel - out-of-state	-	3,297	-	-	-
933101	Tuition and registration fees	1,990	12,127	-	910	-
935301	Janitorial - services	(1,202)	-	-	-	-
935499	Maintenance and supplies	250	-	-	-	-
943201	IT - maintenance, repairs, and supplies	258,008	232,222	242,724	196,082	294,240
943301	IT - commercial contracts	-	54,631	(507)	-	40,000
943502	IT - software and license fees	76,604	61,319	25,644	172,972	5,200
946601	Major equipment - IT	94,132	47,445	91,035	311,878	-
SUBTOTAL - Services and Supplies		1,503,902	1,580,157	1,174,328	1,479,808	1,465,865
TOTAL EXPENDITURES		2,240,904	2,479,342	2,184,698	2,364,968	2,180,153

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Applications Developer I	-	-	1	1.0	-	-	-	-	-	-
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator III	-	-	-	-	-	-	1	0.3	-	-
Network Telecommunications Engineer	-	-	2	2.0	2	2.0	2	2.0	2	2.0
Systems/Programmer Analyst I	2	2.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Telecommunications Technician I	-	-	2	2.0	3	3.0	2	1.5	1	1.0
Telecommunications Technician II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	6	6.0	7	7.0	7	7.0	7	5.8	5	5.0

CTS - DMS, Smartforms and Legacy CMS (303310)

WORKING STATEMENT OF PURPOSE

Our mission is to aid internal and external customers by providing technology services in the areas of electronic filing, document management, and case management (i.e.; Criminal, Family Law, Juvenile, and a portion of Probate) in a way that promotes efficiencies and effectuates the administration of justice. In addition, we seek to collaborate with justice partners to gain additional efficiencies through data exchanges.

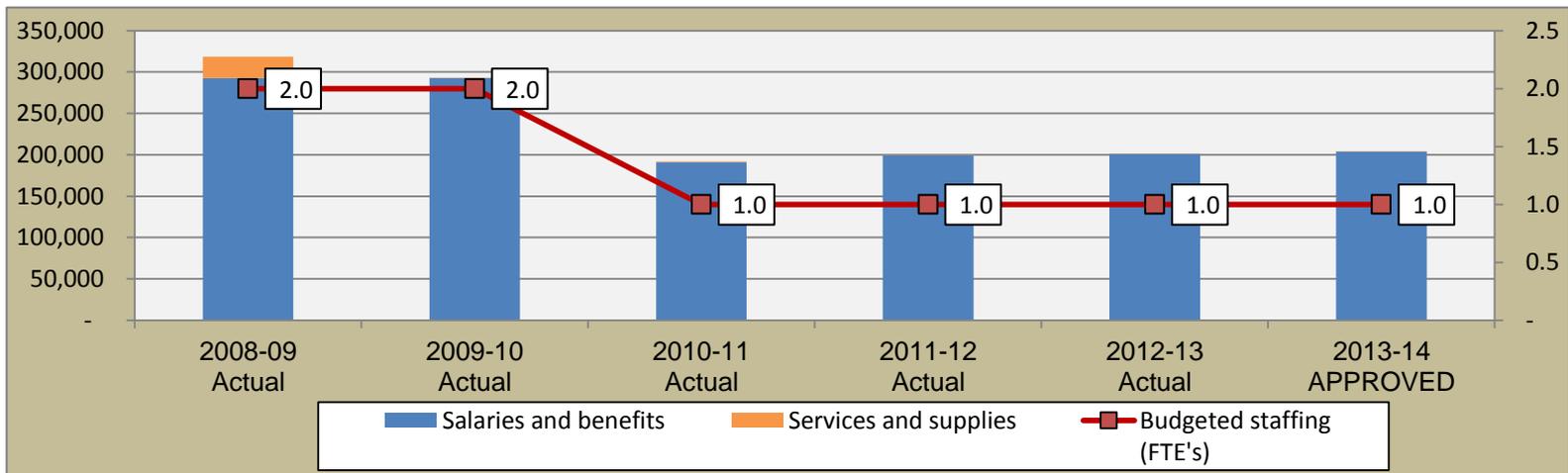
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	203,881
OCSC General Fund	203,886	Services and supplies	5
TOTAL FINANCING SOURCES	203,886	TOTAL EXPENDITURES	203,886

2013-14 Goals and Objectives

The focus of this cost center is to provide general oversight of three other cost centers (Vision, DMS, SmartForms/Banner). For FY 13/14, the goals of the Division include continued maintenance and support of Adobe LiveCycle Forms ("SmartForms"), the Criminal/Traffic Case Management System ("Vision"), the Juvenile Case Management System ("Banner Juvenile"), the Family Law Case Management System ("Banner Family Law"), and FileNet applications and systems. Additionally, the units will continue to participate in a number of blue chip projects including aligning existing Family Law SmartForms with a new case management system (CMS), creating a data exchange for community service, developing requirements for the Criminal Electronic Legal File (Criminal ELF), migrating to a new Interactive Voice Recognition (IVR) system, and completing the deployment of Datacap software for document imaging.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	196,406	196,406	201,261	(4,855)	-2.5%
Services and supplies	135	141	138	3	2.1%
TOTAL EXPENDITURES	196,541	196,547	201,399	(4,852)	-2.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	196,541	196,547	201,399	(4,852)	-2.5%

2012-13 ACCOMPLISHMENTS

Provided oversight of four cost centers (Vision, Banner, DMS, and SmartForms) including their continued maintenance and support of applications and systems. Completed blue chip project work included the development of the Traffic Minute Order Capture System (Traffic MOCS), deployment of 44 Family Law SmartForms, automation for handling billable event processing for Juvenile Dependency Court Appointed Counsel, and deploying Phase I of the Datacap imaging capture software.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Gil Gutierrez
 (657) 622-7634

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - DMS, Smartforms, and Legacy CMS (303310)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	200,631	136,236	136,929	144,430	143,001
900320	Lump sum pay outs (vacation, sick leave cash outs)	7,957	-	5,349	-	-
900328	Other pay (on call, differentials, VSIP)	-	2,500	-	1,000	-
908301	Overtime	2,046	-	-	-	-
910302	Medicare	3,144	2,031	2,149	2,158	2,074
910401	Dental insurance	932	616	942	1,141	1,200
910501	Health insurance	9,250	4,603	4,915	5,251	5,534
910503	Retiree health benefits	-	-	3,630	5,536	4,576
910604	Retirement - non-judicial staff	58,517	40,445	41,189	37,166	42,915
912501	Workers' compensation	1,635	-	-	-	-
913301	Unemployment insurance	-	-	398	376	300
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	419	498	529
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	1,497	1,056	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	7,000	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		292,609	190,986	199,587	201,261	203,881
Services and Supplies						
920699	Office expense	-	721	-	-	-
921702	Meals / food	20	10	10	-	-
921704	Special events / employee appreciation	-	-	-	10	5
922399	Library purchases and subscriptions	61	-	-	-	-
929210	Private car mileage	153	127	268	122	-
929299	Travel - in-state	6	6	-	6	-
SUBTOTAL - Services and Supplies		240	864	278	138	5
TOTAL EXPENDITURES		292,849	191,851	199,865	201,399	203,886

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	1	1.0	-	-	-	-	-	-	-	-
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	2	2.0	1	1.0	1	1.0	1	1.0	1	1.0

CTS - Departmental Applications Support (303320)

WORKING STATEMENT OF PURPOSE

Develop, support, and maintain departmental applications and interfaces to aid Court departments in performing their jobs in a more effective and efficient manner.

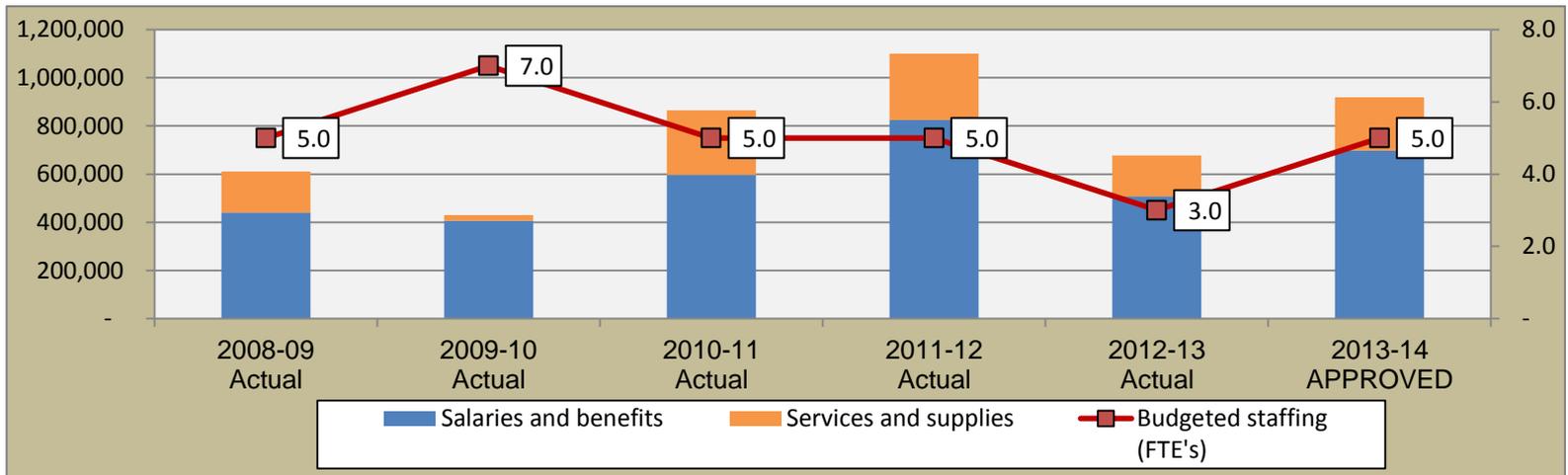
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	697,123
OCSC General Fund	918,845	Services and supplies	221,722
TOTAL FINANCING SOURCES	918,845	TOTAL EXPENDITURES	918,845

2013-14 Goals and Objectives

Implement Predictive Dialer integration into Titanium to enhance revenue collections. Implement Dynamics CRM to increase court effectiveness and efficiencies. Implement additional Vision data sets into Titanium to increase revenue collections. Continue to support and maintain all systems for which the unit is responsible.

EXPENDITURE AND STAFFING TRENDS



Two positions were transferred from the Systems Integration cost center (303330).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	411,610	411,610	507,490	(95,880)	-23.3%
Services and supplies	293,650	436,533	170,685	265,848	60.9%
TOTAL EXPENDITURES	705,260	848,143	678,175	169,968	20.0%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	705,260	848,143	678,175	169,968	20.0%

The negative salaries and benefits variance is due to the transfer of two positions from cost center 303330 during Fiscal Year 2012-13. Services and supplies came in significantly under budget due to the cancellation of the ETL (Extract, Transfer & Load) MY Plan project; the transfer of the responsibility of installing PRI circuits to cost center 303220; and the rebudget of Titanium upgrades to Fiscal Year 2013-14.

2012-13 ACCOMPLISHMENTS

Provided development and support for the following applications: RITS, WebAR, SAP Financial interfaces including RITS, Jury and Court payrolls; Titanium Ore, Predictive Dialer, Employment Development Department interface with Titanium, CAFM Reporting, Banner to SAP Interfaces for CAC allocation payments, VTI Timesheet upgrade, Emergency Mass Notification data exchange.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Marsha Scott
 (657) 622-7789

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Departmental Applications Support (303320)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	276,441	410,242	564,714	356,360	490,457
900320	Lump sum pay outs (vacation, sick leave cash outs)	6,811	8,455	14,972	5,762	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	410	-
908301	Overtime	6,734	12,225	5,243	1,164	-
910302	Medicare	4,101	6,109	8,381	5,251	7,111
910401	Dental insurance	289	501	1,381	1,179	1,200
910501	Health insurance	28,238	42,153	59,568	28,415	35,724
910503	Retiree health benefits	-	-	17,032	15,041	15,694
910604	Retirement - non-judicial staff	71,191	109,593	144,156	87,260	139,256
912501	Workers' compensation	4,906	-	-	-	-
913301	Unemployment insurance	-	-	1,570	927	1,029
913501	Life insurance	-	-	197	189	228
913502	Long-term disability (LTD) insurance	-	-	380	387	404
913503	Accidental death and disability (AD&D) insurance	-	-	31	22	24
913699	Other insurance (vision)	3,195	3,474	3,123	1,624	2,496
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		406,863	596,250	824,248	507,490	697,123
Services and Supplies						
921702	Meals / food	30	20	57	-	-
921704	Special events / employee appreciation	-	-	-	25	25
922399	Library purchases and subscriptions	-	1,150	-	163	-
925101	Telecommunications	-	9,166	-	-	-
929210	Private car mileage	-	386	458	249	-
929299	Travel - in-state	-	977	274	-	-
931101	Travel - out-of-state	325	-	-	-	-
933101	Tuition and registration fees	-	11,151	634	-	-
935699	Alteration expenses	-	5,561	-	-	-
943201	IT - maintenance, repairs, and supplies	9,798	9,000	10,257	0	-
943301	IT - commercial contracts	-	106,800	163,761	17,775	100,000
943502	IT - software and license fees	13,234	18,223	9,766	152,472	121,697
945301	Major equipment - non-IT	-	106,527	90,581	-	-
SUBTOTAL - Services and Supplies		23,387	268,960	275,789	170,685	221,722
TOTAL EXPENDITURES		430,250	865,211	1,100,037	678,175	918,845

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Applications Developer II	-	-	2	2.0	2	2.0	2	2.0	2	2.0
Applications Developer III	-	-	1	1.0	1	1.0	-	-	2	2.0
Business Systems Analyst I	-	-	1	1.0	1	1.0	-	-	-	-
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst I	2	2.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	7	7.0	5	5.0	5	5.0	3	3.0	5	5.0

CTS - Systems Integration (303330)

WORKING STATEMENT OF PURPOSE

Develop, support, and maintain departmental and public-facing applications and interfaces to aid Court departments in performing their jobs in a more effective and efficient manner.

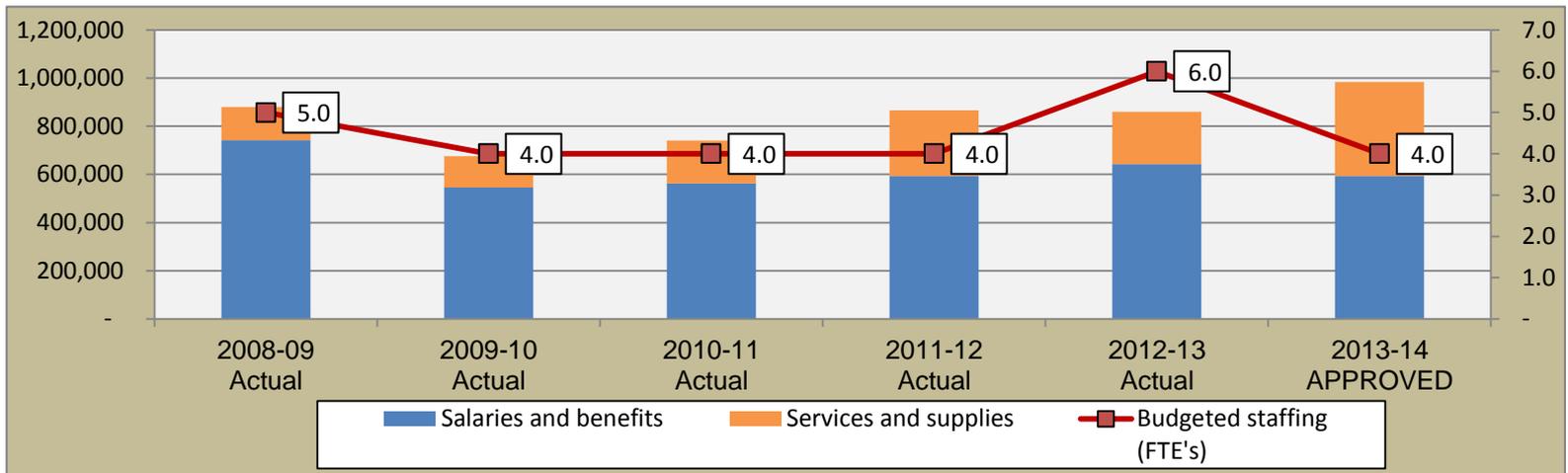
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	594,435
OCSC General Fund	983,124	Services and supplies	388,689
TOTAL FINANCING SOURCES	983,124	TOTAL EXPENDITURES	983,124

2013-14 Goals and Objectives

To provide the best possible technological solutions to streamline the Court's business operations that will result in cost savings and efficiencies.

EXPENDITURE AND STAFFING TRENDS



Two positions were moved to Departmental Applications Support (303320).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	813,936	813,936	643,589	170,347	20.9%
Services and supplies	559,994	555,548	215,890	339,658	61.1%
TOTAL EXPENDITURES	1,373,930	1,369,484	859,479	510,005	37.2%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,373,930	1,369,484	859,479	510,005	37.2%

The positive salaries and benefits variance is due to the transfer of two positions to cost center 303320. The positive services and supplies variance is due to moving the completion date of the Jury System Project to Fiscal Year 2013-14.

2012-13 ACCOMPLISHMENTS

Deployed several new applications (e.g., Traffic ELF, ILJAOC eCitations, PCDecs) that have produced efficiencies and provided better access to the Court for the public.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Ryan Nguyen
 (657) 622-7649

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Systems Integration (303330)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	387,643	398,945	409,274	454,793	407,861
900320	Lump sum pay outs (vacation, sick leave cash outs)	5,982	6,657	8,657	1,505	-
900328	Other pay (on call, differentials, VSIP)	9	-	-	-	-
908301	Overtime	8,662	5,832	6,946	654	-
910302	Medicare	5,769	5,874	6,093	6,520	5,914
910401	Dental insurance	409	616	942	1,080	1,200
910501	Health insurance	28,657	34,070	38,457	44,411	43,121
910503	Retiree health benefits	-	-	10,709	17,983	13,051
910604	Retirement - non-judicial staff	96,278	104,454	104,943	109,161	116,371
912501	Workers' compensation	3,271	-	-	-	-
913301	Unemployment insurance	-	-	1,146	1,183	856
913501	Life insurance	-	-	146	176	228
913502	Long-term disability (LTD) insurance	-	-	347	388	437
913503	Accidental death and disability (AD&D) insurance	-	-	23	20	24
913699	Other insurance (vision)	3,479	3,503	1,879	2,215	1,872
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		545,116	563,451	593,063	643,589	594,435
Services and Supplies						
921702	Meals / food	40	20	164	-	-
921704	Special events / employee appreciation	-	-	-	68	20
922399	Library purchases and subscriptions	-	996	25	-	-
929210	Private car mileage	-	37	-	-	-
929299	Travel - in-state	-	1,800	369	1,025	-
931101	Travel - out-of-state	-	886	-	-	-
933101	Tuition and registration fees	-	8,963	-	-	-
938401	General consultant and professional services	-	-	-	-	112,369
943201	IT - maintenance, repairs, and supplies	(0)	-	-	-	-
943301	IT - commercial contracts	5,879	49,674	161,543	49,376	200,000
943502	IT - software and license fees	124,024	115,560	110,560	165,421	76,300
SUBTOTAL - Services and Supplies		129,943	177,936	272,661	215,890	388,689
TOTAL EXPENDITURES		675,060	741,387	865,724	859,479	983,124

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Applications Developer II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Applications Developer III	-	-	2	2.0	2	2.0	3	3.0	2	2.0
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
Technical Writer	-	-	-	-	-	-	1	1.0	-	-
TOTAL STAFFING	4	4.0	4	4.0	4	4.0	6	6.0	4	4.0

CTS - Vision Technical Support (303340)

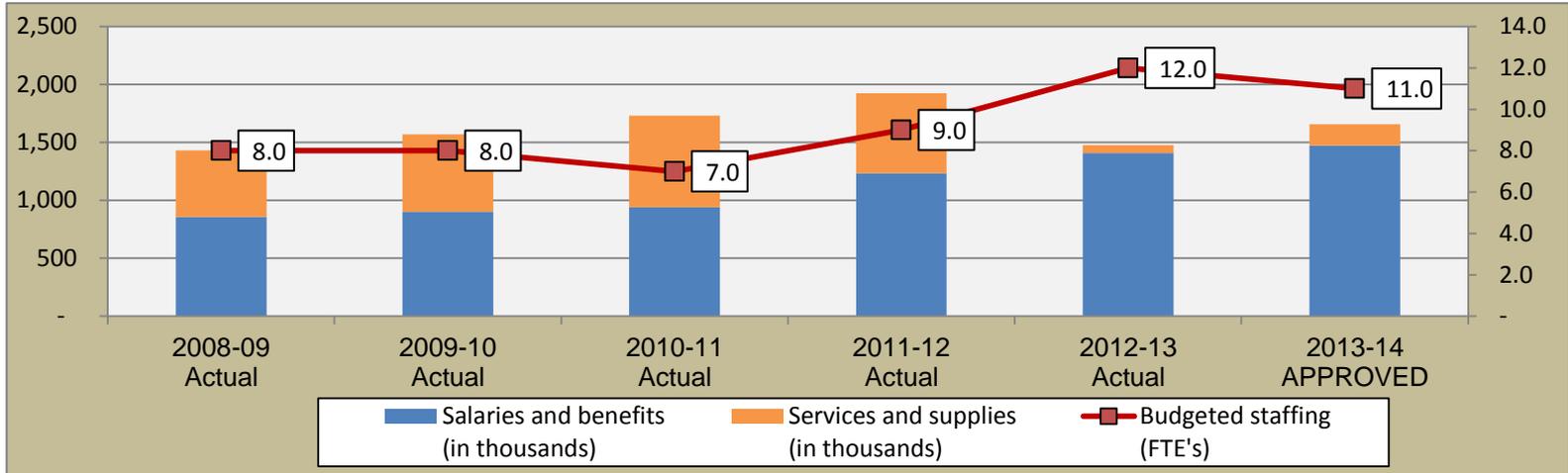
WORKING STATEMENT OF PURPOSE

The Vision Technical Support team supports the activities of Court users, executive management and judicial officers by ensuring that Vision (Criminal and Traffic Court Case Management System) meets their needs. Objectives include preserving the integrity of the criminal and traffic databases, providing access to Vision data to support Court activities, enhancing and improving the Vision application and data, providing technical expertise for Criminal/Traffic development and research projects, and working with Court users to improve efficiency and accuracy of work processes.

2013-14 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	Salaries and benefits
-	1,472,692
OCSC General Fund	Services and supplies
1,658,047	185,355
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
1,658,047	1,658,047

EXPENDITURE AND STAFFING TRENDS



One Court Operations Manager (now back to a Court Operations Supervisor) temporarily assigned to this cost center has been transferred back to Criminal/Traffic Operations (306411).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,484,901	1,484,901	1,409,174	75,727	5.1%
Services and supplies	85,336	85,336	68,220	17,116	20.1%
TOTAL EXPENDITURES	1,570,237	1,570,237	1,477,394	92,843	5.9%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,570,237	1,570,237	1,477,394	92,843	5.9%

The positive services and supplies variance is due to the early termination of a professional services contract.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Harikrishnan Jayadevan
 (657) 622-7651

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Vision Technical Support (303340)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	642,761	649,677	816,271	946,801	1,026,368
900320	Lump sum pay outs (vacation, sick leave cash outs)	9,403	8,132	28,837	5,366	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	1,400	-
903301	Extra help	2,415	27,291	31,988	10,075	-
908301	Overtime	5,438	11,985	16,255	61,998	-
910302	Medicare	9,409	9,980	11,710	13,920	14,882
910401	Dental insurance	427	816	1,712	1,829	1,200
910501	Health insurance	57,598	53,836	79,630	88,947	95,653
910503	Retiree health benefits	-	-	21,865	37,073	32,843
910604	Retirement - non-judicial staff	157,565	166,633	209,235	225,748	289,157
912501	Workers' compensation	6,402	-	-	-	-
913301	Unemployment insurance	-	-	2,407	2,640	2,154
913501	Life insurance	-	-	274	280	228
913502	Long-term disability (LTD) insurance	-	-	570	590	443
913503	Accidental death and disability (AD&D) insurance	-	-	43	35	24
913699	Other insurance (vision)	6,422	6,896	4,835	5,472	6,240
913899	Other benefits (tuition reimb., OBP, parking)	4,958	6,708	7,875	7,000	3,500
SUBTOTAL - Salaries and Benefits		902,799	941,955	1,233,506	1,409,174	1,472,692
Services and Supplies						
921702	Meals / food	70	70	100	-	-
921704	Special events / employee appreciation	-	-	-	110	55
929210	Private car mileage	96	782	425	105	-
929299	Travel - in-state	-	952	41	919	-
931101	Travel - out-of-state	-	809	-	-	-
933101	Tuition and registration fees	192	12,795	10,848	-	-
943301	IT - commercial contracts	661,294	768,245	672,203	65,302	183,500
943502	IT - software and license fees	4,688	6,868	8,498	1,784	1,800
SUBTOTAL - Services and Supplies		666,340	790,521	692,115	68,220	185,355
TOTAL EXPENDITURES		1,569,139	1,732,475	1,925,621	1,477,395	1,658,047

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs						
Applications Developer II	-	-	2	2.0	2	2.0	3	3.0	3	3.0
Applications Developer III	-	-	1	1.0	2	2.0	3	3.0	3	3.0
Business System Analyst I	-	-	-	-	-	-	2	2.0	1	1.0
Business System Analyst II	-	-	3	3.0	3	3.0	2	2.0	2	2.0
Court Operations Manager I	-	-	-	-	-	-	1	1.0	-	-
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	-	-
Senior Business Systems Analyst	-	-	-	-	1	1.0	-	-	1	1.0
Systems/Programmer Analyst I	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	3	3.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	8	8.0	7	7.0	9	9.0	12	12.0	11	11.0

CTS - Web Application Development and Support Division (303410)

WORKING STATEMENT OF PURPOSE

The Web Application Development and Support Division is dedicated to deliver applications including systems support that meet the strategic goals and objectives of the Court, the AOC, and Judicial partners.

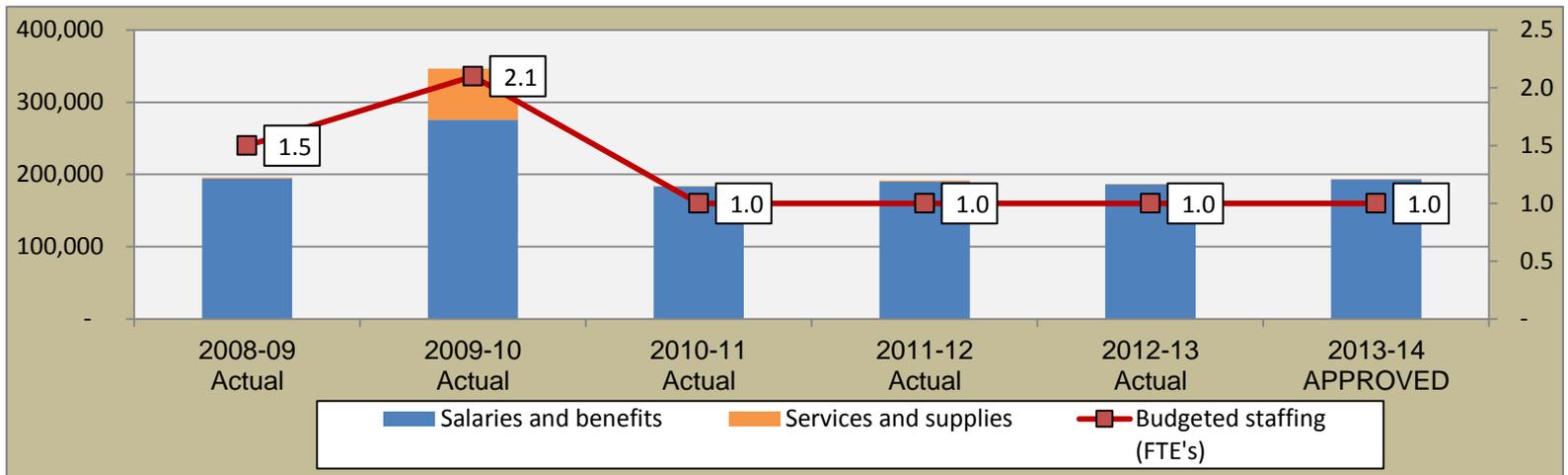
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	193,171
OCSC General Fund	193,176	Services and supplies	5
TOTAL FINANCING SOURCES	193,176	TOTAL EXPENDITURES	193,176

2013-14 Goals and Objectives

The goal is to ensure Court users can perform their work efficiently and business partners as well as the public have a positive experience conducting business with the Court using automation.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	183,984	183,984	186,720	(2,736)	-1.5%
Services and supplies	810	810	451	359	44.3%
TOTAL EXPENDITURES	184,794	184,794	187,171	(2,377)	-1.3%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	184,794	184,794	187,171	(2,377)	-1.3%

2012-13 ACCOMPLISHMENTS

Successfully completed 12-13 spending for 1 position, mileage and employee appreciation for this position.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Lana Dinh
(657) 622-5105

Financial Planning Analyst

Katrina Coreces
(657) 622-7739

CTS - Web Application Development and Support Division (303410)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	195,326	125,831	128,579	134,881	135,741
900320	Lump sum pay outs (vacation, sick leave cash outs)	6,416	6,278	6,404	-	-
900328	Other pay (on call, differentials, VSIP)	903	2,500	-	-	-
908301	Overtime	3,663	-	-	-	-
910302	Medicare	1,196	10	-	-	1,968
910401	Dental insurance	519	616	942	1,141	1,200
910501	Health insurance	7,206	5,679	8,161	6,448	4,643
910503	Retiree health benefits	-	-	3,382	5,149	4,344
910604	Retirement - non-judicial staff	53,481	37,885	38,422	34,583	40,736
912501	Workers' compensation	1,971	-	-	-	-
913301	Unemployment insurance	-	-	371	349	285
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	386	465	502
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	1,621	1,009	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,535	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		275,837	183,308	190,315	186,720	193,171
Services and Supplies						
921702	Meals / food	-	5	10	-	-
921704	Special events / employee appreciation	-	-	-	1	5
922399	Library purchases and subscriptions	26	-	-	-	-
929210	Private car mileage	754	541	641	450	-
929299	Travel - in-state	-	-	563	-	-
933101	Tuition and registration fees	-	-	50	-	-
943301	IT - commercial contracts	69,888	-	-	-	-
SUBTOTAL - Services and Supplies		70,668	546	1,264	451	5
TOTAL EXPENDITURES		346,505	183,855	191,579	187,172	193,176

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Assistant	1	0.1	-	-	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	3	2.1	1	1.0	1	1.0	1	1.0	1	1.0

CTS - Document Management Systems (303420)

WORKING STATEMENT OF PURPOSE

Work in partnership with other CTS teams, Court operations, agency partners and vendors to deliver court digital property (content) to our court customers (e.g., Operations, Finance), our Judges, our agency partners (e.g. District Attorney, law enforcement agencies) and the public including attorneys and prospective jurors, in a quickest possible time while maintaining authenticity.

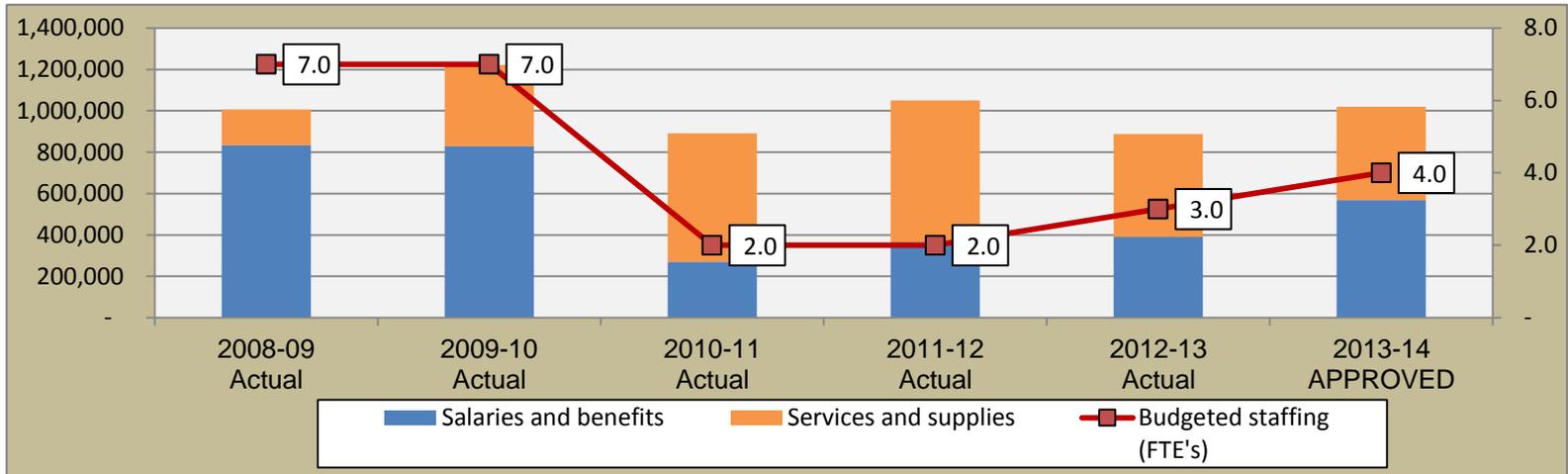
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	568,154
OCSC General Fund	1,019,874	Services and supplies	451,720
TOTAL FINANCING SOURCES	1,019,874	TOTAL EXPENDITURES	1,019,874

2013-14 Goals and Objectives

Investigate more economical and speedier content retrieval options to better serve our court customers (e.g., Operations, Finance), our Judges, our agency partners (e.g. District Attorney, law enforcement agencies) and the public including attorneys and prospective jurors.

EXPENDITURE AND STAFFING TRENDS



One Court Technology Manager was transferred from Banner Case Management (303430) to this cost center.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	387,908	387,908	390,760	(2,852)	-0.7%
Services and supplies	491,035	504,749	497,661	7,088	1.4%
TOTAL EXPENDITURES	878,943	892,657	888,421	4,236	0.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	878,943	892,657	888,421	4,236	0.5%

2012-13 ACCOMPLISHMENTS

Datacap application was implemented in Civil, Small Claims and Probate Courts with all pre-existing and improved functionalities, by working with the IBM, vendor for Datacap and AVRIO, technical partner. All Microfiche documents imaged by a vendor were uploaded to the Court Document repository to be accessible for the court customers.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Kim Andruskiewicz
 (657) 622-5100

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Document Management Systems (303420)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	610,832	193,441	266,944	285,314	395,603
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	-	2,135	-	-
900328	Other pay (on call, differentials, VSIP)	-	32	47	44	-
908301	Overtime	-	3,295	2,185	4,076	-
910302	Medicare	8,719	2,783	3,773	4,138	5,736
910401	Dental insurance	444	2	-	-	1,200
910501	Health insurance	45,430	20,714	18,630	16,982	33,229
910503	Retiree health benefits	-	-	6,858	10,849	12,659
910604	Retirement - non-judicial staff	148,925	47,566	63,477	66,737	112,853
912501	Workers' compensation	5,723	-	-	-	-
913301	Unemployment insurance	-	-	716	748	830
913501	Life insurance	-	-	-	-	228
913502	Long-term disability (LTD) insurance	-	-	-	-	420
913503	Accidental death and disability (AD&D) insurance	-	-	-	-	24
913699	Other insurance (vision)	5,696	1,945	1,779	1,872	1,872
913899	Other benefits (tuition reimb., OBP, parking)	4,958	-	-	-	3,500
SUBTOTAL - Salaries and Benefits		830,728	269,778	366,543	390,760	568,154
Services and Supplies						
920699	Office expense	699	-	-	-	-
921702	Meals / food	53	20	30	-	-
921704	Special events / employee appreciation	-	-	-	30	20
922399	Library purchases and subscriptions	65	-	-	-	-
922611	Equipment - computers	-	5,064	2,187	-	-
922699	Equipment - under \$5,000	5,383	-	12,496	1,287	-
922899	Equipment - maintenance and repairs	-	-	-	22	-
929210	Private car mileage	241	68	138	903	-
929299	Travel - in-state	47	40	-	-	-
933101	Tuition and registration fees	10,881	5,480	9,000	-	-
943201	IT - maintenance, repairs, and supplies	41,904	37,342	41,455	48,946	49,100
943301	IT - commercial contracts	179,264	98,273	38,925	41,145	10,000
943502	IT - software and license fees	118,701	404,031	548,830	426,511	392,600
946601	Major equipment - IT	33,599	70,624	30,963	-	-
999910	Prior year expense adjustments	-	-	-	(21,184)	-
SUBTOTAL - Services and Supplies		390,835	620,942	684,025	497,661	451,720
TOTAL EXPENDITURES		1,221,563	890,720	1,050,568	888,421	1,019,874

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Applications Developer II	-	-	1	1.0	1	1.0	2	2.0	2	2.0
Applications Developer III	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Court Technology Manager	1	1.0	-	-	-	-	-	-	1	1.0
Systems/Programmer Analyst I	2	2.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	7	7.0	2	2.0	2	2.0	3	3.0	4	4.0

CTS - Banner CMS / Smartforms (303430)

WORKING STATEMENT OF PURPOSE

The Banner Support Team provides technical support, new development of functionality and on-going maintenance support for Family Law, Juvenile Dependency and Delinquency, and Probate Banner Case Management System. The SmartForms Team works collaboratively with various functional areas within the Court to provide innovative and cost effective solutions with the use of Adobe SmartForms.

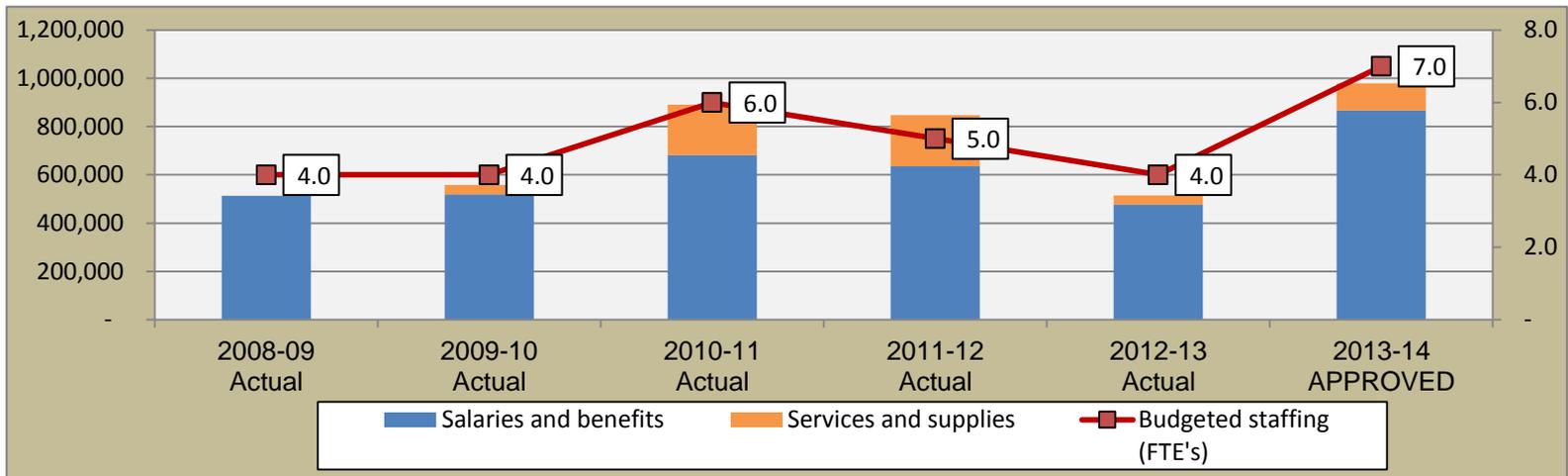
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	867,699
OCSC General Fund	978,734	Services and supplies	111,035
TOTAL FINANCING SOURCES	978,734	TOTAL EXPENDITURES	978,734

2013-14 Goals and Objectives

The goals and objectives for FY 2013-14 will be to continue to provide uninterrupted support of Banner CMS up until the new CMS is implemented. Additionally, the SmartForms team will continue to provide maintenance and support for existing SmartForms, while also supporting requests for the development new forms in various case categories.

EXPENDITURE AND STAFFING TRENDS



Four positions from the now defunct Project Management Office (302400) were transferred to this cost center, while the Court Technology Manager was moved to Document Management Systems (303420).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	517,533	517,533	477,367	40,166	7.8%
Services and supplies	14,840	14,840	36,957	(22,117)	-149.0%
TOTAL EXPENDITURES	532,373	532,373	514,324	18,049	3.4%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	532,373	532,373	514,324	18,049	3.4%

The negative services and supplies variance is due to the acquisition of temporary professional services (Application Developer) to offset the reduction in force.

2012-13 ACCOMPLISHMENTS

Probate case types, the Adoption and the Freedom from Parental Control cases and the contents, were migrated into the Family Law Court, allowing to sunset the Probate Banner database and the application.

Automated process to capture the Juvenile Dependency Counsel Appointed Representation expenses by the Operations and ability for the Finance Team to upload the data to SAP for payment was delivered. In addition, the implementation of Family Law Batch #1 and Batch #2 SmartForms was completed.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Lisa Giacomaro
 (657) 622-7690

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Banner CMS / Smartforms (303430)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	375,957	482,431	422,901	332,817	601,004
900320	Lump sum pay outs (vacation, sick leave cash outs)	5,425	23,820	33,052	1,808	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	224	-
908301	Overtime	5,470	2,552	2,153	6,843	-
910302	Medicare	5,610	7,381	6,995	4,909	8,715
910401	Dental insurance	466	616	942	1,141	1,200
910501	Health insurance	22,632	31,301	34,392	30,006	58,143
910503	Retiree health benefits	-	-	11,895	12,600	19,231
910604	Retirement - non-judicial staff	94,118	125,761	115,568	80,423	170,228
912501	Workers' compensation	2,935	-	-	-	-
913301	Unemployment insurance	-	-	1,313	891	1,261
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	346	395	421
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	3,299	4,912	2,420	1,606	3,744
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		519,413	682,273	635,645	477,367	867,699
Services and Supplies						
921702	Meals / food	12	40	50	-	-
921704	Special events / employee appreciation	-	-	-	40	35
922399	Library purchases and subscriptions	-	2,184	(20)	-	-
929210	Private car mileage	81	543	400	475	-
929299	Travel - in-state	-	40	17	-	-
933101	Tuition and registration fees	87	1,500	218	-	-
943301	IT - commercial contracts	39,150	204,028	210,563	36,442	80,000
943502	IT - software and license fees	-	-	-	-	31,000
SUBTOTAL - Services and Supplies		39,330	208,335	211,228	36,957	111,035
TOTAL EXPENDITURES		558,743	890,608	846,873	514,324	978,734

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Applications Developer II	-	-	3	3.0	3	3.0	2	2.0	1	1.0
Applications Developer II	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst I	-	-	1	1.0	-	-	-	-	3	3.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator II	-	-	1	1.0	-	-	-	-	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
Technology Trainee	-	-	-	-	1	1.0	1	1.0	-	-
TOTAL STAFFING	4	4.0	6	6.0	5	5.0	4	4.0	7	7.0

CTS - CCMS V3 / e-Filing (303440)

WORKING STATEMENT OF PURPOSE

The Court Case Management System (also known as CCMS V3) team provides application, development, and technical support for Small Claims, Civil Limited, Civil Unlimited, Probate and Mental Health court operations for this statewide application.

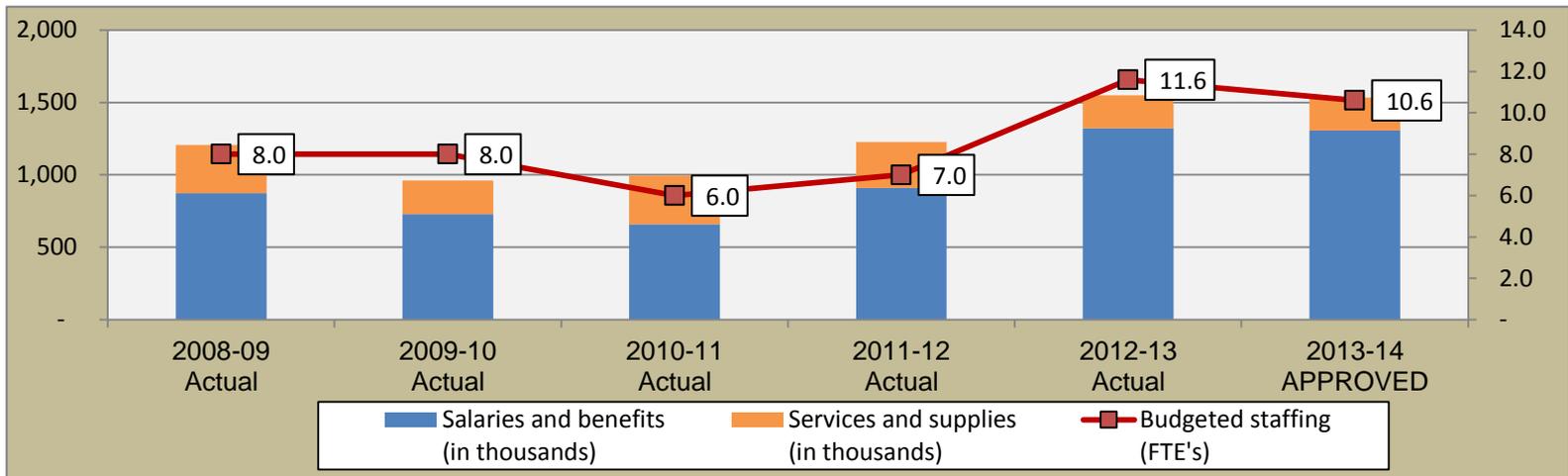
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,307,160
OCSC General Fund	1,533,515	Services and supplies	226,355
TOTAL FINANCING SOURCES	1,533,515	TOTAL EXPENDITURES	1,533,515

2013-14 Goals and Objectives

Successfully implement/ on-board remaining 5 E-filing EFSP (eFiling Service Providers) vendors by the end of 2013 and upgrade CCMS V3 to R12 (Stack Upgrade). The CCMS V3 team is also responsible for providing the day to day support for a large number of application users and for providing ad-hoc reports to assist with court research activities and data audit and cleanup processes. Continue to streamline business processes within court operations by utilizing the CCMS V3 application.

EXPENDITURE AND STAFFING TRENDS



One position was redeployed to the New Case Management System (303540).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,351,162	1,351,162	1,323,354	27,808	2.1%
Services and supplies	227,867	227,867	227,028	839	0.4%
TOTAL EXPENDITURES	1,579,029	1,579,029	1,550,382	28,647	1.8%
Revenue and reimbursements	300,000	300,000	-	(300,000)	-100.0%
OCSC General Fund	1,279,029	1,279,029	1,550,382	(271,353)	-21.2%

2012-13 ACCOMPLISHMENTS

Successfully onboarded 9 EFSP's and certified them on the 2GEFS (Second Generation Electronic Filing Specifications) within CCMS V3. Implemented and deployed a new application (CCMS Tools) that provides additional functionality that has streamlined business processes within court operations.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Edward Ojeda
 (657) 622-5106

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - CCMS V3 / e-Filing (303440)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	535,640	469,391	639,983	920,909	886,805
900320	Lump sum pay outs (vacation, sick leave cash outs)	3,438	4,777	8,738	5,936	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	2,462	-
908301	Overtime	2,450	2,003	-	11,263	-
910302	Medicare	7,660	6,772	9,173	13,272	12,857
910401	Dental insurance	-	613	942	1,140	1,200
910501	Health insurance	42,492	46,197	64,117	103,216	115,877
910503	Retiree health benefits	-	-	16,719	35,105	28,375
910604	Retirement - non-judicial staff	124,899	120,747	159,047	217,477	250,028
912501	Workers' compensation	6,059	-	-	-	-
913301	Unemployment insurance	-	-	1,749	2,446	1,860
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	314	382	416
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	5,412	4,731	4,006	6,039	5,990
913899	Other benefits (tuition reimb., OBP, parking)	-	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		728,050	658,730	908,458	1,323,354	1,307,160
Services and Supplies						
920699	Office expense	-	-	10	-	-
921702	Meals / food	36	-	-	-	-
921704	Special events / employee appreciation	-	-	-	-	55
922399	Library purchases and subscriptions	-	-	-	237	-
922611	Equipment - computers	381	-	-	-	-
929210	Private car mileage	573	590	726	609	-
929299	Travel - in-state	-	99	641	-	-
933101	Tuition and registration fees	130	8,150	50	-	-
943301	IT - commercial contracts	4,479	107,420	96,860	1,870	-
943502	IT - software and license fees	228,310	219,949	219,439	224,312	226,300
SUBTOTAL - Services and Supplies		233,910	336,208	317,726	227,028	226,355
TOTAL EXPENDITURES		961,960	994,938	1,226,184	1,550,381	1,533,515

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs						
Applications Developer I	-	-	1	1.0	1	1.0	1	0.6	1	0.6
Applications Developer II	-	-	2	2.0	2	2.0	2	2.0	2	2.0
Applications Developer III	-	-	-	-	-	-	1	1.0	-	-
Business System Analyst I	-	-	1	1.0	2	2.0	3	3.0	2	2.0
Business System Analyst II	-	-	-	-	-	-	3	3.0	3	3.0
Court Technology Manager I	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Senior Systems/Programmer Analyst	1	1.0	-	-	-	-	-	-	-	-
Systems Administrator II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Systems/Programmer Analyst II	5	5.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
User Support Technician II	-	-	-	-	-	-	-	-	1	1.0
TOTAL STAFFING	8	8.0	6	6.0	7	7.0	12	11.6	11	10.6

CTS - Technology Services (303510)

WORKING STATEMENT OF PURPOSE

The Technology Services Manager provides information technology services to enable judicial officers to effectively administer justice, to assist Court staff in the use of computing resources, to provide for the secure storage and access to Court information, and to provide for the Court Technology Services department to measure and evaluate its services.

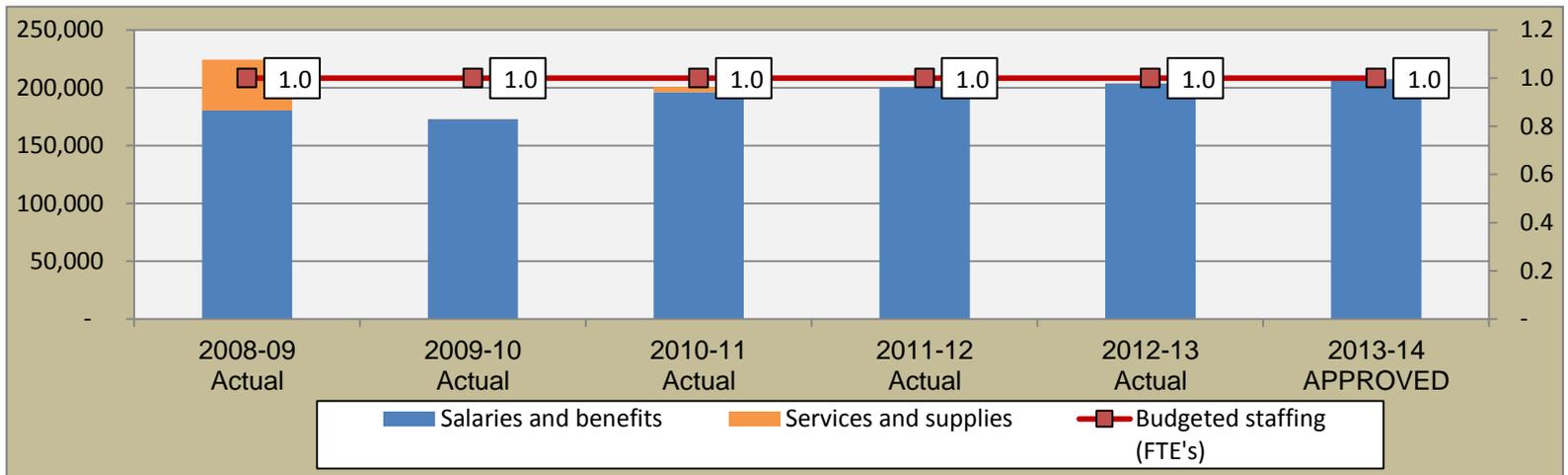
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	207,371
OCSC General Fund	207,376	Services and supplies	5
TOTAL FINANCING SOURCES	207,376	TOTAL EXPENDITURES	207,376

2013-14 Goals and Objectives

Begin moving into several Cloud technologies in order to reduce Capital and Operating expenditures. Continue to find efficiencies that will allow for greater productivity and staffing reductions.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	196,406	196,406	203,541	(7,135)	-3.6%
Services and supplies	360	360	412	(52)	-14.4%
TOTAL EXPENDITURES	196,766	196,766	203,953	(7,187)	-3.7%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	196,766	196,766	203,953	(7,187)	-3.7%

2012-13 ACCOMPLISHMENTS

Continue to reduce staffing levels within the Technical Services group. Reduced maintenance costs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Karl Kramp
 (657) 622-7650

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Technology Services (303510)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	122,080	135,594	139,604	144,430	143,001
900320	Lump sum pay outs (vacation, sick leave cash outs)	2,442	1,566	-	-	-
900328	Other pay (on call, differentials, VSIP)	-	2,500	-	-	-
910302	Medicare	1,831	2,021	2,109	2,143	2,074
910401	Dental insurance	466	616	942	1,141	1,200
910501	Health insurance	4,828	8,598	8,161	8,815	9,024
910503	Retiree health benefits	-	-	3,630	5,497	4,576
910604	Retirement - non-judicial staff	35,953	40,729	41,174	36,938	42,915
912501	Workers' compensation	818	-	-	-	-
913301	Unemployment insurance	-	-	383	373	300
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	419	498	529
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	867	1,056	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		172,784	196,180	200,090	203,541	207,371
Services and Supplies						
920699	Office expense	-	-	-	244	-
921704	Special events / employee appreciation	-	-	-	-	5
922399	Library purchases and subscriptions	-	304	-	167	-
929210	Private car mileage	73	65	-	-	-
929299	Travel - in-state	15	296	-	-	-
933101	Tuition and registration fees	-	3,997	-	-	-
SUBTOTAL - Services and Supplies		88	4,661	-	412	5
TOTAL EXPENDITURES		172,872	200,841	200,090	203,953	207,376

STAFFING HISTORY BY CLASSIFICATION

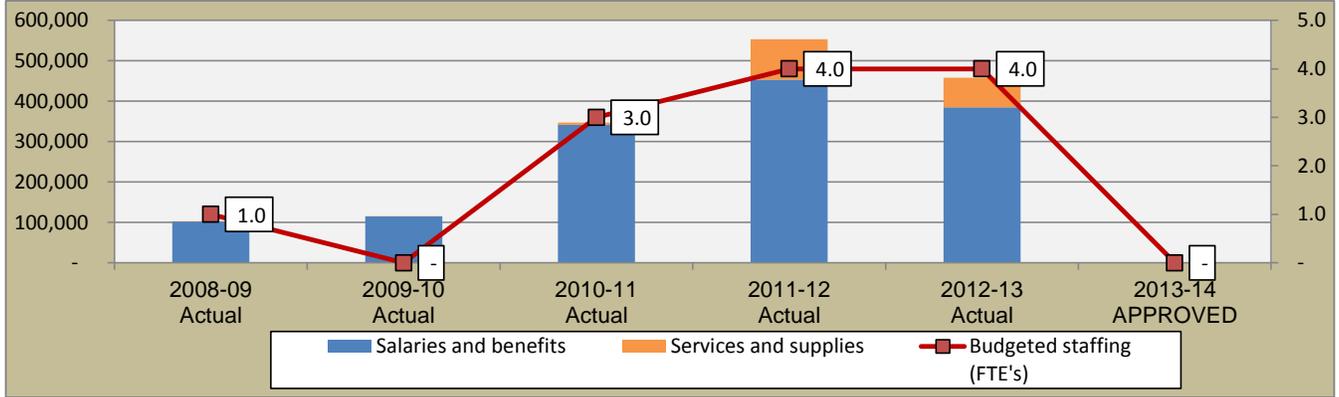
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	1	1.0								

CTS - Judicial and BPR Support (303520)

2013-14 APPROVED BUDGET

Financing Sources	Expenditures
Revenue and reimbursements	-
OCSC General Fund	-
TOTAL FINANCING SOURCES	TOTAL EXPENDITURES
-	-

EXPENDITURE AND STAFFING TRENDS



This cost center will not be used in Fiscal Year 2013-14. Three positions were transferred to the End User Support cost center (303530) and one position was transferred to QA and ECE Program Office cost center (303610).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	456,594	456,594	384,509	72,085	15.8%
Services and supplies	129,525	109,242	73,169	36,073	33.0%
TOTAL EXPENDITURES	586,119	565,836	457,678	108,158	19.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	586,119	565,836	457,678	108,158	19.1%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jay Regala
 (657) 622-8699

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Judicial and BPR Support (303520)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	75,637	249,017	313,525	265,005	-
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	-	1,068	1,779	-
900328	Other pay (on call, differentials, VSIP)	-	-	6,085	947	-
908301	Overtime	-	-	556	122	-
910302	Medicare	1,128	3,608	4,224	3,737	-
910401	Dental insurance	466	616	725	300	-
910501	Health insurance	10,825	16,883	38,201	37,138	-
910503	Retiree health benefits	-	-	7,668	10,142	-
910604	Retirement - non-judicial staff	22,085	65,332	74,982	62,647	-
912501	Workers' compensation	818	-	-	-	-
913301	Unemployment insurance	-	-	805	696	-
913501	Life insurance	-	-	120	40	-
913502	Long-term disability (LTD) insurance	-	-	197	78	-
913503	Accidental death and disability (AD&D) insurance	-	-	19	6	-
913699	Other insurance (vision)	593	2,518	1,759	1,872	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	-	-
SUBTOTAL - Salaries and Benefits		115,051	341,474	453,433	384,509	-
Services and Supplies						
920699	Office expense	-	22	30	-	-
922399	Library purchases and subscriptions	-	-	31	344	-
922611	Equipment - computers	-	954	309	786	-
922699	Equipment - under \$5,000	-	-	182	899	-
922899	Equipment - maintenance and repairs	-	-	2,790	(2,790)	-
929210	Private car mileage	134	195	355	753	-
929299	Travel - in-state	-	20	10	-	-
933101	Tuition and registration fees	-	4,040	634	-	-
943201	IT - maintenance, repairs, and supplies	-	-	87,744	64,919	-
943301	IT - commercial contracts	-	-	7,349	8,259	-
SUBTOTAL - Services and Supplies		134	5,230	99,433	73,169	-
TOTAL EXPENDITURES		115,185	346,704	552,866	457,678	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Administrative Analyst II	-	-	-	-	1	1.0	-	-	-	-
Applications Developer II	-	-	1	1.0	1	1.0	-	-	-	-
Systems/Programmer Analyst I	-	-	-	-	-	-	1	1.0	-	-
Systems/Programmer Analyst II	-	-	1	1.0	-	-	-	-	-	-
Telecommunications Technician II	-	-	-	-	-	-	1	1.0	-	-
User Support Technician II	-	-	1	1.0	2	2.0	2	2.0	-	-
TOTAL STAFFING	-	-	3	3.0	4	4.0	4	4.0	-	-

CTS - End-User Support (303530)

WORKING STATEMENT OF PURPOSE

The Service Center and Help Desk provides front-line technical support to all users within the Court.

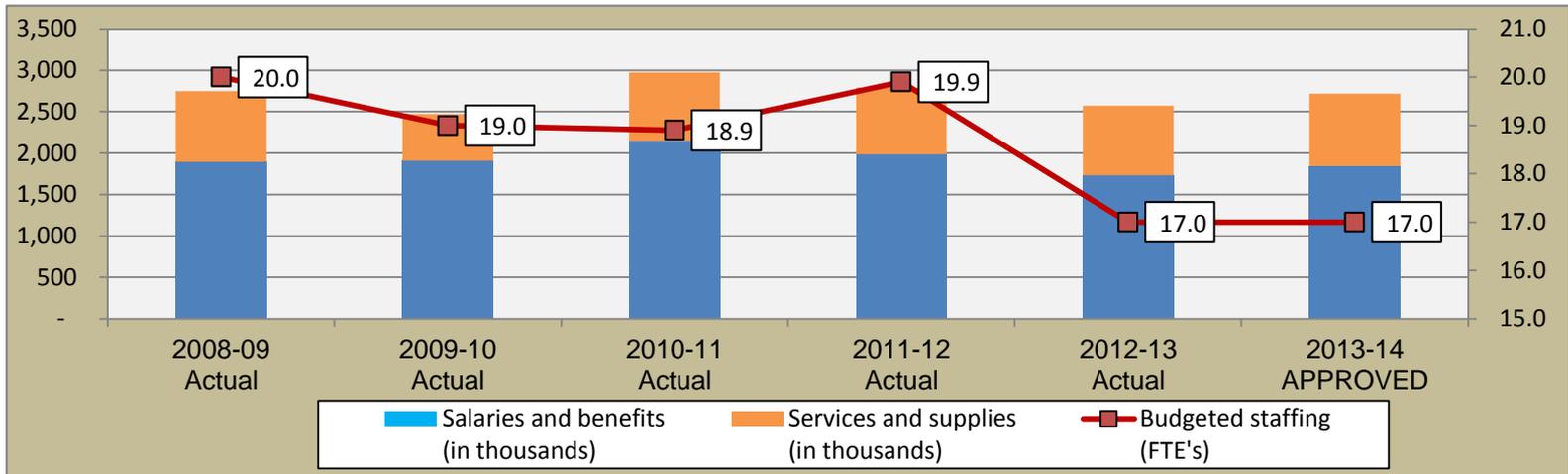
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,846,606
OCSC General Fund	2,716,191	Services and supplies	869,585
TOTAL FINANCING SOURCES	2,716,191	TOTAL EXPENDITURES	2,716,191

2013-14 Goals and Objectives

Expect to experience an increase of overall S&S due to a major purchase of PC equipment to replace aging/outdated PCs while decreasing printer maintenance expenses by approximately one-half due to a rebidding effort for better cost savings and efficient service. Overall increase remains undefined until analysis, quantity, costing, and impact of new PC deployment solution is determined (by 12/2013). Tentative objective to reduce S&EB by one FTE or approximately 6% which may be impacted by support of PC equipment purchase project.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,773,114	1,773,114	1,732,657	40,457	2.3%
Services and supplies	1,022,861	1,043,144	837,248	205,896	19.7%
TOTAL EXPENDITURES	2,795,975	2,816,258	2,569,905	246,353	8.7%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	2,795,975	2,816,258	2,569,905	246,353	8.7%

The positive services and supplies variance came from underspending in Adobe licensing and printer maintenance costs.

2012-13 ACCOMPLISHMENTS

1) Reduced S&EB by two FTEs while maintaining efficient, timely support and 2) assisted with deployment and support of AudioTrax (automated court matter recording replacing Reporter) and eMagistrate (automated Search Warrant and Probable Cause Declarations judicial sign-offs) with existing staffing levels.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Jeff Todd

(657) 622-7689

Financial Planning Analyst

Katrina Coreces

(657) 622-7739

CTS - End User Support (303530)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,290,278	1,463,847	1,316,497	1,152,002	1,253,691
900320	Lump sum pay outs (vacation, sick leave cash outs)	28,166	8,957	13,449	20,098	-
900328	Other pay (on call, differentials, VSIP)	71,875	52,660	45,792	50,741	-
903301	Extra help	-	24,274	30,911	-	-
908301	Overtime	6,590	13,804	17,222	5,227	-
910302	Medicare	19,150	22,178	20,270	17,504	18,178
910401	Dental insurance	444	616	678	1,103	1,200
910501	Health insurance	137,193	163,315	157,399	141,275	168,759
910503	Retiree health benefits	-	-	35,610	45,538	40,115
910604	Retirement - non-judicial staff	317,359	378,064	330,207	282,983	347,868
912501	Workers' compensation	15,535	-	-	-	-
913301	Unemployment insurance	-	-	3,839	3,167	2,631
913501	Life insurance	-	-	114	184	228
913502	Long-term disability (LTD) insurance	-	-	263	396	428
913503	Accidental death and disability (AD&D) insurance	-	-	18	22	24
913699	Other insurance (vision)	14,995	17,893	10,795	8,916	9,984
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		1,906,543	2,149,109	1,986,564	1,732,657	1,846,606
Services and Supplies						
920599	Dues and memberships	-	-	-	495	-
920699	Office expense	2,173	2,345	841	208	-
921702	Meals / food	35	-	150	-	-
921704	Special events / employee appreciation	-	-	-	-	85
922399	Library purchases and subscriptions	547	-	-	-	-
922611	Equipment - computers	5,170	20,964	7,381	17,225	-
922612	Equipment - printers	989	716	-	-	-
922699	Equipment - under \$5,000	7,531	24,315	1,315	7,306	20,300
929210	Private car mileage	409	545	1,211	1,082	-
929299	Travel - in-state	-	-	16	-	-
931101	Travel - out-of-state	-	826	-	-	-
933101	Tuition and registration fees	430	24,593	800	-	-
938401	General consultant and professional services	207,356	165,776	428,275	391,662	350,000
943201	IT - maintenance, repairs, and supplies	27,755	20,734	1,731	13,500	97,000
943301	IT - commercial contracts	6,167	134,286	30,598	25,947	1,000
943502	IT - software and license fees	392,727	428,329	329,581	379,824	401,200
992001	Departmental indirect allocations	(87,628)	-	-	-	-
SUBTOTAL - Services and Supplies		563,660	823,429	801,899	837,248	869,585
TOTAL EXPENDITURES		2,470,203	2,972,538	2,788,463	2,569,905	2,716,191

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Technology Manager I	1	1.0	1	1.0	1	1.0	2	1.0	1	1.0
Help Desk / User Support Supervisor	-	-	2	2.0	2	2.0	2	2.0	1	1.0
Information Systems Technician	14	14.0	-	-	-	-	-	-	-	-
Network Administrator I	-	-	-	-	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	-	-
Senior Information System Tech	1	0.1	-	-	-	-	-	-	-	-
Senior Systems/Programmer Analyst	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst I	1	0.9	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Telecommunications Technician II	-	-	-	-	-	-	-	-	1	1.0
User Support Technician I	-	-	-	-	2	2.0	1	1.0	2	2.0
User Support Technician II	-	-	16	15.9	14	13.9	12	12.0	11	11.0
TOTAL STAFFING	20	19.0	19	18.9	20	19.9	18	17.0	17	17.0

CTS - New CMS Deployment (303540)

WORKING STATEMENT OF PURPOSE

Implement a technically modern and reliable Case Management System to reduce operating cost, increase efficiency, and enable effective data sharing between justice partners.

2013-14 APPROVED BUDGET

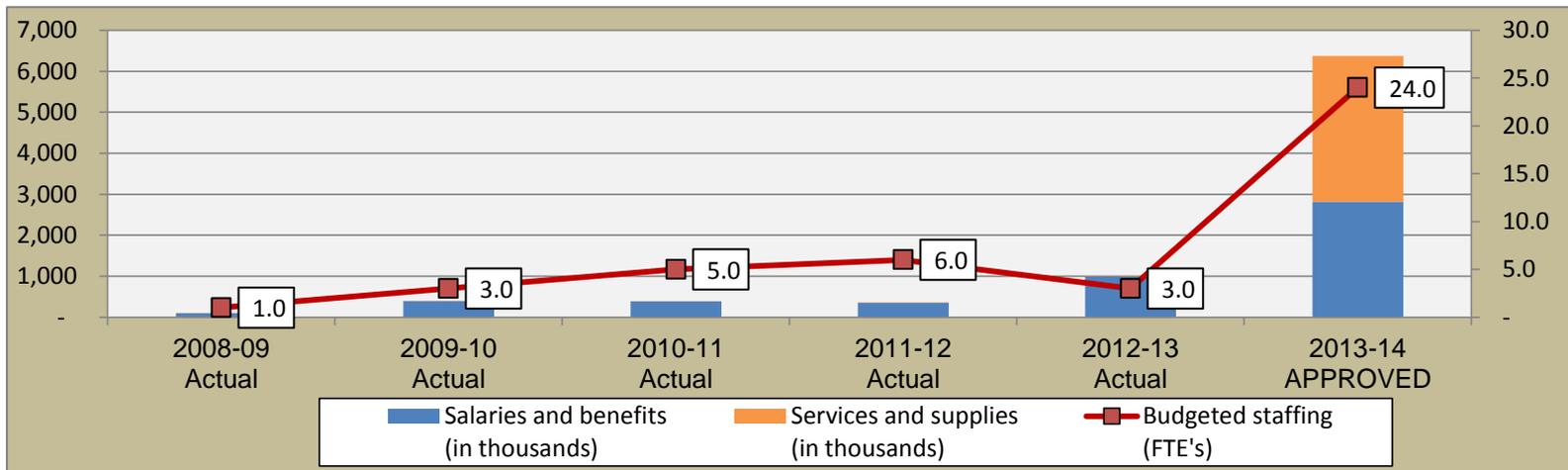
Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	2,821,567
OCSC General Fund	6,374,187	Services and supplies	3,552,620
TOTAL FINANCING SOURCES	6,374,187	TOTAL EXPENDITURES	6,374,187

2013-14 Goals and Objectives

Implement a Case Management System:

1. Better support our work and the work of the Judges
2. Integrate well with our existing document management system to improve access to documents
3. Exchange information with Justice Partners, Litigants, and Attorneys
4. Improve integration with Financial Accounting Systems
5. Allow more sophisticated management information reporting and analysis

EXPENDITURE AND STAFFING TRENDS



This cost center started out Fiscal Year 2012-13 as the Caseflow Metrics-Business Intelligence cost center. In January 2013, it was converted to the New CMS Deployment cost center. The two existing staff, including a Court Technology Manager, were redeployed to SharePoint Services (303630), while the other Court Technology Manager stayed in this cost center to manage the project. Of the other 23 positions, 11 came from the following cost centers: (1) Systems Administration Support (303230), (1) Database Administration (303240), (1) Telecommunications Infrastructure (303250), (1) Systems Integration (303330), (2) Banner CMS/Smartforms (303430), (1) End User Support (303530), (1) Network Administration Support (303550), (1) Web Support (303640), (1) Collaborative Courts (306200), (1) Juvenile Dependency and Delinquency 306517. The remaining 12 positions are limited term positions specifically created for the project. They are filled by existing staff. Once the project ends, these positions will be eliminated and the staff occupying them will return to their former positions.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	475,967	475,967	1,002,780	(526,813)	-110.7%
Services and supplies	101,530	10	6,587	(6,577)	-65770.0%
TOTAL EXPENDITURES	577,497	475,977	1,009,367	(533,390)	-112.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	577,497	475,977	1,009,367	(533,390)	-112.1%

The reason for the significant salaries and benefits negative variance is the repurposing of this cost center from Caseflow Metrics-Business Intelligence to the New CMS Deployment mid-year. This cost center started out with three employees. In January 2013, when the decision was made to procure a new CMS for Family Law and Juvenile, redeployed positions, eventually totaling 24, were gradually transferred into this cost center. The negative services and supplies variance is due to travel costs incurred by those working on the new CMS.

2012-13 ACCOMPLISHMENTS

New CMS Deployment is a new Cost Center. The 2012-13 accomplishments were focused on preparation activities - data clean-up, gathering technical information, developing technical design documents, documenting workflow processes, defining user requirements.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Tanya Vu
(657) 622-7623

Financial Planning Analyst
Katrina Coreces
(657) 622-7739

CTS - New CMS Deployment (303540)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	279,933	274,000	243,504	687,956	1,916,169
900320	Lump sum pay outs (vacation, sick leave cash outs)	1,863	5,161	5,504	7,070	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	3,000	-
908301	Overtime	489	1,479	169	7,866	-
910302	Medicare	3,091	3,329	3,538	9,574	27,784
910401	Dental insurance	462	350	936	1,868	4,800
910501	Health insurance	24,058	21,752	28,612	82,537	233,916
910503	Retiree health benefits	-	-	6,390	27,061	61,314
910604	Retirement - non-judicial staff	71,828	71,649	64,254	166,070	544,430
912501	Workers' compensation	3,271	-	-	-	-
913301	Unemployment insurance	-	-	673	1,690	4,022
913501	Life insurance	-	-	145	373	912
913502	Long-term disability (LTD) insurance	-	-	345	741	1,644
913503	Accidental death and disability (AD&D) insurance	-	-	23	40	96
913699	Other insurance (vision)	2,773	2,871	962	4,019	12,480
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	2,917	14,000
SUBTOTAL - Salaries and Benefits		391,268	384,090	358,553	1,002,780	2,821,567
Services and Supplies						
920699	Office expense	-	-	20	679	500
921702	Meals / food	-	40	-	-	-
921704	Special events / employee appreciation	-	-	-	188	120
922399	Library purchases and subscriptions	-	-	347	-	-
922611	Equipment - computers	-	-	69	-	-
929210	Private car mileage	15	42	1,386	215	2,000
929299	Travel - in-state	-	-	694	132	-
931101	Travel - out-of-state	-	-	-	2,084	-
933101	Tuition and registration fees	141	1,595	795	-	-
943301	IT - commercial contracts	-	-	4,000	-	1,750,000
943502	IT - software and license fees	-	-	-	3,289	1,500,000
946601	Major equipment - IT	-	-	-	-	300,000
SUBTOTAL - Services and Supplies		156	1,677	7,311	6,587	3,552,620
TOTAL EXPENDITURES		391,425	385,767	365,864	1,009,367	6,374,187

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Accounting Office Supervisor	-	-	-	-	-	-	-	-	1	1.0
Applications Developer II	-	-	-	-	-	-	-	-	1	1.0
Applications Developer III	-	-	1	1.0	-	-	-	-	1	1.0
Business Systems Analyst I	-	-	1	1.0	5	5.0	-	-	1	1.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Operations Manager III	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	-	-	1	1.0	1	1.0	2	2.0	1	1.0
Courtroom Operations Supervisor	-	-	-	-	-	-	-	-	2	2.0
Help Desk / User Support Supervisor	-	-	-	-	-	-	-	-	1	1.0
Legal Processing Supervisor	-	-	-	-	-	-	-	-	1	1.0
Network Administrator II	-	-	-	-	-	-	-	-	2	2.0
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	3	3.0
Senior Accounting Assistant	-	-	-	-	-	-	-	-	1	1.0
Senior Administrative Analyst	1	1.0	-	-	-	-	-	-	-	-
Senior Business Systems Analyst	-	-	1	1.0	-	-	1	1.0	2	2.0
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Technical Writer	-	-	1	1.0	-	-	-	-	-	-
Telecommunications Tech I	-	-	-	-	-	-	-	-	1	1.0
Training & Procedure Specialist	-	-	-	-	-	-	-	-	3	3.0
TOTAL STAFFING	3	3.0	5	5.0	6	6.0	3	3.0	24	24.0

CTS - Network Administration Support (303550)

WORKING STATEMENT OF PURPOSE

The mission of the Network Administration Unit is to provide seamless and transparent network support for all Court users, maximize effective utilization of all system resources, optimize system performance, and ensure maximum system availability.

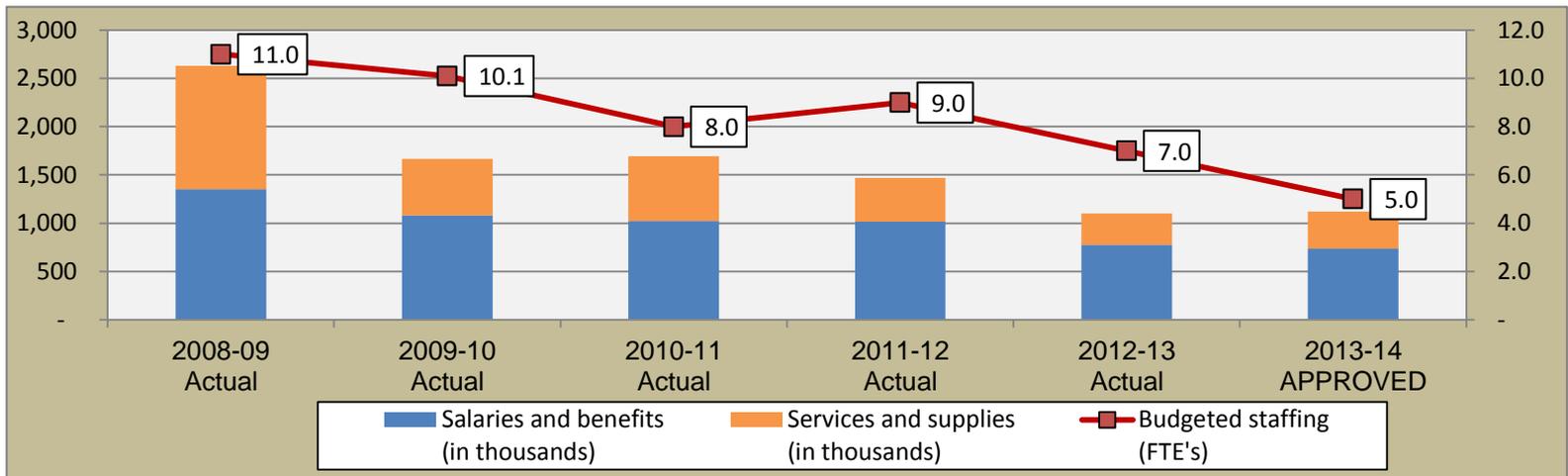
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	739,348
OCSC General Fund	1,120,173	Services and supplies	380,825
TOTAL FINANCING SOURCES	1,120,173	TOTAL EXPENDITURES	1,120,173

2013-14 Goals and Objectives

Implement Office 365 and assist with the deployments of Dynamic CRM, Tyler, and the Namesearch project. Continue to perform Network Administration functions including: managing user accounts; supporting file and print services on multiple operating system platforms; supporting the Exchange email system; data recovery; ensuring the Court's personal computers are protected from viruses, malware, spam and spyware; and providing server support for other CTS groups.

EXPENDITURE AND STAFFING TRENDS



One position was redeployed to the New Case Management System (303540) and one position was moved to SharePoint Services (303630).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	949,550	949,550	776,115	173,435	18.3%
Services and supplies	382,389	372,531	326,542	45,989	12.3%
TOTAL EXPENDITURES	1,331,939	1,322,081	1,102,657	219,424	16.6%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,331,939	1,322,081	1,102,657	219,424	16.6%

The positive salaries and benefits variance is due to the transfer of two positions to cost centers 303540 and 303630 during Fiscal Year 2012-13. The positive services and supplies variance was caused by savings in equipment and software maintenance costs realized during contract renewal negotiations.

2012-13 ACCOMPLISHMENTS

Completed data center move from CJC to Irvine ATT facility. Implemented Direct Access remote solution for Court laptops. Virtualized over 90% of Windows servers saving space and energy costs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Luis Najera
 (657) 622-7637

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Network Administration Support (303550)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	729,188	723,043	706,880	539,595	504,690
900320	Lump sum pay outs (vacation, sick leave cash outs)	17,658	4,233	10,996	4,445	-
900328	Other pay (on call, differentials, VSIP)	32,072	-	-	632	-
908301	Overtime	24,409	17,415	(147)	3,296	-
910302	Medicare	10,123	9,167	9,693	7,767	7,318
910401	Dental insurance	445	616	942	1,141	1,200
910501	Health insurance	70,834	75,262	81,546	61,450	58,888
910503	Retiree health benefits	-	-	18,439	20,470	16,150
910604	Retirement - non-judicial staff	177,532	184,027	176,597	129,025	143,367
912501	Workers' compensation	6,541	-	-	-	-
913301	Unemployment insurance	-	-	1,935	1,422	1,059
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	346	403	428
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	6,763	7,162	3,941	2,764	2,496
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		1,080,522	1,024,425	1,014,837	776,115	739,348
Services and Supplies						
920699	Office expense	-	-	-	1,029	-
921702	Meals / food	-	80	70	-	-
921704	Special events / employee appreciation	-	-	-	58	25
922399	Library purchases and subscriptions	440	-	-	-	-
922611	Equipment - computers	-	-	-	1,185	-
923999	General expense - service	-	-	800	-	-
929210	Private car mileage	985	1,113	841	350	-
929299	Travel - in-state	-	12	-	57	-
931101	Travel - out-of-state	-	149	-	-	-
933101	Tuition and registration fees	3,462	39,829	800	-	-
943201	IT - maintenance, repairs, and supplies	11,058	-	512	1,918	16,200
943301	IT - commercial contracts	162,171	88,258	77,759	-	60,000
943502	IT - software and license fees	422,798	537,939	350,751	321,946	304,600
946601	Major equipment - IT	(14,858)	-	21,532	-	-
SUBTOTAL - Services and Supplies		586,055	667,380	453,065	326,542	380,825
TOTAL EXPENDITURES		1,666,578	1,691,805	1,467,902	1,102,657	1,120,173

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Network Administrator I	-	-	2	2.0	2	2.0	1	1.0	-	-
Network Administrator II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator III	-	-	4	4.0	5	5.0	4	4.0	3	3.0
Senior Information System Technician	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst I	2	1.1	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	4	4.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	11	10.1	8	8.0	9	9.0	7	7.0	5	5.0

CTS - QA and ECE Program Office (303610)

WORKING STATEMENT OF PURPOSE

Provide oversight for multiple projects that are under the Electronic Criminal Environment (ECE) program. Ensure that the technical components of this initiative is delivered so that Operations can realize the efficiency and cost benefits of the program. Also, set up a CTS quality assurance (QA) team that can best support the CTS project delivery schedule. Start up a new Process Improvement team to optimize internal CTS work processes to promote better teamwork, synergies and productivity.

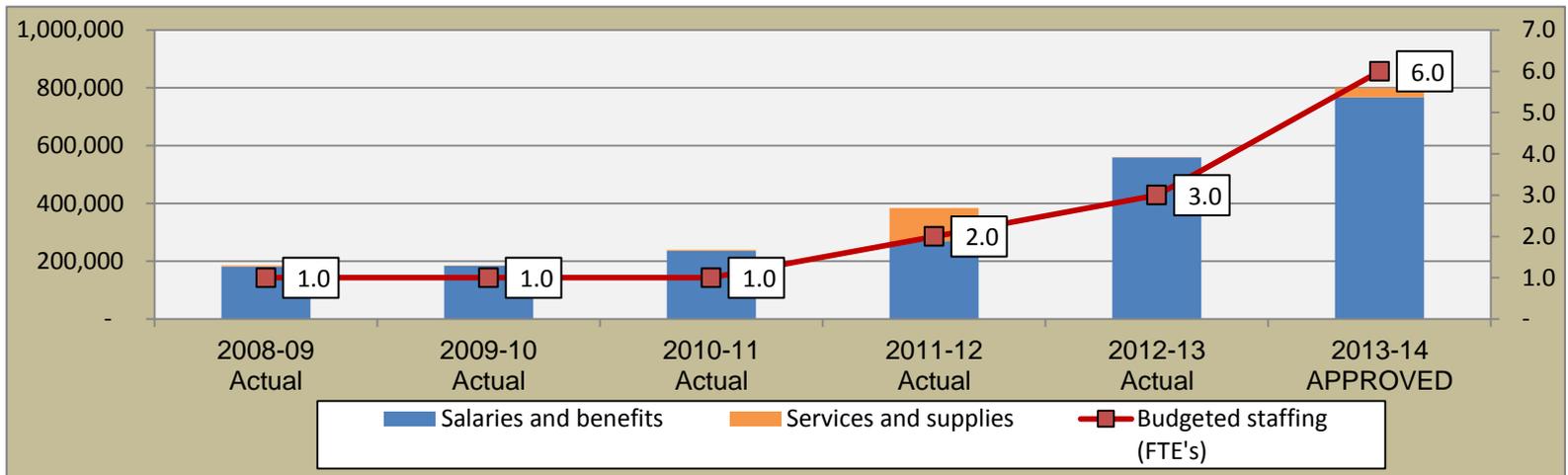
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	767,240
OCSC General Fund	799,270	Services and supplies	32,030
TOTAL FINANCING SOURCES	799,270	TOTAL EXPENDITURES	799,270

2013-14 Goals and Objectives

Support non-criminal MY PLAN projects with QA services and support. Grow adoption of Business Information Gathering process within the Court. Build CTS BSA capability to successfully conduct the BIG process. Lead and deploy Name Search and Self Help - Small Claims Triage projects. Define FRD Tiger Team and re-engineer that process.

EXPENDITURE AND STAFFING TRENDS



This cost center received one position each from Judicial and BPR Support (303520), End User Support (303530) and CCMS-V3/e-Filing (303440).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	400,540	400,540	558,561	(158,021)	-39.5%
Services and supplies	430	2,430	1,512	918	37.8%
TOTAL EXPENDITURES	400,970	402,970	560,073	(157,103)	-39.0%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	400,970	402,970	560,073	(157,103)	-39.0%

The negative salaries and benefits variance is due to the transfer of three positions from cost centers 303520, 303530 and 303440 to this cost center during Fiscal Year 2012-13 while the positive services and supplies variance is due to the postponement of the purchase of Quality Assurance software to Fiscal Year 2013-14.

2012-13 ACCOMPLISHMENTS

Deployed Probable Cause Declarations application. Deployed ILJAO eCitations application. Deployed eProbation enhancements. Supported CHP eCitations bugs and metrics. Provided QA testing for PC Decs, ILJAO eCitation, eProbation and CHP eCitations. Also provided QA testing for JUICE and Civil ELF. The process team rolled out the App Server Mapping Doc and the BSA Bootcamp. 6 Bootcamps completed.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Michele Scott
 (657) 622-7683

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - QA and ECE Program Office (303610)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	127,139	157,139	191,616	384,187	517,626
900320	Lump sum pay outs (vacation, sick leave cash outs)	4,538	4,538	-	-	-
900328	Other pay (on call, differentials, VSIP)	26	23	-	1,000	-
908301	Overtime	-	-	-	1,245	-
910302	Medicare	1,927	2,381	2,836	5,593	7,505
910401	Dental insurance	466	844	942	1,731	2,400
910501	Health insurance	7,754	15,592	12,813	41,090	62,505
910503	Retiree health benefits	-	-	5,088	16,205	16,564
910604	Retirement - non-judicial staff	36,468	47,271	50,227	96,824	148,801
912501	Workers' compensation	818	-	-	-	-
913301	Unemployment insurance	-	-	516	1,016	1,087
913501	Life insurance	-	-	146	297	456
913502	Long-term disability (LTD) insurance	-	-	293	528	752
913503	Accidental death and disability (AD&D) insurance	-	-	23	32	48
913699	Other insurance (vision)	938	1,271	634	1,813	2,496
913899	Other benefits (tuition reimb., OBP, parking)	3,500	6,125	3,500	7,000	7,000
SUBTOTAL - Salaries and Benefits		183,573	235,184	268,635	558,561	767,240
Services and Supplies						
920699	Office expense	-	240	84	482	-
921702	Meals / food	-	-	5	-	-
921704	Special events / employee appreciation	-	-	-	60	30
922611	Equipment - computers	177	-	-	-	-
929210	Private car mileage	-	-	-	3	-
929299	Travel - in-state	-	751	292	-	-
933101	Tuition and registration fees	-	2,745	-	-	-
943301	IT - commercial contracts	-	-	114,460	-	-
943502	IT - software and license fees	-	-	-	967	32,000
SUBTOTAL - Services and Supplies		177	3,736	114,841	1,512	32,030
TOTAL EXPENDITURES		183,751	238,920	383,475	560,073	799,270

STAFFING HISTORY BY CLASSIFICATION

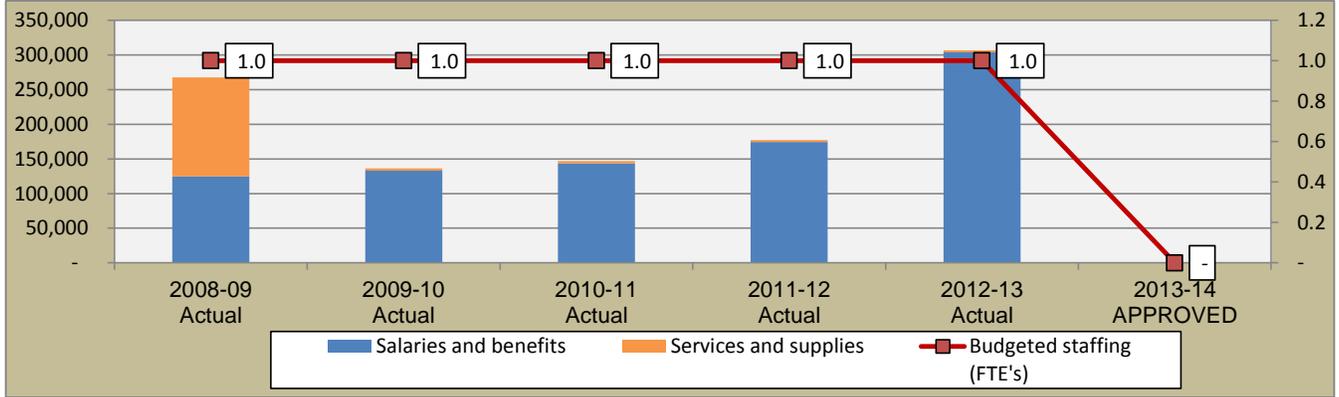
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Adm. Analyst/Officer II	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst I	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst III	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst III	-	-	-	-	1	1.0	2	2.0	2	2.0
Principal Administrative Analyst	-	-	-	-	1	1.0	1	1.0	1	1.0
Superior Court Manager	1	1.0	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	1	1.0	1	1.0	2	2.0	3	3.0	6	6.0

CTS - Integrated Law and Justice (303620)

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	-
TOTAL FINANCING SOURCES	-	TOTAL EXPENDITURES	-

EXPENDITURE AND STAFFING TRENDS



This cost center will not be used in Fiscal Year 2013-14. The position was transferred to the SharePoint Services cost center (303630).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	135,816	135,816	303,768	(167,952)	-123.7%
Services and supplies	3,510	3,510	3,000	510	14.5%
TOTAL EXPENDITURES	139,326	139,326	306,768	(167,442)	-120.2%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	139,326	139,326	306,768	(167,442)	-120.2%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Jeannette McSkane
 (657) 622-7656

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Integrated Law and Justice (303620)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	92,162	99,928	122,545	213,956	-
900320	Lump sum pay outs (vacation, sick leave cash outs)	1,863	3,076	1,157	1,928	-
908301	Overtime	-	-	362	3,178	-
910302	Medicare	1,363	1,466	1,741	3,112	-
910401	Dental insurance	-	1	1	95	-
910501	Health insurance	14,433	13,449	14,533	24,251	-
910503	Retiree health benefits	-	-	2,647	5,417	-
910604	Retirement - non-judicial staff	21,436	24,876	30,256	49,903	-
912501	Workers' compensation	818	-	-	-	-
913301	Unemployment insurance	-	-	337	590	-
913501	Life insurance	-	-	0	15	-
913502	Long-term disability (LTD) insurance	-	-	0	35	-
913503	Accidental death and disability (AD&D) insurance	-	-	0	2	-
913699	Other insurance (vision)	860	977	766	1,286	-
SUBTOTAL - Salaries and Benefits		132,934	143,772	174,346	303,768	-
Services and Supplies						
920699	Office expense	-	-	10	-	-
921702	Meals / food	-	10	-	-	-
929210	Private car mileage	143	-	-	-	-
938404	Administrative services contracts	3,000	3,000	3,000	3,000	-
943301	IT - commercial contracts	360	-	-	-	-
SUBTOTAL - Services and Supplies		3,503	3,010	3,010	3,000	-
TOTAL EXPENDITURES		136,437	146,782	177,356	306,768	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs						
Senior Business Systems Analyst	-	-	1	1.0	1	1.0	1	1.0	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	1	1.0	1	1.0	1	1.0	1	1.0	-	-

CTS - SharePoint Services (303630)

WORKING STATEMENT OF PURPOSE

SharePoint technology enhances employee interaction with internal enterprise business systems and helps improve collaboration within the Court. SharePoint Services Team works in partnership with the entire court user community to provide innovative, reliable and cost effective SharePoint business solutions.

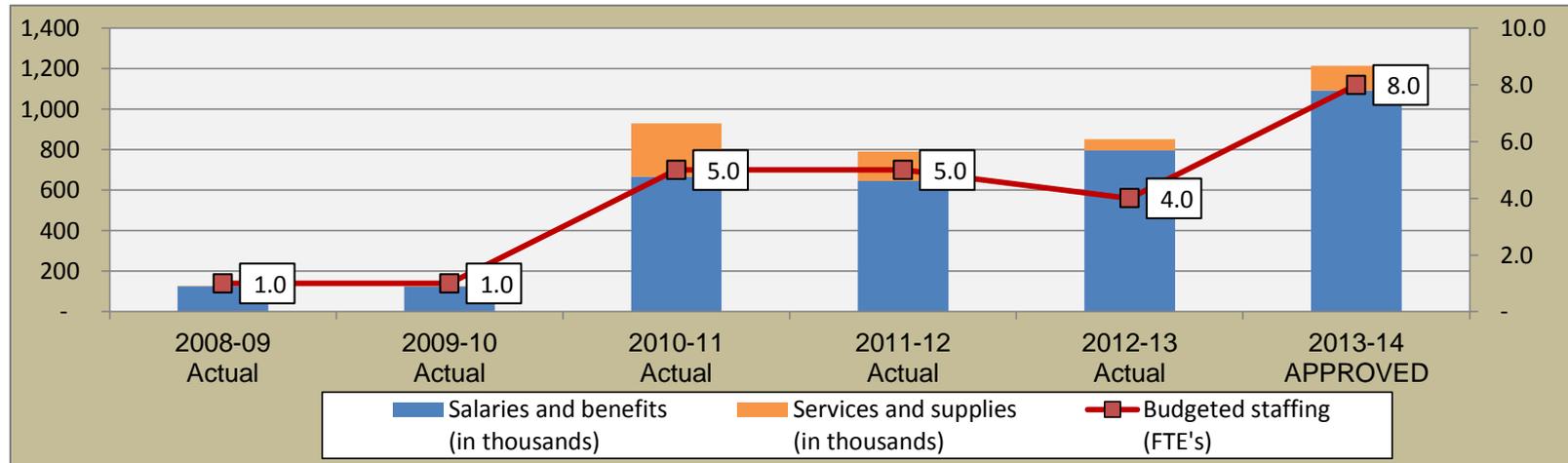
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,093,631
OCSC General Fund	1,214,271	Services and supplies	120,640
TOTAL FINANCING SOURCES	1,214,271	TOTAL EXPENDITURES	1,214,271

2013-14 Goals and Objectives

In Fiscal 13-14, we plan to continue to educate our SharePoint site owners on how to better support their sites, making them more self-reliant when it comes to updating their SharePoint sites and less dependent on Court Technology staff for future enhancements. In Fiscal 13-14, we are down two senior level positions, so making our SharePoint user community more independent is essential to the continued support of SharePoint at the Superior Court of California, in Orange County.

EXPENDITURE AND STAFFING TRENDS



Two positions were transferred from the now defunct Caseflow Metrics and Business Intelligence cost center (303540), one position was transferred from the now defunct Integrated Law and Justice cost center (303620) and one was transferred from Network Administration Support (303550).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	468,018	468,018	797,588	(329,570)	-70.4%
Services and supplies	46,946	153,373	54,135	99,238	64.7%
TOTAL EXPENDITURES	514,964	621,391	851,723	(230,332)	-37.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	514,964	621,391	851,723	(230,332)	-37.1%

The negative salaries and benefits variance is due to the transfer of four positions from cost centers 303540 (2), 303550 and 303620 to this cost center during Fiscal Year 2012-13 while the positive services and supplies variance is due to rebudgeting the Business Intelligence professional services contract to Fiscal Year 2013-14.

2012-13 ACCOMPLISHMENTS

In 2012-13, staff performed the visual upgrade from MOSS 2007 to SharePoint 2010. This process involved the review of over 150 SharePoint pages/sites, with various levels of difficulty. Numerous workflows were created for various departments to enhance the use of on-line forms processing. There were several staffing changes in 2012-13. A network administrator was added to the staffing of the SharePoint Services team to better manage Infrastructure related tasks (server hardware/software maintenance tasks). We released a long time contractor who assisted with senior level internal support of all things SharePoint. Two senior applications developers were repurposed to different assignments in Court Technology Services. Two Business Systems Analysts were assigned to the team (one senior level and one entry level) to improve requirements gathering efforts for new projects, as well as to shore up support staffing. Finally, the Business Intelligence unit was merged into the SharePoint cost center. Using data visualization software, Tableau Desktop, we developed dashboards to gauge the progress of CHP adoption of eCitation filing. We were also successful in deploying Microsoft PowerPivot to automate data collection/report processing efforts from strictly manual efforts to a complete automated solution.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Sam Ocon
 (657) 622-7660

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - SharePoint Services (303630)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	93,977	476,642	448,564	547,464	731,358
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	5,601	957	-	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	182	-
908301	Overtime	-	-	-	4,184	-
910302	Medicare	1,336	6,829	6,324	7,760	10,606
910401	Dental insurance	-	614	942	842	1,200
910501	Health insurance	5,971	46,812	56,826	78,746	110,250
910503	Retiree health benefits	-	-	11,732	20,945	23,403
910604	Retirement - non-judicial staff	21,676	123,464	113,195	128,774	206,722
912501	Workers' compensation	818	-	-	-	-
913301	Unemployment insurance	-	-	1,215	1,412	1,535
913501	Life insurance	-	-	146	147	228
913502	Long-term disability (LTD) insurance	-	-	351	299	437
913503	Accidental death and disability (AD&D) insurance	-	-	23	16	24
913699	Other insurance (vision)	846	4,645	2,314	3,317	4,368
913899	Other benefits (tuition reimb., OBP, parking)	-	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		124,624	668,107	646,089	797,588	1,093,631
Services and Supplies						
920699	Office expense	-	-	84	181	-
921702	Meals / food	8	50	50	-	-
921704	Special events / employee appreciation	-	-	-	80	40
922399	Library purchases and subscriptions	-	230	-	-	-
929210	Private car mileage	-	351	431	67	-
929299	Travel - in-state	-	166	46	12	-
931101	Travel - out-of-state	-	786	-	-	-
933101	Tuition and registration fees	-	9,704	1,199	4,895	-
938401	General consultant and professional services	-	-	-	-	95,900
943201	IT - maintenance, repairs, and supplies	-	-	-	-	3,200
943301	IT - commercial contracts	-	204,137	133,764	34,579	-
943502	IT - software and license fees	-	46,575	8,672	14,322	21,500
SUBTOTAL - Services and Supplies		8	261,998	144,245	54,135	120,640
TOTAL EXPENDITURES		124,631	930,106	790,334	851,723	1,214,271

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Applications Developer I	-	-	2	2.0	2	2.0	1	1.0	1	1.0
Applications Developer III	-	-	2	2.0	2	2.0	2	2.0	1	1.0
Business Systems Analyst I	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	-	-	1	1.0	1	1.0	-	-	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Network Administrator III	-	-	-	-	-	-	-	-	1	1.0
Senior Business Systems Analyst I	-	-	-	-	-	-	-	-	2	2.0
Technology Trainee	-	-	-	-	-	-	1	1.0	1	1.0
TOTAL STAFFING	1	1.0	5	5.0	5	5.0	4	4.0	8	8.0

CTS - Web Support (303640)

WORKING STATEMENT OF PURPOSE

The Web / e-Filing application development team is dedicated to produce and support web based applications that meet the strategic goals and objectives of the court, the AOC, and our judicial partners. Using the latest internet and web based technologies, we enhance customer productivity and visibility to Court resources by offering online access to court information and services. Our goal is to ensure that Court personnel can perform their daily task efficiently and that our business partners have a positive experience conducting business with the Court.

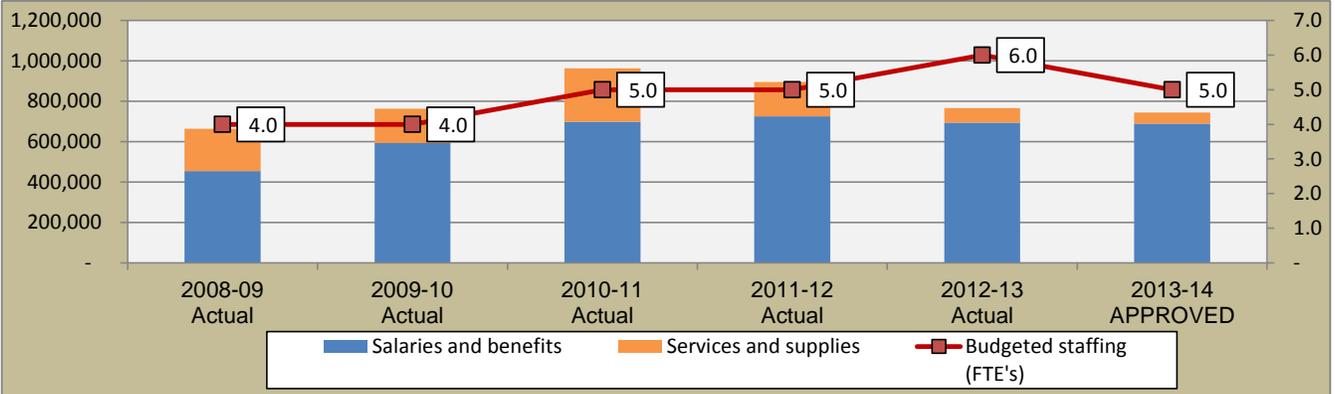
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	688,633
OCSC General Fund	744,186	Services and supplies	55,553
TOTAL FINANCING SOURCES	744,186	TOTAL EXPENDITURES	744,186

2013-14 Goals and Objectives

To provide the best possible technological solutions to streamline the Court's business operations that will result in cost savings and efficiencies.

EXPENDITURE AND STAFFING TRENDS



One Court Technology Manager was transferred to Phones and Special Projects (303220).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	769,180	769,180	693,936	75,244	9.8%
Services and supplies	58,590	109,686	72,030	37,656	34.3%
TOTAL EXPENDITURES	827,770	878,866	765,966	112,900	12.8%
Revenue and reimbursements	-	-	750,000	750,000	
OCSC General Fund	827,770	878,866	15,966	862,900	98.2%

The positive services and supplies variance is due to the postponement of the completion of the Name Search Fee MY Plan project to Fiscal Year 2013-14. The Revenue is for certification of electronic service providers, and in Fiscal Year 2012-13 the court ended up certifying more than expected.

2012-13 ACCOMPLISHMENTS

Deployed several new applications and enhanced existing applications that have produced efficiencies and provided better access to the Court for the public.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Ryan Nguyen
 (657) 622-7649

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CTS - Web Support (303640)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	433,582	494,865	505,388	497,231	476,595
900320	Lump sum pay outs (vacation, sick leave cash outs)	5,444	9,866	8,965	1,470	-
900328	Other pay (on call, differentials, VSIP)	-	24	-	-	-
903301	Extra help	-	-	8,984	-	-
908301	Overtime	-	11,162	2,757	232	-
910302	Medicare	6,371	7,418	7,558	7,164	6,910
910401	Dental insurance	409	616	942	1,141	1,200
910501	Health insurance	26,474	38,365	41,093	40,395	45,394
910503	Retiree health benefits	-	-	13,233	19,302	15,251
910604	Retirement - non-judicial staff	107,128	128,455	128,361	118,974	135,594
912501	Workers' compensation	4,088	-	-	-	-
913301	Unemployment insurance	-	-	1,419	1,295	1,000
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	348	415	441
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	3,985	4,774	2,660	2,612	2,496
913899	Other benefits (tuition reimb., OBP, parking)	4,958	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		592,439	699,044	725,377	693,936	688,633
Services and Supplies						
920699	Office expense	-	741	-	-	-
921702	Meals / food	-	20	55	-	-
921704	Special events / employee appreciation	-	-	-	70	25
922399	Library purchases and subscriptions	-	1,938	-	-	-
922611	Equipment - computers	369	109	-	-	-
922699	Equipment - under \$5,000	934	-	-	-	-
929210	Private car mileage	539	843	961	816	-
929299	Travel - in-state	-	1,294	20	-	-
933101	Tuition and registration fees	3,751	9,435	-	-	-
943301	IT - commercial contracts	164,674	238,990	166,480	71,145	55,528
943502	IT - software and license fees	-	9,807	2,081	-	-
SUBTOTAL - Services and Supplies		170,267	263,176	169,597	72,030	55,553
TOTAL EXPENDITURES		762,706	962,221	894,974	765,966	744,186

STAFFING HISTORY BY CLASSIFICATION

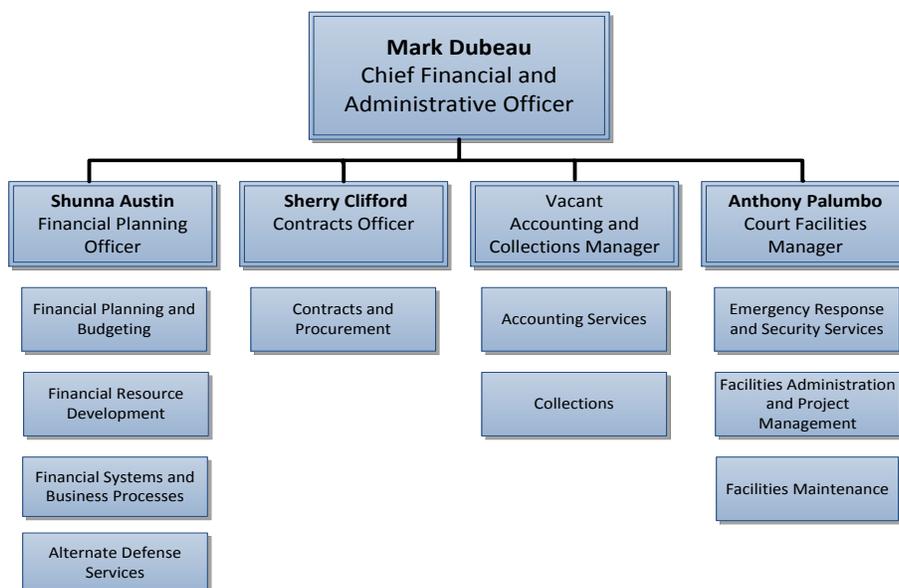
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Applications Developer II	-	-	2	2.0	2	2.0	1	1.0	1	1.0
Applications Developer III	-	-	2	2.0	2	2.0	3	3.0	2	2.0
Business Systems Analyst I	-	-	-	-	-	-	1	1.0	-	-
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
TOTAL STAFFING	4	4.0	5	5.0	5	5.0	6	6.0	5	5.0



This page left intentionally blank to facilitate double-sided printing

**FINANCE AND ADMINISTRATION
DEPARTMENT**

FINANCE AND ADMINISTRATION DEPARTMENT



The Finance Office is responsible for the effective use of court financial resources and facilities. The Finance Office maintains the official financial records for the court, produces the court's financial statements, develops and maintains the court's financial plans, manages approximately one million square feet of court space, and is responsible for the procurement of goods and services for the court.

2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	150,991,203	Salaries and benefits	20,356,538
OCSC General Fund	(112,435,632)	Services and supplies	18,199,033
TOTAL FINANCING SOURCES	<u>38,555,571</u>	TOTAL EXPENDITURES	<u>38,555,571</u>

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	16,941,416	19,671,723	20,143,359	19,646,202	20,356,538
Services and supplies	63,302,857	64,420,428	22,665,143	19,714,916	18,199,033
TOTAL EXPENDITURES	<u>80,244,273</u>	<u>84,092,151</u>	<u>42,808,502</u>	<u>39,361,118</u>	<u>38,555,571</u>

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS	<u>242</u>	<u>232</u>	<u>233</u>	<u>226</u>	<u>213</u>
BUDGETED STAFFING (FTEs)	<u>229.6</u>	<u>226.1</u>	<u>225.3</u>	<u>217.1</u>	<u>210.8</u>

FINANCE AND ADMINISTRATION DEPARTMENT

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY COST CENTER						
CC no.	Cost center	Actual	Actual	Actual	Actual	BUDGET
304100	CFAO - Administration	588,653	516,502	421,832	428,824	427,989
304210	Financial Planning	608,045	874,004	885,957	913,559	898,419
304220	Alternate Defense	14,633,140	15,964,538	15,528,244	12,063,320	5,084,244
304230	Finance Resource Development	-	451,402	788,975	140,868	2,012,712
304300	Accounting Services	6,153,864	6,190,445	6,335,247	6,118,607	6,263,505
300900	Facilities Maintenance	-	-	-	1,835,875	2,751,040
304410	Facilities Administration and Project Management	2,302,036	3,889,089	2,680,304	2,629,935	4,769,678
304461	Facilities Management - CJC	5,497,343	4,352,972	4,146,680	3,980,637	4,555,477
304462	Facilities Management - LJC	1,008,663	1,049,334	1,052,512	916,701	860,822
304463	Facilities Management - NJC	741,128	665,879	706,787	577,800	560,664
304464	Facilities Management - WJC	570,890	643,596	592,617	538,633	505,429
304465	Facilities Management - HJC	764,952	808,759	801,209	793,595	622,209
302260	Emergency Response and Security Services	40,816,185	41,155,275	1,360,300	1,529,379	1,611,526
304500	Collections	5,221,436	5,916,780	5,953,068	5,512,902	6,052,272
304600	Financial Systems and Business Processes	474,325	578,188	488,824	247,872	254,295
304700	Contracts and Procurement Unit	863,615	1,035,386	1,065,974	1,132,611	1,325,290
TOTAL		80,244,274	84,092,149	42,808,532	39,361,118	38,555,571

STAFFING HISTORY BY COST CENTER

CC no.	Cost center	2009-10		2010-11		2011-12		2012-13		2013-14	
		Auth. positions	FTEs								
304100	CFAO - Administration	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
304210	Financial Planning	6	5.6	7	6.5	6	6.0	6	6.0	6	6.0
304220	Alternate Defense	7	6.1	7	7.0	7	7.0	7	7.0	1	1.0
304230	Finance Resource Development	-	-	-	-	-	-	-	-	-	-
304300	Accounting Services	75	74.1	73	69.8	72	66.8	60	55.8	55	53.5
300900	Facilities Maintenance	-	-	-	-	-	-	10	7.5	12	11.5
304410	Facilities Administration and Project Management	5	5.0	5	5.0	6	6.0	6	6.0	6	6.0
304461	Facilities Management - CJC	50	46.3	44	43.8	45	44.0	42	42.0	45	45.0
304462	Facilities Management - LJC	5	5.0	5	5.0	5	4.0	5	5.0	3	3.0
304463	Facilities Management - NJC	4	2.3	3	3.0	3	3.0	3	3.0	2	2.0
304464	Facilities Management - WJC	4	3.2	3	3.0	4	3.5	4	3.6	2	2.0
304465	Facilities Management - HJC	6	5.2	5	5.0	5	5.0	5	5.0	3	3.0
302260	Emergency Response and Security Services	4	3.1	3	3.0	3	3.0	3	3.0	3	2.8
304500	Collections	60	58.2	60	58.0	60	60.0	60	59.2	59	59.0
304600	Financial Systems and Business Processes	4	4.0	4	4.0	4	4.0	3	2.0	2	2.0
304700	Contracts and Procurement Unit	10	9.5	11	11.0	11	11.0	10	10.0	12	12.0
TOTAL		242	229.6	232	226.1	233	225.3	226	217.1	213	210.8

FINANCE AND ADMINISTRATION DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	11,525,352	12,222,316	12,355,994	11,946,011	11,538,414
900320	Lump sum pay outs (vacation, sick leave cash outs)	246,601	227,206	124,386	104,671	259,000
900328	Other pay (on call, differentials, VSIP)	266,598	137,653	111,665	173,342	99,365
903301	Extra help	23,832	58,184	83,227	47,516	61,367
908301	Overtime	22,097	29,289	63,067	30,477	243,062
910302	Medicare	157,631	168,218	170,568	164,978	176,213
910401	Dental insurance	13,082	17,251	27,283	34,904	38,160
910501	Health insurance	1,351,624	1,574,911	1,744,893	1,803,677	1,950,801
910503	Retiree health benefits	-	-	322,014	456,617	388,926
910604	Retirement - non-judicial staff	2,887,014	3,192,868	3,149,480	2,871,456	3,409,919
912501	Workers' compensation	184,916	1,325,199	1,219,666	1,199,255	1,204,762
913301	Unemployment insurance	-	-	34,378	31,823	25,533
913501	Life insurance	-	-	4,380	5,689	7,310
913502	Long-term disability (LTD) insurance	-	-	8,645	10,232	10,947
913503	Accidental death and disability (AD&D) insurance	-	-	680	664	763
913699	Other insurance (vision)	162,515	174,897	115,851	107,694	111,696
913899	Other benefits (tuition reimb., OBP, parking)	100,154	543,730	607,182	657,196	830,300
SUBTOTAL - Salaries and Benefits		16,941,417	19,671,722	20,143,359	19,646,202	20,356,538
Services and Supplies						
920299	Laboratory expense	5,055	-	-	2,882	-
920301	Merchant fees	920,744	570,037	486,140	443,374	455,000
920302	Bank fees	15,659	15,690	16,961	17,372	16,200
920599	Dues and memberships	-	1,190	1,459	1,285	2,020
920622	Copy paper	303,729	346,647	354,942	342,998	368,300
920699	Office expense	501,770	462,002	247,043	199,064	256,052
921599	Advertising expense	3,720	1,460	3,186	4,627	3,500
921702	Meals/food	876	2,668	3,790	696	2,250
921704	Special Events/employee appreciation	-	-	-	989	1,055
922399	Library purchases and subscriptions	539,634	653,820	589,630	602,291	588,635
922603	Equipment - office furniture	-	-	37,840	16,447	41,500
922611	Equipment - computers	103	546	477	-	3,000
922699	Equipment - under \$5,000	265,277	124,260	38,565	40,309	28,504
922799	Equipment - rents and leases	464,272	485,129	415,900	361,637	415,985
922899	Equipment - maintenance and repairs	191,889	155,962	159,509	140,543	189,725
923999	General expense - service	127,814	40,402	26,825	54,145	32,000
924599	Printing	147,310	187,707	181,999	176,227	221,500
925101	Telecommunications	961,443	277,283	180,546	93,498	100,050
925103	Cell phones/pagers	45,735	38,107	34,628	29,287	44,258
926199	Postage	266,315	358,497	451,771	354,472	412,700
928801	Insurance	40,484	50,737	49,966	56,057	65,801
929210	Private car mileage	11,747	13,712	15,322	10,307	15,200
929299	Travel - in-state	509	2,350	4,730	3,066	-
931101	Travel - out-of-state	-	6,037	1,235	-	-
933101	Tuition and registration fees	5,101	35,533	11,005	6,752	50
934510	Courtroom security - Sheriff-provided	39,540,965	40,159,358	(111,850)	-	-
934512	Alarm service	4,873	6,507	11,015	49,060	7,000
934599	Sheriff command staff	-	-	946,591	920,687	1,092,577
935202	Rent - non-State owned	115,677	1,067,725	1,141,189	1,091,344	948,366
935301	Janitorial - services	655,592	548,600	578,800	580,683	584,585
935303	Janitorial - cleaning supplies	186,074	254,663	272,989	260,458	267,500
935399	Janitorial	-	-	-	0	-
935499	Maintenance and supplies	259,138	63,362	94,523	1,160,578	3,440,611
935599	Grounds	-	-	-	-	40,000
935699	Alteration expenses	612,224	281,415	103,643	5,555	144,000
938201	Consulting services - temporary help	-	48,381	60,461	-	-
938401	General consultant and professional services	30,845	51,804	35,240	87,033	106,296
938404	Administrative services contracts	864,671	509,442	748,644	37,665	40,000
938504	Court interpreter - certified	(0)	-	-	-	-
938701	Court transcripts	-	-	11,367	10,878	10,000
938801	Dependency counsel charges - children	2,494,412	2,699,565	2,851,842	2,647,327	-
938802	Dependency counsel charges - parents	5,150,888	5,399,548	5,375,810	3,930,681	-
938899	Court-appointed counsel charges	4,021,738	4,672,817	4,161,741	2,829,491	3,351,742
938901	Investigative services	300,458	385,780	363,613	320,062	400,000
939002	Psychiatric evaluations	290,422	231,145	282,292	231,967	250,000
939003	Court-ordered professional services	459,914	179,328	153,426	98,363	500,000
939009	Expert witness	13,029	69,580	18,250	9,850	-
939014	Expert witness - forensic	67,947	180,704	156,764	174,295	150,000
939299	Collection services	544,824	625,188	517,313	471,529	495,000
939401	Legal services	-	-	2,753	-	-
939412	Attorney - juvenile conflict of interest	933,024	1,095,796	1,022,295	1,023,287	-
939413	Attorney - family law	343,782	437,311	315,614	242,093	300,000

FINANCE AND ADMINISTRATION DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
939414	Attorney - probate	6,010	6,874	2,713	39,854	5,000
939701	Banking and investment services	12,287	11,598	9,730	9,879	12,000
942901	County-provided services	239,618	171,190	262,188	665,781	1,036,581
943201	IT - maintenance, repairs, and supplies	-	41,282	(4,295)	157	-
943301	IT - commercial contracts	35,064	24,209	38,610	2,250	2,176,132
943502	IT - software and license fees	175,309	98,089	127,546	30,212	42,500
945203	Major equipment - furniture	-	-	27,926	-	-
945301	Major equipment - non-IT	1,524,809	1,648,803	108,094	156,448	33,021
946601	Major equipment - IT	28,182	119,200	-	-	-
952002	Uniforms	-	108	13	1,517	-
952099	Uniform allowance	-	-	-	-	1,100
952499	Vehicle operations	35,475	34,111	17,985	12,018	15,000
952599	Cash differences	3,414	2,993	1,246	2,460	2,502
971001	Penalties	-	-	-	133,748	-
971002	Interest expense	-	81,339	176,794	-	-
972100	Judgments, settlements, and claims	358	699	168	821	-
992001	Departmental indirect allocations	(467,350)	(617,865)	(531,337)	(479,997)	(515,765)
999910	Prior year expense adjustments	-	-	-	(1,440)	-
	SUBTOTAL - Services and Supplies	63,302,859	64,420,427	22,665,173	19,714,916	18,199,033
	TOTAL EXPENDITURES	80,244,276	84,092,149	42,808,532	39,361,119	38,555,571

CFAO - Administration (304100)

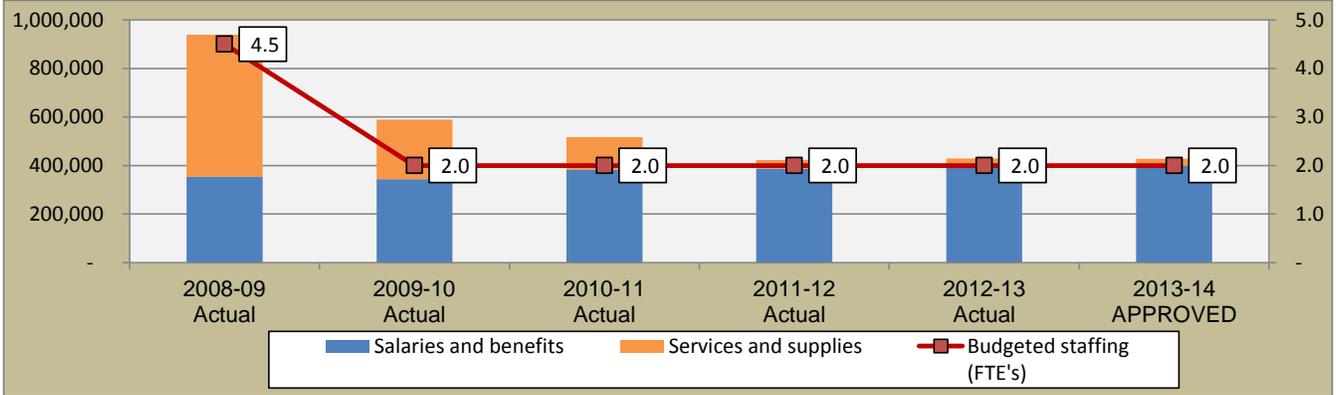
WORKING STATEMENT OF PURPOSE

The mission of the Chief Financial and Administrative Officer (CFAO) is to oversee all administrative and financial operations of the Court. The CFAO is responsible for ensuring that public funds and resources are managed efficiently and responsibly, in accordance with all applicable laws, policies, and procedures.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	398,929
OCSC General Fund	427,989	Services and supplies	29,060
TOTAL FINANCING SOURCES	427,989	TOTAL EXPENDITURES	427,989

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	370,692	370,692	397,045	(26,353)	-7.1%
Services and supplies	31,070	31,590	31,779	(189)	-0.6%
TOTAL EXPENDITURES	401,762	402,282	428,824	(26,542)	-6.6%
Revenue and reimbursements	1,335,400	1,335,400	1,892,190	556,790	41.7%
OCSC General Fund	(933,638)	(933,118)	(1,463,366)	530,248	-56.8%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Mark Dubeau
 (657) 622-7015

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

CFAO - Administration (304100)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	242,382	257,937	260,729	263,344	260,520
900320	Lump sum pay outs (vacation, sick leave cash outs)	7,066	3,604	-	-	-
900328	Other pay (on call, differentials, VSIP)	-	5,000	-	4,000	-
908301	Overtime	-	-	183	209	-
910302	Medicare	3,600	3,857	3,781	3,834	3,778
910401	Dental insurance	466	787	1,884	2,282	2,400
910501	Health insurance	14,782	26,978	28,862	34,813	35,638
910503	Retiree health benefits	-	-	6,780	10,172	8,336
910604	Retirement - non-judicial staff	67,664	75,696	75,573	68,329	78,182
912501	Workers' compensation	1,635	-	-	-	-
913301	Unemployment insurance	-	-	703	692	547
913501	Life insurance	-	-	329	414	516
913502	Long-term disability (LTD) insurance	-	-	782	907	964
913503	Accidental death and disability (AD&D) insurance	-	-	51	49	48
913699	Other insurance (vision)	2,025	2,264	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	4,500	6,833	8,000	8,000	8,000
SUBTOTAL - Salaries and Benefits		344,121	382,956	387,657	397,045	398,929
Services and Supplies						
920302	Bank fees	15,659	15,690	16,961	17,372	16,200
920699	Office expense	-	43	127	30	100
921702	Meals / food	467	1,039	2,100	253	250
921704	Special events / employee appreciation	-	-	-	35	10
922399	Library purchases and subscriptions	155	155	840	-	-
922699	Equipment - under \$5,000	-	-	651	-	-
923999	General expense - service	-	850	-	-	-
924599	Printing	-	47	0	-	-
925101	Telecommunications	-	19,493	-	-	-
929210	Private car mileage	-	24	289	58	500
929299	Travel - in-state	317	1,709	2,970	1,801	-
931101	Travel - out-of-state	-	694	-	-	-
933101	Tuition and registration fees	-	865	507	2,350	-
938404	Administrative services contracts	864,671	-	-	-	-
939701	Banking and investment services	12,287	11,598	9,730	9,879	12,000
943301	IT - commercial contracts	954	-	-	-	-
943501	IT - repairs and supplies	-	-	-	-	-
971002	Interest expense	-	81,339	-	-	-
992001	Departmental indirect allocations	(649,978)	(0)	-	-	-
SUBTOTAL - Services and Supplies		244,532	133,546	34,175	31,779	29,060
TOTAL EXPENDITURES		588,653	516,502	421,832	428,823	427,989

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	2	2.0								

Financial Planning Office (304210)

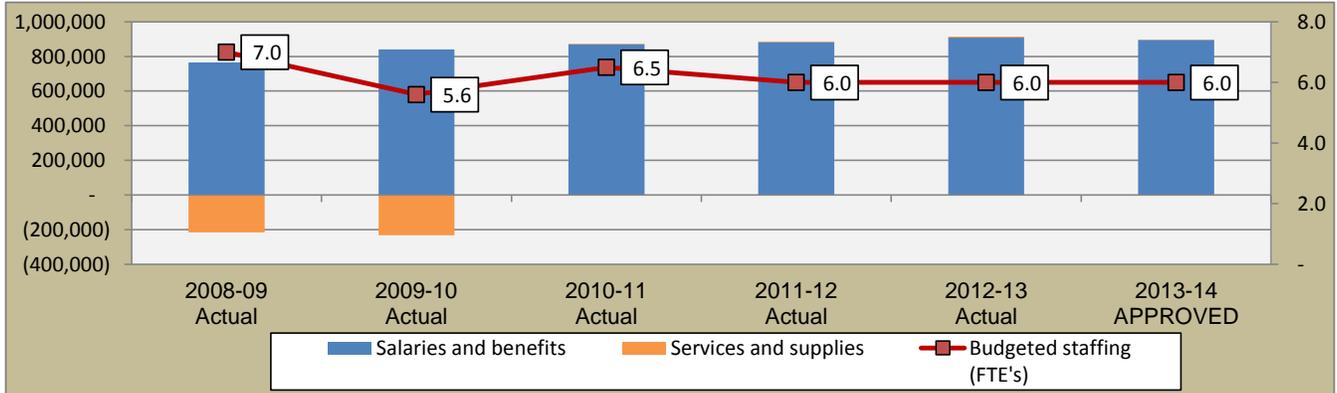
WORKING STATEMENT OF PURPOSE

The mission of the Financial Planning Office (FPO) is to ensure that resources are managed efficiently and responsibly, using the highest standards of accountability, and to provide superior service to all customers. The Financial Planning Office supports management by developing and implementing financial plans that allocate available resources in a manner that best meets the short-term, long-term, and strategic goals of the Court.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	894,970
OCSC General Fund	898,419	Services and supplies	3,449
TOTAL FINANCING SOURCES	898,419	TOTAL EXPENDITURES	898,419

EXPENDITURE AND STAFFING TRENDS



In Fiscal Years 2008-09 and 2009-10, services and supplies were negative because offsetting entries for indirect overhead were posted to this cost center.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	867,674	867,674	908,793	(41,119)	-4.7%
Services and supplies	3,799	4,277	4,766	(489)	-11.4%
TOTAL EXPENDITURES	871,473	871,951	913,559	(41,608)	-4.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	871,473	871,951	913,559	(41,608)	-4.8%

2012-13 ACCOMPLISHMENTS

- » The Cost Management module for the court-wide Project Management Training was completed
- » Recommendations for Organizational and Process Improvements for the Alternate Defense Services Unit was published in October 2012 for executive management review. The reorganization and transition of Alternate Defense Services is currently ongoing.
- » The FPO Sharepoint site went live in November 2012
- » The first Multi-Year Financial Plan (MY Plan) document was published in December 2012
- » The quarterly update process was implemented to ensure MY Plan remains a dynamic strategic planning tool

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Shunna Austin
 (657) 622-7744

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Financial Planning Office (304210)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	570,421	599,894	610,477	637,051	597,403
900320	Lump sum pay outs (vacation, sick leave cash outs)	27,151	9,838	4,157	2,305	-
900328	Other pay (on call, differentials, VSIP)	-	6,500	-	1,750	-
908301	Overtime	984	-	-	-	-
910302	Medicare	8,513	8,897	8,270	8,524	8,662
910401	Dental insurance	2,536	3,062	4,468	5,537	6,000
910501	Health insurance	38,977	47,867	57,427	58,809	63,411
910503	Retiree health benefits	-	-	14,691	22,506	19,116
910604	Retirement - non-judicial staff	164,582	171,149	161,930	149,869	177,793
912501	Workers' compensation	5,184	-	-	-	-
913301	Unemployment insurance	-	-	1,539	1,545	1,255
913501	Life insurance	-	-	691	887	1,140
913502	Long-term disability (LTD) insurance	-	-	1,463	1,782	1,946
913503	Accidental death and disability (AD&D) insurance	-	-	108	105	120
913699	Other insurance (vision)	4,685	5,197	626	624	624
913899	Other benefits (tuition reimb., OBP, parking)	17,500	17,500	17,500	17,500	17,500
SUBTOTAL - Salaries and Benefits		840,531	869,903	883,348	908,793	894,970
Services and Supplies						
920599	Dues and memberships	-	-	214	-	-
920699	Office expense	58	620	218	117	1,569
921704	Special events / employee appreciation	-	-	-	50	30
922399	Library purchases and subscriptions	55	-	-	-	-
924599	Printing	-	-	217	4,120	1,500
929210	Private car mileage	249	327	287	-	300
929299	Travel - in-state	28	534	-	328	-
931101	Travel - out-of-state	-	982	973	-	-
933101	Tuition and registration fees	798	1,638	699	150	50
992001	Departmental indirect allocations	(233,675)	(0)	-	-	-
SUBTOTAL - Services and Supplies		(232,487)	4,101	2,609	4,766	3,449
TOTAL EXPENDITURES		608,045	874,004	885,957	913,559	898,419

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	1	1.0	2	2.0	-	-	-	-	-	-
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	3	2.6	3	2.5	4	4.0	4	4.0	4	4.0
TOTAL STAFFING	6	5.6	7	6.5	6	6.0	6	6.0	6	6.0

Alternate Defense (304220)

WORKING STATEMENT OF PURPOSE

The mission of the Alternate Defense program is to preserve judicial discretion and independent decision-making and to maintain the highest standard of accountability for the use of public resources.

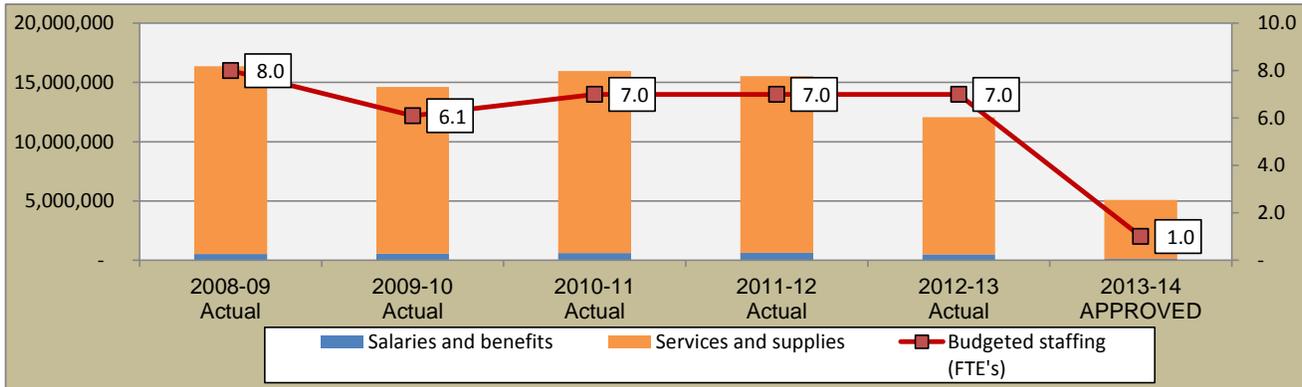
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	5,081,944	Salaries and benefits	115,102
OCSC General Fund	2,300	Services and supplies	4,969,142
TOTAL FINANCING SOURCES	5,084,244	TOTAL EXPENDITURES	5,084,244

2013-14 Goals and Objectives

» Complete the ongoing reorganization transferring all accounts payable functions to Accounting Services and contracts management functions to the Operations Department.

EXPENDITURE AND STAFFING TRENDS



For 2013-14, budgeted staffing and the salaries and benefits budget are decreased because, as part of the ongoing Alternate Defense Services reorganization, 4.0 Senior Accounting Assistants are transferred to Accounting Services (304300). In addition, the reorganization resulted in the deletion of 1.0 Accounting Office Supervisor and 1.0 Office Specialist.

The services and supplies budget is significantly decreased because approximately \$7.7 million is transferred to the Juvenile Dependency and Delinquency cost center (306517). Of that amount, \$6.6 million is for juvenile dependency court-appointed counsel--costs that are reimbursed by the AOC. The balance of \$1.1 million is for juvenile delinquency court-appointed counsel as well as juvenile dependency and juvenile delinquency investigators and experts--costs that are reimbursed by the County.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	564,230	564,230	505,087	59,143	10.5%
Services and supplies	13,482,970	13,482,970	11,558,233	1,924,737	14.3%
TOTAL EXPENDITURES	14,047,200	14,047,200	12,063,320	1,983,880	14.1%
Revenue and reimbursements	14,325,311	14,325,311	12,811,544	(1,513,767)	-10.6%
OCSC General Fund	(278,111)	(278,111)	(748,224)	470,113	-169.0%

Salaries and benefits are less than the budget because the three employees that process accounts payable for juvenile cases were transferred mid-year to Accounting Services (cost center 304300) and the Office Specialist was reassigned to a vacant position in Jury Services (cost center 302232). Services and supplies are less than the budget due in part to an over-accrual of 2012-13 expenditures and decreased costs for capital cases that were delayed while death penalty legislation was pending. The negative revenue variance is directly attributable to reimbursable expenditures being lower than expected.

2012-13 ACCOMPLISHMENTS

In 2012-13, the Financial Planning Office initiated a massive overhaul of the Alternate Defense Services structure and internal processes. The program reorganization has already resulted in the transfer of applicable contract management responsibilities to Juvenile Dependency and Delinquency (cost center 306517). The transfer of all other contract management responsibilities to Criminal and Traffic Operations (cost center 306411) is ongoing and expected to be completed no later than October 1, 2013. All accounts payable functions, regardless of case type, will be transferred to Accounting Services (cost center 304300).

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Interim Cost Center Manager

Julia Jim
(657) 622-7822

Financial Planning Analyst

Daniel Kopp
(657) 622-7737

Alternate Defense Services (304220)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	372,808	421,217	432,155	321,132	74,987
900320	Lump sum pay outs (vacation, sick leave cash outs)	9,730	5,043	3,162	28,506	-
900328	Other pay (on call, differentials, VSIP)	11,221	500	-	500	-
908301	Overtime	2,437	-	-	2,499	-
910302	Medicare	5,391	6,116	6,184	5,028	1,087
910401	Dental insurance	466	616	942	1,123	1,200
910501	Health insurance	37,413	51,147	59,993	46,352	8,738
910503	Retiree health benefits	-	-	11,405	12,221	2,400
910604	Retirement - non-judicial staff	93,997	110,229	110,961	78,816	22,504
912501	Workers' compensation	5,455	1,408	1,473	1,441	-
913301	Unemployment insurance	-	-	1,191	944	157
913501	Life insurance	-	-	146	172	228
913502	Long-term disability (LTD) insurance	-	-	312	352	277
913503	Accidental death and disability (AD&D) insurance	-	-	23	20	24
913699	Other insurance (vision)	5,041	5,718	3,758	2,481	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		547,461	605,493	635,205	505,087	115,102
Services and Supplies						
920699	Office expense	60	435	36	51	300
921599	Advertising expense	3,720	-	49	-	2,000
922699	Equipment - under \$5,000	-	-	169	-	-
926199	Postage	-	-	-	-	100
929210	Private car mileage	167	162	266	34	-
929299	Travel - in-state	108	-	-	-	-
938701	Court transcripts	-	-	11,367	10,878	10,000
938801	CAC - dependency (children)	2,494,412	2,699,565	2,851,842	2,647,327	-
938802	CAC - dependency (parents)	5,150,888	5,399,548	5,375,810	3,930,681	-
938899	CAC - criminal	4,021,738	4,672,817	4,161,741	2,829,491	3,351,742
938901	Investigative services	300,458	385,780	363,613	320,062	400,000
939002	Psychiatric evaluations	290,422	231,145	282,292	231,967	250,000
939003	Court-ordered professional services	459,914	179,328	153,426	98,363	500,000
939009	Expert witness	13,029	69,580	18,250	9,850	-
939014	Expert witness - forensic	67,947	180,704	156,764	174,295	150,000
939412	CAC - delinquency	933,024	1,095,796	1,022,295	1,023,287	-
939413	CAC - family law	343,782	437,311	315,614	242,093	300,000
939414	CAC - probate	6,010	6,874	2,713	39,854	5,000
971002	Interest expense	-	-	176,794	-	-
SUBTOTAL - Services and Supplies		14,085,678	15,359,045	14,893,039	11,558,233	4,969,142
TOTAL EXPENDITURES		14,633,140	15,964,538	15,528,244	12,063,320	5,084,244

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Accounting Office Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Office Specialist	1	0.1	1	1.0	1	1.0	1	1.0	-	-
Senior Accounting Assistant	4	4.0	4	4.0	4	4.0	4	4.0	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	7	6.1	7	7.0	7	7.0	7	7.0	1	1.0

Financial Resource Development (304230)

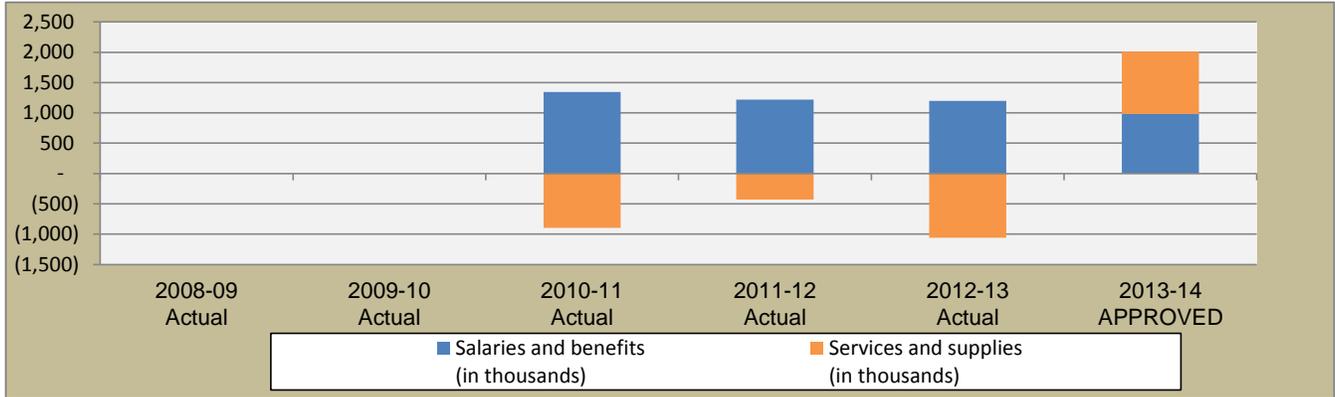
WORKING STATEMENT OF PURPOSE

Financial Resources Development is a warehouse for revenues and expenses that are not allocable to any specific cost center.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	137,401,880	Salaries and benefits	980,345
OCSC General Fund	(135,389,168)	Services and supplies	1,032,367
TOTAL FINANCING SOURCES	<u>2,012,712</u>	TOTAL EXPENDITURES	<u>2,012,712</u>

EXPENDITURE AND STAFFING TRENDS



There is no data for Fiscal Years 2008-09 and 2009-10 because this cost center did not exist prior to Fiscal Year 2010-11. There is no staffing associated with this cost center. Salaries and benefits are primarily the Court's unallocated charges for workers compensation. Services and supplies are historically negative because these were the offsetting entries for indirect overhead charges applied to grants and MOUs. In the 2013-14 budget, services and supplies are positive because the budgeted indirect overhead offsets are more than offset by CMS and other MY Plan project costs that have not yet been allocated.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,345,098	1,344,369	1,197,815	146,554	10.9%
Services and supplies	1,342,727	869,630	(1,056,947)	1,926,577	221.5%
TOTAL EXPENDITURES	2,687,825	2,213,999	140,868	2,073,131	93.6%
Revenue and reimbursements	114,512,027	118,428,899	124,635,868	6,206,969	5.2%
OCSC General Fund	(111,824,202)	(116,214,900)	(124,495,000)	8,280,100	-7.1%

Salaries and benefits are less than budgeted because unallocated workers compensation expenditures were less than anticipated. Services and supplies are less than the budget because in Fiscal Year 2012-13, the cost center budget did not include the offset for indirect overhead allocations.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Shunna Austin
 (657) 622-7744

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Financial Resource Development (304230)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	18,765	-	-	259,000
900328	Other pay (on call, differentials, VSIP)	-	-	-	-	60,000
908301	Overtime	-	440	-	-	240,000
910302	Medicare	-	278	-	-	-
910604	Retirement - non-judicial staff	-	2,252	-	-	-
912501	Workers' compensation	-	1,323,791	1,218,193	1,197,815	1,204,762
913699	Other insurance (vision)	-	54	-	-	-
	SUBTOTAL - Salaries and Benefits	-	1,345,580	1,218,193	1,197,815	980,345
Services and Supplies						
921702	Meals / food	-	-	-	-	2,000
938404	Administrative services contracts	-	509,442	748,644	37,665	40,000
943301	IT - commercial contracts	-	-	-	-	2,176,132
992001	Departmental indirect allocations	-	(1,403,620)	(1,177,861)	(1,094,612)	(1,185,765)
	SUBTOTAL - Services and Supplies	-	(894,178)	(429,217)	(1,056,947)	1,032,367
	TOTAL EXPENDITURES	-	451,402	788,975	140,868	2,012,712

This cost center was created in Fiscal Year 2010-11; therefore, there is no expenditure history for Fiscal Year 2009-10.

Accounting Services (304300)

WORKING STATEMENT OF PURPOSE

The mission of Accounting Services is to ensure the effective and accurate recording and reporting for all the Court's financial resources and funds held in trust while complying with all applicable regulations and policies. Accounting also manages the recovery of delinquent court ordered fines and fees. Accounting Services supports judicial officers and management by applying comprehensive accounting practices that ensure accuracy and accountability, and by providing responsive service to our internal and external customers.

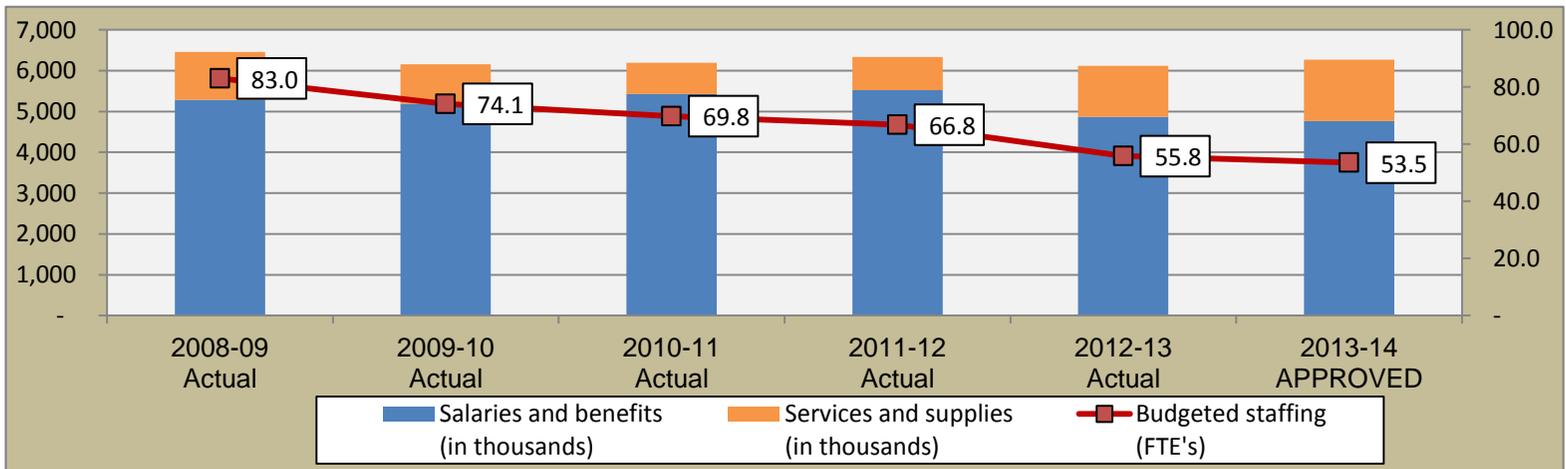
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	789,006	Salaries and benefits	4,765,152
OCSC General Fund	5,474,499	Services and supplies	1,498,353
TOTAL FINANCING SOURCES	6,263,505	TOTAL EXPENDITURES	6,263,505

2013-14 Goals and Objectives

- Support and conclude the financial audit of our Court's Fiscal Year 2012-13 financial report with no findings or qualifications.
- Assess the technology utilized in the accounting and payroll functions.
- Continue business process re-engineering efforts and incorporate related operating efficiencies.
- Maximize fine and fee collections through expansion of predictive dialing and support to the newly established Collections Court.

EXPENDITURE AND STAFFING TRENDS



Implementation of a re-organization of the Accounting Services Unit resulted in the reduction of 15 staff positions. This reduction was offset by the transfer of 4.0 Senior Accounting Assistants from the Alternate Defense Services program into the Accounting Services Unit.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	4,750,494	4,750,494	4,866,554	(116,060)	-2.4%
Services and supplies	1,080,560	1,080,560	1,252,053	(171,493)	-15.9%
TOTAL EXPENDITURES	5,831,054	5,831,054	6,118,607	(287,553)	-4.9%
Revenue and reimbursements	3,374,540	3,374,540	656,707	(2,717,833)	-80.5%
OCSC General Fund	2,456,514	2,456,514	5,461,900	(3,005,386)	-122.3%

The negative variance in services and supplies is primarily attributable to an unbudgeted penalty payment (related to an audit finding) and county services coming in higher than budgeted. The negative variance of \$2.7 million in revenues and reimbursements is mainly due to moneys not being escheated in FY 2013-14 (\$2.5 million in revenue from escheatment was included in the approved budget).

2012-13 ACCOMPLISHMENTS

- Implemented department re-organization resulting in increased efficiencies, reduced staffing and significant cost savings.
- Partnered with the Facilities Management Unit in implementing the Maintenance Delegation Program.
- Implemented collections management software targeted to increase collections recovery rates and reduce staffing requirement through increased automation.
- In partnership with the Operations Department, planned the implementation of collections court at the North Justice Center.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Mark Dubeau
 (657) 622-7015

Financial Planning Analyst
Kristine Swensson
 (657) 622-7736

Accounting Services (304300)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	3,641,222	3,723,666	3,766,357	3,299,384	3,179,873
900320	Lump sum pay outs (vacation, sick leave cash outs)	53,773	116,291	33,321	28,596	-
900328	Other pay (on call, differentials, VSIP)	11,763	14,714	6,993	28,818	-
903301	Extra help	-	23,473	14,760	-	-
908301	Overtime	2,185	4,950	317	1,469	3,062
910302	Medicare	45,624	48,872	50,461	43,510	46,101
910401	Dental insurance	2,329	2,782	4,736	5,217	4,800
910501	Health insurance	413,668	475,236	526,049	486,009	479,829
910503	Retiree health benefits	-	-	98,979	125,485	101,760
910604	Retirement - non-judicial staff	885,712	947,845	939,133	785,085	895,785
912501	Workers' compensation	58,932	-	-	-	-
913301	Unemployment insurance	-	-	10,362	8,753	6,686
913501	Life insurance	-	-	786	834	912
913502	Long-term disability (LTD) insurance	-	-	1,444	1,521	1,360
913503	Accidental death and disability (AD&D) insurance	-	-	122	99	96
913699	Other insurance (vision)	51,922	54,048	37,172	31,650	30,888
913899	Other benefits (tuition reimb., OBP, parking)	18,667	16,625	26,250	20,125	14,000
SUBTOTAL - Salaries and Benefits		5,185,796	5,428,501	5,517,242	4,866,554	4,765,152
Services and Supplies						
920301	Merchant fees	920,744	570,037	486,140	443,374	455,000
920599	Dues and memberships	-	325	-	-	-
920699	Office expense	1,226	2,117	1,260	1,368	2,500
921599	Advertising expense	-	-	488	4,606	1,500
921702	Meals / food	87	113	423	136	-
921704	Special events / employee appreciation	-	-	-	273	270
922399	Library purchases and subscriptions	-	784	-	-	-
922699	Equipment - under \$5,000	9,242	4,565	11,238	-	-
922899	Equipment - maintenance and repairs	-	-	452	453	500
924599	Printing	-	-	240	240	500
929210	Private car mileage	3,398	3,667	3,859	2,618	3,400
929299	Travel - in-state	35	29	29	24	-
931101	Travel - out-of-state	-	3,358	100	-	-
933101	Tuition and registration fees	872	6,066	995	-	-
938201	Consulting services - temporary help	-	-	52,600	-	-
938401	General consultant and professional services	10	-	-	-	-
938504	Court interpreter - certified	(0)	-	-	-	-
942901	County-provided services	203,939	167,832	258,830	662,413	1,032,181
952599	Cash differences	3,414	2,993	1,246	2,460	2,502
971001	Penalties	-	-	-	133,267	-
972100	Judgments, settlements, and claims	358	57	108	821	-
992001	Departmental indirect allocations	(175,256)	-	-	-	-
SUBTOTAL - Services and Supplies		968,068	761,944	818,005	1,252,053	1,498,353
TOTAL EXPENDITURES		6,153,864	6,190,445	6,335,247	6,118,608	6,263,505

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Accountant/Auditor II	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Accounting Office Supervisor	6	6.0	7	7.0	6	6.0	4	3.7	5	5.0
Accounting Office Supervisor II	1	1.0	-	-	-	-	-	-	-	-
Accounting Specialist	36	35.1	34	33.3	34	31.3	27	24.3	22	21.5
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	-	-	-	-	-	-
Financial Services Manager I	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	1	-
Program Coordinator/Specialist	1	1.0	1	-	2	1.0	1	1.0	-	-
Senior Accountant/Auditor I	3	3.0	3	2.0	3	2.0	2	2.0	2	2.0
Senior Accounting Assistant	12	12.0	13	12.5	13	12.5	13	11.6	13	13.0
Senior Accounting Office Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Supervising Accountant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Training & Procedure Specialist	2	2.0	2	2.0	2	2.0	1	1.2	1	1.0
TOTAL STAFFING	75	74.1	73	69.8	72	66.8	60	55.8	55	53.5

Facilities Maintenance (300900)

WORKING STATEMENT OF PURPOSE

Provide quality facilities maintenance, operation, and modification services in an efficient and professional manner to ensure safe and fully operable facilities in compliance with all applicable law, code, and regulation. We meet this goal while driving the court's resource model through responsible budget stewardship and efficient business practices while striving for the best value possible. This ensures that court operations are able to continue uninterrupted and help Orange County Superior Court meet our goal of serving the public by administering justice and resolving disputes under the law.

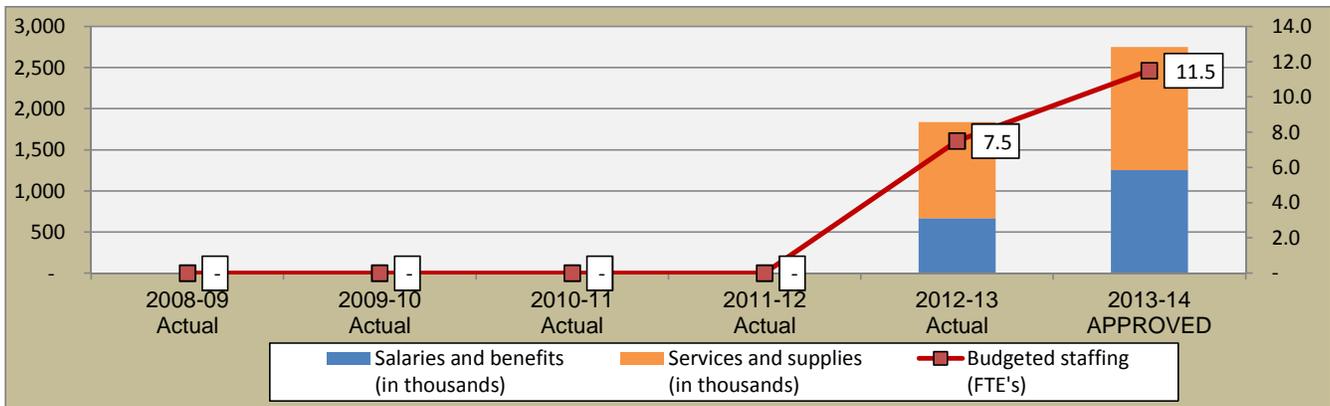
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	2,650,980	Salaries and benefits	1,252,889
OCSC General Fund	100,060	Services and supplies	1,498,151
TOTAL FINANCING SOURCES	<u>2,751,040</u>	TOTAL EXPENDITURES	<u>2,751,040</u>

2013-14 Goals and Objectives

To perform timely and proactive facilities maintenance and operations services and facility modifications within budget.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	679,811	679,811	669,043	10,768	1.6%
Services and supplies	1,550,140	1,550,140	1,166,832	383,308	24.7%
TOTAL EXPENDITURES	2,229,951	2,229,951	1,835,875	394,076	17.7%
Revenue and reimbursements	2,229,951	2,229,951	1,536,554	(693,397)	-31.1%
OCSC General Fund	-	-	299,321	(299,321)	

Variance shown is due to an interfund transfer that was subsequently reversed and facility modification services paid for under the maintenance budget that was not yet reimbursed by the AOC.

2012-13 ACCOMPLISHMENTS

In the first three quarters of the Facility Delegation Pilot Program, Orange County Superior Court improved service by performing a higher quantity of preventative maintenance with higher standards, resolved issues from past deferred maintenance, completed 20 FM's with AOC funding, and completed 23 Facility Modifications within the maintenance funding while underspending the allocated budget by 27%.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anthony Palumbo
 (657) 622-7765

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Maintenance (300900)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	-	-	-	450,898	924,014
900328	Other pay (on call, differentials, VSIP)	-	-	-	17,431	-
908301	Overtime	-	-	-	6,020	-
910302	Medicare	-	-	-	6,502	10,390
910401	Dental insurance	-	-	-	724	1,200
910501	Health insurance	-	-	-	62,203	112,950
910503	Retiree health benefits	-	-	-	17,982	22,932
910604	Retirement - non-judicial staff	-	-	-	97,985	169,293
913301	Unemployment insurance	-	-	-	1,177	1,506
913501	Life insurance	-	-	-	132	228
913502	Long-term disability (LTD) insurance	-	-	-	209	300
913503	Accidental death and disability (AD&D) insurance	-	-	-	13	24
913699	Other insurance (vision)	-	-	-	3,975	6,552
913899	Other benefits (tuition reimb., OBP, parking)	-	-	-	3,792	3,500
SUBTOTAL - Salaries and Benefits		-	-	-	669,043	1,252,889
Services and Supplies						
920299	Laboratory expense	-	-	-	2,882	-
920699	Office expense	-	-	-	121	-
921704	Special events / employee appreciation	-	-	-	-	60
922399	Library purchases and subscriptions	-	-	-	178	-
925101	Telecommunications	-	-	-	174	-
925103	Cell phones/pagers	-	-	-	2,617	-
929210	Private car mileage	-	-	-	1,487	-
934512	Alarm service	-	-	-	50,442	-
935399	Janitorial	-	-	-	0	-
935499	Maintenance and supplies	-	-	-	1,104,131	1,358,091
935599	Grounds	-	-	-	-	40,000
935699	Alteration expenses	-	-	-	1,150	100,000
938401	General consultant and professional services	-	-	-	2,190	-
952002	Uniforms	-	-	-	1,461	-
SUBTOTAL - Services and Supplies		-	-	-	1,166,832	1,498,151
TOTAL EXPENDITURES		-	-	-	1,835,875	2,751,040

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs						
Building Engineer	-	-	-	-	-	-	1	0.8	1	1.0
Facilities Technician	-	-	-	-	-	-	6	4.5	6	6.0
HVAC Mechanic	-	-	-	-	-	-	2	1.5	3	3.0
Office Assistant	-	-	-	-	-	-	-	-	1	0.5
Senior Accounting Assistant	-	-	-	-	-	-	1	0.8	1	1.0
TOTAL STAFFING	-	-	-	-	-	-	10	7.5	12	11.5

This cost center was created in Fiscal Year 2012-13; therefore, there is no expenditure or staffing history for Fiscal Years 2008-09 through 2011-12.

Facilities Administration and Project Management (304410)

WORKING STATEMENT OF PURPOSE

The mission of Facilities Administration and Project Management is professional service excellence in the functional areas of court wide facilities management and capital planning, supporting court staff at all levels by ensuring services are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

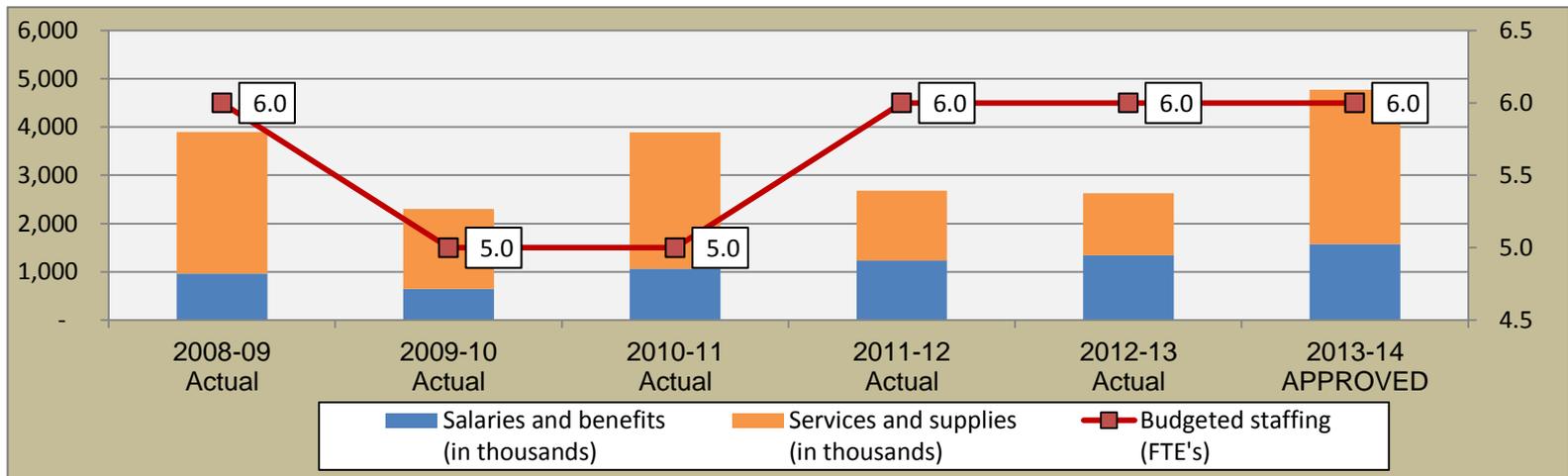
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	316,446	Salaries and benefits	1,572,141
OCSC General Fund	4,453,232	Services and supplies	3,197,537
TOTAL FINANCING SOURCES	4,769,678	TOTAL EXPENDITURES	4,769,678

2013-14 Goals and Objectives

To perform timely and proactive facilities management services within budget.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,427,301	1,427,301	1,339,869	87,432	6.1%
Services and supplies	254,739	254,739	1,290,066	(1,035,327)	-406.4%
TOTAL EXPENDITURES	1,682,040	1,682,040	2,629,935	(947,895)	-56.4%
Revenue and reimbursements	211,000	211,000	4,544	(206,456)	-97.8%
OCSC General Fund	1,471,040	1,471,040	2,625,391	(1,154,351)	-78.5%

The substantial negative variance in services and supplies was caused by conflicting instructions given by the Administrative Office of the Courts (AOC) regarding lease costs. The Court interpreted their instructions to mean that lease costs should not be budgeted as the AOC will be paying for them directly and the costs will not appear in the Court's books. However, the costs did appear in the Court's books. This issues has been corrected in the Fiscal Year 2013-14 budget.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anthony Palumbo
 (657) 622-7765

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Administration and Project Management (304410)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	417,364	419,541	484,816	526,325	565,216
900320	Lump sum pay outs (vacation, sick leave cash outs)	43,549	9,170	7,096	15,393	-
900328	Other pay (on call, differentials, VSIP)	-	3,250	-	6,700	-
903301	Extra help	-	8,682	13,279	-	-
908301	Overtime	4,222	621	913	-	-
910302	Medicare	4,735	4,944	5,984	5,973	8,196
910401	Dental insurance	1,515	1,847	3,653	5,015	6,000
910501	Health insurance	46,450	49,399	69,360	72,780	65,697
910503	Retiree health benefits	-	-	12,670	20,332	18,087
910604	Retirement - non-judicial staff	114,442	118,952	136,202	133,843	168,485
912501	Workers' compensation	4,021	-	-	-	-
913301	Unemployment insurance	-	-	1,374	1,413	1,187
913501	Life insurance	-	-	573	822	1,140
913502	Long-term disability (LTD) insurance	-	-	1,087	1,451	1,889
913503	Accidental death and disability (AD&D) insurance	-	-	89	95	120
913699	Other insurance (vision)	3,637	4,302	1,502	1,098	624
913899	Other benefits (tuition reimb., OBP, parking)	10,500	445,897	496,160	548,629	735,500
SUBTOTAL - Salaries and Benefits		650,435	1,066,605	1,234,757	1,339,869	1,572,141
Services and Supplies						
920699	Office expense	2,656	7,001	7,251	3,885	10,000
921599	Advertising expense	-	-	2,649	-	-
921702	Meals / food	-	-	-	149	-
921704	Special events / employee appreciation	-	-	-	55	30
922399	Library purchases and subscriptions	32	211	20	10,200	-
922603	Equipment - office furniture	-	-	792	-	-
922699	Equipment - under \$5,000	144,536	36,604	-	15,951	-
922799	Equipment - rents and leases	7,123	-	-	-	-
922899	Equipment - maintenance and repairs	1,819	24,843	26,208	14,254	30,000
923999	General expense - service	92,335	-	-	-	-
924599	Printing	198	4,095	-	25	500
925101	Telecommunications	5,432	256,935	179,631	93,173	95,000
925103	Cell phones/pagers	-	117	-	-	-
928801	Insurance	37,404	50,737	49,966	55,363	59,920
929210	Private car mileage	296	182	348	271	800
929299	Travel - in-state	-	10	311	36	-
933101	Tuition and registration fees	2,900	134	-	128	-
935202	Rent - non-State owned	115,677	1,067,725	1,141,189	1,091,344	948,366
935499	Maintenance and supplies	5,181	-	4,506	1,714	2,015,000
935699	Alteration expenses	398,470	248,632	6,414	149	-
938401	General consultant and professional services	19,700	20,062	3,580	-	-
942901	County-provided services	35,679	3,358	3,358	3,368	3,400
943502	IT - software and license fees	-	-	19,263	-	1,500
945301	Major equipment - non-IT	753,982	1,057,485	-	-	33,021
946601	Major equipment - IT	28,182	43,712	-	-	-
972100	Judgments, settlements, and claims	-	642	60	-	-
SUBTOTAL - Services and Supplies		1,651,601	2,822,484	1,445,547	1,290,066	3,197,537
TOTAL EXPENDITURES		2,302,036	3,889,089	2,680,304	2,629,935	4,769,678

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
A/E Project Manager	1	1.0	1	1.0	1	1.0	-	-	-	-
Administrative Assistant I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Analyst I	-	-	-	-	-	-	1	1.0	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	4	4.0
Staff Specialist	-	-	-	-	1	1.0	1	1.0	-	-
TOTAL STAFFING	5	5.0	5	5.0	6	6.0	6	6.0	6	6.0

Facilities Management - CJC (304461)

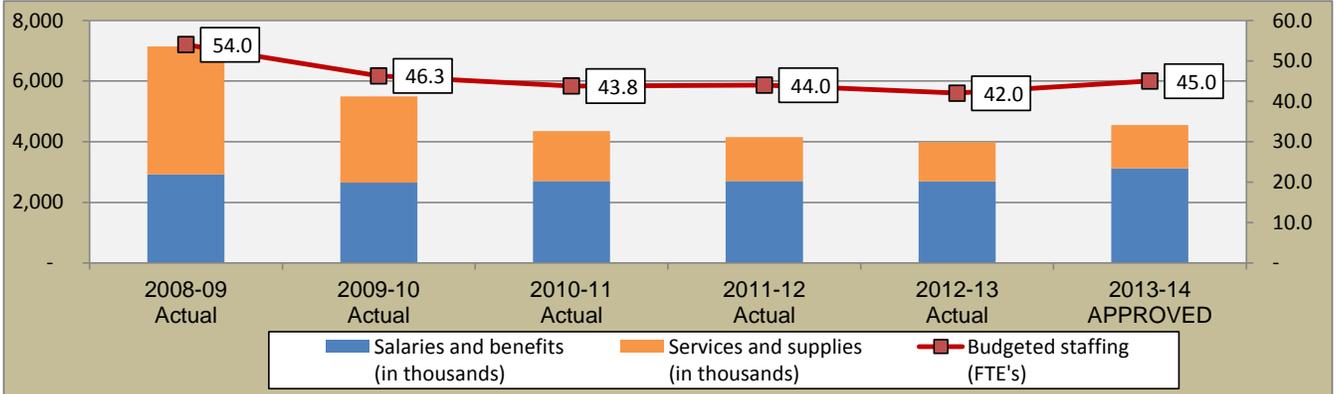
WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of the CJC Facilities Management department is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies. CJC Facilities Management also rapidly and efficiently provides services and supplies to Court staff at all levels at Community Court, CXC, the Irvine Facility and in many cases the entire Orange County Court system.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	3,120,841
OCSC General Fund	4,555,477	Services and supplies	1,434,636
TOTAL FINANCING SOURCES	4,555,477	TOTAL EXPENDITURES	4,555,477

EXPENDITURE AND STAFFING TRENDS



Three positions were transferred to this cost center from Facilities Administration and Project Management (304410).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	2,713,623	2,713,623	2,690,951	22,672	0.8%
Services and supplies	1,422,231	1,420,261	1,289,686	130,575	9.2%
TOTAL EXPENDITURES	4,135,854	4,133,884	3,980,637	153,247	3.7%
Revenue and reimbursements	-	-	211,657	211,657	
OCSC General Fund	4,135,854	4,133,884	3,768,980	364,904	8.8%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Steve Chaffee
 (657) 622-7770

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - CJC (304461)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,720,718	1,809,862	1,756,022	1,737,511	1,986,371
900320	Lump sum pay outs (vacation, sick leave cash outs)	29,737	19,698	16,654	9,854	-
900328	Other pay (on call, differentials, VSIP)	103,428	50,822	56,257	51,022	-
903301	Extra help	23,832	26,029	26,097	26,272	61,367
908301	Overtime	3,903	1,625	8,537	211	-
910302	Medicare	25,965	26,400	25,624	25,034	28,800
910401	Dental insurance	4	-	-	499	2,400
910501	Health insurance	252,272	278,604	296,031	324,090	388,926
910503	Retiree health benefits	-	-	47,298	68,132	63,562
910604	Retirement - non-judicial staff	416,427	459,391	435,797	417,892	550,325
912501	Workers' compensation	38,619	-	-	-	-
913301	Unemployment insurance	-	-	5,029	4,705	4,174
913501	Life insurance	-	-	-	97	456
913502	Long-term disability (LTD) insurance	-	-	-	122	580
913503	Accidental death and disability (AD&D) insurance	-	-	-	9	48
913699	Other insurance (vision)	32,231	33,526	26,080	25,502	26,832
913899	Other benefits (tuition reimb., OBP, parking)	-	-	-	-	7,000
SUBTOTAL - Salaries and Benefits		2,647,136	2,705,957	2,699,425	2,690,951	3,120,841
Services and Supplies						
920299	Laboratory expense	5,055	-	-	-	-
920622	Copy paper	124,932	142,162	151,054	150,987	164,300
920699	Office expense	182,911	178,433	92,231	81,284	90,000
921702	Meals / food	175	185	419	-	-
921704	Special events / employee appreciation	-	-	-	220	225
922399	Library purchases and subscriptions	447,711	571,125	487,562	513,619	490,000
922603	Equipment - office furniture	-	-	13,388	15,593	25,000
922611	Equipment - computers	-	513	-	-	2,000
922699	Equipment - under \$5,000	96,046	17,940	10,158	374	-
922799	Equipment - rents and leases	231,683	239,909	197,919	175,605	200,000
922899	Equipment - maintenance and repairs	41,824	21,862	24,108	10,406	26,100
923999	General expense - service	24,084	29,293	19,062	10,952	19,500
924599	Printing	54,721	51,905	38,795	38,424	42,500
925101	Telecommunications	916,616	76	208	101	3,000
925103	Cell phones/pagers	45,735	37,991	34,478	26,670	44,258
926199	Postage	69,259	74,431	65,543	68,566	89,000
928801	Insurance	3,080	-	-	694	5,881
929210	Private car mileage	276	-	84	46	500
929299	Travel - in-state	1	-	-	4	-
934512	Alarm service	4,052	6,177	3,791	-	-
935301	Janitorial - services	32,898	25,049	27,852	27,852	27,852
935303	Janitorial - cleaning supplies	149,231	132,850	134,484	116,492	116,000
935499	Maintenance and supplies	212,425	35,337	64,790	34,482	38,520
935699	Alteration expenses	(4,625)	7,395	7,686	-	34,000
938201	Consulting services - temporary help	-	31,497	-	-	-
945203	Major equipment - furniture	-	-	6,428	-	-
945301	Major equipment - non-IT	176,642	8,772	49,231	4,807	-
952002	Uniforms	-	-	-	11	-
952099	Uniform allowance	-	-	-	-	1,000
952499	Vehicle operations	35,475	34,111	17,985	12,018	15,000
971001	Penalties	-	-	-	481	-
SUBTOTAL - Services and Supplies		2,850,207	1,647,015	1,447,255	1,289,686	1,434,636
TOTAL EXPENDITURES		5,497,343	4,352,972	4,146,680	3,980,637	4,555,477

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Custodian I	1	1.0	-	-	-	-	-	-	-	-
Custodian II	30	26.3	25	24.8	26	25.0	25	25.0	25	25.0
Lead Custodian	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Legal Property Technician	4	4.0	4	4.0	4	4.0	2	2.0	-	-
Office Assistant	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	2	2.0	2	2.0
Senior Administrative Analyst	-	-	-	-	-	-	-	-	2	2.0
Staff Specialist	1	1.0	1	1.0	1	1.0	-	-	1	1.0
Store Clerk	3	3.0	3	3.0	3	3.0	2	2.0	2	2.0
Supervising Custodian	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Support Services Supervisor II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Utility Worker/Driver	-	-	-	-	1	1.0	2	2.0	4	4.0
TOTAL STAFFING	50	46.3	44	43.8	45	44.0	42	42.0	45	45.0

Facilities Management - LJC (304462)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of the Lamoreaux Justice Center Facilities Management department is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

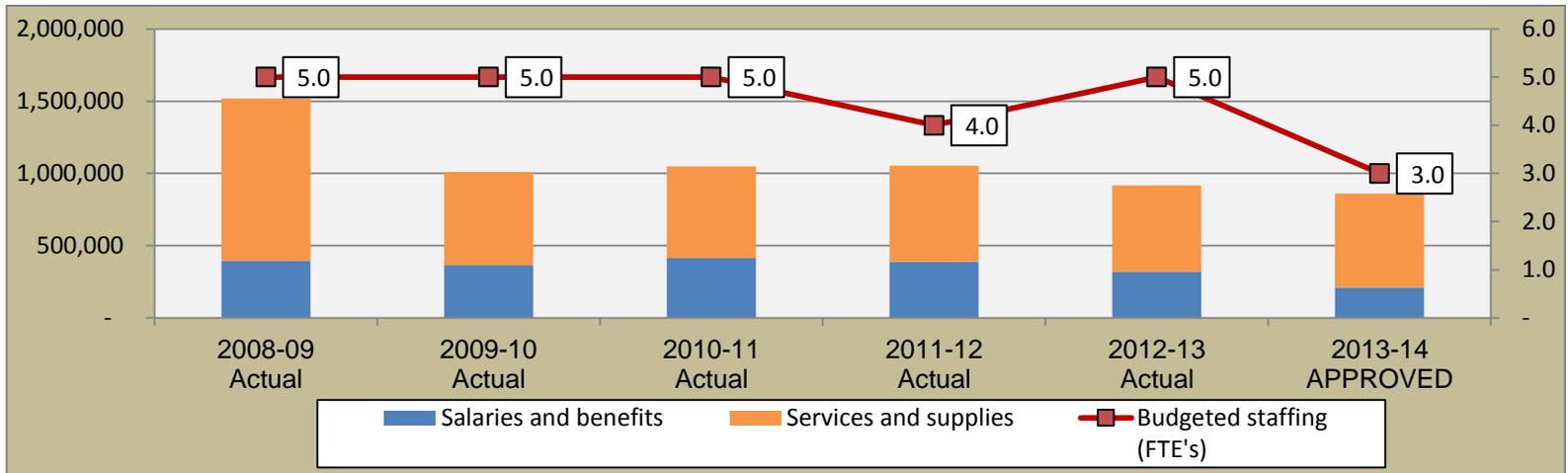
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	208,882
OCSC General Fund	860,822	Services and supplies	651,940
TOTAL FINANCING SOURCES	860,822	TOTAL EXPENDITURES	860,822

2013-14 Goals and Objectives

The goals and objectives of the Lamoreaux Justice Center Facilities Management department are to provide excellent service in the areas of facilities operations and maintenance, prepare and monitor the annual budget, oversight of purchasing of supplies and services as well as contracts and work agreements; develop and coordinate Facility Modification projects; manage the safety, ergonomic and ADA functions of the justice center; control the asset inventory; distribute Law Publications; manage space planning; control facility access; distribute mail; provide for furniture and equipment needs, as the service provider ensure the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



The Lamoreaux Justice Center Facilities Management Department was reduced from five full time employees to four full time employees and continue to provide a high level of service to our customers. The Facilities Services Manager was moved under the Facilities Administration and Project Management cost center (304410) and one position was eliminated.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	410,462	410,462	319,230	91,232	22.2%
Services and supplies	642,960	644,934	597,471	47,463	7.4%
TOTAL EXPENDITURES	1,053,422	1,055,396	916,701	138,695	13.1%
Revenue and reimbursements	50,000	50,000	49,850	(150)	-0.3%
OCSC General Fund	1,003,422	1,005,396	866,851	138,545	13.8%

The positive variance in salaries and benefits is due to the elimination of 1.0 FTE and the transfer of the Facilities Services Manager to cost center 304410 during Fiscal Year 2012-13.

2012-13 ACCOMPLISHMENTS

The major accomplishment for this cost center was moving the entire Probate Department to Central Justice Center, five Family Law courtrooms to Lamoreaux Justice Center, and multiple furniture reconfigurations and staff moves within Lamoreaux Justice Center. A majority of the work was performed by Court staff resulting in a cost savings and no disruption to operations.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Todd Sundvold
 (657) 622-5050

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - LJC (304462)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	260,240	280,368	254,011	215,166	136,440
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	10,464	1,786	-	-
900328	Other pay (on call, differentials, VSIP)	-	500	-	-	-
903301	Extra help	-	-	15,281	-	-
908301	Overtime	-	187	-	-	-
910302	Medicare	3,724	4,234	3,930	3,097	1,978
910401	Dental insurance	448	616	942	824	-
910501	Health insurance	22,719	31,973	31,804	33,828	28,585
910503	Retiree health benefits	-	-	6,687	8,134	4,366
910604	Retirement - non-judicial staff	67,781	75,701	66,369	51,746	35,354
912501	Workers' compensation	4,088	-	-	-	-
913301	Unemployment insurance	-	-	736	569	287
913501	Life insurance	-	-	146	123	-
913502	Long-term disability (LTD) insurance	-	-	297	248	-
913503	Accidental death and disability (AD&D) insurance	-	-	23	16	-
913699	Other insurance (vision)	3,568	3,766	2,382	1,979	1,872
913899	Other benefits (tuition reimb., OBP, parking)	3,500	6,125	3,500	3,500	-
SUBTOTAL - Salaries and Benefits		366,068	413,934	387,895	319,230	208,882
Services and Supplies						
920622	Copy paper	75,133	75,309	84,855	80,833	83,000
920699	Office expense	126,860	89,428	56,237	45,248	50,000
921702	Meals / food	-	101	89	-	-
921704	Special events / employee appreciation	-	-	-	47	15
922399	Library purchases and subscriptions	24,870	25,372	25,637	26,135	26,150
922603	Equipment - office furniture	-	-	4,399	-	5,000
922699	Equipment - under \$5,000	1,624	980	48	6,125	-
922799	Equipment - rents and leases	92,738	91,515	91,953	74,992	92,000
922899	Equipment - maintenance and repairs	17,717	7,184	6,262	10,304	9,500
923999	General expense - service	1,743	1,508	1,280	750	2,500
924599	Printing	8,975	3,768	6,045	29,750	32,000
925101	Telecommunications	-	-	77	-	-
926199	Postage	76,544	91,372	126,504	69,927	97,000
929210	Private car mileage	1,035	1,304	676	263	1,000
929299	Travel - in-state	-	8	-	-	-
935301	Janitorial - services	220,021	181,275	192,900	193,118	193,175
935303	Janitorial - cleaning supplies	15,177	47,637	53,482	57,503	56,500
935499	Maintenance and supplies	15,252	5,513	2,504	2,321	4,000
935699	Alteration expenses	565	-	-	-	-
938201	Consulting services - temporary help	-	13,105	2,375	-	-
943201	IT - maintenance, repairs, and supplies	-	-	-	157	-
945203	Major equipment - furniture	-	-	9,294	-	-
952002	Uniforms	-	21	-	-	-
952099	Uniform allowance	-	-	-	-	100
992001	Departmental indirect allocations	(29,209)	0	-	-	-
SUBTOTAL - Services and Supplies		649,044	635,400	664,617	597,471	651,940
TOTAL EXPENDITURES		1,015,112	1,049,334	1,052,512	916,702	860,822

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Accounting Assistant II	1	1.0	1	1.0	-	-	-	-	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	-	-	-	-
Administrative Assistant II	-	-	-	-	1	-	-	-	-	-
Senior Administrative Analyst	-	-	-	-	-	-	1	1.0	-	-
Staff Assistant	-	-	-	-	-	-	1	1.0	1	1.0
Staff Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Store Clerk	2	2.0	2	2.0	2	2.0	3	3.0	2	2.0
TOTAL STAFFING	5	5.0	5	5.0	5	4.0	5	5.0	3	3.0

Facilities Management - NJC (304463)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of the NJC Facilities Management department is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

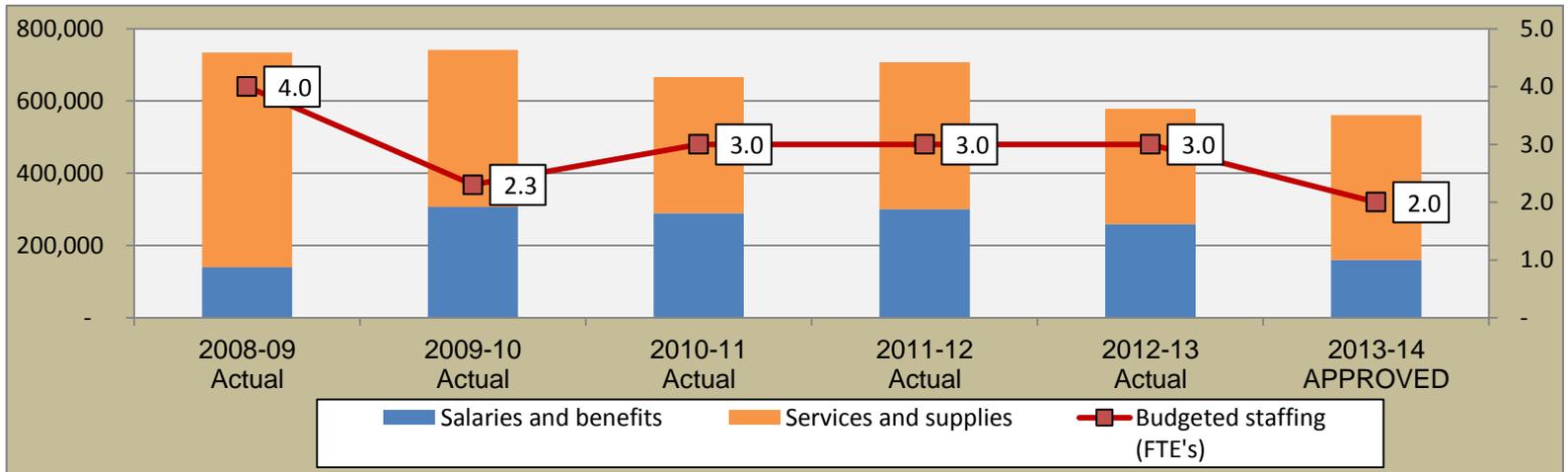
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	160,594
OCSC General Fund	560,664	Services and supplies	400,070
TOTAL FINANCING SOURCES	560,664	TOTAL EXPENDITURES	560,664

2013-14 Goals and Objectives

The goals and objectives of the NJC Facilities Management department are to provide professional service in the areas of: budget preparation for supplies and services; oversight, monitoring, and control of said budget; purchasing oversight of supplies and services; development and oversight of contracts and work agreements; development and coordination of facility modification projects; safety, ergonomic, and ADA requested functions of the justice center; keep accurate inventory of fixed assets and supplies; ordering and distribution of office supplies, legal publications, fixed assets; facility access control; mail distribution and processing; furniture and equipment needs; as well as approval and processing of invoices for goods and services. Through Delegation to work with the AOC to ensure the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



The Facilities Services Manager was moved under the Facilities Administration and Project Management cost center (304410).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	300,091	300,091	259,812	40,279	13.4%
Services and supplies	431,191	431,191	317,988	113,203	26.3%
TOTAL EXPENDITURES	731,282	731,282	577,800	153,482	21.0%
Revenue and reimbursements	17,000	17,000	16,229	(771)	-4.5%
OCSC General Fund	714,282	714,282	561,571	152,711	21.4%

The positive variance in salaries and benefits is due to the transfer of the Facilities Services Manager to cost center 304410 during Fiscal Year 2012-13. The positive variance in services and supplies is due to continued efforts to decrease contract costs and more efficiently manage resources.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Pam Brennan
 (657) 622-5646

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - NJC (304463)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	183,927	203,377	207,226	180,601	109,250
900320	Lump sum pay outs (vacation, sick leave cash outs)	14,758	1,700	2,813	-	-
900328	Other pay (on call, differentials, VSIP)	31,265	500	-	-	-
908301	Overtime	1,714	80	27	-	-
910302	Medicare	1,728	1,582	1,594	1,559	1,584
910401	Dental insurance	409	616	942	824	-
910501	Health insurance	16,777	20,188	21,712	20,594	14,272
910503	Retiree health benefits	-	-	5,433	6,823	3,496
910604	Retirement - non-judicial staff	47,736	54,937	55,275	43,808	30,514
912501	Workers' compensation	2,453	-	-	-	-
913301	Unemployment insurance	-	-	568	475	230
913501	Life insurance	-	-	146	123	-
913502	Long-term disability (LTD) insurance	-	-	289	240	-
913503	Accidental death and disability (AD&D) insurance	-	-	23	16	-
913699	Other insurance (vision)	2,172	2,413	1,253	1,248	1,248
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	-
SUBTOTAL - Salaries and Benefits		306,437	288,891	300,799	259,812	160,594
Services and Supplies						
920622	Copy paper	38,401	45,678	43,238	39,836	50,000
920699	Office expense	67,337	58,946	29,545	19,628	30,000
921702	Meals / food	-	22	80	-	-
921704	Special events / employee appreciation	-	-	-	-	10
922399	Library purchases and subscriptions	13,729	13,918	13,984	11,555	14,000
922603	Equipment - office furniture	-	-	12,073	-	5,000
922611	Equipment - computers	-	33	-	-	1,000
922699	Equipment - under \$5,000	-	2,963	996	474	1,000
922799	Equipment - rents and leases	53,159	46,267	47,219	34,617	51,960
922899	Equipment - maintenance and repairs	4,452	3,984	7,760	5,115	10,000
923999	General expense - service	1,101	760	1,834	865	7,000
924599	Printing	27,593	22,542	31,472	14,000	25,000
925101	Telecommunications	-	-	119	-	2,000
926199	Postage	46,661	18,130	18,654	18,164	20,000
929210	Private car mileage	516	367	612	374	600
934512	Alarm service	30	30	-	-	-
935301	Janitorial - services	160,498	130,701	138,162	138,021	135,000
935303	Janitorial - cleaning supplies	8,131	27,771	32,924	30,829	36,000
935499	Maintenance and supplies	10,699	3,962	8,745	3,496	7,500
935699	Alteration expenses	2,384	914	-	1,014	4,000
945203	Major equipment - furniture	-	-	12,205	-	-
945301	Major equipment - non-IT	-	-	6,366	-	-
SUBTOTAL - Services and Supplies		434,691	376,988	405,988	317,988	400,070
TOTAL EXPENDITURES		741,128	665,879	706,787	577,799	560,664

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Assistant I	1	0.2	-	-	-	-	-	-	-	-
Office Specialist	1	0.1	-	-	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	-	-	1	1.0	2	2.0	2	2.0	2	2.0
Staff Specialist	1	1.0	1	1.0	-	-	-	-	-	-
TOTAL STAFFING	4	2.3	3	3.0	3	3.0	3	3.0	2	2.0

Facilities Management - WJC (304464)

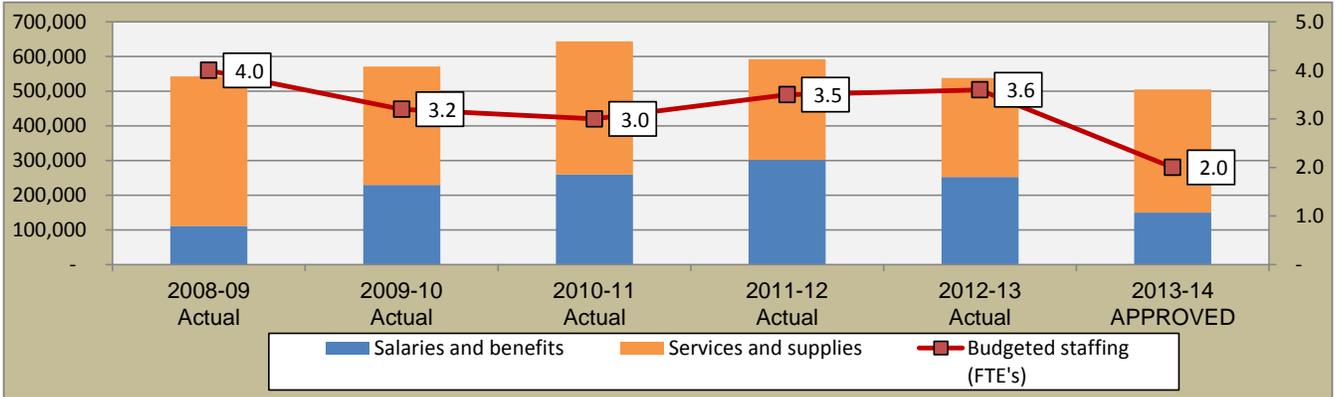
WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of the WJC Facilities Management department is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	150,043
OCSC General Fund	505,429	Services and supplies	355,386
TOTAL FINANCING SOURCES	505,429	TOTAL EXPENDITURES	505,429

EXPENDITURE AND STAFFING TRENDS



The Facilities Services Manager was moved under the Facilities Administration and Project Management cost center (304410).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	327,096	327,096	252,242	74,854	22.9%
Services and supplies	388,559	388,559	286,391	102,168	26.3%
TOTAL EXPENDITURES	715,655	715,655	538,633	177,022	24.7%
Revenue and reimbursements	13,000	13,000	12,968	(32)	-0.2%
OCSC General Fund	702,655	702,655	525,665	176,990	25.2%

The positive variance in salaries and benefits is due to the elimination of 0.6 FTE and the transfer of the Facilities Services Manager to cost center 304410 during Fiscal Year 2012-13. The positive variance in services and supplies is due to continued efforts to decrease contract costs and more efficiently manage resources.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Aileen Endicott
 (657) 622-5955

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - WJC (304464)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	159,369	184,817	205,808	173,164	97,754
900320	Lump sum pay outs (vacation, sick leave cash outs)	43	(1)	-	482	-
900328	Other pay (on call, differentials, VSIP)	1,165	2,615	2,426	4,442	2,386
903301	Extra help	-	-	8,319	-	-
908301	Overtime	-	135	159	619	-
910302	Medicare	2,295	2,757	3,157	2,594	1,452
910401	Dental insurance	427	616	942	824	-
910501	Health insurance	16,571	11,538	14,525	15,186	15,820
910503	Retiree health benefits	-	-	5,414	6,619	3,204
910604	Retirement - non-judicial staff	41,986	51,498	55,042	42,686	27,969
912501	Workers' compensation	2,587	-	-	-	-
913301	Unemployment insurance	-	-	585	470	210
913501	Life insurance	-	-	146	123	-
913502	Long-term disability (LTD) insurance	-	-	304	251	-
913503	Accidental death and disability (AD&D) insurance	-	-	23	16	-
913699	Other insurance (vision)	2,022	2,162	1,510	1,267	1,248
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	-
SUBTOTAL - Salaries and Benefits		229,964	259,638	301,859	252,242	150,043
Services and Supplies						
920622	Copy paper	27,334	36,927	34,685	31,578	41,000
920699	Office expense	59,186	60,470	23,365	19,122	37,083
921702	Meals / food	-	247	26	-	-
921704	Special events / employee appreciation	-	-	-	16	10
922399	Library purchases and subscriptions	14,509	12,721	14,248	7,753	14,485
922603	Equipment - office furniture	-	-	6,819	854	3,500
922699	Equipment - under \$5,000	7,332	3,277	1,445	4,278	1,500
922799	Equipment - rents and leases	35,121	65,358	37,094	33,032	41,025
922899	Equipment - maintenance and repairs	8,592	7,357	6,172	5,774	13,625
923999	General expense - service	1,867	3,798	884	6,856	1,500
924599	Printing	11,574	14,041	10,849	11,205	15,500
925103	Cell phones/pagers	-	-	150	-	-
926199	Postage	15,161	30,168	129	15,021	22,100
929210	Private car mileage	337	236	261	162	500
935301	Janitorial - services	126,759	108,247	111,712	112,266	113,558
935303	Janitorial - cleaning supplies	7,483	24,503	28,739	28,787	34,000
935499	Maintenance and supplies	14,463	10,828	8,695	9,655	11,000
935699	Alteration expenses	3,284	1,945	-	-	5,000
938201	Consulting services - temporary help	-	3,779	5,487	-	-
945301	Major equipment - non-IT	7,926	-	-	-	-
952002	Uniforms	-	54	-	32	-
SUBTOTAL - Services and Supplies		340,926	383,958	290,759	286,391	355,386
TOTAL EXPENDITURES		570,890	643,596	592,617	538,633	505,429

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Assistant II	1	0.2	-	-	-	-	-	-	-	-
Legal Processing Specialist II	1	1.0	1	1.0	-	-	-	-	-	-
Office Assistant	-	-	-	-	1	0.5	1	0.6	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	-	-	-	-	1	1.0	1	1.0	1	1.0
Store Clerk	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	4	3.2	3	3.0	4	3.5	4	3.6	2	2.0

Facilities Management - HJC (304465)

WORKING STATEMENT OF PURPOSE

As part of the Finance Office, the mission of HJC Facilities Management is to strive toward professional service excellence in the functional areas of capital planning and facilities operations. Facilities Management supports court staff at all levels by ensuring services and supplies are provided using efficient and effective business practices and in compliance with applicable regulations and policies.

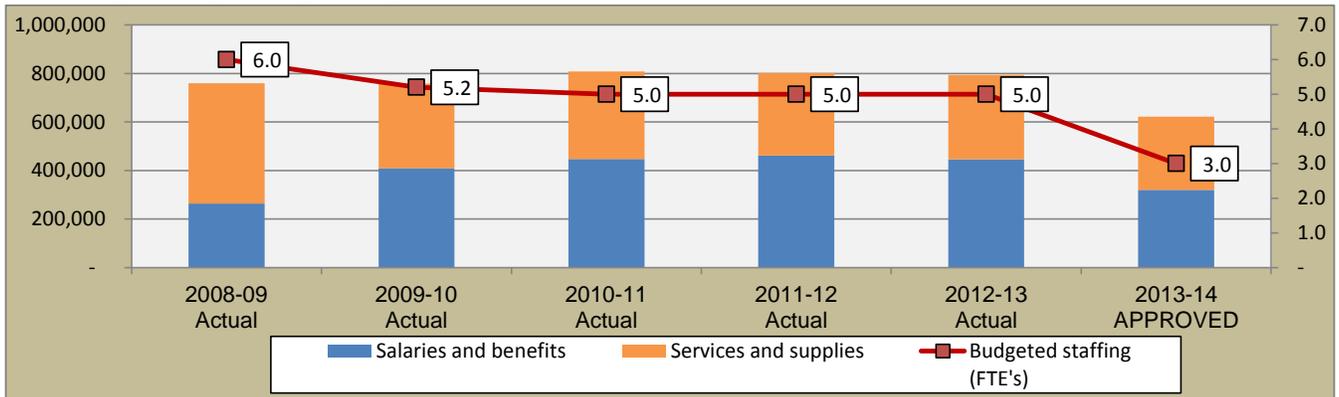
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	319,594
OCSC General Fund	622,209	Services and supplies	302,615
TOTAL FINANCING SOURCES	622,209	TOTAL EXPENDITURES	622,209

2013-14 Goals and Objectives

The goals and objectives of the HJC Facilities Management department are to provide excellent service in the areas of budget and purchasing of supplies and services as well as contracts and work agreements; develop and coordinate facility modification projects; manage the safety, ergonomic and ADA functions of the justice center; control the asset inventory; distribute law publications; manage space planning; control facility access; distribute mail; provide for furniture and equipment needs as well as work with the AOC to ensure the facility provides a positive work environment for court staff, tenants, and the public.

EXPENDITURE AND STAFFING TRENDS



No adjustments to staffing were requested for fiscal year 13/14. Increased costs for services and supplies are anticipated with the closure of the Laguna Hills Facility and relocation of several departments to the Newport Beach Facility.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	454,176	454,176	446,555	7,621	1.7%
Services and supplies	409,650	409,650	347,040	62,610	15.3%
TOTAL EXPENDITURES	863,826	863,826	793,595	70,231	8.1%
Revenue and reimbursements	20,000	20,000	21,176	1,176	5.9%
OCSC General Fund	843,826	843,826	772,419	71,407	8.5%

2012-13 ACCOMPLISHMENTS

The Laguna Hills Facility was closed June 28, 2013.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Lori Millard
 (657) 622-5485

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Facilities Management - HJC (304465)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	275,804	300,083	305,794	295,451	210,173
900320	Lump sum pay outs (vacation, sick leave cash outs)	3,500	3,002	1,845	839	-
900328	Other pay (on call, differentials, VSIP)	3,452	4,133	3,550	1,462	-
908301	Overtime	-	1,940	-	-	-
910302	Medicare	3,976	4,336	4,344	4,132	3,047
910401	Dental insurance	427	616	942	1,141	1,200
910501	Health insurance	39,659	43,841	48,428	50,819	31,788
910503	Retiree health benefits	-	-	8,228	11,619	6,725
910604	Retirement - non-judicial staff	71,332	81,748	81,497	73,834	60,839
912501	Workers' compensation	4,356	-	-	-	-
913301	Unemployment insurance	-	-	857	798	442
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	311	358	380
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	3,741	4,058	2,506	2,398	1,248
913899	Other benefits (tuition reimb., OBP, parking)	3,487	3,500	3,505	3,500	3,500
SUBTOTAL - Salaries and Benefits		409,733	447,256	461,976	446,555	319,594
Services and Supplies						
920622	Copy paper	37,930	46,570	41,111	39,763	30,000
920699	Office expense	54,642	51,645	23,326	17,851	17,000
921702	Meals / food	-	-	25	-	-
921704	Special events / employee appreciation	-	-	-	-	15
922399	Library purchases and subscriptions	11,305	797	5,466	5,810	11,500
922603	Equipment - office furniture	-	-	368	-	3,000
922611	Equipment - computers	-	-	173	-	-
922699	Equipment - under \$5,000	259	8,566	6,635	5,526	2,000
922799	Equipment - rents and leases	43,188	41,135	41,715	43,391	31,000
922899	Equipment - maintenance and repairs	12,202	18,140	25,095	16,803	20,000
923999	General expense - service	4,384	3,218	3,766	31,122	1,500
924599	Printing	21,221	24,524	15,327	19,506	24,000
926199	Postage	9,733	27,348	39,198	24,167	14,500
929210	Private car mileage	1,550	1,633	1,115	1,047	600
929299	Travel - in-state	-	-	5	-	-
934512	Alarm service	500	300	150	-	-
935301	Janitorial - services	115,415	103,328	108,175	109,427	115,000
935303	Janitorial - cleaning supplies	6,053	21,903	23,360	26,846	25,000
935499	Maintenance and supplies	1,054	2,218	4,210	4,779	6,500
935699	Alteration expenses	29,335	4,529	-	990	1,000
946601	Major equipment - IT	-	5,617	-	-	-
952002	Uniforms	-	33	13	14	-
SUBTOTAL - Services and Supplies		348,771	361,503	339,232	347,040	302,615
TOTAL EXPENDITURES		758,504	808,759	801,209	793,596	622,209

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Assistant I	1	0.2	-	-	-	-	-	-	-	-
Office Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Staff Assistant	-	-	-	-	1	1.0	1	1.0	-	-
Staff Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Store Clerk	2	2.0	2	2.0	2	2.0	2	2.0	1	1.0
TOTAL STAFFING	6	5.2	5	5.0	5	5.0	5	5.0	3	3.0

Emergency Response and Security Services (302260)

WORKING STATEMENT OF PURPOSE

Emergency Response and Security Services provides judicial officers, members of the public, and Court staff with a safe and secure environment in which to receive and provide court services.

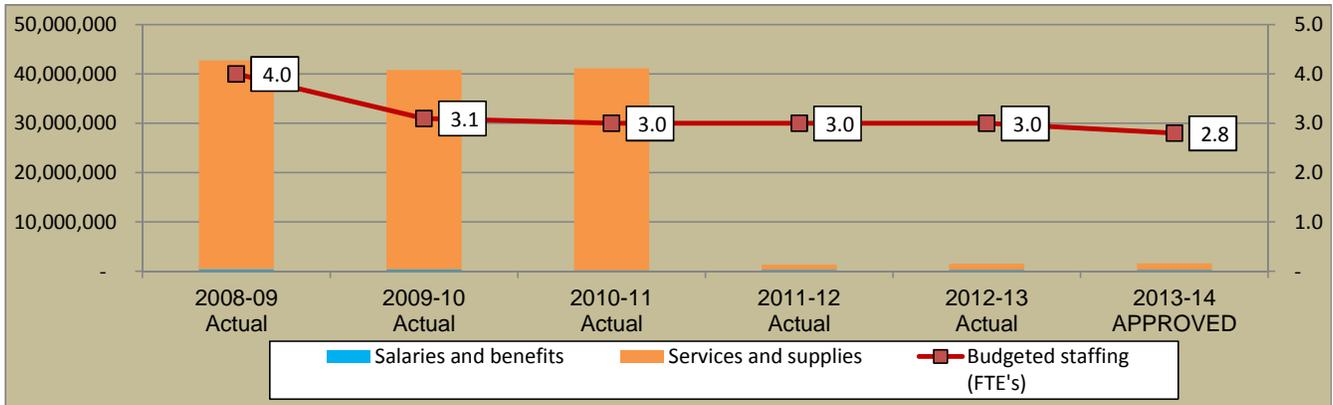
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	316,470
OCSC General Fund	1,611,526	Services and supplies	1,295,056
TOTAL FINANCING SOURCES	1,611,526	TOTAL EXPENDITURES	1,611,526

2013-14 Goals and Objectives

- » Create emergency Red Books for each facility and the ERSS team
- » Update the Security Plan and obtain AOC approval
- » Create a curriculum for a core course regarding security to be taken by all Court employees
- » Develop a Golden Guardian type exercise for directors, branch and unit managers

EXPENDITURE AND STAFFING TRENDS



After Fiscal Year 2010-11, there was a significant drop in the services and supplies budget for this cost center. That is when the Court stopped receiving funding and, subsequently, reimbursing the Orange County Sheriff's Department (OCSD) for security costs. Beginning in Fiscal Year 2011-12, the State started paying court security costs directly to the counties.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	331,848	331,848	282,082	49,766	15.0%
Services and supplies	1,350,699	1,353,845	1,247,297	106,548	7.9%
TOTAL EXPENDITURES	1,682,547	1,685,693	1,529,379	156,314	9.3%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,682,547	1,685,693	1,529,379	156,314	9.3%

Salaries and benefits were less than budgeted because the Staff Analyst position was vacant a substantial portion of the year. Services and supplies were less than budgeted mostly because the actual amount charged by the OCSD for command staff costs was significantly lower than the amount stated in the Court-County MOU.

2012-13 ACCOMPLISHMENTS

- » Became the first court in the nation to provide Community Emergency Response Team (CERT) training. 29 Court employees successfully completed the required coursework.
- » Achieved National Information Management System (NIMS) compliance and began monitoring for full ongoing compliance
- » Established and fully exercised an evacuation plan for Children's Chambers
- » Developed an Emergency Operations Plan (EOP) and submitted it for approval

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Katrina Faulkner
 (657) 622-7895

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Emergency Response and Security Services (302260)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	236,258	140,856	185,106	194,975	210,929
900320	Lump sum pay outs (vacation, sick leave cash outs)	7,616	7,099	4,852	3,128	-
900328	Other pay (on call, differentials, VSIP)	16,947	-	-	1,000	-
908301	Overtime	78	248	312	486	-
910302	Medicare	3,462	2,255	2,871	2,960	3,058
910401	Dental insurance	1,398	1,023	1,940	2,057	2,160
910501	Health insurance	16,518	7,083	7,466	11,557	23,010
910503	Retiree health benefits	-	-	4,838	7,595	6,750
910604	Retirement - non-judicial staff	70,741	43,715	53,921	49,470	62,164
912501	Workers' compensation	2,453	-	-	-	-
913301	Unemployment insurance	-	-	513	517	443
913501	Life insurance	-	-	295	325	410
913502	Long-term disability (LTD) insurance	-	-	555	539	579
913503	Accidental death and disability (AD&D) insurance	-	-	46	39	43
913699	Other insurance (vision)	1,910	1,314	-	434	624
913899	Other benefits (tuition reimb., OBP, parking)	10,500	7,000	13,417	7,000	6,300
SUBTOTAL - Salaries and Benefits		367,879	210,594	276,131	282,082	316,470
Services and Supplies						
920599	Dues and memberships	-	155	535	350	510
920699	Office expense	4,879	10,212	8,931	6,651	15,000
921702	Meals / food	-	-	244	-	-
921704	Special events / employee appreciation	-	-	-	-	15
922399	Library purchases and subscriptions	269	408	-	-	-
922611	Equipment - computers	103	-	304	-	-
922699	Equipment - under \$5,000	4,124	48,872	7,224	7,046	24,004
922899	Equipment - maintenance and repairs	105,256	72,592	63,159	77,434	80,000
923999	General expense - service	2,299	974	-	3,600	-
925101	Telecommunications	19,495	-	-	-	-
929210	Private car mileage	1,464	365	1,317	1,065	1,000
929299	Travel - in-state	20	10	754	661	-
933101	Tuition and registration fees	6	-	5,329	3,297	-
934510	Courtroom security - Sheriff-provided	39,540,965	40,159,358	(111,850)	-	-
934512	Alarm service	291	-	7,074	(1,382)	7,000
934599	Sheriff command staff	-	-	946,591	920,687	1,092,577
935499	Maintenance and supplies	65	5,504	1,072	-	-
935699	Alteration expenses	182,811	18,000	89,543	2,252	-
938401	General consultant and professional services	-	19,995	19,995	73,995	73,950
942901	County-provided services	-	-	-	-	1,000
943201	IT - maintenance, repairs, and supplies	-	34,390	(8,550)	-	-
945301	Major equipment - non-IT	586,259	573,846	52,497	151,641	-
SUBTOTAL - Services and Supplies		40,448,306	40,944,681	1,084,169	1,247,297	1,295,056
TOTAL EXPENDITURES		40,816,185	41,155,275	1,360,300	1,529,380	1,611,526

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	0.8
Staff Specialist	1	0.1	-	-	-	-	1	1.0	1	1.0
TOTAL STAFFING	4	3.1	3	3.0	3	3.0	3	3.0	3	2.8

Collections (304500)

WORKING STATEMENT OF PURPOSE

Improve the public trust and confidence in the justice system by assisting the public in resolving their delinquent financial obligation with the court in a courteous, respectful, and efficient manner; identifying delinquent fines and forfeitures in a timely manner and holding offenders accountable.

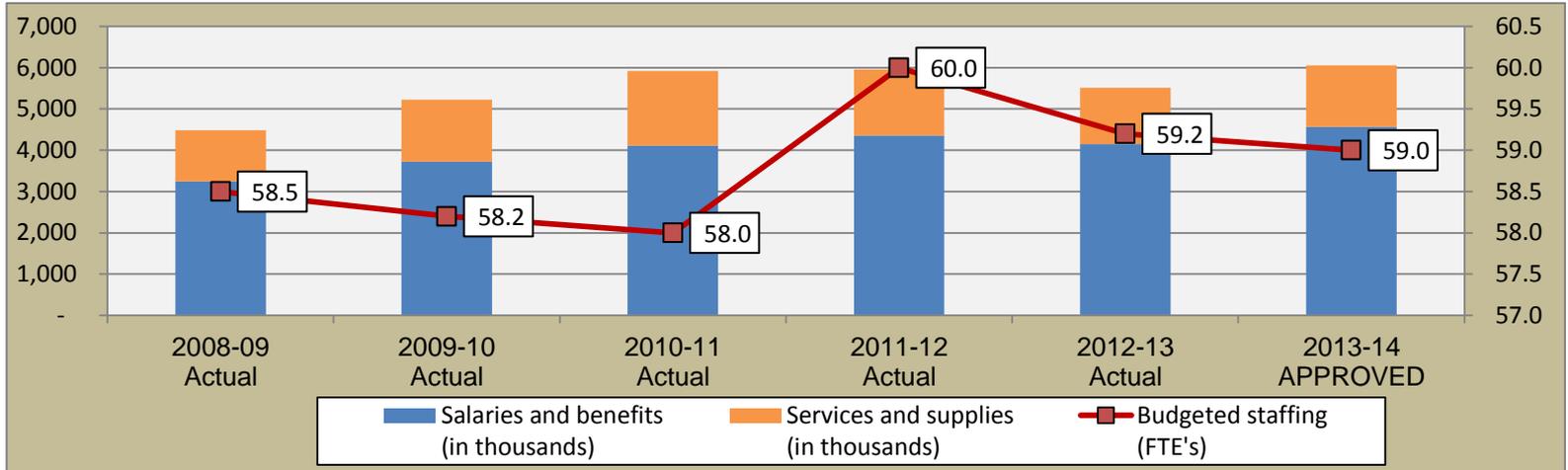
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	4,750,947	Salaries and benefits	4,562,427
OCSC General Fund	1,301,325	Services and supplies	1,489,845
TOTAL FINANCING SOURCES	6,052,272	TOTAL EXPENDITURES	6,052,272

2013-14 Goals and Objectives

The Collections Unit's objectives and goals for the next fiscal year are to increase compliance across all cases types where there is a fine/fee owed to the Court. The goal is to monitor and track fine/fees to ensure that they are paid in a timely fashion and avoid any future debt to remain uncollected for years. The objectives are to focus on bringing forward more enhanced collections techniques to achieve that goal.

EXPENDITURE AND STAFFING TRENDS



The slight staffing reduction in FY 13/14 is attributable to a reduction of 0.2 FTE Collections Assistant.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	4,393,700	4,393,700	4,146,151	247,549	5.6%
Services and supplies	1,047,100	1,047,100	1,366,751	(319,651)	-30.5%
TOTAL EXPENDITURES	5,440,800	5,440,800	5,512,902	(72,102)	-1.3%
Revenue and reimbursements	4,850,000	4,850,000	4,223,060	(626,940)	-12.9%
OCSC General Fund	590,800	590,800	1,289,842	(699,042)	-118.3%

The negative variances in services and supplies is due to overhead cost not being included in the budget figures. The negative variance in revenues and reimbursement is caused by a lower recovery rate that was anticipated for FY 13/14 (due to lower recoverable costs).

2012-13 ACCOMPLISHMENTS

FY 12/13 provided many new opportunities in the collections of delinquent debt owed to the court. We were successful in utilizing our Predictive Dialer phone campaigns to send out automated phone calls to our debtors. We started working all cases where a fee remained owed on both Infraction and Misdemeanor cases. Collections also received authorization to accept "Good Cause" notification when a defendant wanted to dispute their civil assessment, accept a "Guilty Plea" at the counter with a signed waiver admitting guilt for payment installments, and the ability to grant Community Service in lieu of fine based on financial hardship.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Fred Acosta
 (657) 622-7747

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

Collections (304500)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	2,543,753	2,847,986	2,938,608	2,774,338	2,969,456
900320	Lump sum pay outs (vacation, sick leave cash outs)	32,966	11,836	12,753	10,658	-
900328	Other pay (on call, differentials, VSIP)	84,858	43,918	42,439	51,718	36,979
908301	Overtime	6,574	19,064	27,850	14,036	-
910302	Medicare	36,940	40,471	41,472	39,059	43,588
910401	Dental insurance	501	693	966	1,157	1,200
910501	Health insurance	323,361	386,608	444,975	445,805	529,935
910503	Retiree health benefits	-	-	74,856	105,371	96,211
910604	Retirement - non-judicial staff	608,150	716,316	722,559	660,576	838,463
912501	Workers' compensation	43,686	-	-	-	-
913301	Unemployment insurance	-	-	8,172	7,405	6,310
913501	Life insurance	-	-	152	186	228
913502	Long-term disability (LTD) insurance	-	-	290	327	341
913503	Accidental death and disability (AD&D) insurance	-	-	24	22	24
913699	Other insurance (vision)	39,693	44,662	34,511	31,995	36,192
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		3,723,982	4,115,054	4,353,127	4,146,151	4,562,427
Services and Supplies						
920699	Office expense	1,560	2,183	2,359	3,708	2,500
921702	Meals / food	70	184	222	-	-
921704	Special events / employee appreciation	-	-	-	197	295
922399	Library purchases and subscriptions	27,000	27,000	41,875	27,000	27,000
922699	Equipment - under \$5,000	1,395	(719)	-	-	-
922799	Equipment - rents and leases	1,260	945	-	-	-
922899	Equipment - maintenance and repairs	27	-	294	-	-
924599	Printing	20,925	64,644	78,988	57,806	80,000
925101	Telecommunications	19,900	779	511	49	50
926199	Postage	48,957	117,048	201,743	158,628	170,000
929210	Private car mileage	1,349	4,239	3,613	2,197	4,000
929299	Travel - in-state	-	42	69	-	-
931101	Travel - out-of-state	-	1,003	162	-	-
933101	Tuition and registration fees	-	445	-	-	-
939299	Collection services	544,824	625,188	517,313	471,529	495,000
943201	IT - maintenance, repairs, and supplies	-	6,892	4,255	-	-
943301	IT - commercial contracts	34,110	19,440	38,610	2,250	-
943502	IT - software and license fees	175,309	68,089	63,403	30,212	41,000
945301	Major equipment - non-IT	-	8,700	-	-	-
946601	Major equipment - IT	-	69,871	-	-	-
992001	Departmental indirect allocations	620,769	785,755	646,525	614,615	670,000
999910	Prior year expense adjustments	-	-	-	(1,440)	-
SUBTOTAL - Services and Supplies		1,497,454	1,801,726	1,599,941	1,366,751	1,489,845
TOTAL EXPENDITURES		5,221,436	5,916,780	5,953,068	5,512,903	6,052,272

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Collection Assistant	10	10.0	10	9.3	7	7.0	8	8.0	7	7.0
Court Collection Officer	13	13.0	13	13.0	13	13.0	13	12.2	12	12.0
Court Collection Specialist	25	25.0	25	23.7	28	28.0	27	27.0	28	28.0
Financial Services Mgr. I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Court Collection Officer	7	5.2	7	7.0	7	7.0	7	7.0	7	7.0
Supervising Court Collection Officer	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Training & Procedure Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	60	58.2	60	58.0	60	60.0	60	59.2	59	59.0

Financial Systems and Business Processes (304600)

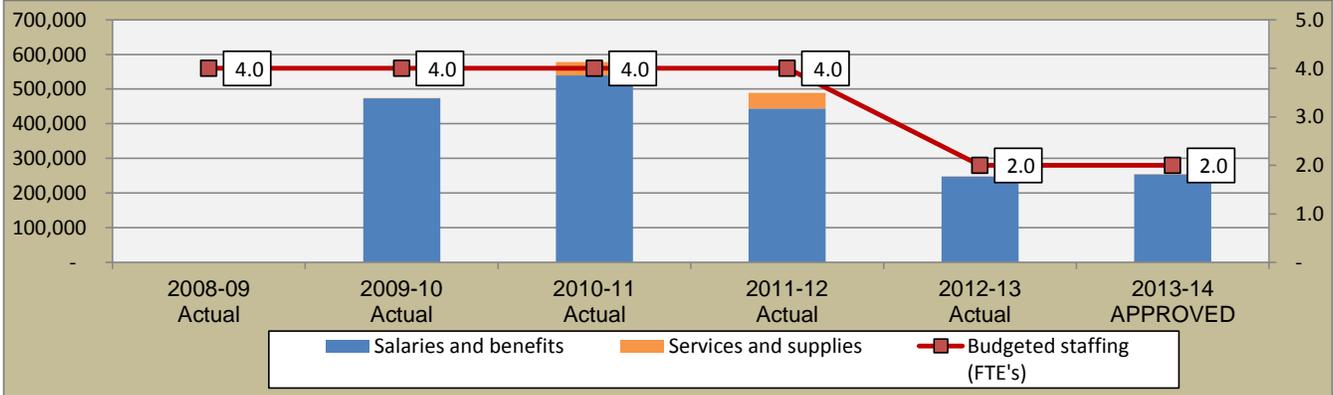
WORKING STATEMENT OF PURPOSE

The Financial Systems and BPM group is responsible for project management and systems integration design for all court projects involving Finance. This group has the unique responsibilities of having Financial and Business Processes expertise combined with programming and technology skills and experience.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	254,285
OCSC General Fund	254,295	Services and supplies	10
TOTAL FINANCING SOURCES	254,295	TOTAL EXPENDITURES	254,295

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	233,350	233,350	247,530	(14,180)	-6.1%
Services and supplies	20	198	342	(144)	-72.7%
TOTAL EXPENDITURES	233,370	233,548	247,872	(14,324)	-6.1%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	233,370	233,548	247,872	(14,324)	-6.1%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Shunna Austin
 (657) 622-7744

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Financial Systems and Business Processes (304600)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	321,866	356,547	268,826	159,268	160,976
900320	Lump sum pay outs (vacation, sick leave cash outs)	10,720	9,488	33,408	(220)	-
900328	Other pay (on call, differentials, VSIP)	2,500	2,700	-	-	-
908301	Overtime	-	-	2,126	-	-
910302	Medicare	3,494	3,704	2,863	2,349	2,334
910401	Dental insurance	1,226	2,461	2,522	2,244	2,400
910501	Health insurance	25,550	38,931	31,364	28,839	26,677
910503	Retiree health benefits	-	-	7,052	6,088	5,151
910604	Retirement - non-judicial staff	91,650	106,218	79,391	40,597	48,309
912501	Workers' compensation	3,271	-	-	-	-
913301	Unemployment insurance	-	-	828	411	338
913501	Life insurance	-	-	432	363	456
913502	Long-term disability (LTD) insurance	-	-	807	550	596
913503	Accidental death and disability (AD&D) insurance	-	-	67	42	48
913699	Other insurance (vision)	2,645	3,053	-	-	-
913899	Other benefits (tuition reimb., OBP, parking)	10,500	16,042	14,000	7,000	7,000
SUBTOTAL - Salaries and Benefits		473,421	539,143	443,686	247,530	254,285
Services and Supplies						
921702	Meals / food	-	-	5	-	-
921704	Special events / employee appreciation	-	-	-	10	10
922399	Library purchases and subscriptions	-	-	-	41	-
929210	Private car mileage	904	373	193	113	-
929299	Travel - in-state	-	10	60	-	-
933101	Tuition and registration fees	-	3,895	-	178	-
943301	IT - commercial contracts	-	4,769	-	-	-
943502	IT - software and license fees	-	30,000	44,880	-	-
SUBTOTAL - Services and Supplies		904	39,046	45,138	342	10
TOTAL EXPENDITURES		474,325	578,189	488,824	247,872	254,295

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst I	-	-	-	-	1	1.0	-	-	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Collection Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Principal Administrative Analyst	1	1.0	1	1.0	1	1.0	1	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	4	4.0	4	4.0	4	4.0	3	2.0	2	2.0

Contracts and Procurement Unit (304700)

WORKING STATEMENT OF PURPOSE

Under the umbrella of the office of Finance and Administration, it is the mission of Contracts and Procurement Unit to strive toward professional service excellence; ensure goods and services are provided using efficient and effective business practices; and to ensure compliance with all applicable policies and regulations.

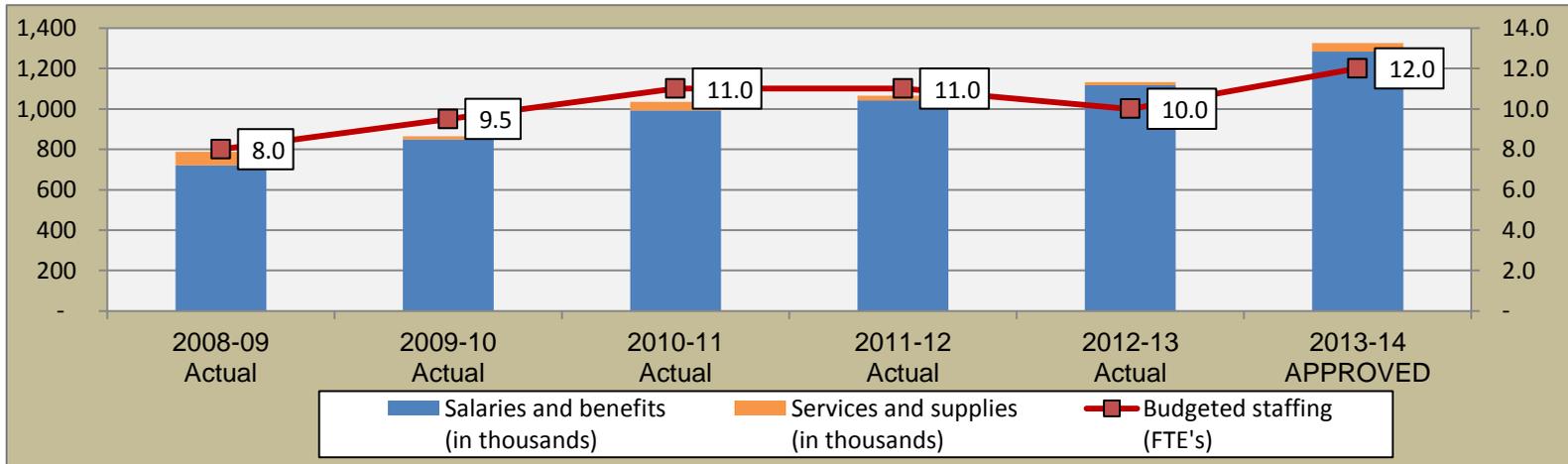
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	1,283,874
OCSC General Fund	1,325,290	Services and supplies	41,416
TOTAL FINANCING SOURCES	1,325,290	TOTAL EXPENDITURES	1,325,290

2013-14 Goals and Objectives

Contracts will work towards achieving greater cost savings/cost avoidance; reducing risk of the court; ensuring compliance with the Judicial Branch Contract Law (JBCL)--paying particular attention to implementing DVBE preference program as identified in the Bureau of State Audit pilot JBCL audit of our court; revising our local Judicial Branch Contract Law manual and desk procedures to remain current with the latest updates released by the Judicial Council; assist in providing input to project prioritizations resulting from budget reduction measures; develop a prevailing wage compliance monitoring program for the facility delegation pilot program and negotiate an agreement to procure a case management system for Juvenile and Family Law matters.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,018,020	1,018,020	1,117,443	(99,423)	-9.8%
Services and supplies	55,348	56,091	15,168	40,923	73.0%
TOTAL EXPENDITURES	1,073,368	1,074,111	1,132,611	(58,500)	-5.4%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	1,073,368	1,074,111	1,132,611	(58,500)	-5.4%

With the Laguna Hills Closure, one facility staff member was relocated to my unit to supplement the work load required to procure various goods and services resulting from the June 30, 2014 deadline to utilize court reserves. Overtime is also being authorized for other contract staff to achieve procuring goods and services by the June 30, 2014 deadline as well.

For expenses--The budget included the anticipated cost increase experienced by Riverside and other courts for use of the BidSync product at \$32,000. Instead, the court negotiated an additional year to the contract at a rate of \$9,000 per year. This will be the last year to achieve this savings and C&PU will be issuing a solicitation. If unable to find at a lower cost/more improved service provider, we will continue using Bidsync off of the state agreement or the Riverside agreement, at the higher rate.

2012-13 ACCOMPLISHMENTS

In 2012-13, Contracts negotiated cost savings/cost avoidance of over \$2 million dollars for various contracts including Juvenile Alternate Defense Dependency counsel services; minimized risk to the court by initiating and negotiating standardized contracts for court interpreters, Juvenile Alternate Defense Delinquency counsel, negotiated multiple-award strategy for facility delegation contractor service providers which enabled the court to significantly reduce facility maintenance costs while improving service; passed audits by the Administrative Office of the Courts as well as the Bureau of State Audits while being recognized as a premier contracts & procurement unit in the state.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Sherry Clifford
(949) 399-2285

Financial Planning Analyst
Katrina Coreces
(657) 622-7739

Contracts and Procurement Unit (304700)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	579,222	676,166	680,061	717,401	838,469
900320	Lump sum pay outs (vacation, sick leave cash outs)	5,992	1,210	2,538	5,131	-
900328	Other pay (on call, differentials, VSIP)	-	2,500	-	4,500	-
903301	Extra help	-	-	5,491	21,244	-
908301	Overtime	-	-	22,643	4,928	-
910302	Medicare	8,184	9,514	10,033	10,822	12,158
910401	Dental insurance	932	1,517	2,405	5,436	7,200
910501	Health insurance	86,907	105,518	106,898	111,994	125,525
910503	Retiree health benefits	-	-	17,682	27,539	26,830
910604	Retirement - non-judicial staff	144,815	177,222	175,830	176,920	243,940
912501	Workers' compensation	8,176	-	-	-	-
913301	Unemployment insurance	-	-	1,921	1,950	1,761
913501	Life insurance	-	-	392	907	1,368
913502	Long-term disability (LTD) insurance	-	-	704	1,376	1,735
913503	Accidental death and disability (AD&D) insurance	-	-	61	102	144
913699	Other insurance (vision)	7,225	8,362	4,550	3,043	3,744
913899	Other benefits (tuition reimb., OBP, parking)	7,000	10,208	10,850	24,150	21,000
SUBTOTAL - Salaries and Benefits		848,452	992,218	1,042,059	1,117,443	1,283,874
Services and Supplies						
920599	Dues and memberships	-	710	710	935	1,510
920699	Office expense	395	469	2,158	-	-
921599	Advertising expense	-	1,460	-	21	-
921702	Meals / food	78	777	157	158	-
921704	Special events / employee appreciation	-	-	-	86	60
922399	Library purchases and subscriptions	0	1,329	(1)	-	5,500
922699	Equipment - under \$5,000	720	1,211	-	536	-
924599	Printing	2,103	2,141	65	1,151	-
929210	Private car mileage	208	833	2,402	572	2,000
929299	Travel - in-state	-	-	532	212	-
933101	Tuition and registration fees	525	22,490	3,475	649	-
938401	General consultant and professional services	11,135	11,747	11,665	10,848	32,346
939401	Legal services	-	-	2,753	-	-
SUBTOTAL - Services and Supplies		15,163	43,168	23,916	15,168	41,416
TOTAL EXPENDITURES		863,615	1,035,386	1,065,974	1,132,611	1,325,290

STAFFING HISTORY BY CLASSIFICATION

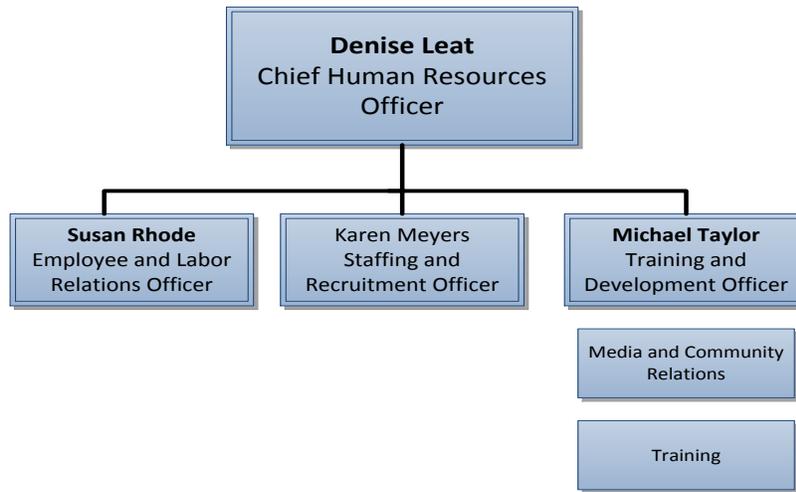
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Accounting Specialist	-	-	1	1.0	-	-	-	-	-	-
Administrative Analyst I	-	-	-	-	-	-	1	1.0	2	2.0
Administrative Analyst II	1	1.0	1	1.0	2	2.0	-	-	1	1.0
Administrative Assistant II	1	1.0	1	1.0	1	1.0	-	-	-	-
Buying Technician	1	1.0	1	1.0	-	-	-	-	-	-
Financial Services Manager II	-	-	-	-	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Procurement Specialist II	-	-	-	-	-	-	6	6.0	5	5.0
Senior Administrative Analyst	1	1.0	1	1.0	-	-	2	2.0	2	2.0
Staff Assistant	2	2.0	2	2.0	-	-	-	-	1	1.0
Staff Specialist	3	2.5	3	3.0	6	6.0	-	-	-	-
TOTAL STAFFING	10	9.5	11	11.0	11	11.0	10	10.0	12	12.0



This page left intentionally blank to facilitate double-sided printing

HUMAN RESOURCES DEPARTMENT

HUMAN RESOURCES DEPARTMENT



The Human Resources Department aims to: (1) meet the needs of the Court by developing recruitment processes that produce a diverse, qualified and talented workforce, and designing staffing solutions that align an individual's experience and interests with the organization's business needs; and (2) enhance the abilities of court employees to achieve high standards of professionalism, ethics, and performance, in support of good management practices and the Judicial Council's Strategic Plan, through high-quality education and professional development.

2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	293,327	Salaries and benefits	3,688,528
OCSC General Fund	3,799,684	Services and supplies	404,483
TOTAL FINANCING SOURCES	<u>4,093,011</u>	TOTAL EXPENDITURES	<u>4,093,011</u>

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	3,702,241	3,466,731	3,579,264	3,460,641	3,688,528
Services and supplies	192,377	423,366	333,202	384,882	404,483
TOTAL EXPENDITURES	<u>3,894,618</u>	<u>3,890,097</u>	<u>3,912,466</u>	<u>3,845,523</u>	<u>4,093,011</u>

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS	<u>34</u>	<u>34</u>	<u>36</u>	<u>31</u>	<u>31</u>
BUDGETED STAFFING (FTEs)	<u>33.0</u>	<u>31.3</u>	<u>34.3</u>	<u>29.3</u>	<u>30.5</u>

HUMAN RESOURCES DEPARTMENT

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY COST CENTER						
CC no.	Cost center	Actual	Actual	Actual	Actual	BUDGET
305100	Human Resources	2,698,746	2,585,462	2,887,740	3,054,893	2,962,322
305200	Training	949,421	1,029,076	748,013	637,351	999,583
302510	Media and Community Relations	246,451	275,558	276,711	153,279	131,106
TOTAL		3,894,618	3,890,096	3,912,465	3,845,523	4,093,011

		Auth.		Auth.		Auth.		Auth.		Auth.	
CC no.	Cost center	positions	FTEs								
305100	Human Resources	23	22.0	22	19.3	24	22.3	26	24.8	22	21.8
305200	Training	9	9.0	10	10.0	10	10.0	4	3.5	8	7.7
302510	Media and Community Relations	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
TOTAL		34	33.0	34	31.3	36	34.3	31	29.3	31	30.5

HUMAN RESOURCES DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	2,139,581	2,268,066	2,326,752	2,290,576	2,403,681
900320	Lump sum pay outs (vacation, sick leave cash outs)	14,564	29,238	24,765	41,269	-
900328	Other pay (on call, differentials, VSIP)	20,000	14,000	-	6,947	-
903301	Extra help	42,577	118,761	133,861	29,296	32,881
908301	Overtime	3,886	6,671	16,046	2,332	-
910302	Medicare	29,881	33,640	34,712	33,494	34,855
910401	Dental insurance	4,366	5,400	9,873	13,972	20,100
910501	Health insurance	210,286	246,398	276,114	282,260	294,905
910503	Retiree health benefits	-	-	60,878	88,293	76,916
910604	Retirement - non-judicial staff	591,797	637,802	635,697	593,627	726,955
912501	Workers' compensation	29,398	-	-	-	-
913301	Unemployment insurance	-	-	6,770	6,154	5,047
913501	Life insurance	-	-	1,433	2,222	3,879
913502	Long-term disability (LTD) insurance	-	-	2,808	3,933	5,733
913503	Accidental death and disability (AD&D) insurance	-	-	223	254	402
913699	Other insurance (vision)	22,848	26,337	13,331	10,289	8,549
913899	Other benefits (tuition reimb., OBP, parking)	593,057	80,419	36,000	55,721	74,625
	SUBTOTAL - Salaries and Benefits	3,702,241	3,466,731	3,579,263	3,460,640	3,688,528
Services and Supplies						
920299	Laboratory expense	5,312	18,815	13,490	12,650	10,000
920599	Dues and memberships	3,359	4,849	3,264	3,654	4,694
920699	Office expense	12,755	13,050	8,453	8,596	14,000
921599	Advertising expense	-	2,063	2,617	979	2,000
921702	Meals/food	1,663	2,422	2,322	1,554	1,500
921704	Special Events/employee appreciation	-	-	-	4,935	15,715
922399	Library purchases and subscriptions	13,436	2,606	3,412	6,118	4,500
922603	Equipment - office furniture	-	-	3,468	-	-
922611	Equipment - computers	-	13,542	278	60	-
922699	Equipment - under \$5,000	-	7,371	-	2,073	2,500
922899	Equipment - maintenance and repairs	329	-	-	280	1,000
923999	General expense - service	-	500	-	-	-
924599	Printing	135	1,161	(0)	-	2,000
929210	Private car mileage	5,415	3,613	1,750	555	1,700
929299	Travel - in-state	1,146	722	7,715	195	-
931101	Travel - out-of-state	-	1,168	4,405	4,483	-
933101	Tuition and registration fees	131,379	132,405	170,547	96,172	103,000
933102	Tuition reimbursement	-	35	-	73,920	66,000
935499	Maintenance and supplies	-	994	-	-	-
938401	General consultant and professional services	19,619	102,775	38,819	49,309	91,000
939401	Legal services	7,589	25,875	29,783	11,175	5,000
939402	Labor negotiations	-	-	-	30,632	30,000
942901	County-provided services	19,430	19,790	9,913	20,633	20,633
943201	IT - maintenance, repairs, and supplies	-	86	-	-	-
943301	IT - commercial contracts	-	9,928	-	-	-
943502	IT - software and license fees	20	32,772	32,966	56,908	29,241
946601	Major equipment - IT	-	26,861	-	-	-
972100	Judgments, settlements, and claims	-	-	-	0	-
992001	Departmental indirect allocations	(29,209)	(0)	-	-	-
	SUBTOTAL - Services and Supplies	192,377	423,400	333,202	384,882	404,483
	TOTAL EXPENDITURES	3,894,618	3,890,131	3,912,465	3,845,522	4,093,011



This page left intentionally blank to facilitate double-sided printing

Human Resources (305100)

WORKING STATEMENT OF PURPOSE

Human Resources provides the Court with specialized expertise and services designed to attract, develop, and retain a highly competent workforce that is committed to outstanding public service.

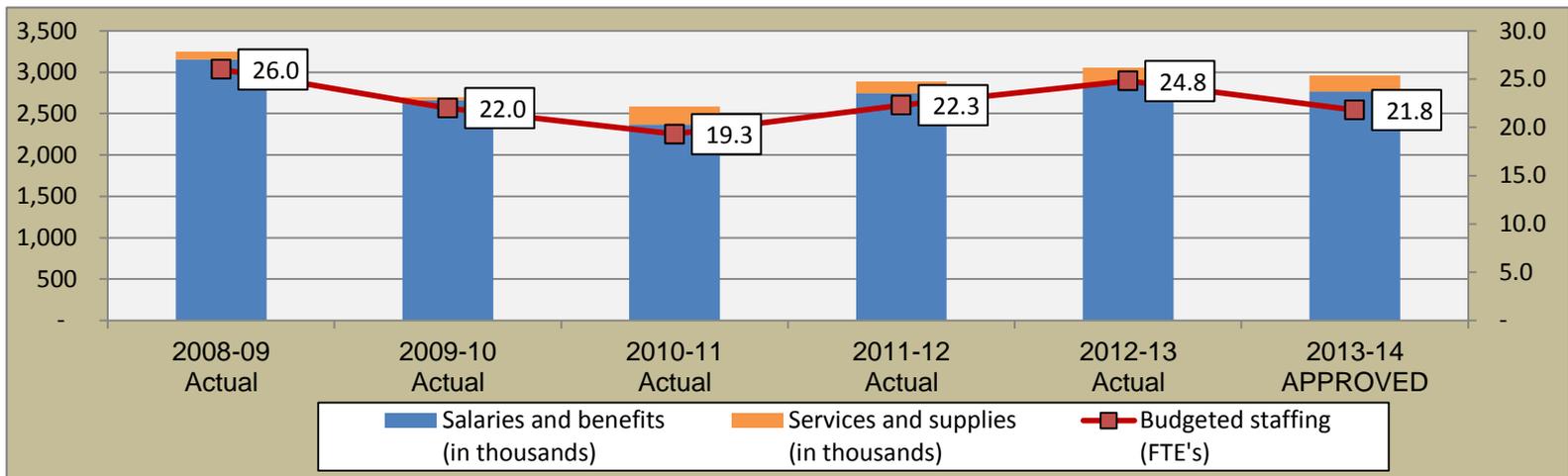
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	291,827	Salaries and benefits	2,768,039
OCSC General Fund	2,670,495	Services and supplies	194,283
TOTAL FINANCING SOURCES	2,962,322	TOTAL EXPENDITURES	2,962,322

2013-14 Goals and Objectives

Provide effective consulting and good advice to court leaders to enable the Court to effectively navigate the substantial funding shortfall; help guide and influence sound business decisions while demonstrating compassion and empathy for employees who will be affected by cost cutting initiatives; leverage more technology based solutions to deliver HR services.

EXPENDITURE AND STAFFING TRENDS



Three positions from this cost center were transferred to Training (305200); however, although those three positions remain in the Court's books, they all work for the Department of Public Works and their salaries and benefits are paid by that department. In addition to these three positions, another 1.7 FTEs were transferred TO 305200; one FTE was transferred FROM 305200; the time base of one position increased from 0.8 FTE to 1.0 FTE; and the time base of another position was increased from 0.5 FTE to 1.0 FTE.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	2,747,970	2,747,970	2,866,357	(118,387)	-4.3%
Services and supplies	196,670	197,262	188,536	8,726	4.4%
TOTAL EXPENDITURES	2,944,640	2,945,232	3,054,893	(109,661)	-3.7%
Revenue and reimbursements	-	-	64,813	64,813	
OCSC General Fund	2,944,640	2,945,232	2,990,080	(44,848)	-1.5%

2012-13 ACCOMPLISHMENTS

In FY 12-13, HR continued to focus on providing more effective consulting services in the areas of performance management to set high standards for court employment, e.g., greater accountability for warrant errors, overall competency, ethical standards; implemented a number of BPR solutions to improve service and streamline HR services; loaned several HR staff to county to reduce court costs.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Denise Leat
 (657) 622-7727

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Human Resources (305100)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,401,945	1,499,020	1,748,941	1,907,864	1,786,123
900320	Lump sum pay outs (vacation, sick leave cash outs)	13,221	17,613	16,172	9,475	-
900328	Other pay (on call, differentials, VSIP)	20,000	14,000	-	5,697	-
903301	Extra help	40,481	118,761	133,861	29,296	32,881
908301	Overtime	3,886	5,282	14,769	1,605	-
910302	Medicare	19,849	22,279	26,276	27,488	25,900
910401	Dental insurance	2,968	3,956	8,348	11,855	16,500
910501	Health insurance	140,095	164,217	211,838	234,556	219,738
910503	Retiree health benefits	-	-	45,792	73,543	57,155
910604	Retirement - non-judicial staff	402,247	435,432	486,894	498,980	548,651
912501	Workers' compensation	19,930	-	-	-	-
913301	Unemployment insurance	-	-	5,186	5,074	3,751
913501	Life insurance	-	-	1,182	1,859	3,195
913502	Long-term disability (LTD) insurance	-	-	2,243	3,259	4,698
913503	Accidental death and disability (AD&D) insurance	-	-	184	212	330
913699	Other insurance (vision)	14,569	17,060	9,423	8,329	4,992
913899	Other benefits (tuition reimb., OBP, parking)	582,557	71,377	32,500	47,263	64,125
SUBTOTAL - Salaries and Benefits		2,661,746	2,368,999	2,743,610	2,866,357	2,768,039
Services and Supplies						
920299	Laboratory expense	5,312	18,815	13,490	12,650	10,000
920599	Dues and memberships	3,264	4,849	3,264	3,654	4,694
920699	Office expense	6,721	626	687	421	3,500
921599	Advertising expense	-	2,063	2,617	-	1,000
921702	Meals / food	144	1,186	989	540	-
921704	Special events / employee appreciation	-	-	-	199	110
922399	Library purchases and subscriptions	1,426	1,917	1,937	4,968	2,000
922699	Equipment - under \$5,000	-	5,620	-	-	-
922899	Equipment - maintenance and repairs	90	-	-	-	-
924599	Printing	-	20	-	-	-
929210	Private car mileage	1,836	965	1,032	392	1,000
929299	Travel - in-state	967	659	3,875	85	-
931101	Travel - out-of-state	-	616	-	-	-
933101	Tuition and registration fees	168	4,550	5,058	1,995	-
935499	Maintenance and supplies	-	994	-	-	-
938401	General consultant and professional services	19,242	102,675	38,520	49,010	90,000
939401	Legal services	7,589	25,875	29,783	11,175	5,000
939402	Labor negotiations	-	-	-	30,632	30,000
942901	County-provided services	19,430	19,790	9,913	20,633	20,633
943301	IT - commercial contracts	-	9,928	-	-	-
943502	IT - software and license fees	20	15,316	32,966	52,181	26,346
972100	Judgments, settlements, and claims	-	-	-	0	-
992001	Departmental indirect allocations	(29,209)	(0)	-	-	-
SUBTOTAL - Services and Supplies		37,000	216,464	144,131	188,536	194,283
TOTAL EXPENDITURES		2,698,746	2,585,462	2,887,740	3,054,893	2,962,322

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Associate Human Resources Analyst	-	-	-	-	-	-	-	-	3	3.0
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Human Resources Analyst	2	2.0	3	1.0	3	3.0	3	3.0	3	3.0
Human Resources Specialist I	3	3.0	3	3.0	4	4.0	3	3.0	2	2.0
Human Resources Specialist II	7	7.0	2	2.0	4	3.0	5	4.5	2	2.0
Office Assistant	1	1.0	1	1.0	1	1.0	-	-	-	-
Office Specialist	2	1.5	1	1.0	-	-	1	1.0	-	-
Principal Human Resources Analyst	1	0.5	1	0.5	1	0.5	2	1.5	2	2.0
Senior Human Resources Analyst	4	4.0	4	3.8	4	3.8	4	3.8	4	3.8
Senior Human Resources Specialist	1	1.0	5	5.0	5	5.0	6	6.0	4	4.0
TOTAL STAFFING	23	22.0	22	19.3	24	22.3	26	24.8	22	21.8

Training (305200)

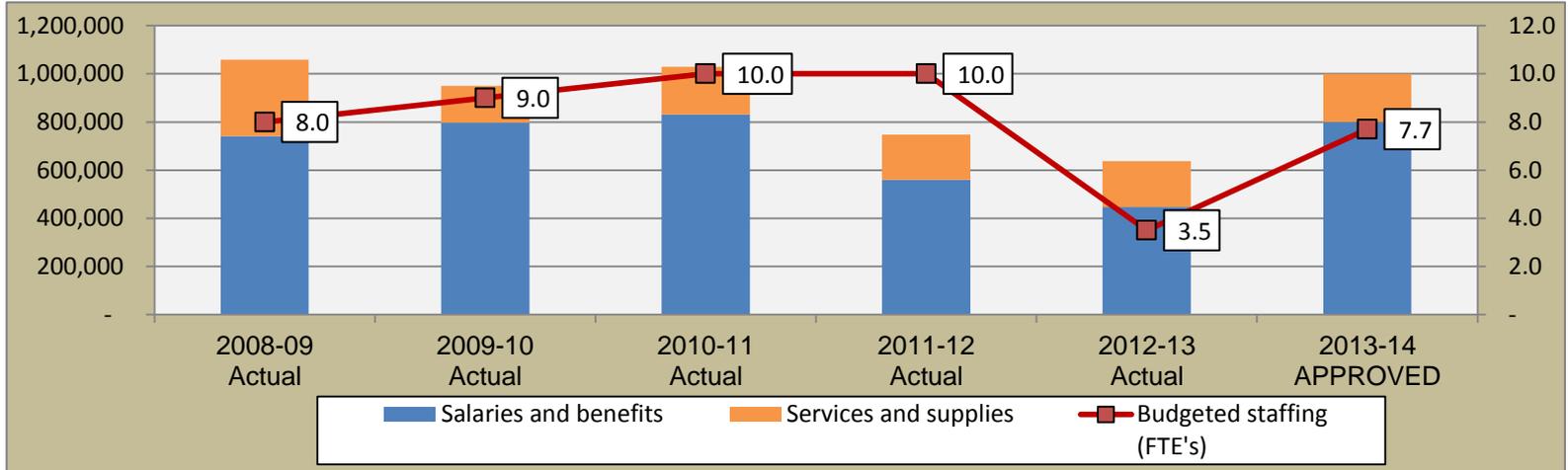
WORKING STATEMENT OF PURPOSE

High-quality education and professional development will be provided to enhance the ability of employees to meet the Court's high standards of professionalism, ethics, and performance. Court employees will have access to the resources and training necessary to meet the diverse needs of the public and to enhance trust and confidence in the Court.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	799,388
OCSC General Fund	999,583	Services and supplies	200,195
TOTAL FINANCING SOURCES	999,583	TOTAL EXPENDITURES	999,583

EXPENDITURE AND STAFFING TRENDS



Although it looks like this cost center's positions increased by 4.2, 3 of the positions transferred into this cost center from the Human Resources cost center (305100) are actually working for the Department of Public Works (DPW). They remain in the Court's books, but all their salaries and benefits are paid by DPW. This leaves the cost center with a net position increase of 1.2. One position's time base increased from 0.5 FTE to 1.0 FTE, 1.7 FTEs were transferred FROM 305100 and one FTE was transferred TO 305100.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	388,200	388,200	446,509	(58,309)	-15.0%
Services and supplies	193,345	193,345	190,842	2,503	1.3%
TOTAL EXPENDITURES	581,545	581,545	637,351	(55,806)	-9.6%
Revenue and reimbursements	-	-	4,150	4,150	
OCSC General Fund	581,545	581,545	633,201	(51,656)	-8.9%

The negative salaries and benefits variance is due to the transfer of 1.7 FTEs from 305100 during Fiscal Year 2012-13.

2012-13 ACCOMPLISHMENTS

Implemented grant funded Six Sigma lean training; acquired Compliance Messenger and implemented WebConnect; updated the online Ex Parte training make a better version 2 that is usable across the state; assisted in creating the new HR Intranet web site using SharePoint; assisted in automating HR forms in SharePoint; assisted in researching HR electronic document storage; created a number of videos for training; completed LDI training of 22 students; implemented 5 online classes for Core and Mandatory training; etc.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Michael Taylor
 (657) 622-7660

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Training (305200)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	560,056	578,593	384,880	306,863	538,347
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	11,625	8,593	-	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	1,250	-
903301	Extra help	2,097	-	-	-	-
908301	Overtime	-	1,302	1,137	35	-
910302	Medicare	7,395	8,543	5,595	4,365	7,806
910401	Dental insurance	932	828	630	1,141	2,400
910501	Health insurance	63,589	68,236	48,322	38,889	66,143
910503	Retiree health benefits	-	-	10,068	11,857	17,226
910604	Retirement - non-judicial staff	141,263	149,458	96,439	75,234	154,533
912501	Workers' compensation	7,833	-	-	-	-
913301	Unemployment insurance	-	-	1,063	797	1,130
913501	Life insurance	-	-	110	184	456
913502	Long-term disability (LTD) insurance	-	-	204	411	742
913503	Accidental death and disability (AD&D) insurance	-	-	17	22	48
913699	Other insurance (vision)	6,696	7,463	3,281	1,962	3,557
913899	Other benefits (tuition reimb., OBP, parking)	7,000	5,542	-	3,500	7,000
SUBTOTAL - Salaries and Benefits		796,860	831,589	560,341	446,509	799,388
Services and Supplies						
920599	Dues and memberships	95	-	-	-	-
920699	Office expense	4,712	8,320	7,404	6,480	7,500
921702	Meals / food	736	283	588	246	500
921704	Special events / employee appreciation	-	-	-	4,736	15,600
922399	Library purchases and subscriptions	11,505	395	1,184	419	1,500
922603	Equipment - office furniture	-	-	3,468	-	-
922611	Equipment - computers	-	13,542	278	60	-
922699	Equipment - under \$5,000	-	-	-	2,073	2,500
922899	Equipment - maintenance and repairs	239	-	-	280	500
929210	Private car mileage	3,579	2,647	718	118	500
929299	Travel - in-state	106	63	3,840	50	-
931101	Travel - out-of-state	-	-	4,405	4,483	-
933101	Tuition and registration fees	131,211	127,820	165,489	94,177	103,000
933102	Tuition reimbursement	-	-	-	73,920	66,000
938401	General consultant and professional services	377	100	299	299	1,000
943502	IT - software and license fees	-	17,455	-	3,500	1,595
946601	Major equipment - IT	-	26,861	-	-	-
SUBTOTAL - Services and Supplies		152,561	197,486	187,673	190,842	200,195
TOTAL EXPENDITURES		949,421	1,029,076	748,013	637,350	999,583

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Human Resources Analyst	1	1.0	1	1.0	1	1.0	-	-	1	1.0
Human Resources Specialist I	1	1.0	1	1.0	-	-	-	-	-	-
Human Resources Specialist II	-	-	1	1.0	2	2.0	1	1.0	2	1.7
Office Assistant	-	-	-	-	1	1.0	-	-	-	-
Office Specialist	1	1.0	1	1.0	2	2.0	1	0.5	2	2.0
Principal Human Resources Analyst	-	-	-	-	-	-	1	1.0	1	1.0
Senior Human Resources Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Senior Human Resources Specialist	1	1.0	1	1.0	-	-	-	-	1	1.0
Staff Development Specialist	4	4.0	4	4.0	3	3.0	1	1.0	1	1.0
TOTAL STAFFING	9	9.0	10	10.0	10	10.0	4	3.5	8	7.7

Media and Community Relations (302510)

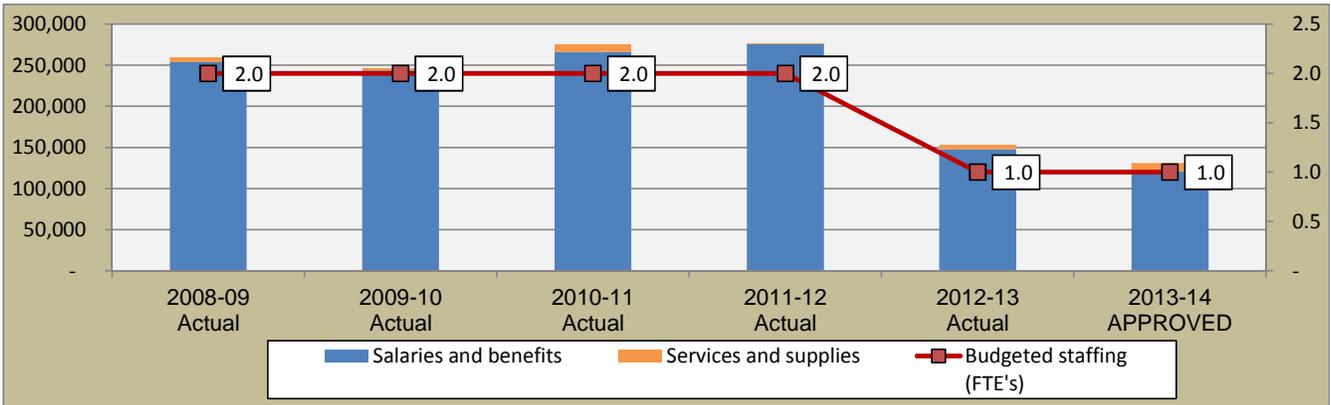
WORKING STATEMENT OF PURPOSE

Media and Community Relations is responsible for the Court's public affairs programs which include media relations, community outreach, education, government affairs, internal communications, responding to public records requests, and special projects as assigned by the Court's executive officers, the Administrative Office of the Courts (AOC), and judicial leadership.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,500	Salaries and benefits	121,101
OCSC General Fund	129,606	Services and supplies	10,005
TOTAL FINANCING SOURCES	131,106	TOTAL EXPENDITURES	131,106

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	112,062	112,062	147,775	(35,713)	-31.9%
Services and supplies	14,510	14,570	5,504	9,066	62.2%
TOTAL EXPENDITURES	126,572	126,632	153,279	(26,647)	-21.0%
Revenue and reimbursements	900	900	2,269	1,369	152.1%
OCSC General Fund	125,672	125,732	151,010	(25,278)	-20.1%

The negative salaries and benefits variance is entirely due to the lump sum payout given to the outgoing Public Information Officer who retired in Fiscal Year 2012-13.

2012-13 ACCOMPLISHMENTS

This department was cut from two staff to one this year. Many smaller jobs were delegated to JAG and Administration; effectively recruited the new Grand Jury; completed a successful Leadership Academy; fielded numerous public requests; kept announcements up to date on the Court's public web sites; trained new staff to act as backups; completed four quarterly Court.net publications; etc.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Michael Taylor
 (657) 622-7660

Financial Planning Analyst
Katrina Coreces
 (657) 622-7739

Media and Community Relations (302510)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	177,580	190,453	192,931	75,849	79,211
900320	Lump sum pay outs (vacation, sick leave cash outs)	1,344	-	-	31,794	-
908301	Overtime	-	87	139	692	-
910302	Medicare	2,638	2,818	2,842	1,641	1,149
910401	Dental insurance	466	616	895	977	1,200
910501	Health insurance	6,602	13,944	15,954	8,815	9,024
910503	Retiree health benefits	-	-	5,017	2,893	2,535
910604	Retirement - non-judicial staff	48,287	52,912	52,364	19,413	23,771
912501	Workers' compensation	1,635	-	-	-	-
913301	Unemployment insurance	-	-	521	284	166
913501	Life insurance	-	-	140	179	228
913502	Long-term disability (LTD) insurance	-	-	361	262	293
913503	Accidental death and disability (AD&D) insurance	-	-	22	21	24
913699	Other insurance (vision)	1,583	1,814	626	(2)	-
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	4,958	3,500
SUBTOTAL - Salaries and Benefits		243,635	266,143	275,313	147,775	121,101
Services and Supplies						
920699	Office expense	1,321	4,104	362	1,695	3,000
921599	Advertising expense	-	-	-	979	1,000
921702	Meals / food	783	952	745	768	1,000
921704	Special events / employee appreciation	-	-	-	-	5
922399	Library purchases and subscriptions	505	294	291	730	1,000
922699	Equipment - under \$5,000	-	1,751	-	-	-
922899	Equipment - maintenance and repairs	-	-	-	-	500
923999	General expense - service	-	500	-	-	-
924599	Printing	135	1,142	(0)	-	2,000
929210	Private car mileage	-	-	-	45	200
929299	Travel - in-state	72	-	-	60	-
931101	Travel - out-of-state	-	552	-	-	-
933101	Tuition and registration fees	-	35	-	-	-
933102	Tuition reimbursement	-	35	-	-	-
943201	IT - maintenance, repairs, and supplies	-	86	-	-	-
943502	IT - software and license fees	-	-	-	1,227	1,300
SUBTOTAL - Services and Supplies		2,816	9,451	1,398	5,504	10,005
TOTAL EXPENDITURES		246,451	275,593	276,711	153,279	131,106

STAFFING HISTORY BY CLASSIFICATION

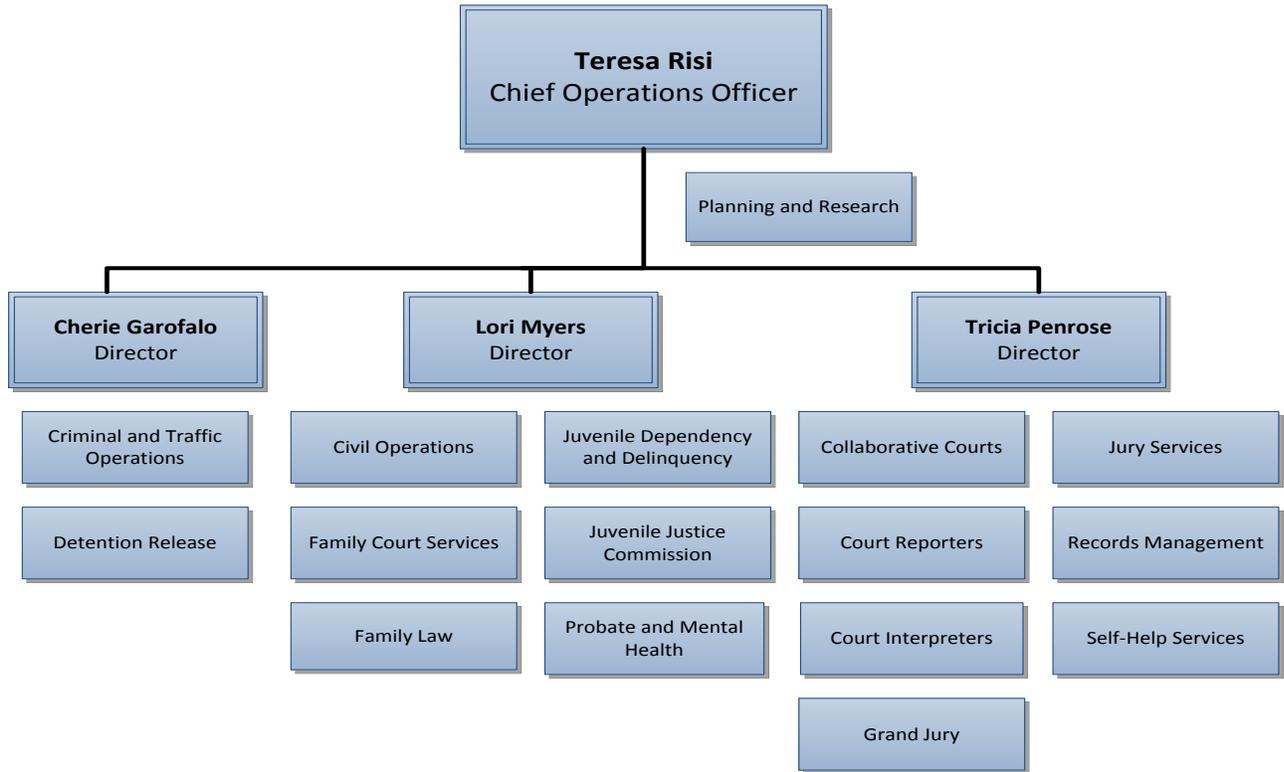
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	-	-	-	-	-	-	1	1.0	1	1.0
Principal Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0



This page left intentionally blank to facilitate double-sided printing

OPERATIONS DEPARTMENT

OPERATIONS DEPARTMENT



Embracing innovative ideas and modern management practices for effective and efficient delivery of services to internal and external court users.

2013-14 Approved Budget

Financing Sources		Expenditures	
Revenue and reimbursements	33,396,291	Salaries and benefits	103,626,552
OCSC General Fund	86,812,044	Services and supplies	16,581,783
TOTAL FINANCING SOURCES	<u>120,208,335</u>	TOTAL EXPENDITURES	<u>120,208,335</u>

EXPENDITURE TRENDS

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 APPROVED
Salaries and benefits	101,097,830	106,978,365	109,975,740	104,109,168	103,626,552
Services and supplies	10,701,713	11,538,698	9,904,514	7,811,404	16,581,783
TOTAL EXPENDITURES	<u>111,799,543</u>	<u>118,517,063</u>	<u>119,880,254</u>	<u>111,920,572</u>	<u>120,208,335</u>

STAFFING TRENDS

	2009-10 Budget	2010-11 Budget	2011-12 Budget	2012-13 Budget	2013-14 APPROVED
AUTHORIZED POSITIONS	<u>1,316</u>	<u>1,226</u>	<u>1,241</u>	<u>1,188</u>	<u>1,101</u>
Superior Court Commissioners	3.0	3.0	3.0	3.0	3.0
Other Court staff	1,252.6	1,208.0	1,217.2	1,157.2	1,079.1
BUDGETED STAFFING (FTEs)	<u>1,255.6</u>	<u>1,211.0</u>	<u>1,220.2</u>	<u>1,160.2</u>	<u>1,082.1</u>

OPERATIONS DEPARTMENT

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY COST CENTER						
CC no.	Cost center	Actual	Actual	Actual	Actual	BUDGET
306100	Operations - Administration	1,420,838	1,663,573	2,245,388	2,433,974	3,126,130
302300	Planning and Research	465,410	369,007	522,790	588,268	550,523
Subtotal - Operations Administration		1,886,248	2,032,580	2,768,178	3,022,242	3,676,653
302221	Reporters	16,766,202	17,306,650	17,403,929	15,843,944	15,006,216
302222	Interpreters	7,825,654	8,207,397	8,485,463	8,144,328	8,495,232
302232	Jury Services	2,839,627	2,975,883	2,957,109	2,888,930	3,131,082
302233	Grand Jury	256,792	259,427	234,805	190,322	201,570
306200	Collaborative Courts	1,041,858	874,861	833,174	788,729	786,639
306330	Records Management	2,934,523	2,225,417	3,793,982	2,615,944	3,488,447
306522	Self-Help Services	318,820	151,384	491,300	694,391	854,499
Subtotal - Operations Support Division		31,983,476	32,001,019	34,199,761	31,166,588	31,963,685
306411	Criminal and Traffic Operations	34,120,624	35,445,434	35,833,430	33,796,289	33,798,213
306413	Detention Release	1,473,700	1,412,386	1,438,578	1,374,386	1,487,828
Subtotal - Criminal and Traffic Operations		35,594,325	36,857,820	37,272,008	35,170,675	35,286,041
306311	Civil Operations	17,019,205	17,875,029	17,187,676	15,625,444	14,826,104
306512	Probate and Mental Health	3,588,570	3,810,014	3,904,019	3,553,429	2,579,728
306514	Family Law	5,955,804	7,324,457	8,438,695	8,216,928	7,921,977
306516	Family Court Services	4,021,155	4,349,819	4,565,596	4,591,566	5,565,169
306517	Juvenile Dependency and Delinquency	4,472,203	4,919,037	5,098,306	4,718,154	12,293,687
306521	Juvenile Justice Commission	178,160	162,373	156,319	151,763	167,713
Subtotal - LJC and Civil Operations		35,235,098	38,440,730	39,350,611	36,857,284	43,354,378
999909	BJA Adult Drug Court Enhancement	-	-	-	42,984	170,995
999910	OTS DUI Court at NJC	12,774	-	-	-	12,192
999989	DV Family Law Interpreter	-	-	-	101,742	-
999992	California Self-Help Centers	890,701	1,059,957	1,236,460	1,240,655	1,207,465
999993	Access to Visitation	110,693	104,833	102,707	99,684	107,956
999995	Collaborative Justice	33,335	21,125	44,435	42,000	42,000
999997	AB 1058 - Facilitator	789,816	874,473	744,806	741,327	817,995
999998	AB 1058 - Commissioner	3,123,494	3,212,079	2,945,455	2,540,653	2,637,729
999999	Complex Civil	869,293	850,798	877,068	886,438	931,246
	Other Grants and MOUs	1,270,294	3,061,652	338,764	8,300	-
SUBTOTAL - Grants and MOUs		7,100,400	9,184,916	6,289,695	5,703,783	5,927,578
TOTAL - OPERATIONS		111,799,546	118,517,064	119,880,253	111,920,572	120,208,335

STAFFING HISTORY BY COST CENTER

CC no.	Cost center	2009-10		2010-11		2011-12		2012-13		2013-14	
		Auth. positions	FTEs								
306100	Operations - Administration	20	12.0	8	6.5	18	13.0	19	13.0	19	19.0
302300	Planning and Research	6	5.1	4	3.0	5	4.0	5	5.0	4	4.0
Subtotal - Operations Administration		26	17.1	12	9.5	23	17.0	24	18.0	23	23.0
302221	Reporters	133	124.8	127	124.2	126	123.9	120	116.0	110	97.7
302222	Interpreters	62	61.1	60	57.8	65	63.4	64	62.1	67	65.9
302232	Jury Services	21	20.1	20	19.5	20	20.0	18	18.0	17	17.0
302233	Grand Jury	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
306200	Collaborative Courts	12	11.1	9	9.0	9	9.0	8	7.4	7	7.0
306330	Records Management	42	37.4	39	36.7	38	35.8	38	35.8	45	45.0
306522	Self-Help Services	10	6.6	2	2.0	6	6.0	8	7.6	9	8.3
Subtotal - Operations Support Division		282	263.1	259	251.2	266	260.1	257	247.9	256	241.9
306411	Criminal and Traffic Operations	460	446.9	432	429.5	431	425.1	407	400.6	374	371.1
306413	Detention Release	16	16.0	12	12.0	12	12.0	13	13.0	13	13.2
Subtotal - Criminal and Traffic Operations		476	462.9	444	441.5	443	437.1	420	413.6	387	384.3
306311	Civil Operations	248	239.4	231	228.3	230	225.0	201	195.2	169	168.0
306512	Probate and Mental Health	52	45.0	42	42.0	41	41.0	40	40.0	28	28.0
306514	Family Law	83	79.3	91	90.3	93	93.0	101	100.3	92	91.4
306516	Family Court Services	41	40.0	40	39.5	40	39.7	40	39.7	48	48.0
306517	Juvenile Dependency and Delinquency	60	59.1	58	58.0	57	57.0	58	58.0	54	53.5
306521	Juvenile Justice Commission	2	2.0	2	1.6	1	1.3	1	1.3	1	1.3
Subtotal - LJC and Civil		486	464.8	464	459.7	462	457.0	441	434.5	392	390.2
999992	California Self-Help Centers	8	8.0	8	8.0	8	8.0	10	10.0	10	9.5
999993	Access to Visitation	-	0.1	-	-	-	-	-	-	-	-
999997	AB 1058 - Facilitator	7	7.0	7	7.0	7	7.0	7	7.0	6	6.2
999998	AB 1058 - Commissioner	21	22.4	22	23.9	22	23.8	19	19.2	17	17.0
999999	Complex Civil	10	10.2	10	10.2	10	10.2	10	10.0	10	10.0
SUBTOTAL - Grants and MOUs		46	47.7	47	49.1	47	49.0	46	46.2	43	42.7
TOTAL - OPERATIONS		1,316	1,255.6	1,226	1,211.0	1,241	1,220.2	1,188	1,160.2	1,101	1,082.1

OPERATIONS DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	68,997,631	72,064,218	72,561,730	69,295,387	68,029,801
900320	Lump sum pay outs (vacation, sick leave cash outs)	1,090,857	558,099	680,792	586,403	-
900328	Other pay (on call, differentials, VSIP)	2,059,445	1,132,551	1,088,602	1,359,960	772,951
903301	Extra help	561,163	2,025,381	2,488,121	549,318	182,401
906303	Judicial officers - commissioners	445,215	467,224	457,648	370,560	381,373
908301	Overtime	202,796	663,292	250,022	164,018	568,960
910302	Medicare	900,683	970,081	987,160	926,535	1,001,651
910401	Dental insurance	55,778	66,445	91,420	103,143	70,440
910501	Health insurance	6,963,802	8,587,873	9,571,839	9,924,929	9,990,513
910503	Retiree health benefits	-	-	1,941,062	2,717,913	2,210,542
910604	Retirement - non-judicial staff	16,807,983	18,451,095	18,140,813	16,774,987	19,254,770
912301	Retirement - judicial officers	167,802	184,793	180,396	107,157	125,890
912501	Workers' compensation	1,020,752	37,864	81,205	84,849	-
913301	Unemployment insurance	-	-	210,166	189,770	145,098
913501	Life insurance	-	-	8,530	10,300	12,526
913502	Long-term disability (LTD) insurance	-	-	20,663	23,083	23,992
913503	Accidental death and disability (AD&D) insurance	-	-	1,490	1,345	1,409
913699	Other insurance (vision)	914,176	1,012,543	717,843	654,542	638,585
913802	Educational incentives (other than tuition reimb.)	31,038	23,429	25,560	26,338	-
913899	Other benefits (tuition reimb., OBP, parking)	227,015	236,885	252,912	238,634	215,650
SUBTOTAL - Salaries and Benefits		100,446,135	106,481,774	109,757,973	104,109,170	103,626,552
Services and Supplies						
920299	Laboratory expense	27,821	13,766	39,304	35,150	36,500
920599	Dues and memberships	5,315	5,570	5,175	3,970	4,090
920609	Electronic recording supplies	75	556	617	-	-
920622	Copy paper	409	206	3,825	2,812	3,300
920699	Office expense	32,115	35,937	23,611	14,936	33,067
921599	Advertising expense	3,355	3,344	3,888	3,305	3,600
921702	Meals/food	6,231	7,683	9,693	1,506	2,350
921704	Special Events/employee appreciation	-	-	-	8,424	5,470
922399	Library purchases and subscriptions	2,710	2,508	19	78	2,900
922603	Equipment - office furniture	-	-	-	1,186	-
922611	Equipment - computers	4,472	1,944	47,160	-	4,538
922612	Equipment - printers	-	287	-	-	-
922699	Equipment - under \$5,000	8,802	9,998	61,625	174,212	7,000
922799	Equipment - rents and leases	19,539	14,427	14,861	18,018	16,500
922899	Equipment - maintenance and repairs	8,885	23,325	18,785	48,160	26,948
923999	General expense - service	30,202	9,444	7,620	7,831	20,000
924599	Printing	379,120	372,429	328,187	271,762	367,997
925101	Telecommunications	16,916	13,700	111	-	28,422
926199	Postage	557,544	517,483	505,470	539,827	616,450
928801	Insurance	-	-	-	346	400
929210	Private car mileage	75,674	74,244	72,702	74,670	63,950
929299	Travel - in-state	8,545	12,710	14,033	11,676	19,092
931101	Travel - out-of-state	1,519	13,133	3,457	4,833	-
933101	Tuition and registration fees	11,145	43,717	18,710	14,781	17,600
934510	Courtroom security - Sheriff-provided	367,487	352,186	391,062	384,865	330,000
935202	Rent - non-State owned	693,431	-	-	-	-
935203	Storage	40,928	-	-	-	165,935
935499	Maintenance and supplies	575	-	75	-	-
938201	Consulting services - temporary help	-	394,086	65,096	27,226	75,000
938401	General consultant and professional services	2,109,597	1,492,952	2,716,066	1,518,043	1,885,449
938502	Court interpreter - travel	-	-	-	399	-
938503	Court interpreter - registered	59,069	46,289	62,123	77,338	90,000
938504	Court interpreter - certified	1,211,975	1,092,876	1,064,882	793,366	830,000
938505	Court interpreter - non-registered	77,988	106,354	86,522	50,591	53,000
938506	Court interpreter - non-certified	392,734	426,942	317,556	120,315	120,000
938507	Court interpreter - American sign language	151,549	149,129	144,953	145,747	140,000
938509	Court interpreter - mileage	47,107	35,507	32,426	27,070	24,000
938512	Court interpreter - document translation	-	-	1,848	698	2,500
938601	Court reporter services	9,437	222,559	242,497	221,953	300,000
938701	Court transcripts	1,449,690	1,312,630	1,349,245	1,245,008	1,413,474
938711	Electronic recording transcripts	83,477	80,310	109,076	76,487	83,000
938801	Dependency counsel charges - children	-	-	-	-	2,515,000
938802	Dependency counsel charges - parents	-	-	-	-	4,063,022
938901	Investigative services	-	-	-	-	17,000
939002	Psychiatric evaluations	-	-	-	-	100,000
939009	Expert witness	-	-	-	-	17,000
939018	Mental health hearing officer	43,007	47,426	52,038	53,828	58,000
939102	Civil arbitration fee	4,650	2,250	4,050	1,800	5,000
939412	Attorney - juvenile conflict of interest	-	-	-	-	950,000

OPERATIONS DEPARTMENT

GL No.	GL Description	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
939420	Small claims advisory service	220,000	185,000	155,000	130,000	130,000
941101	Sheriff - reimbursement - AB2030/AB2695	73,851	78,895	75,310	70,455	80,000
943201	IT - maintenance, repairs, and supplies	-	-	199	-	-
943301	IT - commercial contracts	12,240	1,000	-	1,418	9,386
943502	IT - software and license fees	8,710	2,046	29,198	22,463	47,591
945301	Major equipment - non-IT	142,834	16,139	48,963	0	77,023
946601	Major equipment - IT	13,987	-	30,963	48,545	-
952002	Uniforms	2,316	8,015	1,095	306	-
952099	Uniform allowance	-	-	-	-	1,100
952499	Vehicle operations	15,433	13,862	10,075	5,652	12,000
965101	Jury fees	812,490	825,015	796,005	783,330	875,000
965102	Jury mileage	256,201	266,773	259,317	252,928	280,000
965110	Jury parking and public transportation	-	20,788	27,686	30,669	35,000
972100	Judgments, settlements, and claims	-	335	-	678	-
992001	Departmental indirect allocations	584,187	617,865	531,337	479,997	515,765
999910	Prior year expense adjustments	-	-	-	(5,553)	-
SUBTOTAL - Services and Supplies		10,085,344	8,973,638	9,783,517	7,803,107	16,581,783
Other Grants and MOUs		1,268,067	3,061,592	338,764	8,300	-
TOTAL EXPENDITURES		111,799,546	118,517,004	119,880,254	111,920,577	120,208,335

COO - Administration (306100)

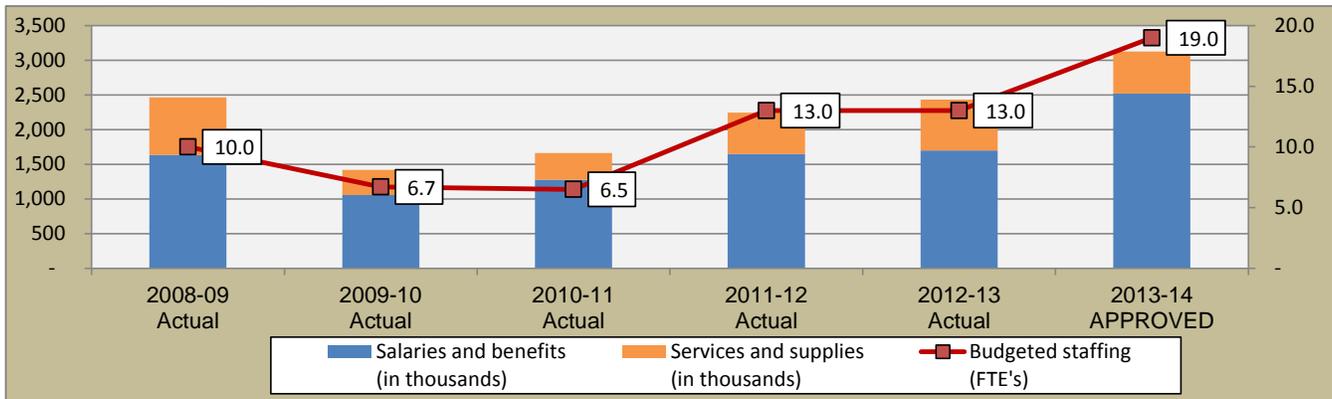
WORKING STATEMENT OF PURPOSE

The Operations Administration cost center provides guidance to and ensures that all Operations' units are on track with the Court's strategic planning goals while consistently providing a high level of customer service to the public.

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	460,100	Salaries and benefits	2,521,535
OCSC General Fund	2,666,030	Services and supplies	604,595
TOTAL FINANCING SOURCES	3,126,130	TOTAL EXPENDITURES	3,126,130

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing increases 6.0 Superior Court Clerk I so there are sufficient salaries and benefits in the budget to enable an extra Court Clerk Academy this fiscal year.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,590,992	1,590,992	1,700,087	(109,095)	-6.9%
Services and supplies	529,630	529,657	733,887	(204,230)	-38.6%
TOTAL EXPENDITURES	2,120,622	2,120,649	2,433,974	(313,325)	-14.8%
Revenue and reimbursements	515,060	515,060	457,077	(57,983)	-11.3%
OCSC General Fund	1,605,562	1,605,589	1,976,897	(371,308)	-23.1%

Salaries and benefits are more than the budget because upon completion of the Court Clerk Academy (CCTA), employees were not always transferred out to full-time Superior Court Clerk positions as quickly as anticipated. Services and supplies were more than the budget because unbudgeted courtroom sound system costs were expensed from this cost center. Revenue designated specifically for Childrens Waiting Rooms was also less than expected.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Teresa Risi
(657) 622-7012

Financial Planning Analyst

Daniel Kopp
(657) 622-7737

Operations - Administration (306100)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	740,409	821,818	1,117,051	1,176,956	1,324,498
900320	Lump sum pay outs (vacation, sick leave cash outs)	9,535	86,904	16,441	(252)	-
900328	Other pay (on call, differentials, VSIP)	18,415	10,065	105	4,000	-
903301	Extra help	-	20,683	9,591	-	-
908301	Overtime	-	3,642	965	148	540,000
910302	Medicare	7,078	10,494	13,592	13,784	19,207
910401	Dental insurance	1,997	2,332	5,564	6,846	7,200
910501	Health insurance	43,649	68,936	114,232	124,603	163,825
910503	Retiree health benefits	-	-	29,322	44,946	42,386
910604	Retirement - non-judicial staff	205,448	227,654	306,671	293,142	385,132
912501	Workers' compensation	6,259	-	-	-	-
913301	Unemployment insurance	-	-	3,104	3,089	2,778
913501	Life insurance	-	-	968	1,241	1,548
913502	Long-term disability (LTD) insurance	-	-	2,099	2,521	2,705
913503	Accidental death and disability (AD&D) insurance	-	-	151	146	144
913699	Other insurance (vision)	6,424	9,055	4,648	4,917	8,112
913899	Other benefits (tuition reimb., OBP, parking)	18,000	15,833	24,000	24,000	24,000
SUBTOTAL - Salaries and Benefits		1,057,214	1,277,416	1,648,505	1,700,087	2,521,535
Services and Supplies						
920699	Office expense	1,475	116	-	29	-
921702	Meals / food	100	688	-	-	-
921704	Special events / employee appreciation	-	-	-	408	95
922603	Equipment - office furniture	-	-	-	1,186	-
922699	Equipment - under \$5,000	-	-	50,847	167,781	-
922899	Equipment - maintenance and repairs	-	-	-	26,750	-
923999	General expense - service	-	-	-	190	-
929210	Private car mileage	1,204	1,356	1,528	1,376	1,500
929299	Travel - in-state	-	54	436	223	-
931101	Travel - out-of-state	677	2,491	-	2,183	-
933101	Tuition and registration fees	-	500	90	-	-
938201	Consulting services - temporary help	-	-	-	-	75,000
938401	General consultant and professional services	360,167	380,952	543,983	533,760	528,000
SUBTOTAL - Services and Supplies		363,624	386,156	596,884	733,887	604,595
TOTAL EXPENDITURES		1,420,838	1,663,573	2,245,388	2,433,973	3,126,130

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Administrative Analyst II	2	1.1	1	-	-	-	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	3	3.0	3	3.0	3	3.0
Court Administrator	3	2.6	3	2.5	2	2.0	2	2.0	2	2.0
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist II	1	1.0	1	1.0	1	0.5	-	-	-	-
Office Specialist	1	1.0	-	-	-	-	-	-	-	-
Superior Court Clerk I	10	3.3	-	-	9	4.5	10	4.0	10	10.0
Superior Court Director	-	-	-	-	-	-	1	1.0	1	1.0
Superior Court Manager	-	-	-	-	1	1.0	-	-	-	-
TOTAL STAFFING	20	12.0	8	6.5	18	13.0	19	13.0	19	19.0

Planning and Research (302300)

WORKING STATEMENT OF PURPOSE

The mission of the Planning and Research division is to support the overall planning and research needs of the Court. The unit includes analysts with specialized knowledge, training, and expertise in the area of research and data analysis.

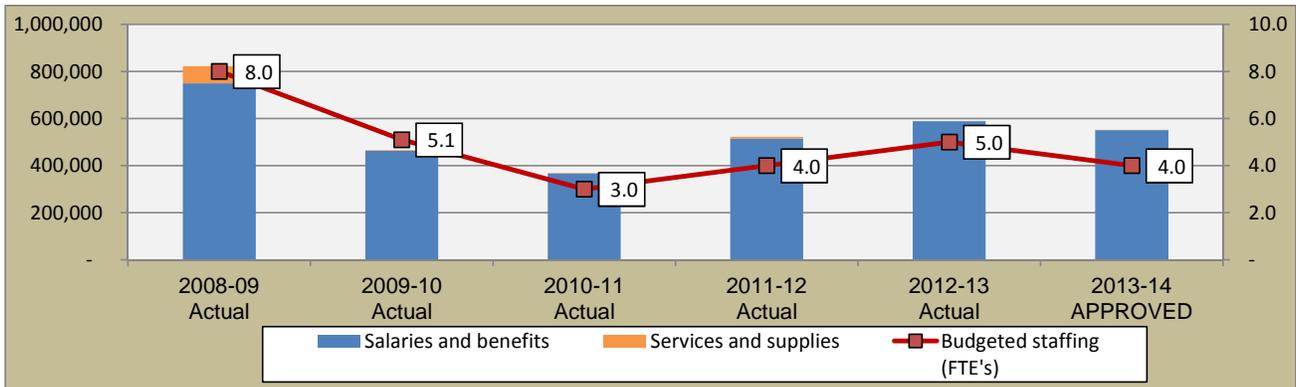
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	-	Salaries and benefits	550,403
OCSC General Fund	550,523	Services and supplies	120
TOTAL FINANCING SOURCES	550,523	TOTAL EXPENDITURES	550,523

2013-14 Goals and Objectives

- Complete validation of Civil, Probate, Family Law and Juvenile JBSIS data validation and begin submitting comprehensive data regularly to the AOC.
- Assist with the data needs for the conversion from Banner to Odyssey case management system.
- Complete AOC evaluation for AB 2073 mandatory eFiling legislation.
- Create filing and caseflow reports to be published on the court's public website.
- Continue to support court management by developing new and useful management reports, responding to requests, and providing technical assistance.

EXPENDITURE AND STAFFING TRENDS



One Program Coordinator Specialist (PCS) position, responsible for JBSIS data validation and quality control, was transferred out of Planning & Research (P&R) to Criminal Operations in February 2013.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	643,056	643,056	588,268	54,788	8.5%
Services and supplies	150	150	-	150	100.0%
TOTAL EXPENDITURES	643,206	643,206	588,268	54,938	8.5%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	643,206	643,206	588,268	54,938	8.5%

There were significant savings in salaries and benefits due to the transfer of one PCS out of P&R in February. None of the \$150 for services and supplies was needed in FY 2012-13.

2012-13 ACCOMPLISHMENTS

- Completed JBSIS data validation for Small Claims and submitted comprehensive caseload and caseflow information to the AOC for the first time.
- Completed time studies of the Small Claims (LH) and the Writs & Abstract unit (CJC)
- Assist with the planning needs related to the closure of Laguna Hills facility, the civil unit at WJC, and the transfer of Probate to CJC.
- Complete eFiling surveys of attorneys and self-represented litigants as part of the required AOC evaluation of AB 2073.
- Support court management by responding to over 100 requests for ad hoc reports
- Conduct analysis of impact of increased small claims limits, probate caseflow, WJC traffic trials, requests for booking fees, and staff and judicial resource allocation models.
- Respond to Public Records and external research requests

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Dan Petras
 (657) 622-7763

Financial Planning Analyst
Kristine Swensson
 (657) 622-7736

Planning and Research (302300)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	301,670	246,697	339,655	408,836	368,721
900320	Lump sum pay outs (vacation, sick leave cash outs)	3,536	5,738	7,646	(143)	-
900328	Other pay (on call, differentials, VSIP)	25,000	5,000	-	-	-
903301	Extra help	5,155	3,860	15,250	-	-
908301	Overtime	152	-	-	-	-
910302	Medicare	3,693	2,480	3,096	4,089	5,348
910401	Dental insurance	1,628	1,702	2,793	4,564	4,800
910501	Health insurance	12,963	14,870	23,278	33,857	31,936
910503	Retiree health benefits	-	-	9,586	15,593	11,799
910604	Retirement - non-judicial staff	88,722	74,194	97,607	103,937	110,653
912501	Workers' compensation	3,810	(17)	-	-	-
913301	Unemployment insurance	-	-	983	1,061	774
913501	Life insurance	-	-	428	735	912
913502	Long-term disability (LTD) insurance	-	-	820	1,248	1,364
913503	Accidental death and disability (AD&D) insurance	-	-	66	86	96
913699	Other insurance (vision)	2,367	2,126	612	406	-
913899	Other benefits (tuition reimb., OBP, parking)	14,000	10,500	12,542	14,000	14,000
SUBTOTAL - Salaries and Benefits		462,696	367,151	514,360	588,268	550,403
Services and Supplies						
920599	Dues and memberships	1,350	1,350	1,395	-	-
921704	Special events / employee appreciation	-	-	-	-	20
929210	Private car mileage	74	-	-	-	100
929299	Travel - in-state	-	506	-	-	-
933101	Tuition and registration fees	(20)	-	70	-	-
938401	General consultant and professional services	1,310	-	-	-	-
943502	IT - software and license fees	-	-	6,965	-	-
SUBTOTAL - Services and Supplies		2,714	1,856	8,430	-	120
TOTAL EXPENDITURES		465,410	369,007	522,790	588,268	550,523

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	3	3.0	2	2.0	1	1.0	3	3.0	3	3.0
Administrative Assistant I	1	1.0	-	-	-	-	-	-	-	-
Courtroom Operations Supervisor	-	-	-	-	1	1.0	-	-	-	-
Principal Administrative Analyst	1	0.1	1	-	1	-	1	1.0	1	1.0
Program Coordinator/Specialist	-	-	-	-	-	-	1	1.0	-	-
Senior Administrative Analyst	1	1.0	1	1.0	2	2.0	-	-	-	-
TOTAL STAFFING	6	5.1	4	3.0	5	4.0	5	5.0	4	4.0

Reporters (302221)

WORKING STATEMENT OF PURPOSE

The mission of Court Reporter Services is to serve the needs of the bench by providing verbatim shorthand reporting and electronic recording monitor services in a professional and timely manner. The unit promotes professional excellence through training, mentoring and the use of state-of-the-art technology.

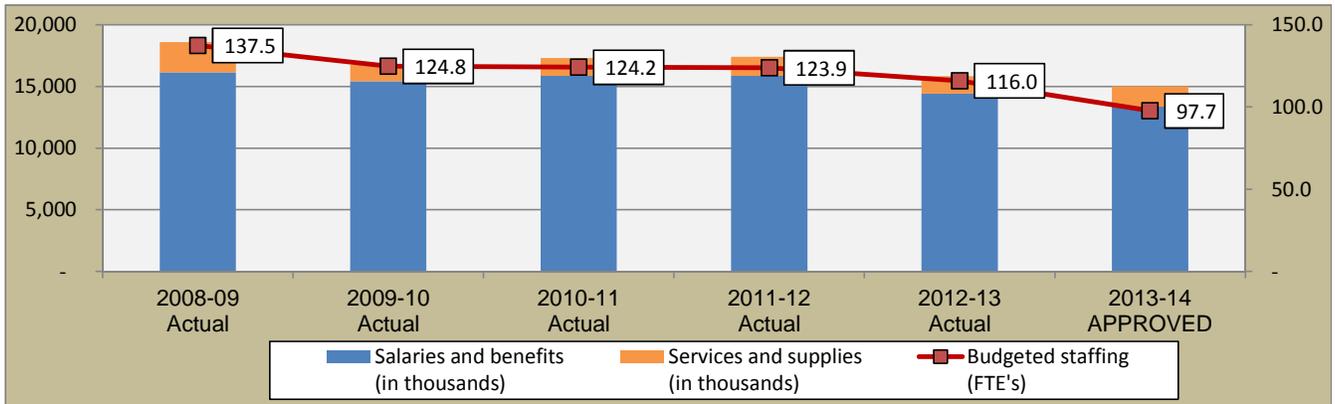
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	995,000	Salaries and benefits	13,355,206
OCSC General Fund	14,011,216	Services and supplies	1,651,010
TOTAL FINANCING SOURCES	15,006,216	TOTAL EXPENDITURES	15,006,216

2013-14 Goals and Objectives

The goal of Court Reporter Services is to create and preserve the official verbatim record on all mandated case types.

EXPENDITURE AND STAFFING TRENDS



As court reporter staffing decreases, requests for court reporter services on non-mandated case types is being denied. Bench officers have been asked not to request court reporters when electronic recording monitors are not available. The court has allowed limited use of pro tem reporters.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	15,346,698	15,391,399	14,424,788	966,611	6.3%
Services and supplies	1,231,143	1,231,157	1,419,156	(187,999)	-15.3%
TOTAL EXPENDITURES	16,577,841	16,622,556	15,843,944	778,612	4.7%
Revenue and reimbursements	155,000	155,000	966,394	811,394	523.5%
OCSC General Fund	16,422,841	16,467,556	14,877,550	1,590,006	9.7%

The negative variance in revenues and reimbursements is due to revenues received from reporters transcript on appeal being less than anticipated. The variance in S & EB is because of decreases in staffing. The variance in S & S is due to a higher number of transcripts being required than originally estimated.

2012-13 ACCOMPLISHMENTS

During FY 2012-13, Court Reporter Services continued to maximize efficient court reporter utilization by following the Family Law/Probate/Mental Health Reporter Reallocation Plan; identifying off-the-record times in civil departments; and by the use of the SharePoint Court Reporter Availability Tool which allows coordinators access to real-time reporter availability at all justice centers.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Karen Lee
 (657) 622-7337

Financial Planning Analyst
Bud Whalen
 (657) 622-7789

Reporters (302221)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	10,731,569	10,838,181	10,649,028	9,400,113	8,933,239
900320	Lump sum pay outs (vacation, sick leave cash outs)	47,508	35,116	36,721	51,489	-
900328	Other pay (on call, differentials, VSIP)	869,609	816,487	744,147	726,296	516,993
908301	Overtime	1,749	2,894	4,273	2,286	-
910302	Medicare	154,749	157,410	154,286	137,741	136,591
910401	Dental insurance	1,292	1,231	1,884	2,282	2,400
910501	Health insurance	662,615	941,294	1,057,857	1,061,441	741,381
910503	Retiree health benefits	-	-	298,294	406,887	301,454
910604	Retirement - non-judicial staff	2,712,204	2,913,169	2,772,081	2,508,502	2,635,342
912501	Workers' compensation	105,968	(114)	-	-	-
913301	Unemployment insurance	-	-	31,073	28,141	19,805
913501	Life insurance	-	-	292	368	456
913502	Long-term disability (LTD) insurance	-	-	631	736	781
913503	Accidental death and disability (AD&D) insurance	-	-	45	43	48
913699	Other insurance (vision)	105,281	116,266	72,619	67,333	59,716
913802	Educational incentives (other than tuition reimb.)	27,545	20,238	23,155	24,130	-
913899	Other benefits (tuition reimb., OBP, parking)	10,500	7,000	7,000	7,000	7,000
SUBTOTAL - Salaries and Benefits		15,430,588	15,849,173	15,853,386	14,424,788	13,355,206
Services and Supplies						
920609	Electronic recording supplies	75	556	617	-	-
920699	Office expense	1,110	34	-	29	-
921599	Advertising expense	-	-	507	-	-
921702	Meals / food	629	349	441	-	550
921704	Special events / employee appreciation	-	-	-	356	550
922399	Library purchases and subscriptions	-	240	-	-	300
922611	Equipment - computers	26	-	394	-	-
922699	Equipment - under \$5,000	478	77	-	39	-
922899	Equipment - maintenance and repairs	1,564	733	978	-	-
923999	General expense - service	5,761	5,856	5,840	5,140	9,000
924599	Printing	833	219	-	-	-
929210	Private car mileage	460	369	889	697	900
929299	Travel - in-state	90	15	55	14	-
933101	Tuition and registration fees	-	549	-	-	-
938601	Court reporter services	9,437	219,833	221,737	221,263	300,000
938701	Court transcripts	1,231,674	1,148,338	1,192,054	1,096,143	1,212,919
938711	Electronic recording transcripts	83,477	80,310	109,076	76,487	83,000
943502	IT - software and license fees	-	-	17,955	18,309	43,791
972100	Judgments, settlements, and claims	-	-	-	678	-
SUBTOTAL - Services and Supplies		1,335,614	1,457,477	1,550,542	1,419,156	1,651,010
TOTAL EXPENDITURES		16,766,202	17,306,650	17,403,929	15,843,944	15,006,216

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs						
Court Operations Manager II	1	1.0	1	-	1	-	-	-	1	1.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Reporter	117	110.5	111	109.2	111	109.9	106	102.7	99	86.7
Court Supervisor I	1	1.0	1	1.0	2	2.0	2	2.0	2	2.0
Legal Property Technician	2	1.2	2	2.0	1	1.0	-	-	-	-
Office Assistant	3	2.1	3	3.0	1	1.0	1	1.0	-	-
Office Specialist	3	3.0	3	3.0	3	3.0	4	4.0	5	5.0
Program Coordinator/Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	3	3.0	3	3.0	5	5.0	5	4.3	2	2.0
TOTAL STAFFING	133	124.8	127	124.2	126	123.9	120	116.0	110	97.7

Interpreters (302222)

WORKING STATEMENT OF PURPOSE

The mission of Court Interpreter Services is to provide the best language services available to allow Limited English Proficient (LEP) court users to access court information and services in a timely and efficient manner thus supporting the mission of the Orange County Superior Court.

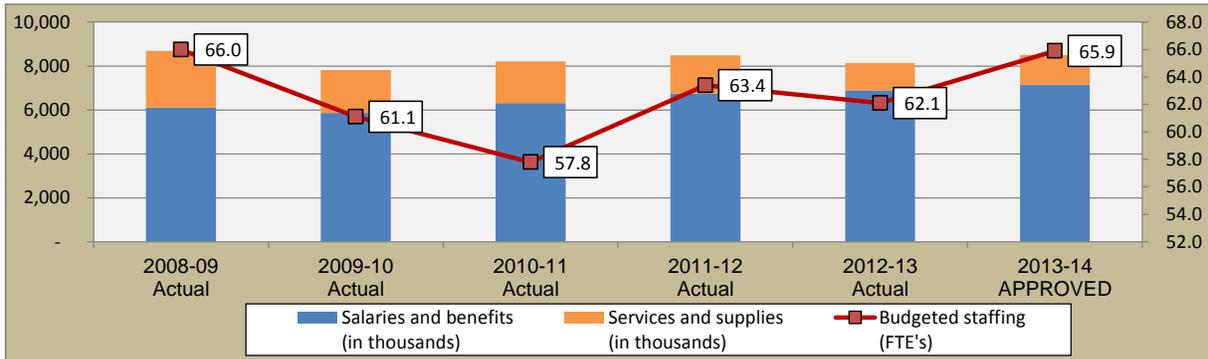
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	8,500,000	Salaries and benefits	7,155,674
OCSC General Fund	(4,768)	Services and supplies	1,339,558
TOTAL FINANCING SOURCES	8,495,232	TOTAL EXPENDITURES	8,495,232

2013-14 Goals and Objectives

The goal of the Court Interpreter Services office is to provide equal access to our diverse court users by increasing language access, improving the Court's multilingual capability, securing sufficient number of certified and registered interpreters and enhancing the efficient use of language resources.

EXPENDITURE AND STAFFING TRENDS



Pursuant to GC 71800-71829, the Court hired two additional intermittent interpreter employees under the 45-day rule – one Armenian/Russian and one Farsi. These employees are budgeted as Extra Help - GL903301, but they are represented employees with rights. During FY 12-13, the court promoted two of the four existing Spanish intermittent employees into regular status. Additionally, two regular full time positions were filled with certified Vietnamese interpreters. Three Spanish and one Vietnamese “opt-out” interpreters, which the court is allowed to use under the same statute without limitation, retired. When the remaining 11 opt-out contract interpreters take time off or when employees are out on extended leave, the Court uses intermittent employees before hiring a contractor per statute and the MOU. Should the court utilize these intermittent employees on a regular basis for an extended period of time, the Union may request that the intermittent employees be hired as regular employees. CRIS management would analyze the data and make a request for additional positions if deemed necessary. It should be noted that the 11 opt-out contractors and 7 intermittent employees are not reflected in the budgeted staffing indicated above but are relied upon significantly to meet the needs of the court. The trend reflected above will most likely continue.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	6,850,440	6,756,382	6,889,161	(132,779)	-2.0%
Services and supplies	2,101,495	2,101,567	1,255,167	846,400	40.3%
TOTAL EXPENDITURES	8,951,935	8,857,949	8,144,328	713,621	8.1%
Revenue and reimbursements	9,000,000	9,000,000	8,179,973	(820,027)	-9.1%
OCSC General Fund	(48,065)	(142,051)	(35,645)	(106,406)	74.9%

A significant budget variance is reflected in the non-certified and non-registered interpreter line items resulting in an overall reduction in services and supplies due to an unprecedented level of compliance with the use of certified / registered interpreters in all languages but especially in the Vietnamese language. This level of compliance also resulted in a slight increase in the registered interpreter line item. The certified interpreter cost decreased due to four retirements and a reduction in hours among opt-out contract interpreters. The Revenue variation is because the revenue is not trued up until later in the calendar year.

2012-13 ACCOMPLISHMENTS

In 2012-13, Court Interpreter Services continued providing language services on all mandated matters - Criminal, Traffic and Juvenile - as well as Family Law Domestic Violence and Department of Child Support Services under grant funding programs. Interpreter services have been expanded under new provisions of the interpreter MOU and Remote Interpreting resources to other areas of the court and optimized by implementation of the Exotic Language Calendar. The top five languages for interpreter use in Orange County continue to be Spanish, Vietnamese, Korean, Mandarin and Farsi. This fiscal year, the court achieved an unprecedented level of compliance with the use of certified / registered interpreters in all languages but especially in the Vietnamese language.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Sean Lillywhite
(657) 622-7267

Financial Planning Analyst
Bud Whalen
(657) 622-7789

Interpreters (30222)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	3,979,100	4,202,904	4,366,858	4,451,016	4,843,183
900320	Lump sum pay outs (vacation, sick leave cash outs)	12,266	11,895	5,209	2,267	-
900328	Other pay (on call, differentials, VSIP)	10,661	2,430	64,405	68,181	2,386
903301	Extra help	378,770	412,560	358,499	302,284	36,556
908301	Overtime	22,766	33,749	21,049	19,176	-
910302	Medicare	62,586	66,406	68,201	68,492	70,286
910401	Dental insurance	26,721	30,472	32,095	33,975	1,200
910501	Health insurance	319,653	436,599	517,399	569,005	636,982
910503	Retiree health benefits	-	-	116,918	175,284	155,033
910604	Retirement - non-judicial staff	943,780	1,051,947	1,089,248	1,078,858	1,355,294
912501	Workers' compensation	55,729	-	44,910	48,507	-
913301	Unemployment insurance	-	-	13,151	12,749	10,157
913501	Life insurance	-	-	(59)	84	228
913502	Long-term disability (LTD) insurance	-	-	280	326	347
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	47,362	54,250	36,507	39,801	40,498
913899	Other benefits (tuition reimb., OBP, parking)	3,500	11,260	15,620	19,134	3,500
SUBTOTAL - Salaries and Benefits		5,862,892	6,314,472	6,750,312	6,889,161	7,155,674
Services and Supplies						
920699	Office expense	-	48	132	133	100
921702	Meals / food	115	128	97	-	300
921704	Special events / employee appreciation	-	-	-	457	335
922399	Library purchases and subscriptions	-	38	-	-	300
922699	Equipment - under \$5,000	82	3,938	2,701	4,366	5,000
929210	Private car mileage	13,133	10,261	9,234	24,081	17,000
929299	Travel - in-state	1,673	1,579	750	125	-
931101	Travel - out-of-state	-	-	361	-	-
933101	Tuition and registration fees	5,171	10,189	11,700	10,616	-
938401	General consultant and professional services	6,849	9,648	-	-	-
938502	Court interpreter - travel	-	-	-	399	-
938503	Court interpreter - registered	59,069	46,289	62,123	77,338	90,000
938504	Court interpreter - certified	1,207,292	1,092,876	1,064,756	793,240	830,000
938505	Court interpreter - non-registered	77,988	106,354	86,522	50,591	53,000
938506	Court interpreter - non-certified	392,734	426,942	317,556	120,315	120,000
938507	Court interpreter - American sign language	151,549	149,129	144,953	145,747	140,000
938509	Court interpreter - mileage	47,107	35,507	32,417	27,061	24,000
938512	Court interpreter - document translation	-	-	1,848	698	2,500
945301	Major equipment - non-IT	-	-	-	0	57,023
SUBTOTAL - Services and Supplies		1,962,762	1,892,925	1,735,151	1,255,167	1,339,558
TOTAL EXPENDITURES		7,825,654	8,207,397	8,485,463	8,144,328	8,495,232

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Interpreter	58	57.9	56	53.8	61	59.4	60	58.1	63	61.9
Court Operations Manager II	-	-	-	-	-	-	-	-	1	1.0
Office Specialist	2	1.2	2	2.0	2	2.0	2	2.0	2	2.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	62	61.1	60	57.8	65	63.4	64	62.1	67	65.9

Jury Services (302232)

WORKING STATEMENT OF PURPOSE

Jury Services administers the trial jury program at all justice centers and educates prospective jurors on the Court's mission, goals, and accomplishments.

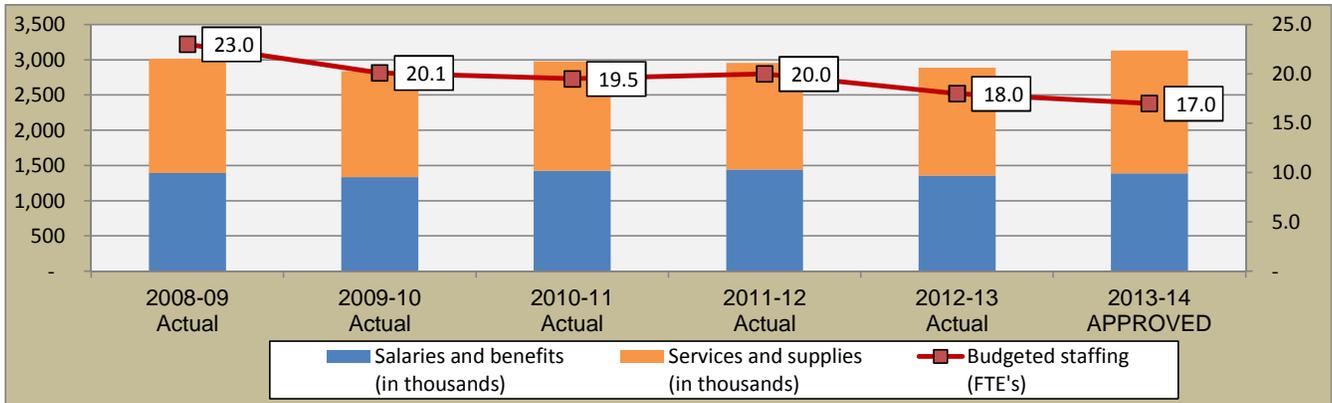
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,155,000	Salaries and benefits	1,389,749
OCSC General Fund	1,976,082	Services and supplies	1,741,333
TOTAL FINANCING SOURCES	3,131,082	TOTAL EXPENDITURES	3,131,082

2013-14 Goals and Objectives

- » Implement the new jury management system, AgileJury, while continuing to provide a high level of service to jurors and internal customers.
- » Design and implement a new IVR system.

EXPENDITURE AND STAFFING TRENDS



In 2013-14, budget staffing is reduced by 1.0 vacant Office Supervisor B.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,431,875	1,443,244	1,356,970	86,274	6.0%
Services and supplies	1,671,880	1,671,880	1,531,860	140,020	8.4%
TOTAL EXPENDITURES	3,103,755	3,115,124	2,888,830	226,294	7.3%
Revenue and reimbursements	1,170,000	1,170,000	1,095,284	(74,716)	-6.4%
OCSC General Fund	1,933,755	1,945,124	1,793,546	151,578	7.8%

One supervisory position was reduced from a Staff Specialist classification to Legal Processing Supervisor and salaries and benefits were further reduced by a period of unpaid medical leave for a staff member. Services and supplies as well as offsetting revenue were lower than expected due to jury fee and mileage amounts being lower than budgeted.

2012-13 ACCOMPLISHMENTS

In 2012-13, Jury Services summoned 688,642 jurors, welcomed and provided orientation for 106,847 reporting jurors, and provided jurors to courtrooms for 933 jury trials. In addition, Jury Services negotiated a large contract for a new jury management system, designed the system, and began testing and reporting defects.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Robyn Samuelson
 (657) 622-7176

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Jury Services (302232)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	927,585	999,632	989,261	911,397	916,953
900320	Lump sum pay outs (vacation, sick leave cash outs)	4,471	2,366	1,309	11,369	-
900328	Other pay (on call, differentials, VSIP)	17,463	6,003	5,747	5,693	4,771
908301	Overtime	203	151	513	6,590	-
910302	Medicare	12,493	13,315	13,072	12,085	13,362
910401	Dental insurance	466	616	942	1,141	1,200
910501	Health insurance	110,479	130,312	141,026	139,699	148,273
910503	Retiree health benefits	-	-	26,427	34,986	29,498
910604	Retirement - non-judicial staff	225,984	255,840	248,774	217,672	259,630
912501	Workers' compensation	16,218	-	-	-	-
913301	Unemployment insurance	-	-	2,722	2,420	1,937
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	321	367	389
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	14,325	15,373	11,004	9,845	9,984
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		1,333,187	1,427,107	1,444,788	1,356,970	1,389,749
Services and Supplies						
920699	Office expense	8,742	9,000	10,139	3,502	13,500
921599	Advertising expense	-	-	2,980	3,305	3,500
921702	Meals / food	37	55	304	-	-
921704	Special events / employee appreciation	-	-	-	8	85
922699	Equipment - under \$5,000	-	4,524	160	801	-
922899	Equipment - maintenance and repairs	2,966	2,251	2,491	348	1,848
923999	General expense - service	1,725	-	-	-	-
924599	Printing	107,037	106,764	106,462	111,217	140,000
925101	Telecommunications	15,600	13,700	-	-	-
926199	Postage	301,370	298,999	305,791	343,735	390,000
929210	Private car mileage	271	382	719	701	500
929299	Travel - in-state	-	451	194	-	-
933101	Tuition and registration fees	-	75	75	-	-
943301	IT - commercial contracts	-	-	-	1,418	1,900
965101	Jury fees	812,490	825,015	796,005	783,330	875,000
965102	Jury mileage	256,201	266,773	259,317	252,928	280,000
965110	Jury parking and public transportation	-	20,788	27,686	30,669	35,000
SUBTOTAL - Services and Supplies		1,506,439	1,548,776	1,512,321	1,531,961	1,741,333
TOTAL EXPENDITURES		2,839,627	2,975,883	2,957,109	2,888,931	3,131,082

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Accounting Specialist	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Operations Manager II	-	-	-	-	-	-	1	1.0	1	1.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Supervisor I	1	1.0	1	1.0	-	-	-	-	-	-
Court Supervisor II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	-	-	1	1.0	-	-	-	-
Legal Processing Specialist II	13	13.0	15	14.5	14	14.0	13	13.0	14	14.0
Legal Processing Supervisor	-	-	-	-	-	-	-	-	1	1.0
Office Supervisor B	4	3.1	1	1.0	1	1.0	1	1.0	-	-
Staff Specialist	-	-	-	-	1	1.0	1	1.0	-	-
TOTAL STAFFING	21	20.1	20	19.5	20	20.0	18	18.0	17	17.0

Grand Jury (302233)

WORKING STATEMENT OF PURPOSE

The Grand Jury is a body of 19 citizens who are charged and sworn to investigate county, city, and joint power agencies in a watch dog capacity. The Grand Jury also inquires into public offenses committed or triable within the County. Grand Jury duties, powers, responsibilities, qualifications, and selection processes are outlined in the California Penal Code.

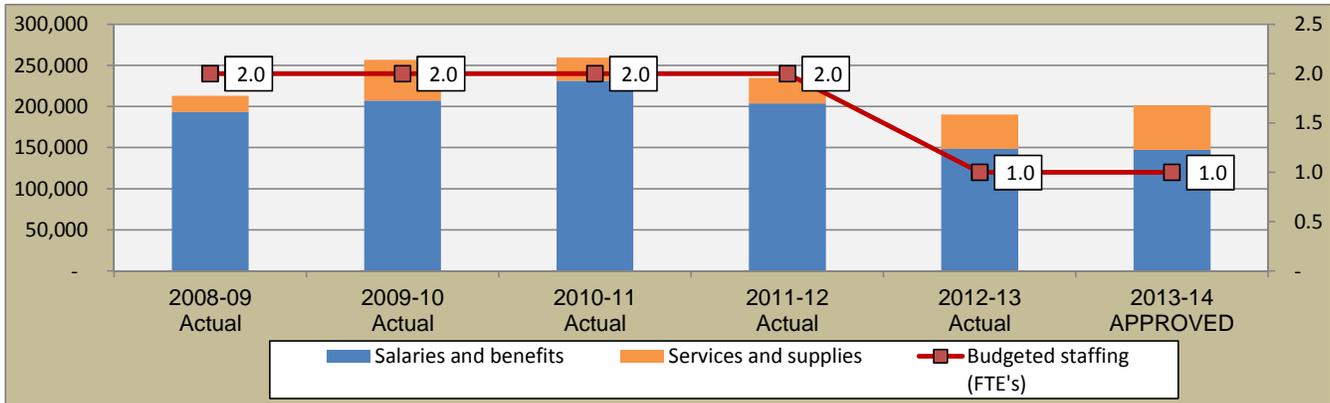
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	201,570	Salaries and benefits	147,315
OCSC General Fund	-	Services and supplies	54,255
TOTAL FINANCING SOURCES	201,570	TOTAL EXPENDITURES	201,570

2013-14 Goals and Objectives

The Grand Jury investigates and reports on the operations, accounts and records of County officers, departments and functions; inquires into the willful or corrupt misconduct in office of public officials; and inquires into the conditions and management of public prisons within Orange County. At the request of the District Attorney or Attorney General, the Grand Jury conducts hearings to determine whether there is sufficient evidence to bring an indictment charging a person with a public offense.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	179,734	159,734	148,457	11,277	7.1%
Services and supplies	29,015	49,015	41,865	7,150	14.6%
TOTAL EXPENDITURES	208,749	208,749	190,322	18,427	8.8%
Revenue and reimbursements	208,749	208,749	192,729	(16,020)	-7.7%
OCSC General Fund	-	-	(2,407)	2,407	

The Grand Jury support staff position transitioned from a management position to an Executive Administrative Assistant position. In addition, the Executive Administrative Assistant started after the fiscal year had begun, at the end of July, resulting in some salary savings. Also, other Court staff support (e.g. Court Reporter time) was less than anticipated and court transcript costs were a bit lower than budgeted.

2012-13 ACCOMPLISHMENTS

In 2012-13, the Orange County Grand Jury issued 14 reports as a result of its civil investigations and handled 44 public concerns. In its criminal role, the Grand Jury held 25 indictment hearings totaling 37 ½ days and held 37 days of investigative hearings.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Robyn Samuelson
 (657) 622-7176

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Grand Jury (302233)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	143,821	158,684	125,150	96,327	72,600
900320	Lump sum pay outs (vacation, sick leave cash outs)	3,506	3,542	26,741	-	-
900328	Other pay (on call, differentials, VSIP)	659	717	1,036	1,723	40,000
903301	Extra help	-	-	2,888	6,605	-
908301	Overtime	885	-	478	(0)	-
910302	Medicare	2,188	2,368	2,161	1,501	1,053
910401	Dental insurance	466	616	290	1	-
910501	Health insurance	9,721	15,017	10,031	13,841	10,286
910503	Retiree health benefits	-	-	2,570	2,971	2,323
910604	Retirement - non-judicial staff	39,375	43,741	30,519	23,558	20,277
912501	Workers' compensation	1,635	1,482	775	790	-
913301	Unemployment insurance	-	-	410	276	152
913501	Life insurance	-	-	55	0	-
913502	Long-term disability (LTD) insurance	-	-	100	-	-
913503	Accidental death and disability (AD&D) insurance	-	-	8	-	-
913699	Other insurance (vision)	1,463	1,721	673	863	624
913899	Other benefits (tuition reimb., OBP, parking)	3,533	3,500	-	-	-
SUBTOTAL - Salaries and Benefits		207,252	231,388	203,885	148,457	147,315
Services and Supplies						
920622	Copy paper	189	206	851	837	1,500
920699	Office expense	955	1,179	680	1,146	1,700
921599	Advertising expense	3,355	3,344	320	-	-
921702	Meals / food	999	903	1,212	1,506	1,500
922399	Library purchases and subscriptions	76	-	19	-	-
922611	Equipment - computers	4,396	161	-	-	-
922699	Equipment - under \$5,000	529	-	1,290	-	-
922799	Equipment - rents and leases	3,355	2,716	2,576	7,276	4,000
922899	Equipment - maintenance and repairs	60	55	144	64	100
923999	General expense - service	-	50	-	-	-
924599	Printing	216	-	67	-	-
925101	Telecommunications	537	-	111	-	-
926199	Postage	630	647	1,746	796	1,000
929210	Private car mileage	-	-	-	-	100
929299	Travel - in-state	330	34	2,640	2,187	3,000
933101	Tuition and registration fees	-	-	353	-	300
935499	Maintenance and supplies	-	-	39	-	-
938401	General consultant and professional services	2,859	-	-	-	5,000
938701	Court transcripts	22,346	18,744	18,872	28,247	35,555
943502	IT - software and license fees	8,710	-	-	-	500
999910	Prior year expense adjustments	-	-	-	(193)	-
SUBTOTAL - Services and Supplies		49,540	28,039	30,920	41,865	54,255
TOTAL EXPENDITURES		256,792	259,427	234,805	190,322	201,570

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Assistant I	1	1.0	1	1.0	1	1.0	-	-	-	-
Executive Assistant	-	-	-	-	-	-	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0

Collaborative Courts (306200)

WORKING STATEMENT OF PURPOSE

The purpose of the Collaborative Courts is to enhance the quality of justice and service to the public by providing alternatives to traditional court processes and sentencing options so as to increase public safety, reduce recidivism, and promote cost savings.

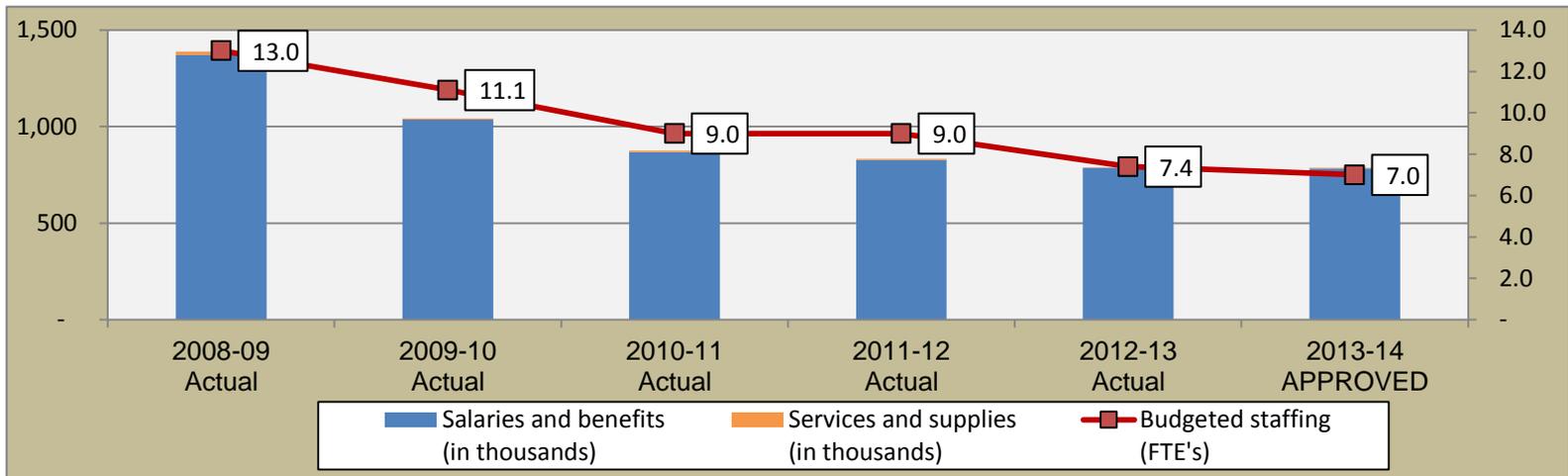
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,500	Salaries and benefits	783,654
OCSC General Fund	785,139	Services and supplies	2,985
TOTAL FINANCING SOURCES	786,639	TOTAL EXPENDITURES	786,639

2013-14 Goals and Objectives

The goals and objectives for this cost center in 2013-14 are to continue, and to enhance whenever possible, the programs of the Collaborative Courts -- including, among others, adult and juvenile Drug Courts, DUI court, mental health courts, Veterans Treatment Court, and homeless outreach court; and to provide other support to the operations of the Court as appropriate.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	827,201	830,984	786,211	44,773	5.4%
Services and supplies	4,980	5,008	2,518	2,490	49.7%
TOTAL EXPENDITURES	832,181	835,992	788,729	47,263	5.7%
Revenue and reimbursements	2,500	2,500	-	(2,500)	-100.0%
OCSC General Fund	829,681	833,492	788,729	44,763	5.4%

2012-13 ACCOMPLISHMENTS

In 2012-2013, the Collaborative Courts had many significant accomplishments, both in human and in economic terms. Among other achievements: the Drug Court, Juvenile Drug Court, and mental health court programs saved more than \$7.3 million in custody bed days; the Dependency Drug Court saved the County an estimated \$220,000 in the costs of foster care placement as a result of early reunification; program graduates in all programs continued to show remarkably reduced rates of recidivism; the DUI Court and the Combat Veterans Court received national recognition through their roles as mentor courts; the Homeless Outreach Court assisted hundreds of homeless people to access supportive services designed to eliminate their involvement with the criminal justice system; and visitors from around the world came to the Community Court to observe the innovative, life-changing, cost-effective alternatives to incarceration offered by the Orange County Superior Court.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Paul Shapiro
 (657) 622-5280

Financial Planning Analyst
Bud Whalen
 (657) 622-7789

Collaborative Courts (306200)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	721,806	610,294	557,050	556,195	540,495
900320	Lump sum pay outs (vacation, sick leave cash outs)	27,249	7,360	32,218	3,783	-
900328	Other pay (on call, differentials, VSIP)	19,266	2,500	6,129	1,569	-
908301	Overtime	2,093	6,673	4,783	1,287	-
910302	Medicare	6,861	5,540	5,860	5,864	7,837
910401	Dental insurance	925	1,061	976	1,138	1,200
910501	Health insurance	55,802	57,672	52,195	50,153	54,852
910503	Retiree health benefits	-	-	15,965	21,920	17,295
910604	Retirement - non-judicial staff	180,057	163,004	143,209	134,957	152,985
912501	Workers' compensation	8,375	-	-	-	-
913301	Unemployment insurance	-	-	1,603	1,477	1,134
913501	Life insurance	-	-	147	183	228
913502	Long-term disability (LTD) insurance	-	-	304	338	360
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	7,573	6,569	3,823	3,825	3,744
913899	Other benefits (tuition reimb., OBP, parking)	7,000	7,000	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		1,037,007	867,673	827,785	786,211	783,654
Services and Supplies						
920699	Office expense	3,682	5,069	2,836	673	1,500
921702	Meals / food	-	-	5	-	-
921704	Special events / employee appreciation	-	-	-	8	35
922611	Equipment - computers	-	-	60	-	-
924599	Printing	435	-	1,104	1,746	1,200
926199	Postage	30	-	113	-	-
929210	Private car mileage	633	514	613	62	250
929299	Travel - in-state	54	8	302	28	-
931101	Travel - out-of-state	842	868	319	-	-
933101	Tuition and registration fees	(825)	730	-	-	-
935499	Maintenance and supplies	-	-	37	-	-
SUBTOTAL - Services and Supplies		4,851	7,188	5,389	2,518	2,985
TOTAL EXPENDITURES		1,041,858	874,861	833,174	788,729	786,639

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
Administrative Analyst II	1	1.0	1	1.0	1	1.0	-	-	-	-
Collaborative Court Coordinator	9	8.1	6	6.0	6	6.0	6	6.0	5	5.0
Senior Administrative Analyst	-	-	-	-	-	-	1	1.0	1	1.0
Staff Assistant	1	1.0	1	1.0	1	1.0	1	0.4	1	1.0
Superior Court Manager	1	1.0	1	1.0	1	1.0	-	-	-	-
TOTAL STAFFING	12	11.1	9	9.0	9	9.0	8	7.4	7	7.0

Records and Exhibits Management (306330)

WORKING STATEMENT OF PURPOSE

Records and Exhibits Management strives to provide the efficient management of court records and exhibits. Proper records management ensures that court records and exhibits are stored, maintained and preserved with integrity, while maintaining a modernized management system and conserving the historical value of court records.

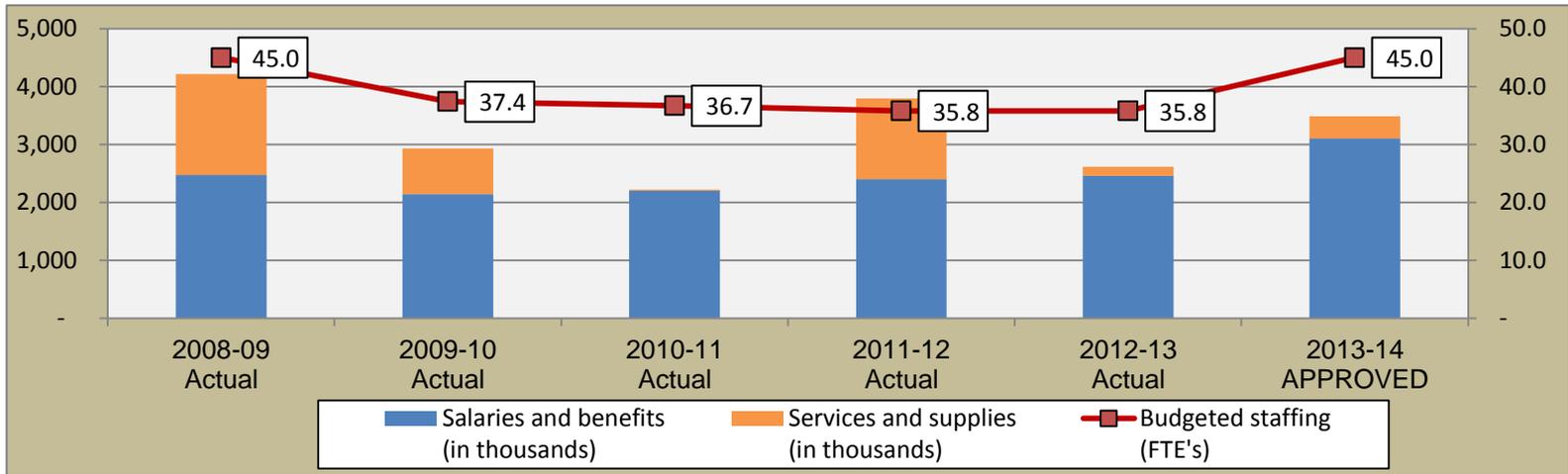
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	570,000	Salaries and benefits	3,106,095
OCSC General Fund	2,918,447	Services and supplies	382,352
TOTAL FINANCING SOURCES	3,488,447	TOTAL EXPENDITURES	3,488,447

2013-14 Goals and Objectives

- » Continue the disposal efforts of eligible exhibits
- » Continue preserving eligible case files in electronic format and reduce storage space
- » Assist other units in their records management efforts

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing increases in 2013-14 because of the consolidation of imaging units at the Lamoreaux Justice Center. Positions formerly in the Probate and Mental Health (306512), Family Law (306514), and Juvenile Dependency and Delinquency (306517) cost centers are transferred-in and will now work under the direction of Records Management.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	2,332,841	2,363,945	2,459,639	(95,694)	-4.0%
Services and supplies	524,276	524,276	156,305	367,971	70.2%
TOTAL EXPENDITURES	2,857,117	2,888,221	2,615,944	272,277	9.4%
Revenue and reimbursements	550,000	550,000	576,412	26,412	4.8%
OCSC General Fund	2,307,117	2,338,221	2,039,532	298,689	12.8%

Salaries and benefits are more than the budget because some positions were transferred into Records Management before the end of the fiscal year; therefore, the actual vacancy factor was less than the budgeted vacancy factor.

2012-13 ACCOMPLISHMENTS

- » Continued reengineering efforts and streamlined several major business processes related to exhibits management
- » Completed the records warehouse audit that resulted in significant records destruction
- » Completed the destruction of over 300,000 family law case files
- » Completed the preservation of eligible felony cases

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Estella Chavarin
 (657) 622-7801

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Records and Exhibit Management (306330)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,449,830	1,509,320	1,587,035	1,608,784	2,023,602
900320	Lump sum pay outs (vacation, sick leave cash outs)	27,901	14,373	58,518	31,104	-
900328	Other pay (on call, differentials, VSIP)	24,611	4,637	4,777	37,193	3,579
903301	Extra help	-	-	-	6,019	-
908301	Overtime	8,155	20,260	9,018	11,336	-
910302	Medicare	18,234	18,462	19,660	21,232	29,396
910401	Dental insurance	466	616	1,074	1,179	1,200
910501	Health insurance	213,535	227,183	264,429	272,036	385,480
910503	Retiree health benefits	-	-	41,530	61,365	64,870
910604	Retirement - non-judicial staff	345,101	377,101	387,645	378,915	562,183
912501	Workers' compensation	29,482	-	-	-	-
913301	Unemployment insurance	-	-	4,477	4,388	4,254
913501	Life insurance	-	-	162	189	228
913502	Long-term disability (LTD) insurance	-	-	256	290	323
913503	Accidental death and disability (AD&D) insurance	-	-	25	22	24
913699	Other insurance (vision)	25,825	26,501	21,760	22,087	27,456
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		2,146,641	2,201,953	2,403,868	2,459,639	3,106,095
Services and Supplies						
920699	Office expense	3,541	2,729	169	146	1,500
921702	Meals / food	70	-	62	-	-
921704	Special events / employee appreciation	-	-	-	-	225
922611	Equipment - computers	-	-	38,976	-	-
922699	Equipment - under \$5,000	-	-	2,508	1,227	2,000
922899	Equipment - maintenance and repairs	3,027	2,031	771	356	2,000
923999	General expense - service	17,465	3,539	1,780	2,500	11,000
928801	Insurance	-	-	-	346	400
929210	Private car mileage	-	165	-	90	100
929299	Travel - in-state	-	11	-	-	-
933101	Tuition and registration fees	-	30	-	-	-
935202	Rent - non-State owned	693,431	-	-	-	-
935203	Storage	40,928	-	-	-	-
938401	General consultant and professional services	-	-	1,254,728	96,448	353,127
943502	IT - software and license fees	-	1,096	1,120	995	-
945301	Major equipment - non-IT	-	-	48,963	-	-
946601	Major equipment - IT	13,987	-	30,963	48,545	-
952499	Vehicle operations	15,433	13,862	10,075	5,652	12,000
SUBTOTAL - Services and Supplies		787,882	23,463	1,390,115	156,305	382,352
TOTAL EXPENDITURES		2,934,523	2,225,417	3,793,982	2,615,944	3,488,447

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Operations Manager I	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Operations Manager II	-	-	-	-	-	-	1	1.0	1	1.0
Custodian II	-	-	1	1.0	-	-	-	-	-	-
Data Entry Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist II	2	2.0	1	1.0	-	-	2	2.0	-	-
Legal Processing Supervisor	-	-	-	-	-	-	-	-	2	2.0
Legal Property Technician	5	5.0	5	4.8	5	5.0	6	4.5	8	8.0
Office Assistant	23	19.6	19	18.1	21	19.8	20	19.3	23	23.0
Office Supervisor A	1	1.0	1	1.0	-	-	-	-	-	-
Office Technician	2	1.7	2	1.7	-	-	-	-	1	1.0
Senior Legal Property Technician	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Support Services Supervisor I	1	1.0	1	1.0	-	-	-	-	-	-
Support Services Supervisor II	3	3.0	3	3.0	4	4.0	3	3.0	4	4.0
Training & Procedure Specialist	1	0.1	1	0.6	1	-	1	1.0	1	1.0
Utility Worker/Driver	1	1.0	2	1.5	4	4.0	3	3.0	3	3.0
TOTAL STAFFING	42	37.4	39	36.7	38	35.8	38	35.8	45	45.0

Self-Help Services (306522)

WORKING STATEMENT OF PURPOSE

The Self-Help Services unit is committed to providing self-represented litigants with procedural assistance through the internet, specialty court calendars, workshops, document review, form packets, and case triage at self-help centers located throughout the county.

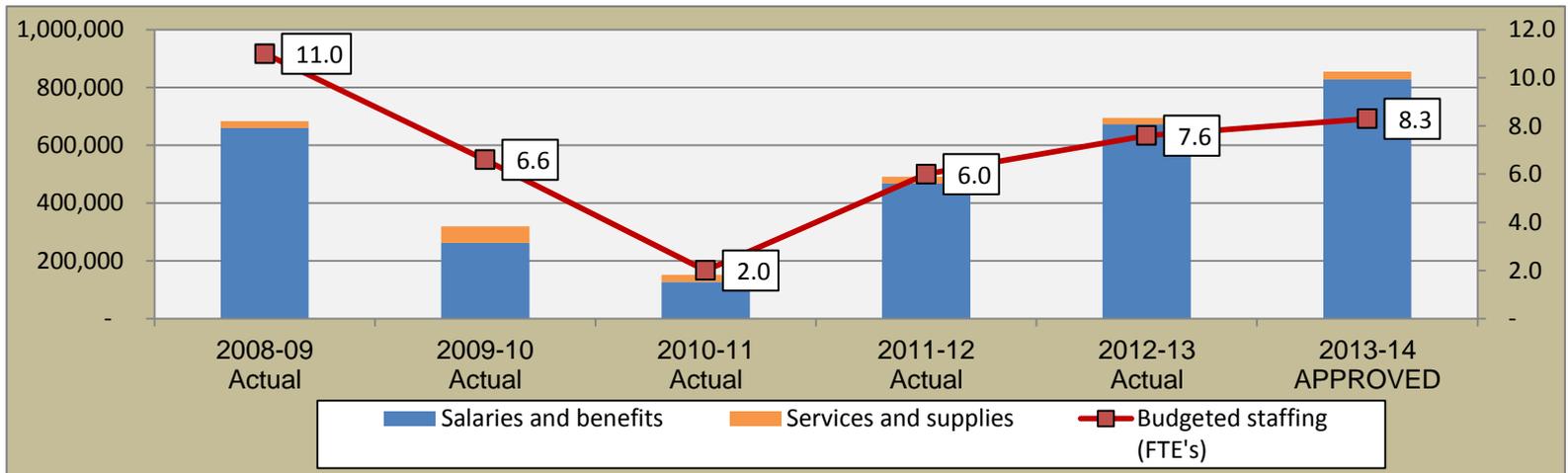
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	23,000	Salaries and benefits	827,483
OCSC General Fund	831,499	Services and supplies	27,016
TOTAL FINANCING SOURCES	854,499	TOTAL EXPENDITURES	854,499

2013-14 Goals and Objectives

Goals for SHS - The Self-Help Services will be working with our Regional Self-Help Center Technology Group and Orange County Court Technology to implement an on-line triage tool for Small Claims cases. Other technology-related goals include working with customers to encourage e-Filing and expanding the use of computer tools for Self-Help workshops. We will also continue to expand our website to include additional information and tools for computer users.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	694,164	694,164	672,923	21,241	3.1%
Services and supplies	30,406	31,211	21,468	9,743	31.2%
TOTAL EXPENDITURES	724,570	725,375	694,391	30,984	4.3%
Revenue and reimbursements	-	-	20,601	20,601	
OCSC General Fund	<u>724,570</u>	<u>725,375</u>	<u>673,790</u>	<u>51,585</u>	<u>7.1%</u>

The positive variance in services and supplies was caused by savings in office supplies, printing, in-state travel, and minor equipment.

2012-13 ACCOMPLISHMENTS

The Self-Help Centers increased on-line services through the implementation of Pubble which is an on-line question/answer tool. Also, additional instructional videos were posted to the Self-Help website, as well as to the Court's YouTube site. The Court's first Self-Help Computer Lab was opened on a part-time basis at West Justice Center and the Self-Help Center at Central Justice Center was relocated to a larger space in order to accommodate additional workshops and a computer lab. The Self-Help Center at HJC/Laguna Hills was relocated to HJC/Newport Beach when HJC/Laguna Hills closed effective June 30, 2013.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Maria Livingston
 (657) 622-5085

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

Self-Help Services (306522)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	172,171	90,417	312,610	446,454	542,037
900320	Lump sum pay outs (vacation, sick leave cash outs)	4,595	1,207	5,140	16,458	-
900328	Other pay (on call, differentials, VSIP)	17,408	2,303	4,423	5,151	9,232
908301	Overtime	122	-	767	402	-
910302	Medicare	2,433	1,321	4,663	6,675	7,991
910401	Dental insurance	12	93	616	1,949	2,400
910501	Health insurance	18,204	8,850	45,091	59,995	76,381
910503	Retiree health benefits	-	-	8,242	16,776	17,641
910604	Retirement - non-judicial staff	42,469	21,477	78,577	110,037	158,337
912501	Workers' compensation	2,666	57	-	-	-
913301	Unemployment insurance	-	-	879	1,201	1,159
913501	Life insurance	-	-	34	125	192
913502	Long-term disability (LTD) insurance	-	-	299	937	1,134
913503	Accidental death and disability (AD&D) insurance	-	-	13	37	48
913699	Other insurance (vision)	2,160	1,139	3,106	3,095	3,931
913899	Other benefits (tuition reimb., OBP, parking)	-	700	3,662	3,631	7,000
SUBTOTAL - Salaries and Benefits		262,239	127,565	468,121	672,923	827,483
Services and Supplies						
920599	Dues and memberships	2,715	2,580	2,400	2,830	2,800
920622	Copy paper	-	-	-	-	1,300
920699	Office expense	-	1,323	137	-	500
921702	Meals / food	100	-	74	-	-
921704	Special events / employee appreciation	-	-	-	134	115
922399	Library purchases and subscriptions	368	-	-	-	-
922611	Equipment - computers	-	327	-	-	1,500
922799	Equipment - rents and leases	2,661	-	-	-	-
922899	Equipment - maintenance and repairs	1,031	(8)	-	-	-
923999	General expense - service	4,600	-	-	-	-
924599	Printing	-	235	-	-	2,801
929210	Private car mileage	539	874	1,900	600	1,000
929299	Travel - in-state	-	190	1,017	110	-
931101	Travel - out-of-state	-	518	-	-	-
933101	Tuition and registration fees	-	780	650	795	-
935499	Maintenance and supplies	575	-	-	-	-
938401	General consultant and professional services	34,000	17,000	17,000	17,000	17,000
945301	Major equipment - non-IT	9,993	-	-	-	-
SUBTOTAL - Services and Supplies		56,581	23,819	23,179	21,468	27,016
TOTAL EXPENDITURES		318,820	151,384	491,300	694,392	854,499

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Attorney/Assistant Facilitator	-	-	-	-	1	1.0	1	1.0	2	2.0
Collaborative Court Coordinator	1	1.0	1	1.0	-	-	-	-	-	-
Judicial Assistant	1	1.0	-	-	-	-	-	-	-	-
Legal Processing Specialist I	-	-	-	-	1	1.0	-	-	1	0.8
Legal Processing Specialist II	1	1.0	-	-	1	1.0	2	2.0	2	2.0
Office Assistant	2	1.2	-	-	-	-	-	-	-	-
Paralegal - Family Law Facilitator	1	1.0	1	1.0	3	3.0	4	4.0	4	3.5
Staff Assistant	-	-	-	-	-	-	1	0.6	-	-
Staff Specialist	4	1.4	-	-	-	-	-	-	-	-
TOTAL STAFFING	10	6.6	2	2.0	6	6.0	8	7.6	9	8.3

Criminal and Traffic Operations (306411)

WORKING STATEMENT OF PURPOSE

The mission of Criminal and Traffic Operations is to strive toward professional service excellence in the areas of internal and external customer service by managing the integrity of the Court's criminal and traffic case files and by using efficient and effective business practices in compliance with applicable regulations and policies.

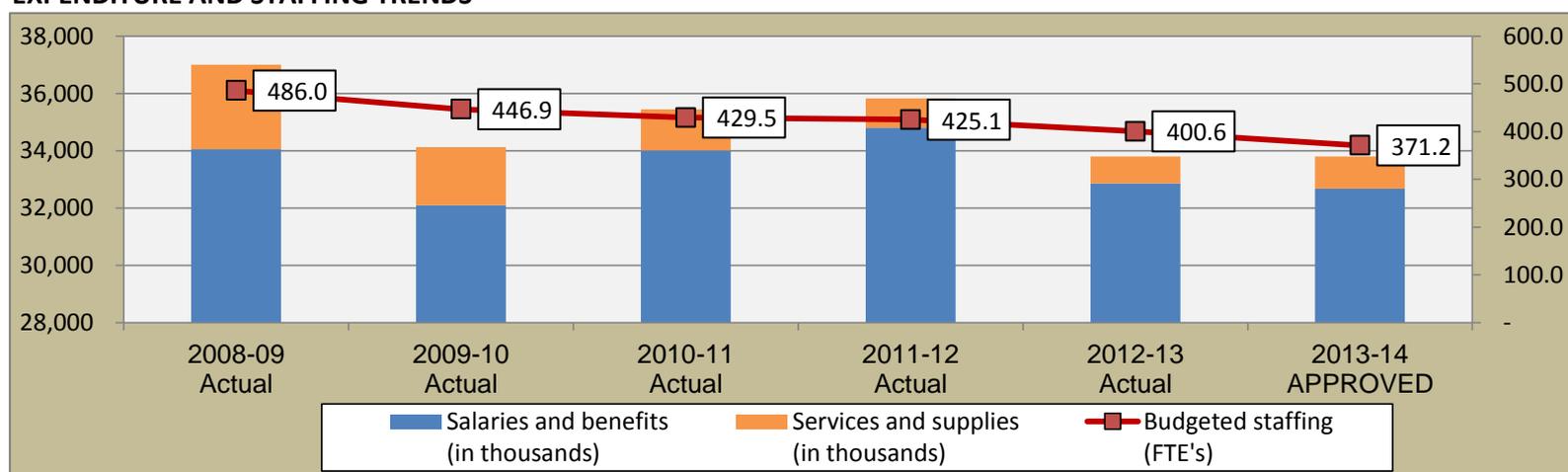
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	4,525,000	Salaries and benefits	32,679,633
OCSC General Fund	29,273,213	Services and supplies	1,118,580
TOTAL FINANCING SOURCES	33,798,213	TOTAL EXPENDITURES	33,798,213

2013-14 Goals and Objectives

- » Continue to effectively benchmark today's work and forecast impact of new or different work
- » Continue to develop our workforce and keep them engaged in the pursuit of the court's strategic goals
- » Participate in budget reduction strategy development and work to successfully implement change
- » Improve quality and efficiency while reducing backlog

EXPENDITURE AND STAFFING TRENDS



In previous fiscal years, the Criminal and Traffic Operations budget was segregated by justice center. Beginning in Fiscal Year 2013-14, these have all been consolidated into this one cost center. For comparative purposes, all prior fiscal year data has been consolidated.

In Fiscal Year 2013-14, the total number of positions in Criminal and Traffic Operations is decreased from 407 to 374 and the number of FTEs is decreased from 400.6 to 371.2. These staffing reductions are more than 7% of the Fiscal Year 2012-13 budget. Since Fiscal Year 2008-09, budgeted staffing in Criminal and Traffic Operations has been reduced more than 17%.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	33,424,907	33,597,314	32,864,926	732,388	2.2%
Services and supplies	1,139,283	1,140,271	931,363	208,908	18.3%
TOTAL EXPENDITURES	34,564,190	34,737,585	33,796,289	941,296	2.7%
Revenue and reimbursements	5,008,638	5,008,638	4,244,755	(763,883)	-15.3%
OCSC General Fund	29,555,552	29,728,947	29,551,534	177,413	0.6%

Salaries and benefits were within 2% of the budget. Services and supplies were significantly less than the budget primarily because of reduced costs for traffic citation data entry due to the ongoing transition to e-citations and lower than expected printing costs for file folders due to a reduction in the number of cases filed by the District Attorney.

The revenue variance occurred because an assumption regarding extending the \$10 fee for DMV priors to first offenders was not realized. After the Fiscal Year 2012-13 budget was approved, the assumed fee increase was deemed not allowable.

2012-13 ACCOMPLISHMENTS

Criminal and Traffic Operations has implemented several programs, procedure improvements, ensured compliance with legislative mandates, eliminated unnecessary tasks, and maximized the use of technology to improve business processes. This has resulted in a reduced reliance on staff resources while continuing to improve public services. During 2013-14, Criminal and Traffic Operations will continue to pursue the defunding of positions through identified efficiencies, approved MY Plan projects, vacancies achieved through retirements, separations and promotions/transfers. We will also evaluate workflow structures and calendar models in order to meet the challenges the court will face as a result of the reduction in workforce.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Cherie Garofalo
 (657) 622-7399

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Criminal and Traffic Operations (306411)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	22,135,590	23,244,918	23,220,826	22,277,827	21,673,033
900320	Lump sum pay outs (vacation, sick leave cash outs)	484,995	168,018	226,704	177,482	-
900328	Other pay (on call, differentials, VSIP)	422,292	102,078	79,313	202,547	54,574
903301	Extra help	91,081	653,784	851,660	(288)	-
908301	Overtime	59,554	252,448	94,216	47,587	-
910302	Medicare	282,051	307,168	310,475	289,575	315,055
910401	Dental insurance	7,633	9,280	14,786	17,835	18,000
910501	Health insurance	2,560,257	2,987,173	3,280,366	3,363,796	3,508,378
910503	Retiree health benefits	-	-	610,119	852,817	695,309
910604	Retirement - non-judicial staff	5,326,258	5,880,933	5,725,937	5,284,765	6,085,713
912501	Workers' compensation	359,865	-	-	-	-
913301	Unemployment insurance	-	-	66,289	59,029	45,648
913501	Life insurance	-	-	2,321	2,876	3,420
913502	Long-term disability (LTD) insurance	-	-	4,430	5,197	5,359
913503	Accidental death and disability (AD&D) insurance	-	-	361	338	360
913699	Other insurance (vision)	316,497	347,404	254,888	227,542	222,284
913899	Other benefits (tuition reimb., OBP, parking)	57,180	60,667	58,042	56,000	52,500
SUBTOTAL - Salaries and Benefits		32,103,254	34,013,869	34,800,732	32,864,926	32,679,633
Services and Supplies						
920599	Dues and memberships	-	-	180	-	-
920699	Office expense	1,988	1,618	1,375	1,497	1,500
921702	Meals / food	2,728	4,205	4,053	(0)	-
921704	Special events / employee appreciation	-	-	-	3,396	1,870
922611	Equipment - computers	-	-	-	-	3,038
922699	Equipment - under \$5,000	337	57	-	-	-
922899	Equipment - maintenance and repairs	-	18,025	14,153	20,429	22,000
923999	General expense - service	650	-	-	-	-
924599	Printing	166,603	182,617	165,038	132,540	170,000
925101	Telecommunications	-	-	-	-	28,422
926199	Postage	202,207	167,804	153,083	139,258	162,250
929210	Private car mileage	19,989	16,539	15,025	11,425	13,500
929299	Travel - in-state	1,555	658	1,295	976	-
931101	Travel - out-of-state	-	5,674	(474)	-	-
933101	Tuition and registration fees	272	12,375	-	75	-
938201	Consulting services - temporary help	-	159,278	19,576	26,574	-
938401	General consultant and professional services	1,475,959	845,239	659,396	595,194	713,000
943301	IT - commercial contracts	12,240	1,000	-	-	3,000
945301	Major equipment - non-IT	132,841	16,139	-	-	-
972100	Judgments, settlements, and claims	-	335	-	-	-
SUBTOTAL - Services and Supplies		2,017,370	1,431,564	1,032,700	931,363	1,118,580
TOTAL EXPENDITURES		34,120,624	35,445,434	35,833,431	33,796,290	33,798,213

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Accounting Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Administrative Analyst II	3	2.1	4	3.6	2	2.0	1	1.0	1	1.0
Administrative Assistant I	3	2.2	2	2.0	2	2.0	1	1.0	-	-
Administrative Assistant II	1	1.0	2	2.0	3	3.0	4	4.0	4	4.0
Court Operations Manager I	-	-	-	-	1	1.0	2	2.0	-	-
Court Operations Manager II	8	7.6	8	8.0	9	9.0	9	9.0	10	10.0
Court Operations Manager III	5	5.0	5	5.0	4	4.0	4	4.0	4	4.0
Court Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Court Supervisor II	3	3.0	1	1.0	1	1.0	1	0.3	-	-
Courtroom Operations Supervisor	11	9.1	11	11.0	11	11.0	11	11.0	12	12.0
Data Entry Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	2	2.0	2	2.0	-	-	-	-	-	-
Judicial Assistant	5	5.0	6	6.0	6	6.0	4	4.0	-	-
Legal Processing Specialist I	-	-	-	-	22	21.0	6	5.8	1	1.0
Legal Processing Specialist II	214	210.3	196	194.7	170	167.5	169	165.2	155	152.4
Legal Processing Supervisor	26	23.3	22	22.0	21	21.0	18	18.0	16	16.0
Office Assistant	5	5.0	5	5.0	8	8.0	7	7.0	6	6.0
Office Specialist	1	0.1	1	1.0	2	2.0	2	2.0	1	1.0
Principal Administrative Analyst	1	1.0	1	1.0	-	-	-	-	-	-
Program Coordinator/Specialist	6	6.0	7	7.0	8	8.0	9	8.3	8	8.0
Senior Administrative Assistant	-	-	-	-	1	1.0	1	1.0	-	-
Staff Assistant	1	1.0	-	-	-	-	-	-	-	-
Superior Court Clerk I	-	-	-	-	10	9.8	15	15.0	12	12.0
Superior Court Clerk II	1	1.0	-	-	80	78.8	69	68.8	73	72.8
Superior Court Clerk III	150	149.1	151	150.2	64	63.0	68	68.0	66	66.0
Training & Procedure Specialist	11	10.1	6	6.0	5	5.0	5	4.2	4	4.0
TOTAL STAFFING	460	446.9	432	429.5	431	425.1	407	400.6	374	371.2

Detention Release (306413)

WORKING STATEMENT OF PURPOSE

The purpose of the Detention Release Program is to recommend whether a defendant arrested for a felony offense is eligible to be released on his or her own recognizance or is to be held on bail prior to their arraignment hearing in court. Pursuant to Penal Code § 1318.1, the costs of the Detention Release Program is a proper charge against the County of Orange.

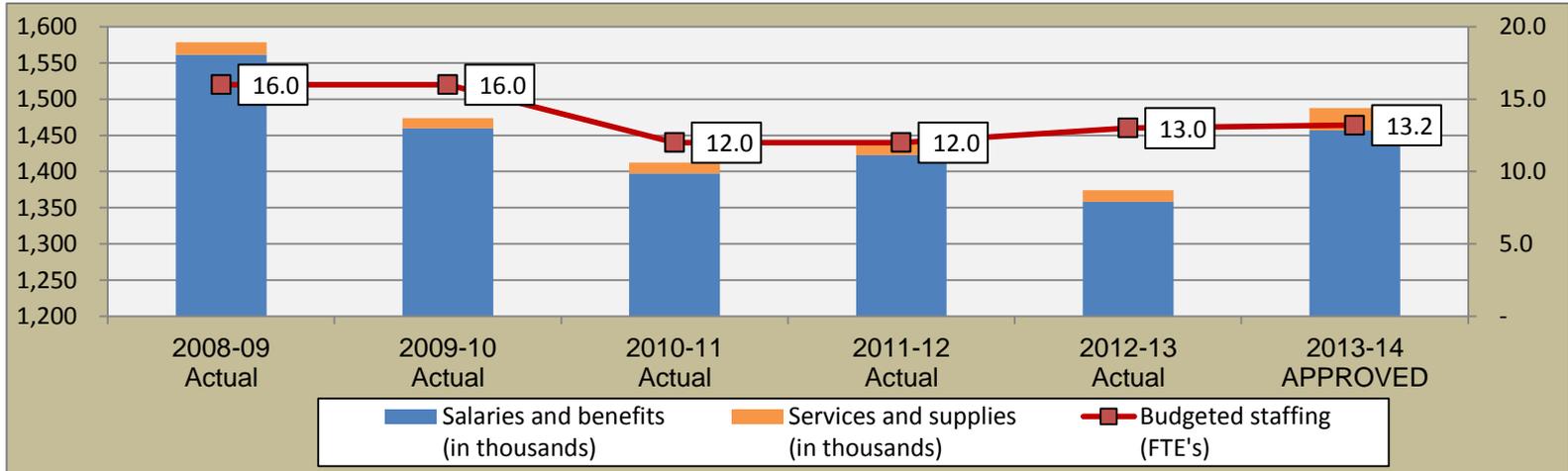
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,487,828	Salaries and benefits	1,456,812
OCSC General Fund	-	Services and supplies	31,016
TOTAL FINANCING SOURCES	1,487,828	TOTAL EXPENDITURES	1,487,828

2013-14 Goals and Objectives

- » Increase credibility through benchmarking today and effectively forecasting and continually reallocating staff to support the fluctuations in work
- » Continue business reengineering efforts with the goal of achieving efficiencies where appropriate while sustaining service levels
- » Increase cross-training within the unit to maximize utilization of staff

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing increases by 0.2 Senior Administrative Analyst as part of a restructure that ensures the unit has appropriate workload management and oversight. The increased cost will be fully reimbursed by the County.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,463,514	1,463,514	1,358,373	105,141	7.2%
Services and supplies	13,744	13,744	16,013	(2,269)	-16.5%
TOTAL EXPENDITURES	1,477,258	1,477,258	1,374,386	102,872	7.0%
Revenue and reimbursements	1,477,258	1,477,258	1,375,663	(101,595)	-6.9%
OCSC General Fund	-	-	(1,277)	1,277	

Salaries and benefits were less than the budget due to vacancies during the year. Services and supplies exceeded the budget because expenditures for private mileage were more than expected. Management is taking proactive steps to reduce mileage costs in 2013-14. Total expenditures are less than the budget which is offset by reduced reimbursement from the County.

2012-13 ACCOMPLISHMENTS

The Detention Release Unit was able to provide all pretrial release services as authorized under Penal Code Section 1318.1 and pursuant to the Court-County Memorandum of Understanding.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anabel Romero
 (657) 622-7423

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Detention Release (306413)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	923,748	830,750	854,520	838,800	890,175
900320	Lump sum pay outs (vacation, sick leave cash outs)	27,519	23,799	26,548	37,659	-
900328	Other pay (on call, differentials, VSIP)	96,252	33,668	34,214	30,849	42,432
903301	Extra help	72,139	153,737	118,436	69,168	72,026
908301	Overtime	17,477	30,793	25,762	25,771	28,960
910302	Medicare	14,409	15,518	15,239	14,400	13,010
910401	Dental insurance	-	257	942	727	240
910501	Health insurance	64,103	77,742	90,965	91,143	114,755
910503	Retiree health benefits	-	-	23,243	32,993	28,710
910604	Retirement - non-judicial staff	218,709	216,171	218,186	206,208	250,990
912501	Workers' compensation	14,360	-	-	-	-
913301	Unemployment insurance	-	-	2,856	2,613	1,883
913501	Life insurance	-	-	146	100	46
913502	Long-term disability (LTD) insurance	-	-	271	193	68
913503	Accidental death and disability (AD&D) insurance	-	-	23	13	5
913699	Other insurance (vision)	11,321	12,383	8,029	7,737	8,112
913899	Other benefits (tuition reimb., OBP, parking)	-	2,625	3,500	-	5,400
SUBTOTAL - Salaries and Benefits		1,460,036	1,397,443	1,422,877	1,358,373	1,456,812
Services and Supplies						
920699	Office expense	-	158	1,069	2,751	3,651
921702	Meals / food	-	-	100	-	-
921704	Special events / employee appreciation	-	-	-	80	65
922399	Library purchases and subscriptions	-	-	-	78	100
922899	Equipment - maintenance and repairs	238	238	248	213	500
924599	Printing	775	1,610	1,018	-	1,000
929210	Private car mileage	12,651	12,609	13,266	12,891	4,900
929299	Travel - in-state	-	229	-	-	500
933101	Tuition and registration fees	-	100	-	-	300
945301	Major equipment - non-IT	-	-	-	-	20,000
SUBTOTAL - Services and Supplies		13,664	14,943	15,700	16,013	31,016
TOTAL EXPENDITURES		1,473,700	1,412,386	1,438,578	1,374,387	1,487,828

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Detention Release Manager	-	-	-	-	1	1.0	1	1.0	-	-
Detention Release Officer	8	8.0	8	8.0	8	8.0	9	9.0	10	10.0
Office Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Detention Release Officer	6	6.0	2	2.0	2	2.0	2	2.0	1	1.0
Supervising Detention Release Officer	1	1.0	1	1.0	-	-	-	-	1	1.0
TOTAL STAFFING	16	16.0	12	12.0	12	12.0	13	13.0	13	13.2

Civil Operations (306311)

WORKING STATEMENT OF PURPOSE

The Civil Division is a large, diverse unit of the Orange County Superior Court consisting of 230 positions, supporting 35 Judicial Officers, and responsible for the annual filing of 100,000 new cases each fiscal year. This budget ensures meeting the ongoing needs of the public.

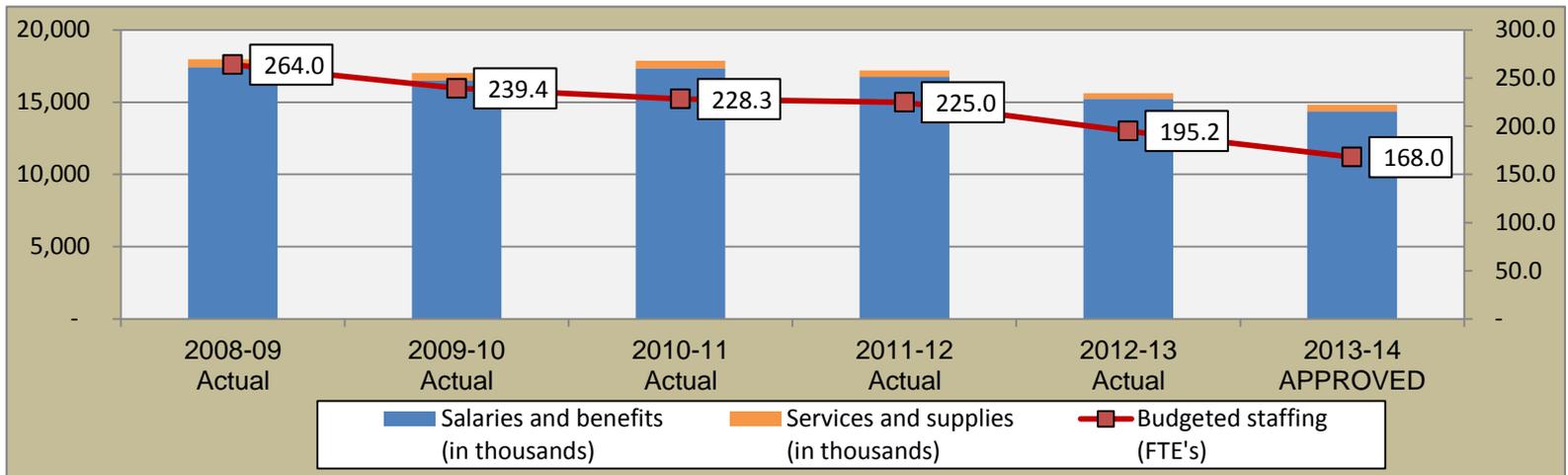
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	1,482,200	Salaries and benefits	14,358,412
OCSC General Fund	13,343,904	Services and supplies	467,692
TOTAL FINANCING SOURCES	14,826,104	TOTAL EXPENDITURES	14,826,104

2013-14 Goals and Objectives

1) Identify high pay-off initiatives and projects in an effort to reduce the cost of operations at the same time ensuring mission-critical functions are met; 2) Continue assessment of business processes to eliminate non-value added activities and maximize the use of available resources; 3) Continue to provide needed support to the civil judicial team and continue to improve service to the public.

EXPENDITURE AND STAFFING TRENDS



For 2013-2014, the Civil and Small Claims Division will continue to review and assess staffing levels in an effort to meet the projected reductions in labor costs with the anticipated implementation of a number of initiatives.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	15,977,498	16,114,736	15,248,174	866,562	5.4%
Services and supplies	592,285	592,442	377,270	215,172	36.3%
TOTAL EXPENDITURES	16,569,783	16,707,178	15,625,444	1,081,734	6.5%
Revenue and reimbursements	1,177,499	1,177,499	1,482,200	304,701	25.9%
OCSC General Fund	15,392,284	15,529,679	14,143,244	1,386,435	8.9%

The implementation of a number of initiatives such as mandatory e-filing and the merger of the West Justice Center civil unit to Central and North Justice Centers resulted in the reduction of staffing positions thereby reducing the cost for salaries and benefits. The unit also reduced service and supplies with the renegotiation of the Small Claims Advisory Contract. The positive revenue variance is due to more revenue than anticipated from public access to civil images.

2012-13 ACCOMPLISHMENTS

1) Implemented Mandatory e-Filing for civil cases; 2) Closed the civil unit at West Justice Center and merged the operations with Central and North Justice Centers; 3) Implemented Reserve-a-Motion-date for Unlimited Civil Law and Motion matters; 4) Implemented Auto-filing of approved civil documents; 5) Implemented Electronic Recording for Limited Civil Cases.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Vicky Brizuela
 (657) 622-3574

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

Civil Operations (306311)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	11,412,667	11,914,211	11,336,890	10,212,794	9,519,777
900320	Lump sum pay outs (vacation, sick leave cash outs)	209,616	77,844	113,624	157,910	-
900328	Other pay (on call, differentials, VSIP)	252,250	36,009	36,634	153,993	11,929
903301	Extra help	-	170,649	206,744	-	-
908301	Overtime	60,036	199,331	36,653	18,499	-
910302	Medicare	137,344	144,639	137,897	125,451	138,209
910401	Dental insurance	3,533	4,511	7,102	6,773	6,000
910501	Health insurance	1,305,702	1,584,925	1,616,909	1,618,905	1,580,956
910503	Retiree health benefits	-	-	297,805	388,358	305,028
910604	Retirement - non-judicial staff	2,739,463	3,000,614	2,782,085	2,405,963	2,654,251
912501	Workers' compensation	189,229	-	-	-	-
913301	Unemployment insurance	-	-	31,753	27,339	20,024
913501	Life insurance	-	-	1,096	1,060	1,140
913502	Long-term disability (LTD) insurance	-	-	2,081	1,969	1,766
913503	Accidental death and disability (AD&D) insurance	-	-	170	128	120
913699	Other insurance (vision)	167,226	179,825	125,310	108,032	101,712
913899	Other benefits (tuition reimb., OBP, parking)	28,000	29,167	28,000	21,000	17,500
SUBTOTAL - Salaries and Benefits		16,505,065	17,341,724	16,760,752	15,248,174	14,358,412
Services and Supplies						
920699	Office expense	3,456	4,452	4,651	4,275	4,500
921599	Advertising expense	-	-	81	-	100
921702	Meals / food	1,017	902	1,187	-	-
921704	Special events / employee appreciation	-	-	-	1,261	840
922611	Equipment - computers	49	-	-	-	-
922699	Equipment - under \$5,000	-	1,284	-	-	-
924599	Printing	30,394	34,393	23,311	21,006	25,000
926199	Postage	53,307	50,034	44,738	46,319	50,000
929210	Private car mileage	3,198	5,096	4,345	1,057	3,000
929299	Travel - in-state	76	396	-	157	-
931101	Travel - out-of-state	-	2,160	1,342	-	-
933101	Tuition and registration fees	-	6,374	1,500	-	-
938201	Consulting services - temporary help	-	69,507	13,817	-	-
938401	General consultant and professional services	13,062	38,072	43,115	52,920	88,666
938701	Court transcripts	157,865	98,265	106,292	98,602	130,000
939102	Civil arbitration fee	4,650	2,250	4,050	1,800	5,000
939420	Small claims advisory service	220,000	185,000	155,000	130,000	130,000
941101	Sheriff - reimbursement - AB2030/AB2695	24,750	27,105	22,400	19,565	25,000
943301	IT - commercial contracts	-	-	-	-	4,486
952002	Uniforms	2,316	8,015	1,095	306	-
952099	Uniform allowance	-	-	-	-	1,100
SUBTOTAL - Services and Supplies		514,140	533,305	426,924	377,270	467,692
TOTAL EXPENDITURES		17,019,205	17,875,029	17,187,676	15,625,444	14,826,104

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	3	3.0	3	3.0	2	2.0	-	-	-	-
Administrative Assistant II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Court Attendant	-	-	34	34.0	28	28.0	29	28.3	30	30.0
Court Attendant Trainee	-	-	-	-	6	6.0	3	3.0	-	-
Court Operations Manager I	1	1.0	1	1.0	2	2.0	1	1.0	-	-
Court Operations Manager II	3	2.6	3	3.0	4	4.0	4	4.0	4	4.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	3	2.3	1	1.0
Court Supervisor II	1	1.0	-	-	-	-	-	-	-	-
Courtroom Operations Supervisor	7	6.1	7	7.0	7	7.0	8	8.0	7	7.0
Data Entry Specialist	5	3.2	2	2.0	-	-	-	-	-	-
Data Entry Technician	1	1.0	1	1.0	-	-	-	-	-	-
Legal Processing Specialist I	-	-	-	-	7	6.0	2	2.0	-	-
Legal Processing Specialist II	138	133.4	90	89.0	88	86.0	77	73.0	63	62.0
Legal Processing Supervisor	13	13.0	13	12.8	10	10.0	7	7.0	4	4.0
Office Assistant	2	2.0	5	5.0	6	5.0	5	4.3	3	3.0
Paralegal - Family Law Facilitator	-	-	-	-	1	1.0	-	-	-	-
Program Coordinator/Specialist	3	3.0	3	3.0	3	3.0	3	3.0	4	4.0
Staff Assistant	1	1.0	1	-	-	-	-	-	-	-
Staff Development Specialist	-	-	-	-	-	-	1	1.0	-	-
Superior Court Clerk I	-	-	-	-	3	3.0	2	2.0	2	2.0
Superior Court Clerk II	-	-	-	-	20	20.0	17	17.0	17	17.0
Superior Court Clerk III	62	61.1	59	58.5	34	34.0	33	33.0	28	28.0
Training & Procedure Specialist	7	7.0	7	7.0	7	6.0	5	5.3	5	5.0
TOTAL STAFFING	248	239.4	231	228.3	230	225.0	201	195.2	169	168.0

Probate and Mental Health (306512)

WORKING STATEMENT OF PURPOSE

The mission of the Probate and Mental Health Unit is to serve the public and the Court in the administration of justice, protecting the vulnerable population and resolving probate and mental health matters under the law, while furthering the goals of the Court including: independence and accountability; access, fairness and diversity; quality of justice and service to the public; and education for branch-wide professional excellence.

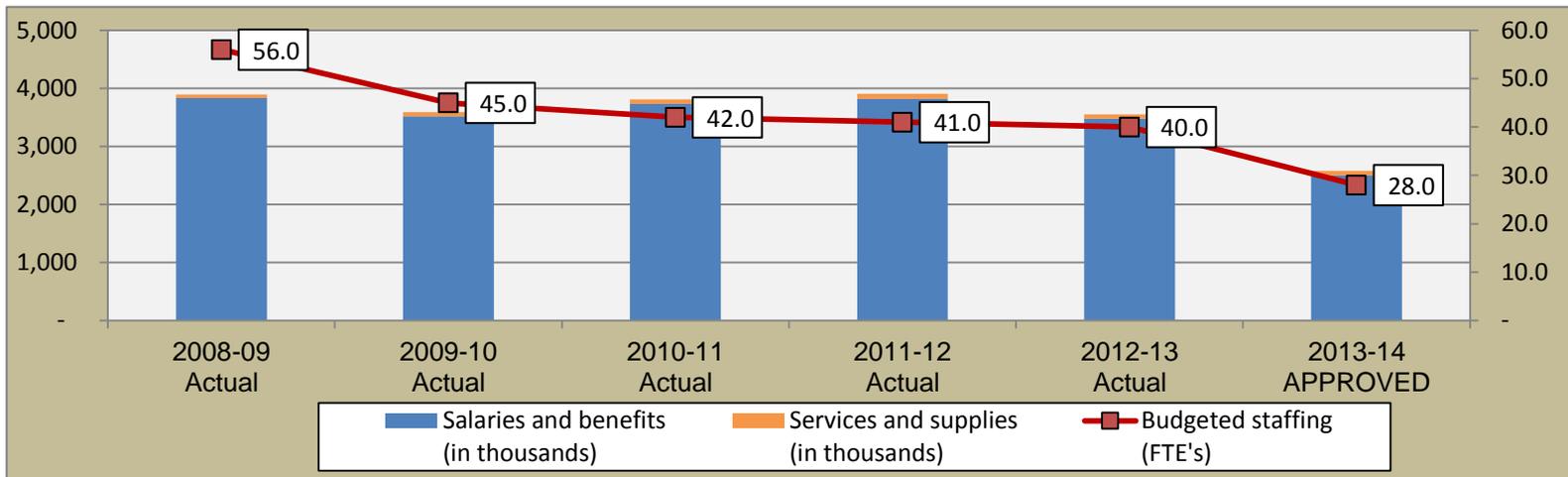
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	6,500	Salaries and benefits	2,500,888
OCSC General Fund	2,573,228	Services and supplies	78,840
TOTAL FINANCING SOURCES	2,579,728	TOTAL EXPENDITURES	2,579,728

2013-14 Goals and Objectives

1. Implement Mandatory e-filing for Probate Cases; 2) Transition courtroom and case processing operations to Central Justice Center; 3) Develop Probate Examiners Procedures Manual; 4) Develop and implement training plan for probate examiners and staff; 4) Transition the "Name Change" calendar under the oversight of the Civil supervising judge; 5) Continue to provide necessary support for the Probate Bench and the public ensuring compliance with statutory, rules and administrative requirements and mandates.

EXPENDITURE AND STAFFING TRENDS



For 2013-2014, the Probate and Mental Health Units will continue to review and assess staffing levels in an effort to meet the projected reductions in labor costs with the anticipated implementation of a number of initiatives. The reduction of 12.0 FTEs is due to the split of probate court services (including the investigators), which merged with Family Court Services effective July 1, 2013.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	3,425,985	3,458,011	3,481,285	(23,274)	-0.7%
Services and supplies	93,200	93,200	72,144	21,056	22.6%
TOTAL EXPENDITURES	3,519,185	3,551,211	3,553,429	(2,218)	-0.1%
Revenue and reimbursements	339,000	339,000	335,835	(3,165)	-0.9%
OCSC General Fund	3,180,185	3,212,211	3,217,594	(5,383)	-0.2%

The variance in salaries and benefits is due to an increase in cost for the hiring of extra help positions to conduct data clean up and complete validation of JBSIS report.

2012-13 ACCOMPLISHMENTS

1) Expansion of electronic filing in Probate cases; 2) Data clean up of information in CCMS database; 3) Cross training of courtroom clerks; 4) Hiring and training of two new Probate Examiners.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Vicky Brizuela
 (657) 622-3574

Financial Planning Analyst
Kristine Swensson
 (657) 622-7736

Probate and Mental Health (306512)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	2,463,001	2,510,070	2,484,023	2,355,255	1,653,512
900320	Lump sum pay outs (vacation, sick leave cash outs)	69,941	16,359	40,138	32,026	-
900328	Other pay (on call, differentials, VSIP)	51,160	7,373	15,831	8,082	5,964
903301	Extra help	-	186,316	199,337	24,354	-
908301	Overtime	2,417	8,923	4,133	8,914	-
910302	Medicare	27,876	30,859	31,095	28,854	24,061
910401	Dental insurance	667	754	795	153	-
910501	Health insurance	241,067	306,060	343,380	354,652	279,800
910503	Retiree health benefits	-	-	63,526	89,095	53,101
910604	Retirement - non-judicial staff	582,781	621,587	600,087	549,325	463,494
912501	Workers' compensation	42,869	-	-	-	-
913301	Unemployment insurance	-	-	7,403	6,288	3,484
913501	Life insurance	-	-	119	9	-
913502	Long-term disability (LTD) insurance	-	-	349	92	-
913503	Accidental death and disability (AD&D) insurance	-	-	21	3	-
913699	Other insurance (vision)	32,782	38,046	27,824	24,183	17,472
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	-	-
SUBTOTAL - Salaries and Benefits		3,518,061	3,729,848	3,821,560	3,481,285	2,500,888
Services and Supplies						
921702	Meals / food	100	-	410	-	-
921704	Special events / employee appreciation	-	-	-	327	140
924599	Printing	2,351	5,846	4,073	-	8,500
926199	Postage	-	-	-	-	5,000
929210	Private car mileage	16,437	17,793	19,497	16,304	2,000
929299	Travel - in-state	133	3,266	106	51	-
933101	Tuition and registration fees	190	2,000	-	-	-
938401	General consultant and professional services	(110)	250	-	-	200
938701	Court transcripts	8,402	3,586	6,335	1,634	5,000
939018	Mental health hearing officer	43,007	47,426	52,038	53,828	58,000
SUBTOTAL - Services and Supplies		70,509	80,166	82,459	72,144	78,840
TOTAL EXPENDITURES		3,588,570	3,810,014	3,904,019	3,553,429	2,579,728

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Investigator II	9	6.5	6	6.0	5	5.0	6	6.0	-	-
Court Investigator III	1	1.0	1	1.0	2	2.0	1	1.0	-	-
Court Operations Manager III	1	1.0	1	1.0	1	1.0	-	-	-	-
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Data Entry Specialist	2	2.0	2	2.0	3	3.0	3	3.0	-	-
Information Processing Specialist	2	2.0	2	2.0	-	-	-	-	-	-
Information Processing Technician	1	0.2	-	-	1	1.0	1	1.0	-	-
Legal Processing Specialist I	-	-	-	-	1	1.0	1	1.0	-	-
Legal Processing Specialist II	6	6.0	6	6.0	5	5.0	5	5.0	8	8.0
Office Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Technician	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Probate Calendar Coordinator	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Probate Checker	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Probate Examiner I	-	-	-	-	1	1.0	1	1.0	2	2.0
Probate Examiner II	10	6.3	5	5.0	4	4.0	4	4.0	6	6.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Superior Court Clerk I	-	-	-	-	2	2.0	2	2.0	1	1.0
Superior Court Clerk II	-	-	-	-	2	2.0	2	2.0	2	2.0
Superior Court Clerk III	10	10.0	9	9.0	4	4.0	3	3.0	3	3.0
Supervising Court Investigator	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Supervising Probate Examiner	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Training & Procedure Specialist	-	-	-	-	-	-	1	1.0	-	-
TOTAL STAFFING	52	45.0	42	42.0	41	41.0	40	40.0	28	28.0

Family Law (306514)

WORKING STATEMENT OF PURPOSE

The Family Law Unit is committed to providing the public with the materials, information, services and access needed to resolve the very personal issues that they bring before this court. To provide the public with access to services in an efficient and effective manner that ensures a high standard of procedural fairness and professional excellence. The Family Law Unit continuously strives to improve public access through internal adjustments and public outreach.

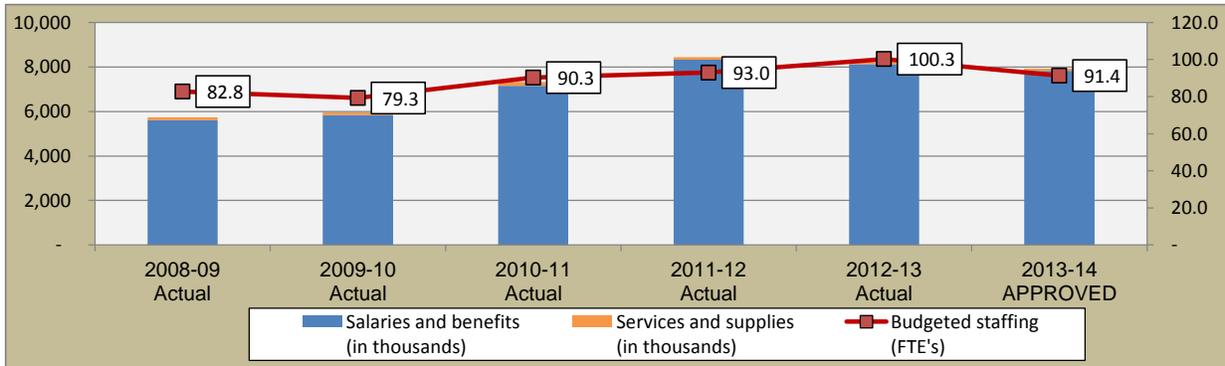
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	145,000	Salaries and benefits	7,821,112
OCSC General Fund	7,776,977	Services and supplies	100,865
TOTAL FINANCING SOURCES	7,921,977	TOTAL EXPENDITURES	7,921,977

2013-14 Goals and Objectives

During Fiscal Year 2013-14 it will be the goal of the Family Law Unit to continue to improve efficiencies and quality of work, while implementing strategies to streamline workflows resulting in improved resource allocation. Some specific goals and objectives in the upcoming year will be Datacap implementation to streamline docketing/imaging processes; expanded use of SmartForms and other means of electronics filings; dedication of resources, where possible, to case file destruction efforts, and continued development of the management/supervisory team.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	8,077,357	8,097,771	8,127,092	(29,321)	-0.4%
Services and supplies	126,550	126,870	89,836	37,034	29.2%
TOTAL EXPENDITURES	8,203,907	8,224,641	8,216,928	7,713	0.1%
Revenue and reimbursements	274,085	274,085	105,756	(168,329)	-61.4%
OCSC General Fund	7,929,822	7,950,556	8,111,172	(160,616)	-2.0%

There were no major variances in salaries and benefits and Family Law was in line with budget expenditures. Positive variance in services and supplies is due to savings in temporary help, appellate transcript costs, postage/printing, subscriptions/legal publications, professional services and Sheriff's costs.

2012-13 ACCOMPLISHMENTS

Following are some of the major accomplishments that contributed to FY 2012-2013 gained efficiencies for Family Law:

- Launched SharePoint Time Off Scheduling module for all Family Law staff
- Implemented automated processing/mailing of Family Law trial and hearing notices
- Redesigning/coding for Case Management Reports
- Revamped transfer procedures and forms and shared with other courts in an effort to gain consistency among the courts
- Restructured online Domestic Violence form packets available to the public
- Implementation of case destruction project in the Court Child Support Unit
- Merged Family Law and Civil Appellate units under Civil
- Implemented auto tracking of ex parts and incorporated into Case Management/Workload reports
- Launched Family Law Smartforms (Case initiation forms)
- Created Monthly Judicial Assignment report
- Automated standardized reassignment minute order macros
- Implemented reduction of Court Child Support Unit commissioner/courtroom structure
- Relocated Family Law judicial officers from CJC to LJC; centralized Family Law operations at LJC.
- Participated in DOJ Audit
- Conducted two month audit of domestic violence restraining orders and reduced errors

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anaruth Gonzalez
 (657) 622-5520

Financial Planning Analyst
Kristine Swensson
 (657) 622-7736

Family Law (306514)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	4,007,313	4,815,961	5,438,201	5,483,354	5,148,788
900320	Lump sum pay outs (vacation, sick leave cash outs)	78,487	27,507	29,323	39,045	-
900328	Other pay (on call, differentials, VSIP)	86,624	28,973	29,995	46,602	20,279
903301	Extra help	2,499	192,400	325,750	30,441	-
906303	Judicial officers - commissioners	9,929	15,851	0	(51,894)	-
908301	Overtime	7,846	62,590	26,409	9,729	-
910302	Medicare	51,350	66,358	78,825	74,977	74,940
910401	Dental insurance	1,418	1,867	3,739	4,027	4,800
910501	Health insurance	490,238	643,801	815,028	901,108	874,145
910503	Retiree health benefits	-	-	142,774	208,852	165,415
910604	Retirement - non-judicial staff	966,000	1,209,070	1,341,952	1,306,462	1,451,034
912301	Retirement - judicial officers	4,390	5,594	(0)	(14,691)	-
912501	Workers' compensation	61,956	-	-	-	-
913301	Unemployment insurance	-	-	15,802	14,464	10,864
913501	Life insurance	-	-	591	613	912
913502	Long-term disability (LTD) insurance	-	-	1,142	1,117	1,301
913503	Accidental death and disability (AD&D) insurance	-	-	92	75	96
913699	Other insurance (vision)	59,540	74,868	64,336	58,813	54,538
913899	Other benefits (tuition reimb., OBP, parking)	10,500	10,632	15,750	14,000	14,000
SUBTOTAL - Salaries and Benefits		5,838,088	7,155,472	8,329,709	8,127,092	7,821,112
Services and Supplies						
920699	Office expense	-	36	-	194	500
921702	Meals / food	237	355	860	-	-
921704	Special events / employee appreciation	-	-	-	1,045	565
922399	Library purchases and subscriptions	2,229	2,229	-	-	-
922899	Equipment - maintenance and repairs	-	-	-	-	500
924599	Printing	35,864	14,937	4,018	3,395	2,000
926199	Postage	-	-	-	9,719	8,200
929210	Private car mileage	261	352	651	387	800
929299	Travel - in-state	619	73	1,249	664	-
931101	Travel - out-of-state	-	94	79	-	-
933101	Tuition and registration fees	-	4,050	-	-	-
938201	Consulting services - temporary help	-	50,451	20,438	-	-
938701	Court transcripts	29,404	43,697	25,692	20,383	30,000
941101	Sheriff - reimbursement - AB2030/AB2695	49,101	51,760	52,840	50,890	55,000
943502	IT - software and license fees	-	950	3,159	3,159	3,300
SUBTOTAL - Services and Supplies		117,716	168,986	108,986	89,836	100,865
TOTAL EXPENDITURES		5,955,804	7,324,457	8,438,695	8,216,928	7,921,977

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs						
Administrative Analyst II	-	-	1	0.6	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Operations Manager I	-	-	-	-	1	1.0	-	-	-	-
Court Operations Manager II	2	2.0	2	2.0	1	1.0	2	2.0	2	2.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Reporter	1	1.0	1	1.0	1	1.0	-	-	-	-
Courtroom Operations Supervisor	3	2.1	3	3.0	4	4.0	3	3.0	3	3.0
Data Entry Specialist	4	3.1	4	4.0	3	3.0	5	5.0	4	4.0
Data Entry Technician	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	-	-	1	1.0	3	3.0	2	2.0
Legal Processing Specialist II	30	30.0	30	30.0	33	33.0	36	35.3	37	37.0
Legal Processing Supervisor	2	2.0	2	2.0	3	3.0	3	3.0	2	2.0
Office Assistant	8	8.0	10	10.0	8	8.0	6	6.0	1	1.0
Program Coordinator/Specialist	1	1.0	2	2.0	2	2.0	2	2.0	2	2.0
Superior Court Clerk I	-	-	-	-	4	4.0	9	9.0	-	-
Superior Court Clerk II	-	-	-	-	13	13.0	13	13.0	19	19.0
Superior Court Clerk III	23	21.1	27	26.3	11	11.0	11	11.0	13	12.4
Support Services Supervisor II	2	2.0	2	2.0	1	1.0	1	1.0	-	-
Training & Procedure Specialist	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
TOTAL STAFFING	83	79.3	91	90.3	93	93.0	101	100.3	92	91.4

Family and Probate Court Services (306516)

WORKING STATEMENT OF PURPOSE

Family Court Services (FCS) is responsible for assessing child, individual and family needs, providing immediate intervention to families in crisis and presenting information to the court. This is done by providing child custody mediation for parents in custody disputes, child custody investigations, domestic violence investigations, emergency investigations and minor marriage investigations. FCS is also responsible for overseeing the Access to Visitation Grant, which provides funds for non-custodial parents to have access to their children when supervised visitation or exchange has been ordered. Probate Court Services is responsible for providing reports to the court on one of the most vulnerable of the population, the elderly and disabled. Our mission is to provide this service with respect, allowing the individuals to maintain their dignity, while furthering the goals of the court including access, fairness and diversity, quality of justice and service to the public.

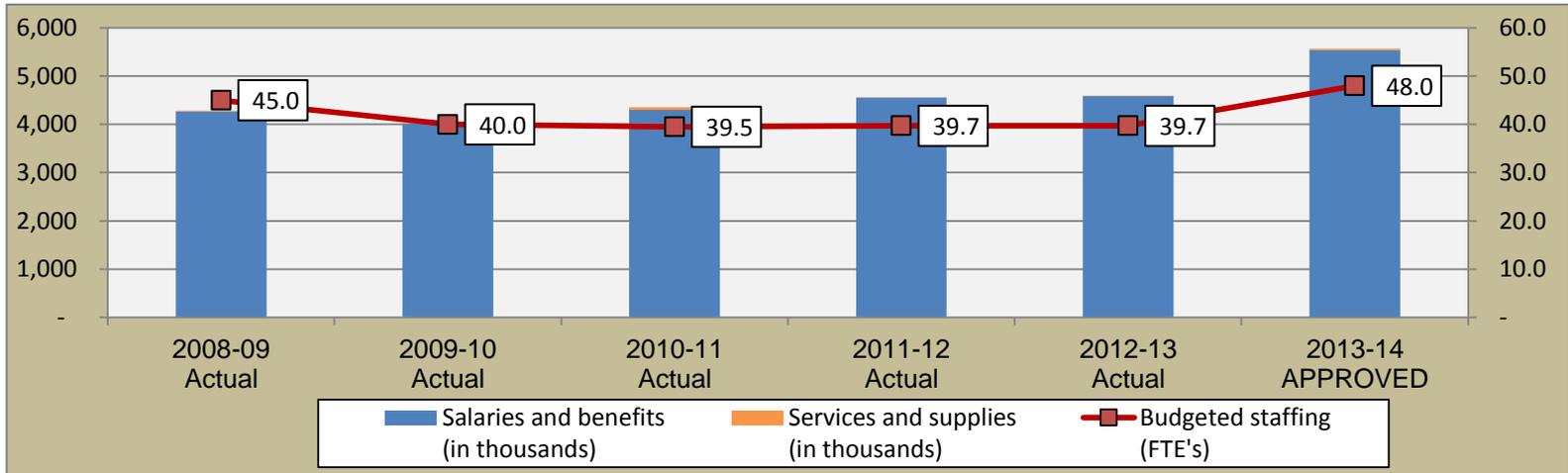
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	790,000	Salaries and benefits	5,537,924
OCSC General Fund	4,775,169	Services and supplies	27,245
TOTAL FINANCING SOURCES	5,565,169	TOTAL EXPENDITURES	5,565,169

2013-14 Goals and Objectives

The goals and objectives for Family and Probate Court Services include meeting the mandates while enhancing support to the bench and to the public. These goals will be reached in part by utilizing the best technology available.

EXPENDITURE AND STAFFING TRENDS



The increase of 8.3 FTEs is primarily due to investigator positions being transferred from the Probate/Mental Health Cost Center (306512). Effective FY 2013-14, the Family Court Services Unit has absorbed the probate court services work formerly housed under cost center 306512.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	4,478,051	4,494,120	4,586,288	(92,168)	-2.1%
Services and supplies	18,400	18,419	5,278	13,141	71.3%
TOTAL EXPENDITURES	4,496,451	4,512,539	4,591,566	(79,027)	-1.8%
Revenue and reimbursements	390,000	390,000	469,131	79,131	20.3%
OCSC General Fund	4,106,451	4,122,539	4,122,435	104	0.0%

The positive variance in services and supplies is due to savings in travel/training and temporary help. The positive variance in revenues and reimbursements is due to child custody evaluation/investigation fee revenue coming in higher than budgeted (the fees were increased in January 2012 and FY 2012-13 represented a full year of collections).

2012-13 ACCOMPLISHMENTS

Major accomplishments for Family and Probate Court Services Unit include electronic delivery of Probate Court Services reports to the court, received the Access to Visitation grant for the 14th year in the amount of \$107,000.00, trained three new mediators and one new probate investigator.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Cathy Harmon
(657) 622-6186

Financial Planning Analyst
Kristine Swensson
(657) 622-7736

Family and Probate Court Services (306516)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	2,918,294	3,047,133	3,131,829	3,136,432	3,725,551
900320	Lump sum pay outs (vacation, sick leave cash outs)	11,892	17,468	20,919	16,069	-
900328	Other pay (on call, differentials, VSIP)	31,649	32,045	32,696	36,958	35,498
903301	Extra help	11,836	35,206	58,543	40,046	-
908301	Overtime	4,120	1,660	346	1,729	-
910302	Medicare	37,638	39,441	41,036	42,303	54,532
910401	Dental insurance	870	1,231	1,884	1,736	1,200
910501	Health insurance	218,654	308,575	359,533	398,559	509,559
910503	Retiree health benefits	-	-	83,747	121,456	120,348
910604	Retirement - non-judicial staff	704,372	774,202	781,151	748,928	1,049,822
912501	Workers' compensation	33,924	-	-	-	-
913301	Unemployment insurance	-	-	8,838	8,400	7,901
913501	Life insurance	-	-	292	255	228
913502	Long-term disability (LTD) insurance	-	-	590	559	433
913503	Accidental death and disability (AD&D) insurance	-	-	45	32	24
913699	Other insurance (vision)	31,335	34,405	23,602	23,620	29,328
913802	Educational incentives (other than tuition reimb.)	3,493	3,191	2,405	2,208	-
913899	Other benefits (tuition reimb., OBP, parking)	7,000	7,000	7,000	7,000	3,500
SUBTOTAL - Salaries and Benefits		4,015,077	4,301,556	4,554,456	4,586,288	5,537,924
Services and Supplies						
921702	Meals / food	-	-	400	-	-
921704	Special events / employee appreciation	-	-	-	335	245
924599	Printing	284	-	-	-	300
929210	Private car mileage	5,434	6,037	3,833	4,074	17,700
929299	Travel - in-state	360	1,228	1,553	669	-
933101	Tuition and registration fees	-	1,200	25	200	9,000
938201	Consulting services - temporary help	-	39,798	5,328	-	-
SUBTOTAL - Services and Supplies		6,078	48,263	11,140	5,278	27,245
TOTAL EXPENDITURES		4,021,155	4,349,819	4,565,596	4,591,566	5,565,169

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Investigator II	1	1.0	1	1.0	-	-	-	-	5	5.0
Court Investigator III	2	2.0	2	2.0	-	-	-	-	2	2.0
Court Mediator I	-	-	-	-	1	1.0	2	2.0	1	1.0
Court Mediator II	27	26.0	26	25.5	27	27.0	26	26.0	27	27.0
Court Operations Manager III	-	-	-	-	1	1.0	1	1.0	1	1.0
Information Processing Specialist	3	3.0	3	3.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	1	1.0	1	1.0	4	4.0	4	4.0	3	3.0
Legal Processing Specialist II	1	1.0	1	1.0	1	1.0	1	1.0	3	3.0
Office Specialist	1	1.0	1	1.0	1	0.7	1	0.7	1	1.0
Superior Court Manager	1	1.0	1	1.0	-	-	-	-	-	-
Supervising Court Investigator	-	-	-	-	-	-	-	-	1	1.0
Supervising Court Mediator	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
TOTAL STAFFING	41	40.0	40	39.5	40	39.7	40	39.7	48	48.0

Juvenile Dependency and Delinquency (306517)

WORKING STATEMENT OF PURPOSE

Juvenile Court provides for the protection and safety of the public and each minor under the jurisdiction of the court. Juvenile Court strives to preserve and strengthen the minor's family ties whenever possible.

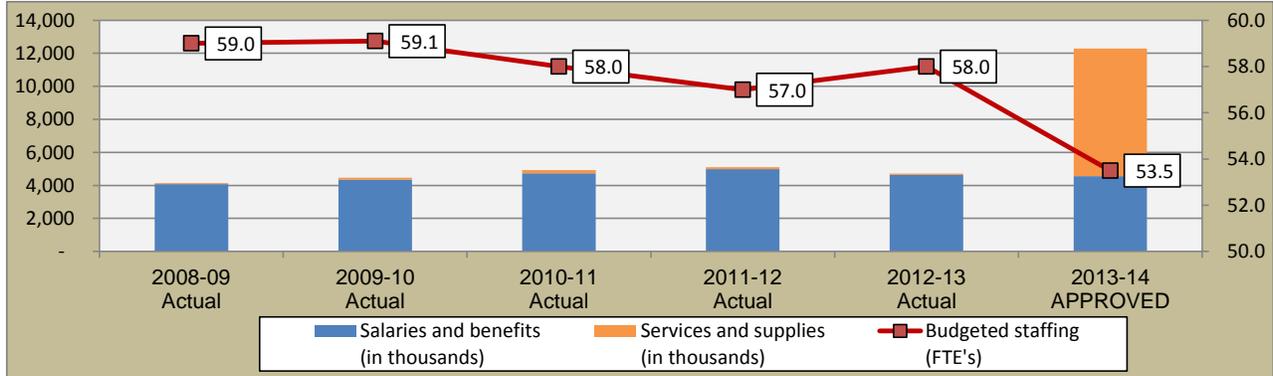
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	7,797,022	Salaries and benefits	4,560,780
OCSC General Fund	4,496,665	Services and supplies	7,732,907
TOTAL FINANCING SOURCES	12,293,687	TOTAL EXPENDITURES	12,293,687

2013-14 Goals and Objectives

In addition to the operational activities required to sustain 11 courtrooms, associated case records, and required updates into the case management system, the goals in Juvenile Court for this fiscal year include reduction of backlogs, daily management of court appointed counsel and ancillary alternate defense expenditures absorbed this fiscal year, preparation for implementation of a new case management system, implementation of updated document management software, and activities associated with preparation for a future paperless environment.

EXPENDITURE AND STAFFING TRENDS



53.5 FTEs have been approved to handle the administrative, management and clerical functions in Juvenile Court; which is a reduction of 4.5 FTEs approved last fiscal year. The \$7.5 million increase in budgeted services and supplies is due to the transfer of the juvenile court appointed counsel budget (which was previously budgeted in the Alternate Defense cost center).

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	4,814,980	4,816,668	4,630,897	185,771	3.9%
Services and supplies	101,580	101,915	87,257	14,658	14.4%
TOTAL EXPENDITURES	4,916,560	4,918,583	4,718,154	200,429	4.1%
Revenue and reimbursements	-	548,000	715,328	167,328	30.5%
OCSC General Fund	4,916,560	4,370,583	4,002,826	367,757	8.4%

Salaries and benefits came in slightly under budget due to unbudgeted vacancies. The positive variance in services and supplies is primarily attributable to savings in printing and temporary help. The positive variance in revenues and reimbursements is attributable to the AOC returning one additional year (unbudgeted) of CAC fees that were collected in FY 2008-09 and remitted to the AOC as part of an audit finding.

2012-13 ACCOMPLISHMENTS

- Improved Records Management and Cleared Exhibit destruction backlog.
- Dependency Court Appointed counsel negotiations, contracts and improved invoicing practices implemented. Automation implemented to assist with liability tracking and validation of services performed.
- Worked with justice partners to close out idle cases in the system, including wards over 21 years of age, citations over 5 years old, 18 – 20 year olds with inactivity for prolonged period, and stale warrants for misdemeanor offenses.
- implemented quarterly judicial case management reports for delinquency cases.
- New process for requests for information pursuant to 827/828
- New Local Rules adopted
- PEP contract transitioned to Probation for Juvenile Drug Court

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anaruth Gonzalez
 (657) 622-5520

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

Juvenile Dependency and Delinquency (306517)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	3,066,187	3,157,198	3,171,869	3,128,522	3,035,493
900320	Lump sum pay outs (vacation, sick leave cash outs)	28,809	14,303	16,738	1,689	-
900328	Other pay (on call, differentials, VSIP)	29,279	9,223	6,528	9,521	7,157
903301	Extra help	-	196,187	332,265	36,916	-
908301	Overtime	10,419	37,393	19,695	8,316	-
910302	Medicare	34,753	40,460	42,149	36,698	44,120
910401	Dental insurance	950	1,089	2,797	3,423	3,600
910501	Health insurance	349,009	417,600	464,063	494,755	474,034
910503	Retiree health benefits	-	-	82,931	119,437	97,368
910604	Retirement - non-judicial staff	736,485	794,550	780,310	739,113	848,888
912501	Workers' compensation	48,377	-	-	-	-
913301	Unemployment insurance	-	-	9,590	8,227	6,393
913501	Life insurance	-	-	433	551	684
913502	Long-term disability (LTD) insurance	-	-	756	902	959
913503	Accidental death and disability (AD&D) insurance	-	-	67	65	72
913699	Other insurance (vision)	44,034	50,253	38,874	32,263	31,512
913899	Other benefits (tuition reimb., OBP, parking)	7,000	9,333	11,958	10,500	10,500
SUBTOTAL - Salaries and Benefits		4,355,300	4,727,588	4,981,023	4,630,897	4,560,780
Services and Supplies						
920599	Dues and memberships	50	-	-	-	-
920699	Office expense	151	-	-	-	-
921702	Meals / food	100	99	489	-	-
921704	Special events / employee appreciation	-	-	-	608	285
922699	Equipment - under \$5,000	653	-	-	-	-
924599	Printing	22,255	21,392	21,688	1,771	10,000
929210	Private car mileage	479	1,488	549	453	600
929299	Travel - in-state	596	-	839	569	-
931101	Travel - out-of-state	-	752	101	-	-
933101	Tuition and registration fees	345	1,229	25	-	-
938201	Consulting services - temporary help	-	75,051	5,937	-	-
938401	General consultant and professional services	92,273	91,408	87,586	83,857	60,000
938801	CAC - dependency (children)	-	-	-	-	2,515,000
938802	CAC - dependency (parents)	-	-	-	-	4,063,022
938901	Investigative services	-	-	-	-	17,000
939002	Psychiatric evaluations	-	-	-	-	100,000
939009	Expert witness	-	-	-	-	17,000
939412	CAC - delinquency	-	-	-	-	950,000
941101	Sheriff - reimbursement - AB2030/AB2695	-	30	70	-	-
SUBTOTAL - Services and Supplies		116,903	191,449	117,283	87,257	7,732,907
TOTAL EXPENDITURES		4,472,203	4,919,037	5,098,306	4,718,154	12,293,687

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Courtroom Operations Supervisor	2	2.0	2	2.0	2	2.0	2	2.0	1	1.0
Data Entry Specialist	2	2.0	2	2.0	-	-	1	1.0	-	-
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	-	-	2	2.0	2	2.0	-	-
Legal Processing Specialist II	20	20.0	20	20.0	16	16.0	17	17.0	20	20.0
Legal Processing Supervisor	1	1.0	1	1.0	2	2.0	2	2.0	2	2.0
Office Assistant	6	6.0	4	4.0	7	7.0	6	6.0	6	5.5
Office Specialist	1	1.0	1	1.0	2	2.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Accounting Assistant	-	-	-	-	-	-	-	-	1	1.0
Superior Court Clerk II	1	1.0	-	-	5	5.0	6	6.0	6	6.0
Superior Court Clerk III	19	18.1	20	20.0	14	14.0	14	14.0	12	12.0
Support Services Supervisor II	-	-	1	1.0	1	1.0	1	1.0	-	-
Training & Procedure Specialist	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	60	59.1	58	58.0	57	57.0	58	58.0	54	53.5

Juvenile Justice Commission (306521)

WORKING STATEMENT OF PURPOSE

Pursuant to California Welfare and Institutions Code Sections 209 and 225-231, the Juvenile Justice Commission (JJC) is mandated to inquire into the administration of juvenile court law in Orange County. The mission of the JJC is to ensure that the highest standards of care and services are maintained for the youth within the juvenile justice system.

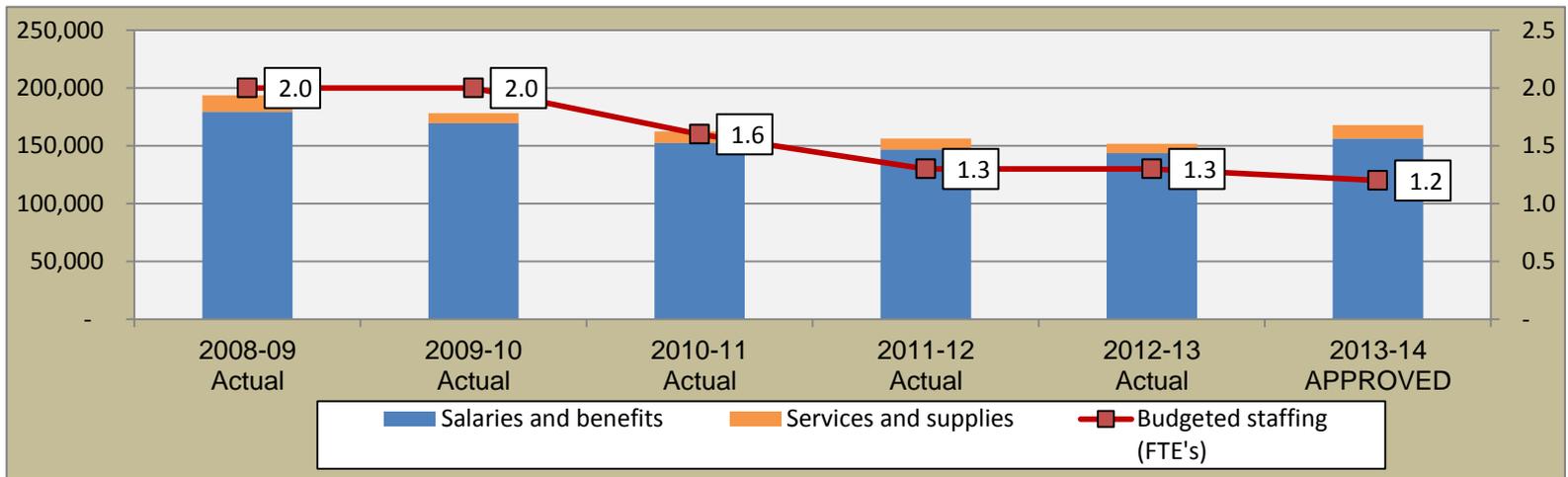
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	167,713	Salaries and benefits	156,337
OCSC General Fund	-	Services and supplies	11,376
TOTAL FINANCING SOURCES	167,713	TOTAL EXPENDITURES	167,713

2013-14 Goals and Objectives

The JJC conducts inspections of County-administered institutions housing juveniles, law enforcement agency facilities which are used for the detention of any minor, group homes where wards and dependent children of the Juvenile Court are placed. The JJC reviews the programs of the youth correctional schools, ACCESS schools, and monitors the medical, dental, and mental health programs within the facilities and group homes. The JJC may conduct investigations, prepare written reports, and make recommendations for the Presiding Judge of the Juvenile Court.

EXPENDITURE AND STAFFING TRENDS



For Fiscal Year 2013-14, budgeted staffing is reduced 0.1 FTE. Even though the budgeted County reimbursement is nearly the same as in Fiscal Year 2012-13, rising health and retirement costs resulted in the need to reduce support to this program.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	152,794	152,794	143,570	9,224	6.0%
Services and supplies	14,710	14,710	8,193	6,517	44.3%
TOTAL EXPENDITURES	167,504	167,504	151,763	15,741	9.4%
Revenue and reimbursements	167,504	167,504	151,763	(15,741)	-9.4%
OCSC General Fund	-	-	-	-	

Services and supplies are significantly less than the budget because the total amount of stipends paid to the Juvenile Justice Commissioners was less than expected.

2012-13 ACCOMPLISHMENTS

The JJC conducted the inspection of 22 law enforcement agencies, 6 Sheriff's Department facilities, and performed 5 unannounced inspections of County-administered juvenile institutions. JJC Commissioners participated in the Child Fatality Reviews, acted as a voting member on the MHSAs Steering Committee, monitored education programs and legislation, and inspected several group homes. The Commissioners attended many meetings and acted as a liaison at the CAST policy board, Child Welfare Redesign Planning Council, Foster Family Agency Forum, Phoenix House Community Advisory Committee, Foster Care Advisory Board, Group Home Forum, JDAI workgroup, Juvenile Justice Coordinating Council, and the Orange County Children's Partnership.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Beverly MacLaren
 (657) 622-5540

Financial Planning Analyst
Daniel Kopp
 (657) 622-7737

Juvenile Justice Commission (306521)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	114,330	87,189	96,378	97,547	97,956
900320	Lump sum pay outs (vacation, sick leave cash outs)	5,042	27,500	4,308	-	-
908301	Overtime	60	428	-	-	-
910302	Medicare	524	(172)	143	141	1,420
910401	Dental insurance	466	559	942	1,141	1,200
910501	Health insurance	11,130	6,535	10,707	11,669	19,024
910503	Retiree health benefits	-	-	2,274	3,484	3,135
910604	Retirement - non-judicial staff	31,847	25,174	27,098	24,411	29,194
912501	Workers' compensation	1,496	741	775	790	-
913301	Unemployment insurance	-	-	274	252	205
913501	Life insurance	-	-	146	184	228
913502	Long-term disability (LTD) insurance	-	-	259	303	326
913503	Accidental death and disability (AD&D) insurance	-	-	23	22	24
913699	Other insurance (vision)	1,183	909	134	127	125
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		169,577	152,362	146,962	143,570	156,337
Services and Supplies						
920699	Office expense	77	913	11	562	776
922399	Library purchases and subscriptions	37	-	-	-	100
922611	Equipment - computers	-	1,180	1,069	-	-
922612	Equipment - printers	-	133	-	-	-
922699	Equipment - under \$5,000	-	117	-	-	-
922799	Equipment - rents and leases	1,052	1,018	920	919	1,000
924599	Printing	1,231	1,059	1,407	86	2,500
929210	Private car mileage	95	37	-	-	-
929299	Travel - in-state	16	5	-	-	-
938201	Consulting services - temporary help	-	-	-	651	-
938401	General consultant and professional services	6,075	5,550	5,950	5,975	7,000
SUBTOTAL - Services and Supplies		8,583	10,011	9,357	8,193	11,376
TOTAL EXPENDITURES		178,160	162,373	156,319	151,763	167,713

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist II	-	-	-	-	-	-	-	-	-	0.2
Office Specialist	1	1.0	1	0.6	-	0.3	-	0.3	-	-
TOTAL STAFFING	2	2.0	2	1.6	1	1.3	1	1.3	1	1.2

BJA Adult Drug Court Enhancement (2012-2014) (999909)

WORKING STATEMENT OF PURPOSE

The purpose of the BJA Adult Drug Court Enhancement grant is to provide residential substance abuse treatment for participants in the mental health court programs who have co-occurring mental health and substance abuse problems and who are not eligible for the County's Program for Assertive Community Treatment (PACT) services.

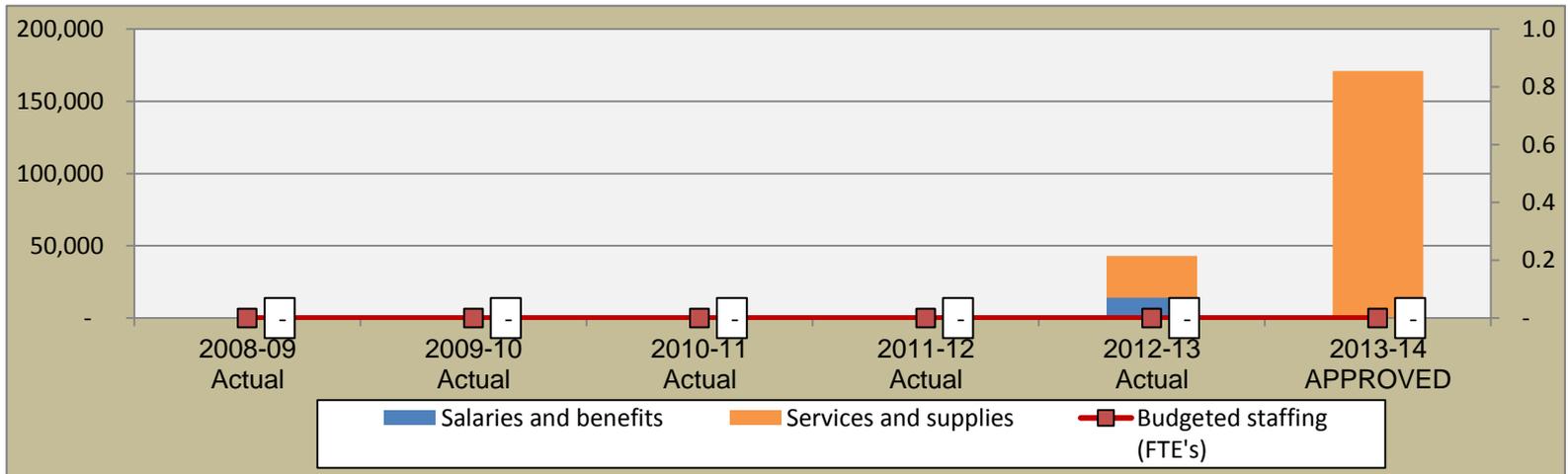
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	170,995	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	170,995
TOTAL FINANCING SOURCES	170,995	TOTAL EXPENDITURES	170,995

2013-14 Goals and Objectives

The goals of the BJA Adult Drug Court Enhancement grant are to resolve the substance abuse issues of the non-PACT eligible mental health court participants so that they become stabilized and their mental health issues can successfully be addressed.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance
Salaries and benefits	-	-	13,979	(13,979)
Services and supplies	-	-	29,005	(29,005)
TOTAL EXPENDITURES	-	-	42,984	(42,984)
Revenue and reimbursements	-	-	29,005	29,005
OCSC General Fund	-	-	13,979	(13,979)

Grant was received late in Fiscal Year 2012-13 and was not included in the budget. Revenue and expense net to zero.

2012-13 ACCOMPLISHMENTS

In fiscal year 2012-13, the BJA Drug Court Enhancement grant funded residential substance abuse treatment for non-PACT eligible mental health court participants, and also funded training for mental health court team members as required by the terms of the grant.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Paul Shapiro

(657) 622-5280

Financial Planning Analyst

Kristine Swensson

(657) 622-7736

BJA Adult Drug Court Enhancement (2012-2014)

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	-	-	-	10,902	-
910302	Medicare	-	-	-	158	-
910503	Retiree health benefits	-	-	-	309	-
910604	Retirement - non-judicial staff	-	-	-	2,495	-
913301	Unemployment insurance	-	-	-	29	-
913699	Other insurance (vision)	-	-	-	85	-
SUBTOTAL - Salaries and Benefits		-	-	-	13,979	-
Services and Supplies						
924599	Printing	-	-	-	-	3,696
925103	Cell phones/pagers	-	-	-	-	1,364
935203	Storage	-	-	-	-	165,935
938401	General consultant and professional services	-	-	-	29,005	-
SUBTOTAL - Services and Supplies		-	-	-	29,005	170,995
TOTAL EXPENDITURES		-	-	-	42,984	170,995

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
TOTAL STAFFING	-	-								

State Justice Institute (999988)

WORKING STATEMENT OF PURPOSE

The purpose of this grant is to provide locally hosted Institute for Court Management (ICM) trainings. These courses will primarily benefit Superior Court of Orange County management, but are open to all Court management throughout California.

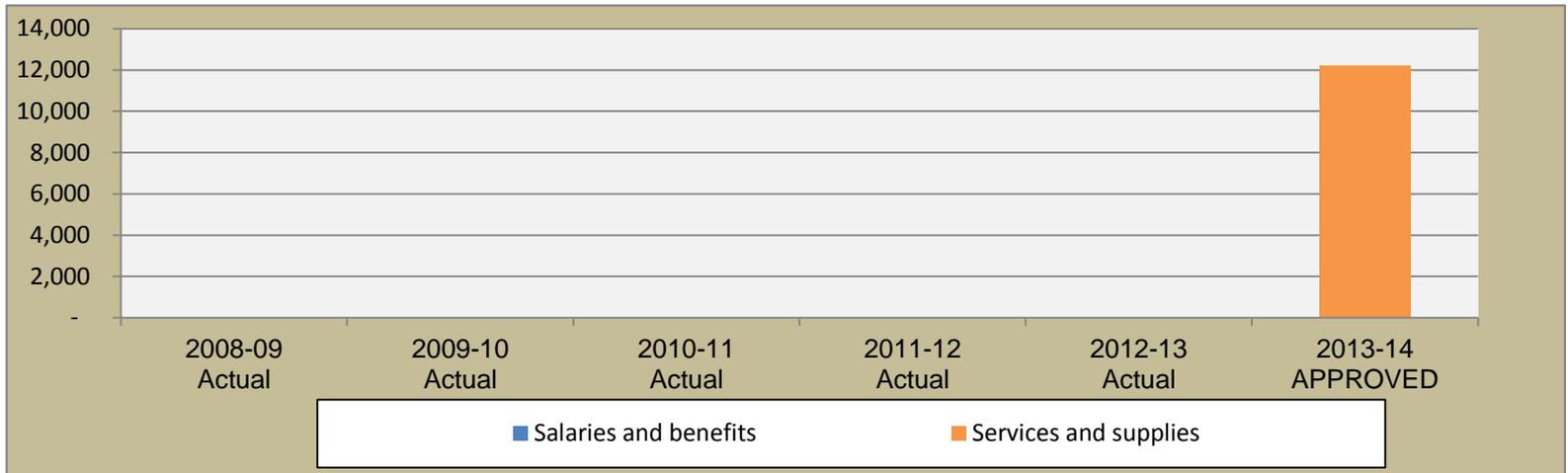
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	12,192	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	12,192
TOTAL FINANCING SOURCES	12,192	TOTAL EXPENDITURES	12,192

2013-14 Goals and Objectives

The purpose of this grant is to provide locally hosted Institute for Court Management training for Court management. This will benefit primarily the Orange County Court management, but it open to all Court management throughout CA.

EXPENDITURE AND STAFFING TRENDS



This grant has no staffing associated with it.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance
Salaries and benefits	-	-	-	-
Services and supplies	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Revenue and reimbursements	-	-	-	-
OCSC General Fund	-	-	-	-

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Michael Taylor
 (657) 622-7660

Financial Planning Analyst
Kristine Swensson
 (657) 622-7736

State Justice Institute

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
	SUBTOTAL - Salaries and Benefits	-	-	-	-	-
Services and Supplies						
922399	Library purchases and subscriptions	-	-	-	-	2,100
929299	Travel - in-state	-	-	-	-	5,592
933101	Tuition and registration fees	-	-	-	-	4,500
	SUBTOTAL - Services and Supplies	-	-	-	-	12,192
	TOTAL EXPENDITURES	-	-	-	-	12,192

STAFFING HISTORY BY CLASSIFICATION

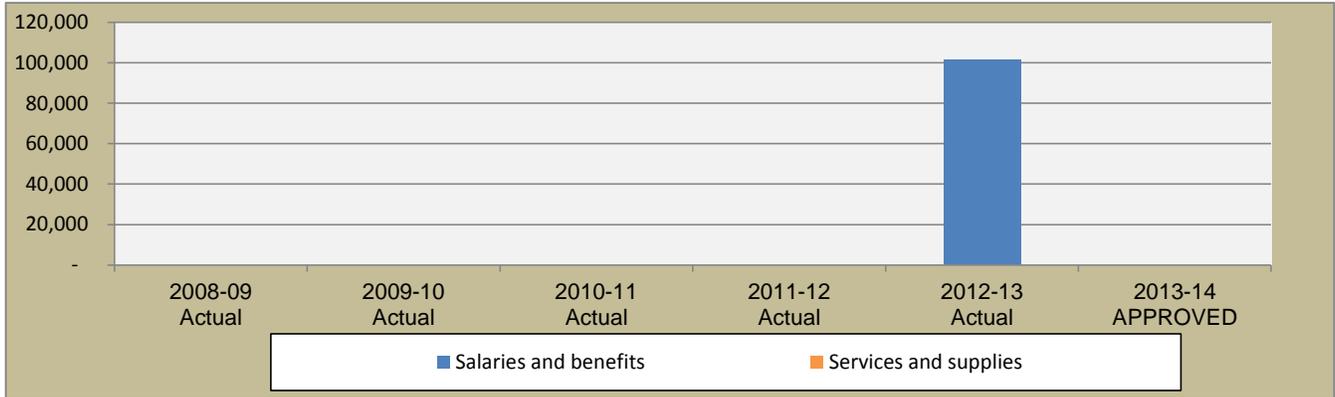
Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

DV Family Law Interpreter (999989)

2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	97,085	Salaries and benefits	-
OCSC General Fund	(97,085)	Services and supplies	-
TOTAL FINANCING SOURCES	-	TOTAL EXPENDITURES	-

EXPENDITURE AND STAFFING TRENDS



Grant is expected to be renewed in Fiscal Year 2013-14, but the amount budgeted is unknown. If grant funding is approved, a budget modification will be processed. There is no staffing associated to this grant.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	-	97,085	101,742	(4,657)	-4.8%
Services and supplies	-	-	-	-	
TOTAL EXPENDITURES	-	97,085	101,742	(4,657)	-4.8%
Revenue and reimbursements	-	-	-	-	
OCSC General Fund	-	97,085	101,742	(4,657)	-4.8%

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anaruth Gonzalez
 (657) 622-5520

Financial Planning Analyst
Kristine Swensson
 (657) 622-7736

DV Family Law Interpreter

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	-	-	-	71,898	-
900320	Lump sum pay outs (vacation, sick leave cash outs)	-	-	-	46	-
900328	Other pay (on call, differentials, VSIP)	-	-	-	848	-
910302	Medicare	-	-	-	1,050	-
910401	Dental insurance	-	-	-	284	-
910501	Health insurance	-	-	-	6,293	-
910503	Retiree health benefits	-	-	-	2,769	-
910604	Retirement - non-judicial staff	-	-	-	17,035	-
912501	Workers' compensation	-	-	-	755	-
913301	Unemployment insurance	-	-	-	190	-
913501	Life insurance	-	-	-	44	-
913699	Other insurance (vision)	-	-	-	530	-
SUBTOTAL - Salaries and Benefits		-	-	-	101,742	-
Services and Supplies						
SUBTOTAL - Services and Supplies		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	101,742	-

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

California Self-Help Center MOU (999992)

WORKING STATEMENT OF PURPOSE

The Self-Help Center provides services and information for self-represented litigants to increase their understanding, participation, and access to the justice system which will enhance efficiencies and effectiveness of the Court. For the past several years, the Administrative Office of the Courts (AOC) has provided grant funding in order to expand services to self-represented litigants.

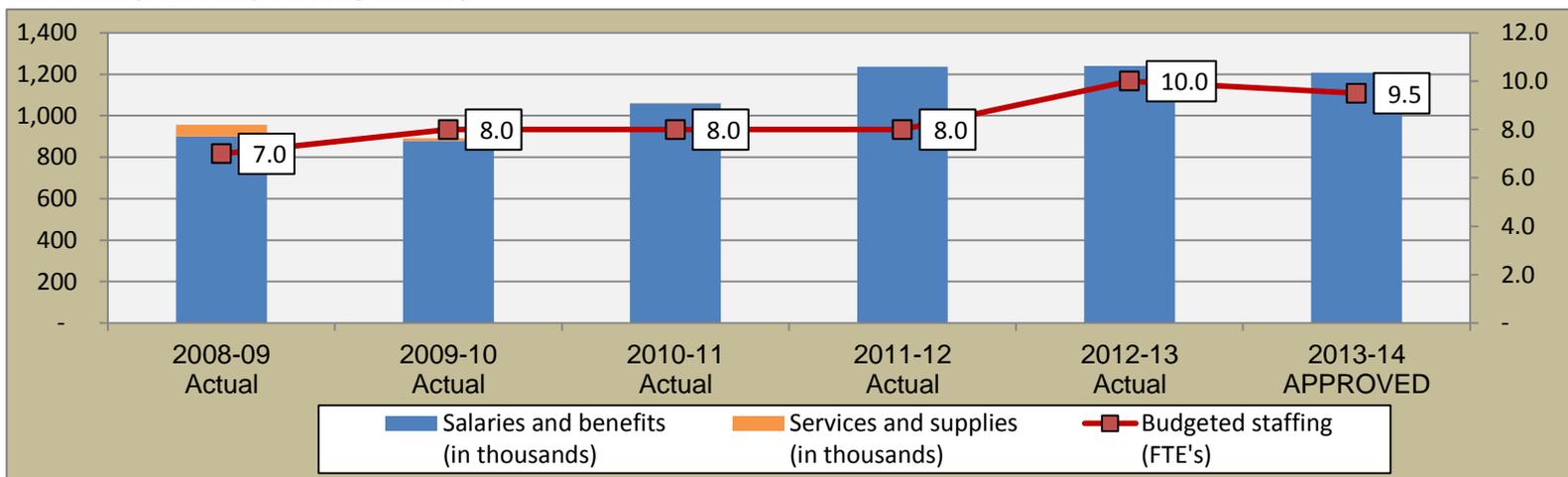
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	619,259	Salaries and benefits	1,207,465
OCSC General Fund	588,206	Services and supplies	-
TOTAL FINANCING SOURCES	1,207,465	TOTAL EXPENDITURES	1,207,465

2013-14 Goals and Objectives

Goals for SHS - The Self-Help Services will be working with our Regional Self-Help Center Technology Group and Orange County Court Technology to implement an on-line triage tool for Small Claims cases. Other technology-related goals include working with customers to encourage e-Filing and expanding the use of computer tools for Self-Help workshops. We will also continue to expand our website to include additional information and tools for computer users.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	1,231,324	1,231,324	1,240,655	(9,331)	-0.8%
Services and supplies	-	-	-	-	
TOTAL EXPENDITURES	1,231,324	1,231,324	1,240,655	(9,331)	-0.8%
Revenue and reimbursements	796,712	796,712	796,712	-	0.0%
OCSC General Fund	434,612	434,612	443,943	(9,331)	-2.1%

2012-13 ACCOMPLISHMENTS

The Self-Help Centers increased on-line services through the implementation of Pubble which is an on-line question/answer tool. Also, additional instructional videos were posted to the Self-Help website, as well as to the Court's YouTube site. The Court's first Self-Help Computer Lab was opened on a part-time basis at West Justice Center and the Self-Help Center at Central Justice Center was relocated to a larger space in order to accommodate additional workshops and a computer lab. The Self-Help Center at HJC/Laguna Hills was relocated to HJC/Newport Beach when HJC/Laguna Hills closed effective June 30, 2013.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Maria Livingston
 (657) 622-5085

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

California Self-Help Center MOU

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	608,422	717,969	823,108	828,170	797,312
900328	Other pay (on call, differentials, VSIP)	7,091	8,391	10,421	14,617	13,039
903301	Extra help	(317)	-	-	-	-
910302	Medicare	8,908	10,664	12,064	12,166	11,747
910401	Dental insurance	2,546	3,716	5,827	6,226	6,600
910501	Health insurance	48,844	74,582	94,423	100,365	86,910
910503	Retiree health benefits	-	-	21,590	32,231	25,930
910604	Retirement - non-judicial staff	171,315	209,214	232,436	209,880	238,669
912501	Workers' compensation	6,806	6,643	7,714	8,219	-
913301	Unemployment insurance	-	-	2,250	2,204	1,701
913501	Life insurance	-	-	331	436	594
913502	Long-term disability (LTD) insurance	-	-	2,800	2,730	3,085
913503	Accidental death and disability (AD&D) insurance	-	-	143	118	132
913699	Other insurance (vision)	5,856	7,369	2,353	3,132	2,496
913899	Other benefits (tuition reimb., OBP, parking)	19,302	21,000	21,000	20,160	19,250
SUBTOTAL - Salaries and Benefits		878,773	1,059,547	1,236,460	1,240,655	1,207,465
Services and Supplies						
920599	Dues and memberships	-	410	-	-	-
922699	Equipment - under \$5,000	6,725	-	-	-	-
922799	Equipment - rents and leases	(79)	-	-	-	-
925101	Telecommunications	779	-	-	-	-
929210	Private car mileage	184	-	-	-	-
938401	General consultant and professional services	4,318	-	-	-	-
SUBTOTAL - Services and Supplies		11,927	410	-	-	-
TOTAL EXPENDITURES		890,701	1,059,957	1,236,460	1,240,655	1,207,465

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs	Auth. positions	FTEs						
Attorney/Assistant Facilitator	4	4.0	4	4.0	4	4.0	5	5.0	5	5.0
Legal Processing Specialist I	-	-	-	-	1	1.0	-	-	-	-
Legal Processing Specialist II	1	1.0	2	2.0	1	1.0	3	3.0	3	3.0
Paralegal - Family Law Facilitator	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Research Attorney	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Superior Court Clerk III	1	1.0	-	-	-	-	-	-	-	-
Self Help Service Manager	-	-	-	-	-	-	-	-	1	0.5
TOTAL STAFFING	8	8.0	8	8.0	8	8.0	10	10.0	10	9.5

Access to Visitation (999993)

WORKING STATEMENT OF PURPOSE

The purpose of the Access to Visitation Grant, consistent with Family Code section 324(b)(2)(G) is to provide funding in order to "promote and encourage healthy relationships between non-custodial or joint custodial parents and their children while ensuring the health, safety, and welfare of the children".

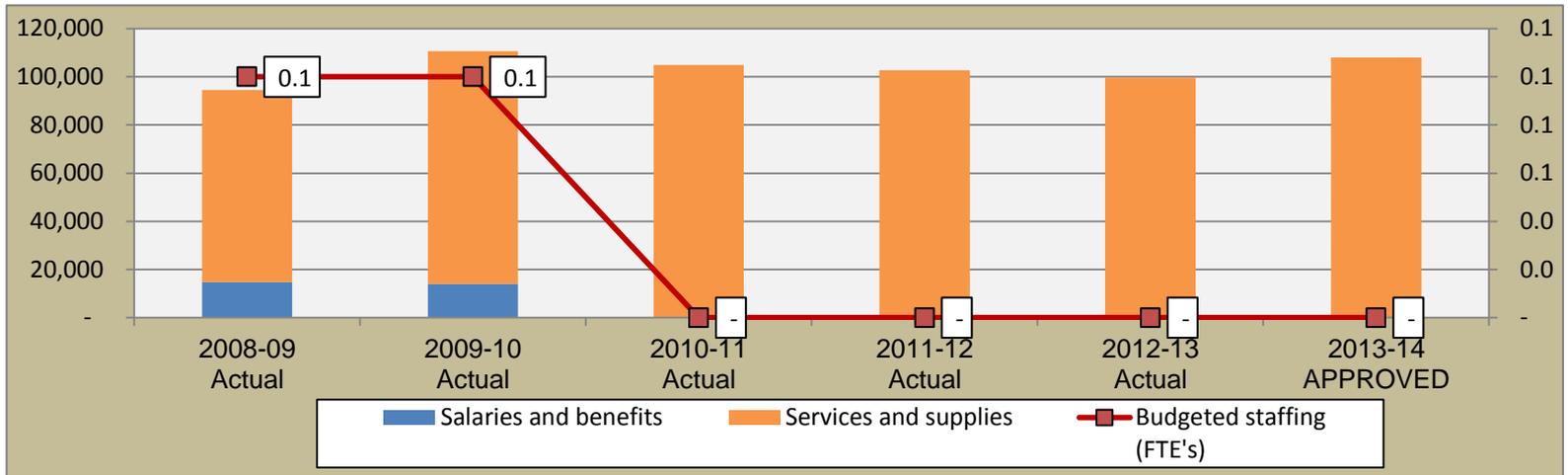
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	107,956	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	107,956
TOTAL FINANCING SOURCES	107,956	TOTAL EXPENDITURES	107,956

2013-14 Goals and Objectives

To continue to provide supervised visitation for non-custodial parents.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	-	-	-	-	
Services and supplies	99,515	99,515	99,684	(169)	-0.2%
TOTAL EXPENDITURES	99,515	99,515	99,684	(169)	-0.2%
Revenue and reimbursements	99,515	99,515	99,507	(8)	0.0%
OCSC General Fund	-	-	177	(177)	

2012-13 ACCOMPLISHMENTS

Successfully provided supervised visitation services for non-custodial parents.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Cathy Harmon
 (657) 622-6186

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

Access to Visitation

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	10,116	-	-	-	-
910302	Medicare	147	-	-	-	-
910401	Dental insurance	62	-	-	-	-
910501	Health insurance	656	-	-	-	-
910604	Retirement - non-judicial staff	2,929	-	-	-	-
913699	Other insurance (vision)	55	-	-	-	-
SUBTOTAL - Salaries and Benefits		13,966	-	-	-	-
Services and Supplies						
929299	Travel - in-state	222	-	-	-	-
938401	General consultant and professional services	96,505	104,833	102,707	99,684	107,956
SUBTOTAL - Services and Supplies		96,727	104,833	102,707	99,684	107,956
TOTAL EXPENDITURES		110,693	104,833	102,707	99,684	107,956

STAFFING HISTORY BY CLASSIFICATION

Classification	Auth.		Auth.		Auth.		Auth.		Auth.	
	positions	FTEs	positions	FTEs	positions	FTEs	positions	FTEs	positions	FTEs
TOTAL STAFFING	-	0.1	-	-	-	-	-	-	-	-

Collaborative Justice (999995)

WORKING STATEMENT OF PURPOSE

The purpose of the Substance Abuse Focus Grant is to support the treatment court programs of the Orange County Superior Court. These programs are collaborative efforts that can include, among other partners, the offices of the District Attorney and the Public Defender, the Probation Department, the Health Care Agency, and the Social Services Agency. These highly successful programs provide a treatment alternative for offenders who are involved in the court system because of substance abuse and/or mental health problems.

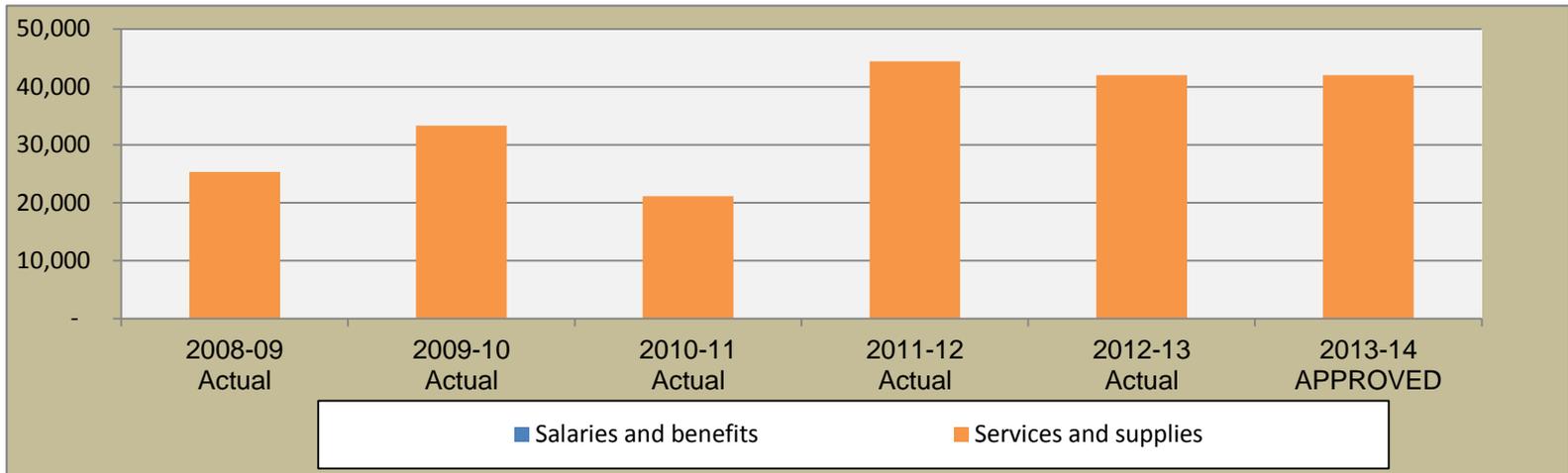
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	42,000	Salaries and benefits	-
OCSC General Fund	-	Services and supplies	42,000
TOTAL FINANCING SOURCES	42,000	TOTAL EXPENDITURES	42,000

2013-14 Goals and Objectives

The goals of the Substance Abuse Focus Grant are to enhance public safety, reduce recidivism and its attendant costs to the justice system, and to promote positive treatment outcomes.

EXPENDITURE AND STAFFING TRENDS



No staffing is associated with this grant.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	-	-	-	-	
Services and supplies	41,320	41,320	42,000	(680)	-1.6%
TOTAL EXPENDITURES	41,320	41,320	42,000	(680)	-1.6%
Revenue and reimbursements	41,320	41,320	42,000	680	1.6%
OCSC General Fund	-	-	-	-	

2012-13 ACCOMPLISHMENTS

In Fiscal Year 2012-13, the Substance Abuse Focus Grant primarily funded drug testing by the Probation Department of the participants in the adult treatment court programs - including Drug Court, DUI Court, and the mental health courts.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager

Paul Shapiro

(657) 622-5280

Financial Planning Analyst

Kristine Swenson

(657) 622-7736

Collaborative Justice

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
	SUBTOTAL - Salaries and Benefits	-	-	-	-	-
Services and Supplies						
920299	Laboratory expense	27,821	13,766	39,304	35,150	36,500
920699	Office expense	5,638	6,081	1,800	-	-
931101	Travel - out-of-state	-	577	1,730	2,650	-
933101	Tuition and registration fees	-	700	-	-	-
938401	General consultant and professional services	16,329	-	1,600	4,200	5,500
	SUBTOTAL - Services and Supplies	49,789	21,125	44,435	42,000	42,000
	TOTAL EXPENDITURES	49,789	21,125	44,435	42,000	42,000

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
TOTAL STAFFING	-	-	-	-	-	-	-	-	-	-

AB 1058 - Facilitator (999997)

WORKING STATEMENT OF PURPOSE

As statutorily mandated by FC10000 et seq, the Office of the Family Law Facilitator was established to provide services to custodial and non-custodial parents in family law cases involving paternity, child support, welfare reimbursement, health insurance and spousal support. Through the MOU between the Court and the DCS the program assists self-represented litigants navigate the child support system, increasing their participation in the process and access to the justice system which enhances the efficiencies and effectiveness of the Court by ensuring that the litigants are prepared for and understand the process that establishes their paternity or child support.

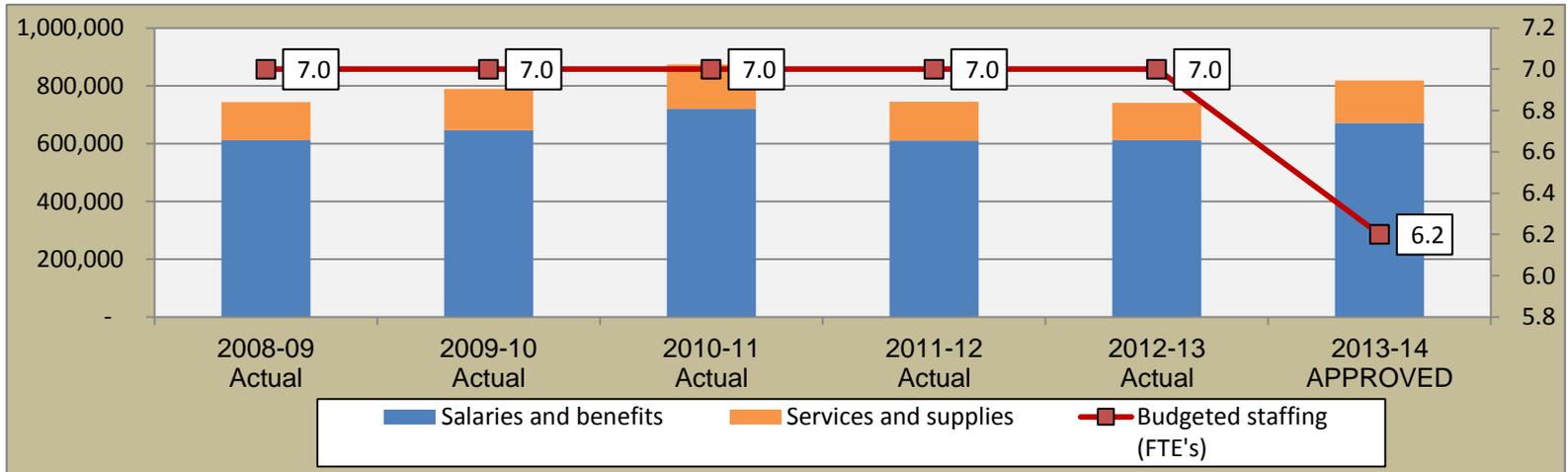
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	684,215	Salaries and benefits	671,971
OCSC General Fund	133,780	Services and supplies	146,024
TOTAL FINANCING SOURCES	817,995	TOTAL EXPENDITURES	817,995

2013-14 Goals and Objectives

The Family Law Facilitator program will continue to enhance on-line and in-person services to assist those needing procedural assistance in the areas of child support, spousal support and health insurance. New workshop tools are being implemented to expedite the workshop process. We plan to expand on-site assistance at the Child Support Services Department through a collaboration agreement.

EXPENDITURE AND STAFFING TRENDS



Budgeted staffing for Fiscal Year 2013-14 is decreased by 0.8 FTE to reflect the transfer of an Attorney to be funded by the Department of Child Support Services effective September 2013.

2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	683,848	683,848	611,385	72,463	10.6%
Services and supplies	12,435	12,435	129,942	(117,507)	-945.0%
TOTAL EXPENDITURES	696,283	696,283	741,327	(45,044)	-6.5%
Revenue and reimbursements	707,215	707,215	621,987	(85,228)	-12.1%
OCSC General Fund	(10,932)	(10,932)	119,340	(130,272)	1191.7%

The positive variance in salaries and benefits is due to salary savings when the Self-Help Services Manager was designated to be the Family Law Facilitator and a percentage of her salary was billed to this grant for time spent working on Facilitator activities. The negative variance in services and supplies is due to actual overhead showing as a grant expense (it was not budgeted as an expense in FY 2012-13).

2012-13 ACCOMPLISHMENTS

During Fiscal Year 2012-2013, the Family Law Facilitator program cross-trained with the Self-Help Center staff to provide more efficient and effective services. Services were also provided on a part-time basis at the local Child Support Services Department in order to assist customers who could not be helped administratively and who needed documents for court hearings to modify child support, spousal support or health insurance.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Maria Livingston
 (657) 622-5085

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

AB 1058 - Facilitator

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	449,948	490,996	409,682	411,580	443,586
900328	Other pay (on call, differentials, VSIP)	5,739	6,931	4,141	3,046	2,614
910302	Medicare	6,654	7,250	6,052	6,054	6,468
910401	Dental insurance	1,398	1,761	2,386	3,015	3,000
910501	Health insurance	39,338	55,073	46,558	49,069	62,311
910503	Retiree health benefits	-	-	10,760	15,977	14,278
910604	Retirement - non-judicial staff	122,801	137,631	111,866	102,494	126,098
912501	Workers' compensation	5,490	5,089	4,410	4,479	-
913301	Unemployment insurance	-	-	1,115	1,063	935
913501	Life insurance	-	-	229	318	438
913502	Long-term disability (LTD) insurance	-	-	941	1,133	1,124
913503	Accidental death and disability (AD&D) insurance	-	-	60	56	60
913699	Other insurance (vision)	5,038	5,672	2,055	1,892	2,309
913899	Other benefits (tuition reimb., OBP, parking)	10,500	9,800	10,338	11,209	8,750
SUBTOTAL - Salaries and Benefits		646,907	720,203	610,593	611,385	671,971
Services and Supplies						
920599	Dues and memberships	1,200	1,230	1,200	1,140	1,290
920699	Office expense	965	970	230	-	1,340
922611	Equipment - computers	-	274	6,661	-	-
922612	Equipment - printers	-	154	-	-	-
922799	Equipment - rents and leases	5,380	4,004	4,468	2,887	3,500
929210	Private car mileage	326	372	261	88	-
929299	Travel - in-state	1,561	1,303	1,224	2,665	4,000
933101	Tuition and registration fees	2,520	1,591	1,075	885	1,500
992001	Departmental indirect allocations	129,381	144,372	119,094	122,277	134,394
SUBTOTAL - Services and Supplies		141,332	154,270	134,213	129,942	146,024
TOTAL EXPENDITURES		788,239	874,473	744,806	741,327	817,995

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Administrative Analyst II	-	-	-	-	-	-	1	1.0	1	1.0
Attorney/Assistant Facilitator	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Court Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Family Law Facilitator	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Legal Processing Specialist II	2	2.0	2	2.0	3	3.0	3	3.0	2	2.0
Legal Processing Supervisor	-	-	1	1.0	-	-	-	-	-	-
Paralegal - Family Law Facilitator	1	1.0	1	1.0	1	1.0	1	1.0	1	0.5
Staff Assistant	-	-	-	-	-	-	-	-	1	1.0
TOTAL STAFFING	7	7.0	7	7.0	7	7.0	7	7.0	6	6.2

AB 1058 - Commissioner (999998)

WORKING STATEMENT OF PURPOSE

The Court Child Support Unit shares responsibilities with the Orange County Department of Child Support Service in relation to the Child Support Enforcement Program under - Title IV-D of the Social Security Act. It ensures sufficient court calendar time and compliance with time frames for case processing as established by state and federal laws and regulations.

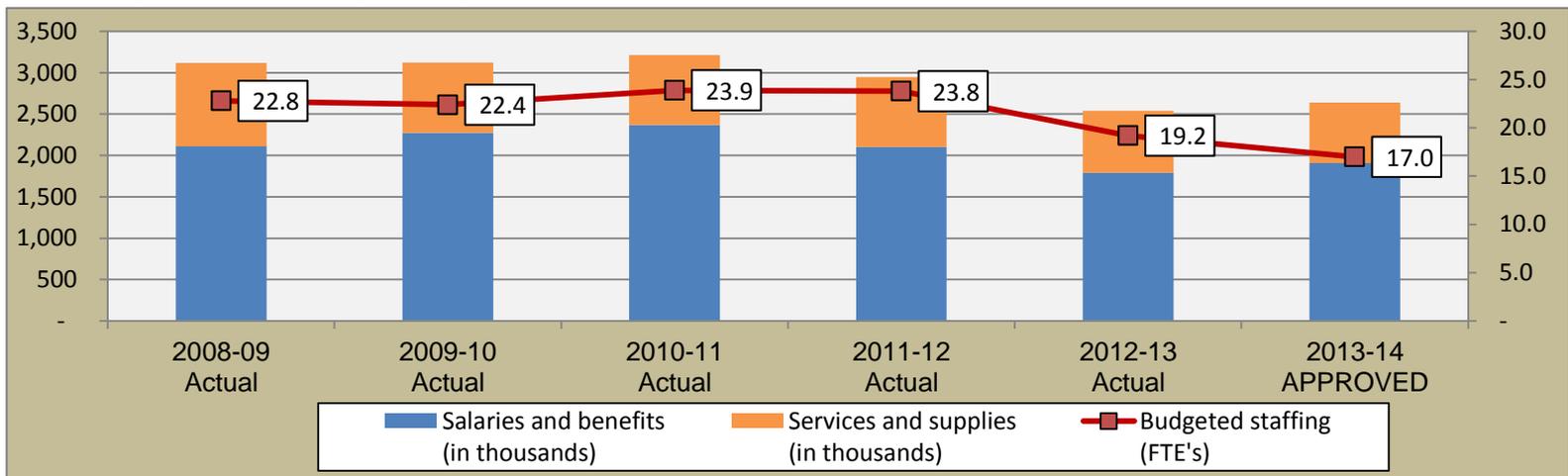
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	2,513,236	Salaries and benefits	1,906,858
OCSC General Fund	124,493	Services and supplies	730,871
TOTAL FINANCING SOURCES	2,637,729	TOTAL EXPENDITURES	2,637,729

2013-14 Goals and Objectives

The 2013-14 goals of the Court Child Support Unit are to maintain the workload at a current status while creating efficiencies that will allow the unit to operate within the monies provided by the grant; provide mandated and basic court clerk training to courtroom staff; coordinate with the Department of Child Support Services to ensure compliance with child support and civil statutes.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	2,098,654	2,098,654	1,788,600	310,054	14.8%
Services and supplies	421,700	421,700	752,053	(330,353)	-78.3%
TOTAL EXPENDITURES	2,520,354	2,520,354	2,540,653	(20,299)	-0.8%
Revenue and reimbursements	2,801,466	2,801,466	2,452,705	(348,761)	-12.4%
OCSC General Fund	(281,112)	(281,112)	87,948	(369,060)	131.3%

The positive variance in salaries and benefits is mainly due to reduction of one commissioner in April 2013. The negative variance in services and supplies is primarily due to overhead posting as an expense (it was not budgeted as an expense).

2012-13 ACCOMPLISHMENTS

Work was maintained without significant backlog with a reduction of one court commissioner. Court reporter use was significantly reduced. The Court and the Department of Child Support Services continue to have a cooperative working relationship.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Anaruth Gonzalez
 (657) 622-5520

Financial Planning Analyst
Kristine Swensson
 (657) 622-7736

AB 1058 - Commissioner

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	1,121,435	1,172,171	951,314	779,339	851,032
900320	Lump sum pay outs (vacation, sick leave cash outs)	17,566	13,536	5,096	1	-
900328	Other pay (on call, differentials, VSIP)	57,859	17,579	8,061	2,845	2,504
903301	Extra help	-	-	9,160	33,775	73,819
906303	Judicial officers - commissioners	435,286	451,373	457,648	422,454	381,373
908301	Overtime	-	-	-	1,802	-
910302	Medicare	20,860	21,734	19,201	14,833	17,908
910401	Dental insurance	1,615	2,065	3,093	3,586	3,000
910501	Health insurance	138,729	164,612	155,427	137,518	148,376
910503	Retiree health benefits	-	-	37,017	45,803	39,516
910604	Retirement - non-judicial staff	267,074	295,239	232,467	183,409	238,393
912301	Retirement - judicial officers	163,412	179,200	180,396	121,848	125,890
912501	Workers' compensation	18,261	16,686	14,921	13,544	-
913301	Unemployment insurance	-	-	3,870	3,225	2,591
913501	Life insurance	-	-	597	676	720
913502	Long-term disability (LTD) insurance	-	-	1,373	1,453	1,410
913503	Accidental death and disability (AD&D) insurance	-	-	85	75	60
913699	Other insurance (vision)	18,562	19,902	10,056	8,914	9,016
913899	Other benefits (tuition reimb., OBP, parking)	13,500	13,368	13,500	13,500	11,250
SUBTOTAL - Salaries and Benefits		2,274,160	2,367,465	2,103,281	1,788,600	1,906,858
Services and Supplies						
920622	Copy paper	220	-	2,974	1,975	500
920699	Office expense	333	2,210	383	-	2,000
922699	Equipment - under \$5,000	-	-	4,119	-	-
922799	Equipment - rents and leases	7,170	6,689	6,897	6,936	8,000
924599	Printing	10,843	3,358	-	-	1,000
929210	Private car mileage	287	-	393	382	-
929299	Travel - in-state	1,085	2,707	1,360	3,240	6,000
933101	Tuition and registration fees	2,545	1,245	1,650	1,470	2,000
934510	Courtroom security - Sheriff-provided	367,487	352,186	391,062	384,865	330,000
938504	Court interpreter - certified	4,683	-	126	126	-
938509	Court interpreter - mileage	-	-	9	9	-
938601	Court reporter services	-	2,726	20,760	689	-
943201	IT - maintenance, repairs, and supplies	-	-	199	-	-
992001	Departmental indirect allocations	454,806	473,493	412,243	357,720	381,371
999910	Prior year expense adjustments	-	-	-	(5,360)	-
SUBTOTAL - Services and Supplies		849,459	844,614	842,174	752,054	730,871
TOTAL EXPENDITURES		3,123,619	3,212,079	2,945,455	2,540,654	2,637,729

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Interpreter	-	0.1	1	1.1	1	1.1	2	2.2	1	1.2
Court Reporter	2	2.1	2	2.6	2	2.5	1	1.0	1	0.3
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Data Entry Specialist	2	2.0	2	2.0	3	3.0	2	2.0	2	2.0
Legal Processing Specialist II	9	9.0	9	9.0	7	7.0	6	6.0	6	6.0
Office Assistant	-	0.9	-	0.9	1	2.2	-	-	-	-
Superior Court Clerk I	-	-	-	-	-	-	1	1.0	-	-
Superior Court Clerk III	-	-	-	-	-	-	-	-	1	1.0
Superior Court Clerk III	4	4.0	4	4.0	4	4.0	3	3.0	3	3.0
Superior Court Commissioner	3	3.0	3	3.0	3	3.0	3	3.0	2	2.5
TOTAL STAFFING	21	22.4	22	23.9	22	23.8	19	19.2	17	17.0

Complex Civil (999999)

WORKING STATEMENT OF PURPOSE

Complex cases are classified as those that require unusual amounts of time because of intricate issues or numerous parties and claims. They typically place strains on courts and sometimes take years to be resolved. The mission of the MOU-funded program, which began in 2000, is to expedite complex civil litigation cases.

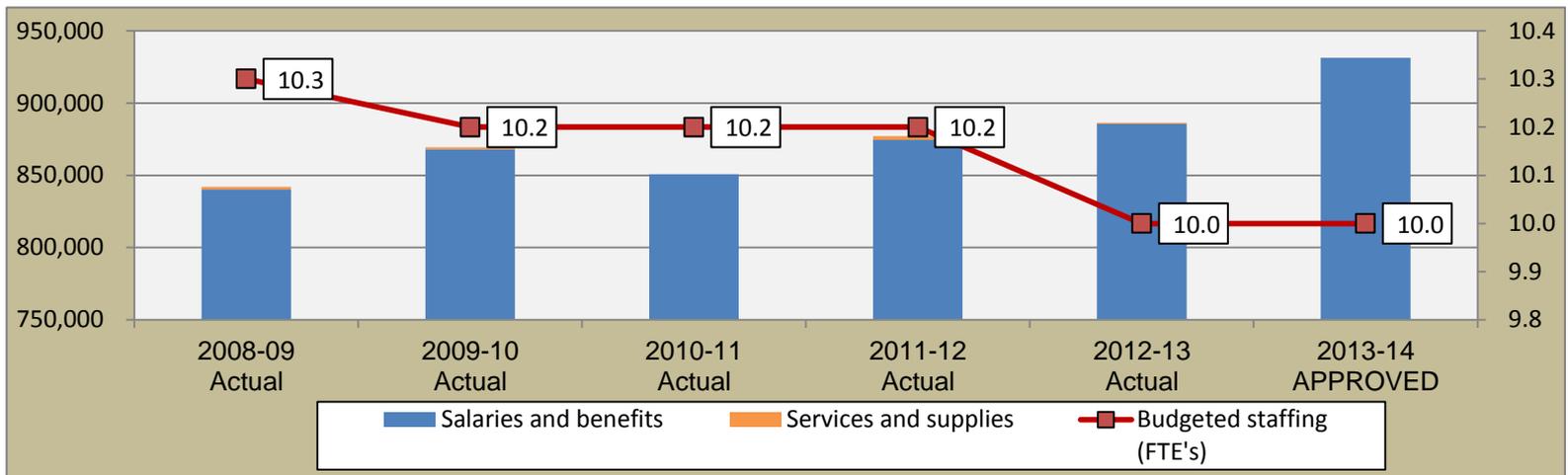
2013-14 APPROVED BUDGET

Financing Sources		Expenditures	
Revenue and reimbursements	841,920	Salaries and benefits	931,246
OCSC General Fund	89,326	Services and supplies	-
TOTAL FINANCING SOURCES	931,246	TOTAL EXPENDITURES	931,246

2013-14 Goals and Objectives

Improving efficiency of processing cases which includes separate calendaring of complex cases and the assignment of judges with expertise in such cases, enhanced by training and resources.

EXPENDITURE AND STAFFING TRENDS



2012-13 BUDGET VS. ACTUAL

	Approved Budget	Modified Budget	ACTUAL	Variance	
Salaries and benefits	895,547	895,547	885,698	9,849	1.1%
Services and supplies	3,560	3,560	740	2,820	79.2%
TOTAL EXPENDITURES	899,107	899,107	886,438	12,669	1.4%
Revenue and reimbursements	841,920	841,920	841,920	-	0.0%
OCSC General Fund	57,187	57,187	44,518	12,669	22.2%

The positive variance in services and supplies is attributable to savings in travel and training.

2012-13 ACCOMPLISHMENTS

- Implemented Auto-filing of approved civil documents;
- Workload has increased 120% in last 5 years yet we continue to manage the workload efficiently and effectively.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Cost Center Manager
Michele Curry
 (657) 622-5323

Financial Planning Analyst
Kristine Swenson
 (657) 622-7736

Complex Civil

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GENERAL LEDGER (GL) ACCOUNT						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
Salaries and Benefits						
900301	Salaries - permanent, non-judicial personnel	598,619	597,703	599,391	606,891	628,258
900320	Lump sum pay outs (vacation, sick leave cash outs)	16,424	3,263	7,453	8,400	-
900328	Other pay (on call, differentials, VSIP)	16,158	139	-	245	-
908301	Overtime	4,743	2,358	964	449	-
910302	Medicare	7,854	8,368	8,393	8,411	9,110
910401	Dental insurance	650	616	895	1,141	1,200
910501	Health insurance	49,454	60,465	68,941	72,464	82,869
910503	Retiree health benefits	-	-	16,420	23,603	20,105
910604	Retirement - non-judicial staff	154,811	158,581	152,909	144,922	178,391
912501	Workers' compensation	7,975	7,298	7,699	7,765	-
913301	Unemployment insurance	-	-	1,724	1,645	1,319
913501	Life insurance	-	-	53	70	96
913502	Long-term disability (LTD) insurance	-	-	563	674	758
913503	Accidental death and disability (AD&D) insurance	-	-	22	22	24
913699	Other insurance (vision)	7,967	8,508	5,631	5,497	5,616
913899	Other benefits (tuition reimb., OBP, parking)	3,500	3,500	3,500	3,500	3,500
SUBTOTAL - Salaries and Benefits		868,154	850,798	874,558	885,698	931,246
Services and Supplies						
929210	Private car mileage	19	-	-	-	-
929299	Travel - in-state	173	-	1,013	-	-
933101	Tuition and registration fees	947	-	1,497	740	-
SUBTOTAL - Services and Supplies		1,140	-	2,510	740	-
TOTAL EXPENDITURES		869,293	850,798	877,068	886,438	931,246

STAFFING HISTORY BY CLASSIFICATION

Classification	2009-10		2010-11		2011-12		2012-13		2013-14	
	Auth. positions	FTEs								
Court Attendant	-	-	3	3.0	3	3.0	3	3.0	3	3.0
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist II	4	4.0	3	3.0	3	3.0	3	3.0	3	3.0
Office Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Supervisor A	1	1.0	-	-	-	-	-	-	-	-
Research Attorney	1	1.1	1	1.1	1	1.1	-	-	-	-
Senior Research Attorney	-	-	-	-	-	-	1	1.0	1	1.0
Staff Assistant	1	1.0	-	-	-	-	-	-	-	-
Superior Court Clerk III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
TOTAL STAFFING	10	10.2	10	10.2	10	10.2	10	10.0	10	10.0

Other Grants and MOUs

		2009-10	2010-11	2011-12	2012-13	2013-14
EXPENDITURE HISTORY BY GRANT / MOU						
GL Account No.	GL Description	Actual	Actual	Actual	Actual	BUDGET
GRANT ("G") PROJECTS						
G-301062-1-09	Development/Piloting of Dependency Drug Court Performance Measures	14,448	-	-	-	-
G-301068-1-xx	DUI Court Expansion Grant - CJC	113,870	-	-	-	-
G-301071-1-xx	Real DUI in Schools	-	9,908	-	-	-
G-301074-1-10	CMS Codes Transition to CCMS (Producing Outcome Measures with OCSC Computer System Codes)	-	5,217	7,571	-	-
G-301076-1-10	Traffic Citation E-Filing Grant Program	-	-	79,274	-	-
G-303004-1-09	BJA Drug Court Expansion	35,695	229,201	105,436	-	-
G-303005-1-09	Reentry Courts	-	6,248	-	-	-
G-303006-1-xx	OTS WJC DUI Court Expansion	356,964	436,062	33,411	-	-
SUBTOTAL - Grant ("G") Projects		520,977	686,636	225,692	-	-
MOU ("M") PROJECTS						
M-3001-1xx	Asset Replacement Program	82,476	1,830,748	41,678	-	-
M-3001-308	Global Federated Identity and Privilege Management	234,114	108,799	-	-	-
M-3003-xxx	DV Family Law Court Interpreter Program	108,963	113,580	102,854	-	-
M-3007-265	Jury Management Technology Project	1,631	-	-	-	-
M-3007-303	Civil Mediation and Settlement Program	36,455	-	-	-	-
M-3013-108	Implementation of Juvenile Dependency and Delinquency CPM	10,642	-	-	-	-
M-3015-1xx	CCMS V4 Administrative Costs MOU	195,953	206,438	47,814	-	-
M-3021-109	Technical Assistance Award	-	9,999	-	-	-
M-3021-110	Technical Assistance Award	-	-	-	8,300	-
M-3024-108	ADR/Self Help Pilot Program	76,856	(109)	-	-	-
M-3040-109	Piloting of CCMS V4 Data Warehouse Reports	-	26,227	-	-	-
M-3043-110	Traffic e-Citation e-Filing Pilot Program	-	79,274	(79,274)	-	-
SUBTOTAL - MOU ("M") Projects		747,090	2,374,956	113,072	8,300	-
TOTAL - Other Grants and MOUs		1,268,067	3,061,592	338,764	8,300	-

HISTORY OF TRIAL COURT FUNDING REDUCTIONS
Fiscal Years 2008-09 through 2013-14

(amounts in thousands)

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Baseline Budget Reductions						
Ongoing in Fiscal Year 2009-10	(92,240)	(92,240)	(92,240)	(92,240)	(92,240)	(92,240)
Ongoing in Fiscal Year 2009-10	-	(168,569)	(168,569)	(168,569)	(168,569)	(168,569)
Ongoing in Fiscal Year 2010-11	-	-	(25,000)	(25,000)	(25,000)	(25,000)
Ongoing in Fiscal Year 2011-12	-	-	-	(175,548)	(175,548)	(175,548)
Ongoing in Fiscal Year 2011-12	-	-	-	(144,409)	(144,409)	(144,409)
Fiscal Year 2012-13	-	-	-	-	(296,000)	(121,000)
One-time reductions	-	(100,000)	(30,000)	-	(240,000)	-
TOTAL BASELINE BUDGET REDUCTIONS	(92,240)	(360,809)	(315,809)	(605,767)	(1,141,767)	(726,767)
Baseline Red's Shared by Other Programs	-	17,682	13,687	18,702	20,702	20,702
SUBTOTAL - Reduction to Trial Courts	(92,240)	(343,127)	(302,122)	(587,065)	(1,121,065)	(706,065)
New Revenues						
Beginning in Fiscal Year 2008-09	-	-	-	-	-	-
Beginning in Fiscal Year 2009-10	-	18,000	14,900	6,500	6,500	6,500
Beginning in Fiscal Year 2010-11	-	-	51,390	64,080	64,080	64,080
Beginning in Fiscal Year 2011-12	-	-	-	-	-	-
Beginning in Fiscal Year 2012-13	-	-	-	-	50,400	50,400
TOTAL NEW REVENUES	-	18,000	66,290	70,580	120,980	120,980
Transfers from Other Funds						
State Court Facilities Construction Fund (SCFCF)	-	25,000	25,000	60,000	50,000	-
Immediate and Critical Needs Account (ICNA)	-	-	73,400	133,000	240,000	50,000
Facilities Modification - SCFCF	-	-	-	10,000	-	-
Facilities Modification - ICNA	-	-	-	10,000	-	-
Trial Court Improvement Fund (TCIF)	-	-	-	-	-	-
Modernization Fund	-	-	31,600	20,000	23,000	20,000
Trial Court Trust Fund (TCTF)	-	105,000	30,000	-	5,000	-
California Case Management System (CCMS)	-	-	-	66,400	72,000	30,000
Judges Voluntary Salary Waiver	-	5,000	-	-	-	-
Other	-	-	-	-	11,000	10,000
Reserves within TCTF	-	-	-	3,000	-	-
TOTAL TRANSERS FROM OTHER FUNDS	-	135,000	160,000	302,400	401,000	110,000
SUBTOTAL - Reduction Offsets	-	153,000	226,290	372,980	521,980	230,980
2% Statewide Reserve	-	-	-	-	(27,814)	(35,179)
NET REDUCTION TO THE TRIAL COURTS	(92,240)	(190,127)	(75,832)	(214,085)	(626,899)	(510,264)

FACTS AND FIGURES

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
GENERAL REVENUE AND EXPENSE DATA					
No. of cost centers	<u>68</u>	<u>71</u>	<u>71</u>	<u>70</u>	<u>68</u>
REVENUES AND EXPENSES					
Base allocation	139,520,204	149,998,264	145,111,874	116,614,262	127,452,498
Security	42,315,940	44,171,694	-	-	-
Civil assessment revenue	8,927,281	9,749,563	6,650,301	6,738,662	8,000,000
All other revenue and reimbursement	<u>48,722,404</u>	<u>51,936,395</u>	<u>47,550,528</u>	<u>50,576,063</u>	<u>51,092,962</u>
TOTAL REVENUE	239,485,829	255,855,916	199,312,703	173,928,987	186,545,460
Salaries and benefits	150,840,772	161,204,110	166,758,283	159,365,727	160,643,711
Services and supplies	<u>84,145,199</u>	<u>85,201,597</u>	<u>40,767,905</u>	<u>34,957,369</u>	<u>44,910,292</u>
TOTAL EXPENSES	234,985,971	246,405,707	207,526,188	194,323,096	205,554,003
SURPLUS (DEFICIT)	<u>4,499,858</u>	<u>9,450,209</u>	<u>(8,213,485)</u>	<u>(20,394,109)</u>	<u>(19,008,543)</u>
FUND BALANCE					
Beginning fund balance	48,556,841	53,056,699	62,506,908	54,293,423	33,899,314
Surplus (deficit)	<u>4,499,858</u>	<u>9,450,209</u>	<u>(8,213,485)</u>	<u>(20,394,109)</u>	<u>(19,008,543)</u>
ENDING FUND BALANCE	<u>53,056,699</u>	<u>62,506,908</u>	<u>54,293,424</u>	<u>33,899,314</u>	<u>14,890,771</u>
FUND BALANCE DESIGNATIONS (fiscal year end)					
Restricted - contractual	7,764,228				
Restricted - statutory	1,569,202				
Unrestricted - designated	43,723,269				
Unrestricted - undesignated	-				
Nonspendable		28,244,094	25,657,151	14,129,655	1,865,455
Restricted		1,757,368	1,719,302	2,567,877	3,475,459
Committed		16,169,633	3,804,292	639,012	-
Assigned		16,335,813	23,112,679	16,562,772	-
Unrestricted		-	-	-	9,549,859
TOTAL ENDING FUND BALANCE	<u>53,056,699</u>	<u>62,506,908</u>	<u>54,293,424</u>	<u>33,899,316</u>	<u>14,890,773</u>
INDIRECT COST RATE					
Approved rate	<u>20.45%</u>	<u>23.44%</u>	<u>19.60%</u>	<u>20.93%</u>	<u>TBD</u>
BUDGETED STAFFING - POSITIONS AND FTE'S					
JUDICIAL OFFICERS (no. of authorized judicial positions)					
Superior Court Judges	115	117	119	122	124
Superior Court Commissioners *	<u>30</u>	<u>26</u>	<u>25</u>	<u>22</u>	<u>21</u>
TOTAL JUDICIAL OFFICER POSITIONS	<u>145</u>	<u>143</u>	<u>144</u>	<u>144</u>	<u>145</u>
* The number of Superior Court Commissioners includes 3 commissioners assigned to the AB 1058 - Commissioner grant program.					
BUDGETED STAFFING (does not include Superior Court Judges)					
AUTHORIZED POSITIONS	<u>1,801</u>	<u>1,686</u>	<u>1,720</u>	<u>1,645</u>	<u>1,552</u>
Superior Court Commissioners	30.0	26.0	22.0	20.1	17.3
Non judicial Court staff	<u>1,688.4</u>	<u>1,632.8</u>	<u>1,663.5</u>	<u>1,580.6</u>	<u>1,507.3</u>
TOTAL FTE's	<u>1,718.4</u>	<u>1,658.8</u>	<u>1,685.5</u>	<u>1,600.7</u>	<u>1,524.6</u>
Non judicial staff per judicial officer	<u>11.6</u>	<u>11.4</u>	<u>11.6</u>	<u>11.0</u>	<u>10.4</u>
SALARIES AND BENEFITS					
RETIREMENT RATES					
Normal cost	11.24%	11.79%	11.61%	11.53%	12.03%
UAAL	<u>10.59%</u>	<u>13.00%</u>	<u>15.50%</u>	<u>16.84%</u>	<u>20.98%</u>
REQUIRED EMPLOYER CONTRIB.	<u>21.83%</u>	<u>24.79%</u>	<u>27.11%</u>	<u>28.37%</u>	<u>33.01%</u>

FACTS AND FIGURES

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 BUDGET
COURT-COUNTY MOUs					
COURT-COUNTY MOU - Court-provided services					
Alternate Defense Services	6,533,893	7,359,130	6,568,035	5,101,504	6,325,450
Custodial Services	317,758	295,268	309,696	311,670	316,446
Detention Release	1,473,700	1,412,386	1,438,415	1,374,387	1,487,828
Grand Jury	256,792	259,427	234,805	190,516	201,570
Juvenile Justice Commission	178,160	162,373	156,319	151,763	167,713
COURT-COUNTY MOU - County-provided services					
Auditor-Controller	124,800	158,684	249,587	652,813	1,090,926
Human Resources - benefits admin.	4.5%	4.5%	4.5%	4.5%	3.7%
Public Defender	2,796,406	2,819,301	2,577,867	2,149,633	2,300,000
<i>Indirect cost</i>	465,129	436,500	408,229	280,385	350,000
Sheriff					
Command staff	-	980,935	946,591	920,687	1,092,577
Court security services	39,540,966	39,178,423			
<i>Deployment (FTE's)</i>	305.3	297.3	297.3	309.3	309.3
Court security services - AB1058	332,271	356,580	382,385	384,865	330,000
Treasurer-Tax Collector					
Merchant fees	920,744	570,037	486,140	443,374	465,000
Armored car	14,798	9,248	9,243	9,600	10,150
OTHER PROGRAMS, GRANTS, AND MOUs					
CRIMINAL JUSTICE REALIGNMENT (AB 109)					
Revenue			827,297	424,343	431,350
Expense			513,915	639,647	529,428
ENDING BALANCE			<u>313,382</u>	<u>98,078</u>	<u>-</u>
DEPENDENCY COURT-APPOINTED COUNSEL (CAC)					
Reimbursement - AOC	7,595,427	8,068,185	8,216,816	6,578,000	6,578,022
Expense	7,595,427	8,068,185	8,216,816	6,573,505	6,578,022
GENERAL FUND CONTRIB. (USE)	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,495</u>	<u>-</u>
AB 1058 - COMMISSIONER					
Reimbursement	2,822,039	2,861,644	2,724,551	2,447,345	2,513,236
SCOC general fund share of cost (surplus)	301,760	351,388	220,904	93,309	124,493
Expense	2,668,813	2,738,586	2,533,212	2,182,934	2,256,358
Indirect overhead	454,806	473,493	412,243	357,720	381,371
AB 1058 - FACILITATOR					
Reimbursement	690,504	688,971	675,583	620,850	684,215
SCOC general fund share of cost (surplus)	97,736	185,501	69,223	120,477	133,780
Expense	658,858	730,100	625,712	619,050	683,601
Indirect overhead	129,381	144,372	119,094	122,277	134,394
COMPLEX CIVIL					
Reimbursement	841,920	841,920	841,920	841,920	841,920
SCOC general fund share of cost (surplus)	27,373	8,878	35,148	44,518	89,326
Expense	869,293	850,798	877,068	886,438	931,246
Indirect overhead	-	-	-	-	-

EXPENDITURE BUDGET BY FUNCTIONAL AREA (PECT)

Fiscal Year 2013-14

PECT	Description	General Fund - TCTF	General Fund - Non-TCTF	Special Revenue - Non-Grant	Special Revenue - Grant	Total
1100	Judges and Courtroom Support	62,793,225	-	-	2,071,812	64,865,037
1211	Traffic & Other Infractions	6,188,181	-	-	-	6,188,181
1212	Other Criminal Cases	10,096,872	-	4,936,450	212,995	15,246,317
1220	Civil	9,782,125	-	130,000	-	9,912,125
1231	Family and Children Services	10,828,463	-	300,000	1,034,034	12,162,497
1232	Probate, Guardianship & Mental Health Services	2,957,183	-	5,000	-	2,962,183
1233	Juvenile Dependency Services	9,404,901	-	52,500	-	9,457,401
1234	Juvenile Delinquency Services	3,564,518	-	1,031,500	-	4,596,018
1310	Other Support Operations	20,567,753	-	528,000	-	21,095,753
1320	Court Interpreters	8,633,143	-	-	127,834	8,760,977
1330	Jury Services	3,333,687	450,000	-	-	3,783,687
1340	Security	3,329,818	-	-	330,000	3,659,818
2110	Enhanced Collections	(670,000)	-	4,750,947	-	4,080,947
2120	Other Non-Court Operations	3,500	-	1,857,111	-	1,860,611
9100	Executive Office	675,035	-	-	-	675,035
9200	Fiscal Services	7,684,702	-	-	-	7,684,702
9300	Human Resources	5,760,667	-	-	12,192	5,772,859
9400	Business & Facilities Services	13,725,518	-	2,751,040	-	16,476,558
9500	Information Technology	6,313,297	-	-	-	6,313,297
TOTAL		184,972,588	450,000	16,342,548	3,788,867	205,554,003

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
300900 - FACILITIES DELEGATION										
Building Engineer	-	-	-	-	-	-	1	0.8	1	1.0
Facilities Technician	-	-	-	-	-	-	6	4.5	6	6.0
HVAC Mechanic	-	-	-	-	-	-	2	1.5	3	3.0
Office Assistant	-	-	-	-	-	-	-	-	1	0.5
Senior Accounting Assistant	-	-	-	-	-	-	1	0.8	1	1.0
COST CENTER TOTAL	-	-	-	-	-	-	10	7.5	12	11.5
301010 - PRESIDING JUDGE ADMINISTRATION										
Executive Assistant	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Research Attorney	1	1.0	1	1.0	-	-	-	-	-	-
COST CENTER TOTAL	3	3.0	3	3.0	2	2.0	2	2.0	2	2.0
301020 - JUDICIAL OFFICERS										
Superior Court Commissioner	27	27.0	23	23.0	22	19.0	19	17.1	19	14.8
Superior Court Judge	115	115.0	117	117.0	119	119.0	122	122.0	124	124.0
COST CENTER TOTAL	142	142.0	140	140.0	141	138.0	141	139.1	143	138.8
302100 - CHIEF EXECUTIVE OFFICER										
Administrative Assistant II	1	1.0	-	-	-	-	-	-	-	-
Assistant Chief Executive Officer	1	0.2	-	-	-	-	-	-	-	-
Executive Assistant	2	1.2	1	1.0	1	1.0	1	1.0	1	1.0
Superior Court Chief Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	5	3.3	2	2.0	2	2.0	2	2.0	2	2.0
302210 - GENERAL COUNSEL										
Administrative Assistant II	1	1.0	1	1.0	1	-	-	-	-	-
Court Administrator	1	1.0	1	0.2	-	-	-	-	-	-
General Counsel	-	-	1	0.5	1	1.0	1	1.0	1	1.0
Judicial Hearing Officer	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Senior Research Attorney	-	-	-	-	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	3	3.0	4	2.7	4	3.0	3	3.0	2	2.0
302221 - COURT REPORTERS										
Court Operations Manager II	1	1.0	1	-	1	-	-	-	1	1.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Reporter	117	110.5	111	109.2	111	109.9	106	102.7	99	86.7
Court Supervisor I	1	1.0	1	1.0	2	2.0	2	2.0	2	2.0
Legal Property Technician	2	1.2	2	2.0	1	1.0	-	-	-	-
Office Assistant	3	2.2	3	3.0	1	1.0	1	1.0	-	-
Office Specialist	3	3.0	3	3.0	3	3.0	4	4.0	5	5.0
Program Coordinator/Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	3	3.0	3	3.0	5	5.0	5	4.3	2	2.0
COST CENTER TOTAL	133	124.8	127	124.2	126	123.9	120	116.0	110	97.7
302222 - COURT INTERPRETERS										
Court Interpreter	58	57.9	56	53.8	61	59.4	60	58.1	63	61.9
Court Operations Manager II	-	-	-	-	-	-	-	-	1	1.0
Office Specialist	2	1.2	2	2.0	2	2.0	2	2.0	2	2.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	62	61.1	60	57.8	65	63.4	64	62.1	67	65.9

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
302232 - JURY SERVICES										
Accounting Specialist	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Operations Manager II	-	-	-	-	-	-	1	1.0	1	1.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Supervisor I	1	1.0	1	1.0	-	-	-	-	-	-
Court Supervisor II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	-	-	1	1.0	-	-	-	-
Legal Processing Specialist II	13	13.0	15	14.5	14	14.0	13	13.0	14	14.0
Legal Processing Supervisor	-	-	-	-	-	-	-	-	1	1.0
Office Supervisor B	4	3.1	1	1.0	1	1.0	1	1.0	-	-
Staff Specialist	-	-	-	-	1	1.0	1	1.0	-	-
COST CENTER TOTAL	21	20.1	20	19.5	20	20.0	18	18.0	17	17.0
302233 - GRAND JURY										
Administrative Assistant I	1	1.0	1	1.0	1	1.0	-	-	-	-
Executive Administrative Assistant	-	-	-	-	-	-	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
COST CENTER TOTAL	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
302240 - JUDICIAL ASSISTANCE GROUP (JAG)										
Administrative Assistant II	6	6.0	5	5.0	4	4.0	2	2.0	1	1.0
Courtroom Operations Supervisor	-	-	-	-	-	-	1	0.3	-	-
Executive Assistant	-	-	-	-	-	-	-	-	1	1.0
Office Specialist	2	2.0	2	1.0	1	1.0	2	2.0	2	2.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	2	2.0
Senior Administrative Analyst	1	1.0	1	-	1	1.0	-	-	-	-
COST CENTER TOTAL	10	10.0	9	7.0	7	7.0	6	5.3	6	6.0
302250 - LEGAL RESEARCH										
Associate Research Attorney	-	-	-	-	4	4.0	3	3.0	-	-
Legal Processing Supervisor	1	1.0	1	1.0	-	-	-	-	-	-
Legal Research Manager	1	0.5	-	-	-	-	-	-	-	-
Office Assistant	-	-	-	-	1	1.0	1	1.0	1	1.0
Paralegal - Family Law Facilitator	-	-	-	-	-	-	1	0.8	1	0.8
Research Attorney	13	13.0	13	13.0	10	10.0	14	14.0	17	17.0
Senior Research Attorney	28	28.0	28	27.8	32	31.8	28	28.0	29	29.0
Staff Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Utility Worker/Driver	1	1.0	1	1.0	-	-	-	-	-	-
COST CENTER TOTAL	45	44.5	44	43.8	48	47.8	47	46.8	48	47.8
302260 - SECURITY AND EMERGENCY MANAGEMENT SERVICES										
Administrative Analyst II	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	0.8
Staff Specialist	1	0.1	-	-	-	-	1	1.0	1	1.0
COST CENTER TOTAL	4	3.1	3	3.0	3	3.0	3	3.0	3	2.8
302300 - PLANNING AND RESEARCH										
Administrative Analyst II	3	3.0	2	2.0	1	1.0	3	3.0	3	3.0
Administrative Assistant I	1	1.0	-	-	-	-	-	-	-	-
Courtroom Operations Supervisor	-	-	-	-	1	1.0	-	-	-	-
Principal Administrative Analyst	1	0.1	1	-	1	-	1	1.0	1	1.0
Program Coordinator/Specialist	-	-	-	-	-	-	1	1.0	-	-
Senior Administrative Analyst	1	1.0	1	1.0	2	2.0	-	-	-	-
COST CENTER TOTAL	6	5.1	4	3.0	5	4.0	5	5.0	4	4.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
302400 - PROJECT MANAGEMENT OFFICE										
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Applications Developer III	-	-	-	-	1	1.0	1	1.0	-	-
Business Systems Analyst I	-	-	2	2.0	3	3.0	4	4.0	-	-
Business Systems Analyst II	-	-	-	-	1	1.0	1	1.0	-	-
Court Technology Manager I	-	-	-	-	1	1.0	1	1.0	-	-
Legal Processing Specialist II	-	-	-	-	1	1.0	-	-	-	-
Principal Administrative Analyst	-	-	-	-	1	1.0	1	0.5	-	-
Program Coordinator/Specialist	7	3.9	2	2.0	1	1.0	-	-	-	-
Senior Administrative Analyst	1	1.0	-	-	-	-	-	-	-	-
Senior Business Systems Analyst	-	-	-	-	1	1.0	-	-	-	-
Superior Court Clerk II	-	-	-	-	1	1.0	-	-	-	-
Technical Writer	-	-	-	-	1	1.0	-	-	-	-
Training and Procedure Specialist	-	-	-	-	1	1.0	-	-	-	-
COST CENTER TOTAL	9	5.9	5	5.0	14	14.0	9	8.5	-	-
302510 - MEDIA AND COMMUNITY RELATIONS										
Administrative Analyst II	-	-	-	-	-	-	1	1.0	1	1.0
Principal Administrative Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
COST CENTER TOTAL	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
303100 - COURT TECHNOLOGY SERVICES - ADMINISTRATION										
Administrative Analyst II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	-	-	-	-	-	-	-	-	1	1.0
Court Administrator	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Research Attorney	-	-	-	-	-	-	1	1.0	-	-
Superior Court Manager	-	-	-	-	1	1.0	1	1.0	-	-
Systems/Programmer Analyst I	1	0.3	-	-	-	-	-	-	-	-
COST CENTER TOTAL	4	3.3	4	4.0	5	5.0	6	6.0	5	5.0
303210 - CTS - EUS, SHAREPOINT, BI AND CTS BUDGET										
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
303220 - CTS - PHONE AND INFRASTRUCTURE PROJECT										
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	-
Network Administrator III	-	-	1	1.0	-	-	-	-	-	-
Systems/Programmer Analyst I	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Telecommunications Technician I	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Telecommunications Technician II	-	-	2	2.0	2	2.0	-	-	-	-
COST CENTER TOTAL	4	4.0	5	5.0	4	4.0	2	2.0	2	1.0
303230 - CTS - SYSTEMS ADMINISTRATION SUPPORT										
Court Technology Manager I	1	1.0	1	1.0	-	-	-	-	-	-
Senior Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Systems Administrator I	-	-	2	2.0	2	2.0	1	1.0	1	1.0
Systems Administrator II	-	-	2	2.0	2	2.0	3	3.0	2	2.0
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	5	5.0	5	5.0	4	4.0	4	4.0	3	3.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
303240 - CTS - DATABASE ADMINISTRATION										
Database Administrator I	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Database Administrator II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator II	-	-	-	-	1	1.0	1	1.0	-	-
Senior Systems/Programmer Analyst	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	2	2.0	2	2.0	3	3.0	3	3.0	2	2.0
303250 - CTS - TELECOMMUNICATIONS INFRASTRUCTURE										
Applications Developer I	-	-	1	1.0	-	-	-	-	-	-
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator III	-	-	-	-	-	-	1	0.3	-	-
Network Telecommunications Engineer	-	-	2	2.0	2	2.0	2	2.0	2	2.0
Systems/Programmer Analyst I	2	2.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Telecommunications Technician I	-	-	2	2.0	3	3.0	2	1.5	1	1.0
Telecommunications Technician II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	6	6.0	7	7.0	7	7.0	7	5.8	5	5.0
303310 - CTS - DMS, SHAREPOINT, LEGACY CCMS DIVISION										
Administrative Analyst II	1	1.0	-	-	-	-	-	-	-	-
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	2	2.0	1	1.0	1	1.0	1	1.0	1	1.0
303320 - CTS - FINANCIAL APPLICATIONS DEVELOPMENT AND SUPPORT										
Applications Developer II	-	-	2	2.0	2	2.0	2	2.0	2	2.0
Applications Developer III	-	-	1	1.0	1	1.0	-	-	2	2.0
Business Systems Analyst I	-	-	1	1.0	1	1.0	-	-	-	-
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst I	2	2.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	7	7.0	5	5.0	5	5.0	3	3.0	5	5.0
303330 - CTS - JURY AND DEPARTMENT APPLICATIONS SUPPORT										
Applications Developer II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Applications Developer III	-	-	2	2.0	2	2.0	3	3.0	2	2.0
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
Technical Writer	-	-	-	-	-	-	1	1.0	-	-
COST CENTER TOTAL	4	4.0	4	4.0	4	4.0	6	6.0	4	4.0
303340 - CTS - VISION TECHNICAL SUPPORT										
Applications Developer II	-	-	2	2.0	2	2.0	3	3.0	3	3.0
Applications Developer III	-	-	1	1.0	2	2.0	3	3.0	3	3.0
Business System Analyst I	-	-	-	-	-	-	2	2.0	1	1.0
Business System Analyst II	-	-	3	3.0	3	3.0	2	2.0	2	2.0
Court Operations Manager I	-	-	-	-	-	-	1	1.0	-	-
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	-	-
Senior Business Systems Analyst	-	-	-	-	1	1.0	-	-	1	1.0
Systems/Programmer Analyst I	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	3	3.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	8	8.0	7	7.0	9	9.0	12	12.0	11	11.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
303410 - CTS - WEB APPLICATION DEVELOPMENT AND SUPPORT DIVISION										
Office Assistant	1	0.1	-	-	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	-	-	-	-	-	-	-	-
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	3	2.1	1	1.0	1	1.0	1	1.0	1	1.0
303420 - CTS - DOCUMENT MANAGEMENT SYSTEMS										
Applications Developer II	-	-	1	1.0	1	1.0	2	2.0	2	2.0
Applications Developer III	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Court Technology Manager	1	1.0	-	-	-	-	-	-	1	1.0
Systems/Programmer Analyst I	2	2.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	7	7.0	2	2.0	2	2.0	3	3.0	4	4.0
303430 - CTS - BANNER CASE MANAGEMENT										
Applications Developer II	-	-	3	3.0	3	3.0	2	2.0	1	1.0
Applications Developer III	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst I	-	-	1	1.0	-	-	-	-	3	3.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator II	-	-	1	1.0	-	-	-	-	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	2	2.0	-	-	-	-	-	-	-	-
Technology Trainee	-	-	-	-	1	1.0	1	1.0	-	-
COST CENTER TOTAL	4	4.0	6	6.0	5	5.0	4	4.0	7	7.0
303440 - CTS - V3 DESIGN AND SUPPORT										
Applications Developer I	-	-	1	1.0	1	1.0	1	0.6	1	0.6
Applications Developer II	-	-	2	2.0	2	2.0	2	2.0	2	2.0
Applications Developer III	-	-	-	-	-	-	1	1.0	-	-
Business System Analyst I	-	-	1	1.0	2	2.0	3	3.0	2	2.0
Business System Analyst II	-	-	-	-	-	-	3	3.0	3	3.0
Court Technology Manager I	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Senior Systems/Programmer Analyst	1	1.0	-	-	-	-	-	-	-	-
Systems Administrator II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Systems/Programmer Analyst II	5	5.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
User Support Technician II	-	-	-	-	-	-	-	-	1	1.0
COST CENTER TOTAL	8	8.0	6	6.0	7	7.0	12	11.6	11	10.6
303510 - CTS - TECHNOLOGY SERVICES										
Court Technology Director	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
303520 - CTS - JUDICIAL SUPPORT/BPR SUPPORT										
Administrative Analyst II	-	-	-	-	1	1.0	-	-	-	-
Applications Developer II	-	-	1	1.0	1	1.0	-	-	-	-
Systems/Programmer Analyst I	-	-	-	-	-	-	1	1.0	-	-
Systems/Programmer Analyst II	-	-	1	1.0	-	-	-	-	-	-
Telecommunications Technician II	-	-	-	-	-	-	1	1.0	-	-
User Support Technician II	-	-	1	1.0	2	2.0	2	2.0	-	-
COST CENTER TOTAL	-	-	3	3.0	4	4.0	4	4.0	-	-

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
303530 - CTS - SERVICE CENTER AND HELP DESK										
Court Technology Manager I	1	1.0	1	1.0	1	1.0	2	1.0	1	1.0
Help Desk / User Support Supervisor	-	-	2	2.0	2	2.0	2	2.0	1	1.0
Information Systems Technician	14	14.0	-	-	-	-	-	-	-	-
Network Administrator I	-	-	-	-	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	-	-
Senior Information System Tech	1	0.1	-	-	-	-	-	-	-	-
Senior Systems/Programmer Analyst	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst I	1	0.9	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Telecommunications Technician II	-	-	-	-	-	-	-	-	1	1.0
User Support Technician I	-	-	-	-	2	2.0	1	1.0	2	2.0
User Support Technician II	-	-	16	15.9	14	13.9	12	12.0	11	11.0
COST CENTER TOTAL	20	19.0	19	18.9	20	19.9	18	17.0	17	17.0
303540 - CTS - CASEFLOW METRICS - BUSINESS INTELLIGENCE										
Accounting Office Supervisor	-	-	-	-	-	-	-	-	1	1.0
Applications Developer II	-	-	-	-	-	-	-	-	1	1.0
Applications Developer III	-	-	1	1.0	-	-	-	-	1	1.0
Business Systems Analyst I	-	-	1	1.0	5	5.0	-	-	1	1.0
Business Systems Analyst I	-	-	-	-	-	-	-	-	1	1.0
Collaborative Court Coordinator	-	-	-	-	-	-	-	-	1	1.0
Court Operations Manager III	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	-	-	1	1.0	1	1.0	2	2.0	1	1.0
Courtroom Operations Supervisor	-	-	-	-	-	-	-	-	2	2.0
Help Desk / User Support Supervisor	-	-	-	-	-	-	-	-	1	1.0
Legal Processing Supervisor	-	-	-	-	-	-	-	-	1	1.0
Network Administrator II	-	-	-	-	-	-	-	-	2	2.0
Program Coordinator/Specialist	1	1.0	-	-	-	-	-	-	3	3.0
Senior Accounting Assistant	-	-	-	-	-	-	-	-	1	1.0
Senior Administrative Analyst	1	1.0	-	-	-	-	-	-	2	2.0
Senior Business Systems Analyst	-	-	1	1.0	-	-	1	1.0	-	-
Telecommunications Tech I	-	-	-	-	-	-	-	-	1	1.0
Training and Procedure Specialist	-	-	-	-	-	-	-	-	3	3.0
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
Technical Writer	-	-	1	1.0	-	-	-	-	-	-
COST CENTER TOTAL	3	3.0	5	5.0	6	6.0	3	3.0	24	24.0
303550 - CTS - NETWORK SUPPORT										
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Network Administrator I	-	-	2	2.0	2	2.0	1	1.0	-	-
Network Administrator II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Network Administrator III	-	-	4	4.0	5	5.0	4	4.0	3	3.0
Senior Information System Technician	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst I	2	1.1	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	2	2.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	4	4.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	11	10.1	8	8.0	9	9.0	7	7.0	5	5.0
303610 - CTS - QA AND ECE PROGRAM OFFICE										
Adm. Analyst/Officer II	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst I	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Business Systems Analyst III	-	-	-	-	1	1.0	2	2.0	2	2.0
Principal Administrative Analyst	-	-	-	-	1	1.0	1	1.0	1	1.0
Superior Court Manager	1	1.0	1	1.0	-	-	-	-	-	-
COST CENTER TOTAL	1	1.0	1	1.0	2	2.0	3	3.0	6	6.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
303620 - CTS - INTEGRATED LAW AND JUSTICE										
Senior Business Systems Analyst	-	-	1	1.0	1	1.0	1	1.0	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	1	1.0	1	1.0	1	1.0	1	1.0	-	-
303630 - CTS - SHAREPOINT SERVICES										
Applications Developer I	-	-	2	2.0	2	2.0	1	1.0	1	1.0
Applications Developer III	-	-	2	2.0	2	2.0	2	2.0	1	1.0
Business Systems Analyst I	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	-	-	1	1.0	1	1.0	-	-	1	1.0
Network Administrator III	-	-	-	-	-	-	-	-	1	1.0
Senior Business Systems Analyst I	-	-	-	-	-	-	-	-	2	2.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Technology Trainee	-	-	-	-	-	-	1	1.0	1	1.0
COST CENTER TOTAL	1	1.0	5	5.0	5	5.0	4	4.0	8	8.0
303640 - CTS - WEB / eFILING SUPPORT										
Applications Developer II	-	-	2	2.0	2	2.0	1	1.0	1	1.0
Applications Developer III	-	-	2	2.0	2	2.0	3	3.0	2	2.0
Business Systems Analyst I	-	-	-	-	-	-	1	1.0	-	-
Business Systems Analyst II	-	-	-	-	-	-	-	-	1	1.0
Court Technology Manager I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Systems Technician	1	1.0	-	-	-	-	-	-	-	-
Systems/Programmer Analyst II	1	1.0	-	-	-	-	-	-	-	-
Technical Systems Specialist	1	1.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	4	4.0	5	5.0	5	5.0	6	6.0	5	5.0
304100 - CHIEF FINANCIAL AND ADMINISTRATIVE OFFICER										
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	2	2.0								
304210 - FINANCIAL PLANNING										
Administrative Analyst II	1	1.0	2	2.0	-	-	-	-	-	-
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	3	2.6	3	2.5	4	4.0	4	4.0	4	4.0
COST CENTER TOTAL	6	5.6	7	6.5	6	6.0	6	6.0	6	6.0
304220 - ALTERNATE DEFENSE										
Accounting Office Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Office Specialist	1	0.1	1	1.0	1	1.0	1	1.0	-	-
Senior Accounting Assistant	4	4.0	4	4.0	4	4.0	4	4.0	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	7	6.1	7	7.0	7	7.0	7	7.0	1	1.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
304300 - ACCOUNTING SERVICES										
Accountant/Auditor II	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Accounting Office Supervisor	6	6.0	7	7.0	6	6.0	4	3.7	5	5.0
Accounting Office Supervisor II	1	1.0	-	-	-	-	-	-	-	-
Accounting Specialist	36	35.1	34	33.3	34	31.3	27	24.3	22	21.5
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	-	-	-	-	-	-
Financial Services Manager I	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	1	-
Program Coordinator/Specialist	1	1.0	1	-	2	1.0	1	1.0	-	-
Senior Accountant/Auditor I	3	3.0	3	2.0	3	2.0	2	2.0	2	2.0
Senior Accounting Assistant	12	12.0	13	12.5	13	12.5	13	11.6	13	13.0
Senior Accounting Office Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Supervising Accountant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Training and Procedure Specialist	2	2.0	2	2.0	2	2.0	1	1.2	1	1.0
COST CENTER TOTAL	75	74.1	73	69.8	72	66.8	60	55.8	55	53.5
304410 - FACILITIES ADMINISTRATION AND PROJECT MANAGEMENT										
A/E Project Manager	1	1.0	1	1.0	1	1.0	-	-	-	-
Administrative Assistant I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Analyst I	-	-	-	-	-	-	1	1.0	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Financial Services Manager II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	4	4.0
Staff Specialist	-	-	-	-	1	1.0	1	1.0	-	-
COST CENTER TOTAL	5	5.0	5	5.0	6	6.0	6	6.0	6	6.0
304461 - FACILITIES MANAGEMENT - CJC										
Senior Administrative Analyst	-	-	-	-	-	-	-	-	2	2.0
Custodian I	1	1.0	-	-	-	-	-	-	-	-
Custodian II	30	26.3	25	24.8	26	25.0	25	25.0	25	25.0
Lead Custodian	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
Legal Property Technician	4	4.0	4	4.0	4	4.0	2	2.0	-	-
Office Assistant	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	2	2.0	2	2.0
Staff Specialist	1	1.0	1	1.0	1	1.0	-	-	1	1.0
Store Clerk	3	3.0	3	3.0	3	3.0	2	2.0	2	2.0
Supervising Custodian	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Support Services Supervisor II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Utility Worker/Driver	-	-	-	-	1	1.0	2	2.0	4	4.0
COST CENTER TOTAL	50	46.3	44	43.8	45	44.0	42	42.0	45	45.0
304462 - FACILITIES MANAGEMENT - LJC										
Accounting Assistant II	1	1.0	1	1.0	-	-	-	-	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	-	-	-	-
Administrative Assistant II	-	-	-	-	1	-	-	-	-	-
Senior Administrative Analyst	-	-	-	-	-	-	1	1.0	-	-
Staff Assistant	-	-	-	-	-	-	1	1.0	1	1.0
Staff Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Store Clerk	2	2.0	2	2.0	2	2.0	3	3.0	2	2.0
COST CENTER TOTAL	5	5.0	5	5.0	5	4.0	5	5.0	3	3.0
304463 - FACILITIES MANAGEMENT - NJC										
Administrative Assistant I	1	0.2	-	-	-	-	-	-	-	-
Office Specialist	1	0.1	-	-	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	-	-	1	1.0	2	2.0	2	2.0	2	2.0
Staff Specialist	1	1.0	1	1.0	-	-	-	-	-	-
COST CENTER TOTAL	4	2.3	3	3.0	3	3.0	3	3.0	2	2.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
304464 - FACILITIES MANAGEMENT - WJC										
Administrative Assistant II	1	0.2	-	-	-	-	-	-	-	-
Legal Processing Specialist II	1	1.0	1	1.0	-	-	-	-	-	-
Office Assistant	-	-	-	-	1	0.5	1	0.6	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	-	-	-	-	1	1.0	1	1.0	1	1.0
Store Clerk	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	4	3.2	3	3.0	4	3.5	4	3.6	2	2.0
304465 - FACILITIES MANAGEMENT - NB										
Administrative Assistant I	1	0.2	-	-	-	-	-	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Staff Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Store Clerk	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	4	3.2	3	3.0	3	3.0	3	3.0	3	3.0
304466 - FACILITIES MANAGEMENT - LH										
Office Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Staff Assistant	-	-	-	-	1	1.0	1	1.0	-	-
Store Clerk	1	1.0	1	1.0	1	1.0	1	1.0	-	-
COST CENTER TOTAL	2	2.0	2	2.0	2	2.0	2	2.0	-	-
304500 - COLLECTIONS										
Court Collection Assistant	10	10.0	10	9.3	7	7.0	8	8.0	7	7.0
Court Collection Officer	13	13.0	13	13.0	13	13.0	13	12.2	12	12.0
Court Collection Specialist	25	25.0	25	23.7	28	28.0	27	27.0	28	28.0
Financial Services Mgr I	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Court Collection Officer	7	5.2	7	7.0	7	7.0	7	7.0	7	7.0
Supervising Court Collection Officer	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Training and Procedure Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	60	58.2	60	58.0	60	60.0	60	59.2	59	59.0
304600 - FINANCIAL SYSTEMS AND BUSINESS PROCESSES										
Administrative Analyst I	-	-	-	-	1	1.0	-	-	-	-
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Collection Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Principal Administrative Analyst	1	1.0	1	1.0	1	1.0	1	-	-	-
Senior Administrative Analyst	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	4	4.0	4	4.0	4	4.0	3	2.0	2	2.0
304700 - PURCHASING										
Accounting Specialist	-	-	1	1.0	-	-	-	-	-	-
Administrative Analyst I	-	-	-	-	-	-	1	1.0	2	2.0
Administrative Analyst II	1	1.0	1	1.0	2	2.0	-	-	1	1.0
Administrative Assistant II	1	1.0	1	1.0	1	1.0	-	-	-	-
Buying Technician	1	1.0	1	1.0	-	-	-	-	-	-
Financial Services Manager II	-	-	-	-	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	1.0	1	1.0	-	-	-	-
Procurement Specialist II	-	-	-	-	-	-	6	6.0	5	5.0
Senior Administrative Analyst	1	1.0	1	1.0	-	-	2	2.0	2	2.0
Staff Assistant	2	2.0	2	2.0	-	-	-	-	1	1.0
Staff Specialist	3	2.5	3	3.0	6	6.0	-	-	-	-
COST CENTER TOTAL	10	9.5	11	11.0	11	11.0	10	10.0	12	12.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
305100 - HUMAN RESOURCES										
Associate Human Resources Analyst	-	-	-	-	-	-	-	-	3	3.0
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Human Resources Analyst	2	2.0	3	1.0	3	3.0	3	3.0	3	3.0
Human Resources Specialist I	3	3.0	3	3.0	4	4.0	3	3.0	2	2.0
Human Resources Specialist II	7	7.0	2	2.0	4	3.0	5	4.5	2	2.0
Office Assistant	1	1.0	1	1.0	1	1.0	-	-	-	-
Office Specialist	2	1.5	1	1.0	-	-	1	1.0	-	-
Principal Human Resources Analyst	1	0.5	1	0.5	1	0.5	2	1.5	2	2.0
Senior Human Resources Analyst	4	4.0	4	3.8	4	3.8	4	3.8	4	3.8
Senior Human Resources Specialist	1	1.0	5	5.0	5	5.0	6	6.0	4	4.0
COST CENTER TOTAL	23	22.0	22	19.3	24	22.3	26	24.8	22	21.8
305200 - TRAINING										
Human Resources Analyst	1	1.0	1	1.0	1	1.0	-	-	1	1.0
Human Resources Specialist I	1	1.0	1	1.0	-	-	-	-	-	-
Human Resources Specialist II	-	-	1	1.0	2	2.0	1	1.0	2	1.7
Office Assistant	-	-	-	-	1	1.0	-	-	-	-
Office Specialist	1	1.0	1	1.0	2	2.0	1	0.5	2	2.0
Principal Human Resources Analyst	-	-	-	-	-	-	1	1.0	1	1.0
Senior Human Resources Analyst	1	1.0	1	1.0	1	1.0	-	-	-	-
Senior Human Resources Specialist	1	1.0	1	1.0	-	-	-	-	1	1.0
Staff Development Specialist	4	4.0	4	4.0	3	3.0	1	1.0	1	1.0
COST CENTER TOTAL	9	9.0	10	10.0	10	10.0	4	3.5	8	7.7
306100 - CHIEF OPERATIONS OFFICER										
Administrative Analyst II	1	0.1	-	-	-	-	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	3	3.0	3	3.0	3	3.0
Court Administrator	3	2.6	3	2.5	2	2.0	2	2.0	2	2.0
Deputy Court Executive Officer	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist II	1	1.0	1	1.0	1	0.5	-	-	-	-
Superior Court Clerk I	-	-	-	-	9	4.5	10	4.0	10	10.0
Superior Court Director	-	-	-	-	-	-	1	1.0	1	1.0
Superior Court Manager	-	-	-	-	1	1.0	-	-	-	-
COST CENTER TOTAL	8	6.7	7	6.5	18	13.0	19	13.0	19	19.0
306200 - COLLABORATIVE COURTS										
Administrative Analyst II	1	1.0	1	1.0	1	1.0	-	-	-	-
Collaborative Court Coordinator	9	8.1	6	6.0	6	6.0	6	6.0	5	5.0
Senior Administrative Analyst	-	-	-	-	-	-	1	1.0	1	1.0
Staff Assistant	1	1.0	1	1.0	1	1.0	1	0.4	1	1.0
Superior Court Manager	1	1.0	1	1.0	1	1.0	-	-	-	-
COST CENTER TOTAL	12	11.1	9	9.0	9	9.0	8	7.4	7	7.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
306311 - CIVIL OPERATIONS										
Administrative Analyst II	3	3.0	3	3.0	2	2.0	-	-	-	-
Administrative Assistant II	-	-	1	1.0	1	1.0	1	1.0	1	1.0
Court Attendant	-	-	34	34.0	28	28.0	29	28.3	30	30.0
Court Attendent Trainee	-	-	-	-	6	6.0	3	3.0	-	-
Court Operations Manager I	1	1.0	1	1.0	2	2.0	1	1.0	-	-
Court Operations Manager II	3	2.6	3	3.0	4	4.0	4	4.0	4	4.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	3	2.3	1	1.0
Court Supervisor II	1	1.0	-	-	-	-	-	-	-	-
Courtroom Operations Supervisor	7	6.1	7	7.0	7	7.0	8	8.0	7	7.0
Data Entry Specialist	5	3.2	2	2.0	-	-	-	-	-	-
Data Entry Technician	1	1.0	1	1.0	-	-	-	-	-	-
Legal Processing Specialist I	-	-	-	-	7	6.0	2	2.0	-	-
Legal Processing Specialist II	138	133.4	90	89.0	88	86.0	77	73.0	63	62.0
Legal Processing Supervisor	13	13.0	13	12.8	10	10.0	7	7.0	4	4.0
Office Assistant	2	2.0	5	5.0	6	5.0	5	4.3	3	3.0
Paralegal - Family Law Facilitator	-	-	-	-	1	1.0	-	-	-	-
Program Coordinator/Specialist	3	3.0	3	3.0	3	3.0	3	3.0	4	4.0
Staff Assistant	1	1.0	1	-	-	-	-	-	-	-
Staff Development Specialist	-	-	-	-	-	-	1	1.0	-	-
Superior Court Clerk I	-	-	-	-	3	3.0	2	2.0	2	2.0
Superior Court Clerk II	-	-	-	-	20	20.0	17	17.0	17	17.0
Superior Court Clerk III	62	61.1	59	58.5	34	34.0	33	33.0	28	28.0
Training and Procedure Specialist	7	7.0	7	7.0	7	6.0	5	5.3	5	5.0
COST CENTER TOTAL	248	239.4	231	228.3	230	225.0	201	195.2	169	168.0
306330 - RECORDS MANAGEMENT										
Court Operations Manager I	1	1.0	1	1.0	1	1.0	-	-	-	-
Court Operations Manager II	-	-	-	-	-	-	1	1.0	1	1.0
Custodian II	-	-	1	1.0	-	-	-	-	-	-
Data Entry Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist II	2	2.0	1	1.0	-	-	2	2.0	-	-
Legal Processing Supervisor	-	-	-	-	-	-	-	-	2	2.0
Legal Property Technician	5	5.0	5	4.8	5	5.0	6	4.5	8	8.0
Office Assistant	23	19.6	19	18.1	21	19.8	20	19.3	23	23.0
Office Supervisor A	1	1.0	1	1.0	-	-	-	-	-	-
Office Technician	2	1.7	2	1.7	-	-	-	-	1	1.0
Senior Legal Property Technician	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Support Services Supervisor I	1	1.0	1	1.0	-	-	-	-	-	-
Support Services Supervisor II	3	3.0	3	3.0	4	4.0	3	3.0	4	4.0
Training and Procedure Specialist	1	0.1	1	0.6	1	-	1	1.0	1	1.0
Utility Worker/Driver	1	1.0	2	1.5	4	4.0	3	3.0	3	3.0
COST CENTER TOTAL	42	37.4	39	36.7	38	35.8	38	35.8	45	45.0
306340 - COURT CLERK ACADEMY										
Administrative Analyst II	1	1.0	1	-	-	-	-	-	-	-
Office Specialist	1	1.0	-	-	-	-	-	-	-	-
Superior Court Clerk I	10	3.3	-	-	-	-	-	-	-	-
COST CENTER TOTAL	12	5.3	1	-	-	-	-	-	-	-

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
306411 - CRIMINAL AND TRAFFIC OPERATIONS										
Accounting Specialist	1	1.0	1	1.0	-	-	-	-	-	-
Administrative Analyst II	3	2.1	4	3.6	2	2.0	1	1.0	1	1.0
Administrative Assistant I	3	2.2	2	2.0	2	2.0	1	1.0	-	-
Administrative Assistant II	1	1.0	2	2.0	3	3.0	4	4.0	4	4.0
Court Operations Manager I	-	-	-	-	1	1.0	2	2.0	-	-
Court Operations Manager II	8	7.6	8	8.0	9	9.0	9	9.0	10	10.0
Court Operations Manager III	5	5.0	5	5.0	4	4.0	4	4.0	4	4.0
Court Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Court Supervisor II	3	3.0	1	1.0	1	1.0	1	0.3	-	-
Courtroom Operations Supervisor	11	9.2	11	11.0	11	11.0	11	11.0	12	12.0
Data Entry Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	2	2.0	2	2.0	-	-	-	-	-	-
Judicial Assistant	5	5.0	6	6.0	6	6.0	4	4.0	-	-
Legal Processing Specialist I	-	-	-	-	22	21.0	6	5.8	1	1.0
Legal Processing Specialist II	214	210.3	196	194.7	170	167.5	169	165.2	155	152.3
Legal Processing Supervisor	26	23.3	22	22.0	21	21.0	18	18.0	16	16.0
Office Assistant	5	5.0	5	5.0	8	8.0	7	7.0	6	6.0
Office Specialist	1	0.1	1	1.0	2	2.0	2	2.0	1	1.0
Principal Administrative Analyst	1	1.0	1	1.0	-	-	-	-	-	-
Program Coordinator/Specialist	6	6.0	7	7.0	8	8.0	9	8.3	8	8.0
Senior Administrative Analyst	-	-	-	-	1	1.0	1	1.0	-	-
Staff Assistant	1	1.0	-	-	-	-	-	-	-	-
Superior Court Clerk I	-	-	-	-	10	9.8	15	15.0	12	12.0
Superior Court Clerk II	1	1.0	-	-	80	78.8	69	68.8	73	72.8
Superior Court Clerk III	150	149.1	151	150.2	64	63.0	68	68.0	66	66.0
Training and Procedure Specialist	11	10.1	6	6.0	5	5.0	5	4.3	4	4.0
COST CENTER TOTAL	460	446.8	432	429.5	431	425.1	407	400.7	374	371.1
306413 - DETENTION RELEASE										
Detention Release Manager	-	-	-	-	1	1.0	1	1.0	-	-
Detention Release Officer	8	8.0	8	8.0	8	8.0	9	9.0	10	10.0
Office Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Detention Release Officer	6	6.0	2	2.0	2	2.0	2	2.0	1	1.0
Senior Administrative Analyst	-	-	-	-	-	-	-	-	-	0.2
Supervising Detention Release Officer	1	1.0	1	1.0	-	-	-	-	1	1.0
COST CENTER TOTAL	16	16.0	12	12.0	12	12.0	13	13.0	13	13.2

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs	Auth. positions	FTEs
306512 - PROBATE AND MENTAL HEALTH										
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Investigator II	9	6.5	6	6.0	5	5.0	6	6.0	-	-
Court Investigator III	1	1.0	1	1.0	2	2.0	1	1.0	-	-
Court Operations Manager III	1	1.0	1	1.0	1	1.0	-	-	-	-
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Data Entry Specialist	2	2.0	2	2.0	3	3.0	3	3.0	-	-
Information Processing Specialist	2	2.0	2	2.0	-	-	-	-	-	-
Information Processing Technician	1	0.2	-	-	1	1.0	1	1.0	-	-
Legal Processing Specialist I	-	-	-	-	1	1.0	1	1.0	-	-
Legal Processing Specialist II	6	6.0	6	6.0	5	5.0	5	5.0	8	8.0
Office Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Technician	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Probate Calendar Coordinator	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Probate Checker	2	2.0	2	2.0	2	2.0	2	2.0	2	2.0
Probate Examiner I	-	-	-	-	1	1.0	1	1.0	2	2.0
Probate Examiner II	10	6.3	5	5.0	4	4.0	4	4.0	6	6.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Superior Court Clerk I	-	-	-	-	2	2.0	2	2.0	1	1.0
Superior Court Clerk II	-	-	-	-	2	2.0	2	2.0	2	2.0
Superior Court Clerk III	10	10.0	9	9.0	4	4.0	3	3.0	3	3.0
Supervising Court Investigator	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Supervising Probate Examiner	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Training and Procedure Specialist	-	-	-	-	-	-	1	1.0	-	-
COST CENTER TOTAL	52	45.0	42	42.0	41	41.0	40	40.0	28	28.0
306514 - FAMILY LAW										
Administrative Analyst II	-	-	1	0.6	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Operations Manager I	-	-	-	-	1	1.0	-	-	-	-
Court Operations Manager II	2	2.0	2	2.0	1	1.0	2	2.0	2	2.0
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Reporter	1	1.0	1	1.0	1	1.0	-	-	-	-
Courtroom Operations Supervisor	3	2.1	3	3.0	4	4.0	3	3.0	3	3.0
Data Entry Specialist	4	3.1	4	4.0	3	3.0	5	5.0	4	4.0
Data Entry Technician	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	-	-	1	1.0	3	3.0	2	2.0
Legal Processing Specialist II	30	30.0	30	30.0	33	33.0	36	35.3	37	37.0
Legal Processing Supervisor	2	2.0	2	2.0	3	3.0	3	3.0	2	2.0
Office Assistant	8	8.0	10	10.0	8	8.0	6	6.0	1	1.0
Office Specialist	-	-	-	0.4	-	-	-	-	-	-
Program Coordinator/Specialist	1	1.0	2	2.0	2	2.0	2	2.0	2	2.0
Superior Court Clerk I	-	-	-	-	4	4.0	9	9.0	-	-
Superior Court Clerk II	-	-	-	-	13	13.0	13	13.0	19	19.0
Superior Court Clerk III	23	21.2	27	26.3	11	11.0	11	11.0	13	12.4
Support Services Supervisor II	2	2.0	2	2.0	1	1.0	1	1.0	-	-
Training and Procedure Specialist	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
COST CENTER TOTAL	83	79.3	91	90.3	93	93.0	101	100.3	92	91.4

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
306516 - FAMILY COURT SERVICES										
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Investigator II	1	1.0	1	1.0	-	-	-	-	5	5.0
Court Investigator III	2	2.0	2	2.0	-	-	-	-	2	2.0
Court Mediator I	-	-	-	-	1	1.0	2	2.0	1	1.0
Court Mediator II	27	26.0	26	25.5	27	27.0	26	26.0	27	27.0
Court Operations Manager III	-	-	-	-	1	1.0	1	1.0	1	1.0
Information Processing Specialist	3	3.0	3	3.0	1	1.0	1	1.0	1	1.0
Information Processing Technician	1	1.0	1	1.0	4	4.0	4	4.0	3	3.0
Legal Processing Specialist II	1	1.0	1	1.0	1	1.0	1	1.0	3	3.0
Office Specialist	1	1.0	1	1.0	1	0.7	1	0.7	1	1.0
Superior Court Manager	1	1.0	1	1.0	-	-	-	-	-	-
Supervising Court Investigator	-	-	-	-	-	-	-	-	1	1.0
Supervising Court Mediator	3	3.0	3	3.0	3	3.0	3	3.0	3	3.0
COST CENTER TOTAL	41	40.0	40	39.5	40	39.7	40	39.7	48	48.0
306517 - JUVENILE DEPENDENCY AND DELINQUENCY										
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Administrative Assistant II	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Court Operations Manager III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Court Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Courtroom Operations Supervisor	2	2.0	2	2.0	2	2.0	2	2.0	1	1.0
Data Entry Specialist	2	2.0	2	2.0	-	-	1	1.0	-	-
Executive Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist I	-	-	-	-	2	2.0	2	2.0	-	-
Legal Processing Specialist II	20	20.0	20	20.0	16	16.0	17	17.0	20	20.0
Legal Processing Supervisor	1	1.0	1	1.0	2	2.0	2	2.0	2	2.0
Office Assistant	6	6.0	4	4.0	7	7.0	6	6.0	6	5.5
Office Specialist	1	1.0	1	1.0	2	2.0	1	1.0	1	1.0
Program Coordinator/Specialist	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Accounting Assistant	-	-	-	-	-	-	-	-	1	1.0
Superior Court Clerk II	1	1.0	-	-	5	5.0	6	6.0	6	6.0
Superior Court Clerk III	19	18.1	20	20.0	14	14.0	14	14.0	12	12.0
Support Services Supervisor II	-	-	1	1.0	1	1.0	1	1.0	-	-
Training and Procedure Specialist	2	2.0	2	2.0	1	1.0	1	1.0	1	1.0
COST CENTER TOTAL	60	59.1	58	58.0	57	57.0	58	58.0	54	53.5
306521 - JUVENILE JUSTICE COMMISSION										
Administrative Analyst II	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Specialist	1	1.0	1	0.6	-	0.3	-	0.3	-	0.3
COST CENTER TOTAL	2	2.0	2	1.6	1	1.3	1	1.3	1	1.3
306522 - SELF-HELP SERVICES (non-grant)										
Attorney/Assistant Facilitator	-	-	-	-	1	1.0	1	1.0	2	2.0
Collaborative Court Coordinator	1	1.0	1	1.0	-	-	-	-	-	-
Judicial Assistant	1	1.0	-	-	-	-	-	-	-	-
Legal Processing Specialist I	-	-	-	-	1	1.0	-	-	1	0.8
Legal Processing Specialist II	1	1.0	-	-	1	1.0	2	2.0	2	2.0
Office Assistant	2	1.2	-	-	-	-	-	-	-	-
Paralegal - Family Law Facilitator	1	1.0	1	1.0	3	3.0	4	4.0	4	3.5
Staff Assistant	-	-	-	-	-	-	1	0.6	-	-
Staff Specialist	4	1.4	-	-	-	-	-	-	-	-
COST CENTER TOTAL	10	6.6	2	2.0	6	6.0	8	7.6	9	8.3

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
(WBS) - CALIFORNIA SELF-HELP CENTERS										
Attorney/Assistant Facilitator	4	4.0	4	4.0	4	4.0	5	5.0	5	5.0
Legal Processing Specialist I	-	-	-	-	1	1.0	-	-	-	-
Legal Processing Specialist II	1	1.0	2	2.0	1	1.0	3	3.0	3	3.0
Paralegal - Family Law Facilitator	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Senior Research Attorney	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Staff Assistant	-	-	-	-	-	-	-	-	-	-
Self Help Service Manager	-	-	-	-	-	-	-	-	1	0.5
Superior Court Clerk III	1	1.0	-	-	-	-	-	-	-	-
COST CENTER TOTAL	8	8.0	8	8.0	8	8.0	10	10.0	10	9.5
(WBS) - ACCESS TO VISITATION										
Administrative Analyst II	-	0.1	-	-	-	-	-	-	-	-
COST CENTER TOTAL	-	0.1	-	-	-	-	-	-	-	-
(WBS) - AB 1058 FACILITATOR										
Administrative Analyst II	-	-	-	-	-	-	1	1.0	1	1.0
Attorney/Assistant Facilitator	2	2.0	2	2.0	2	2.0	1	1.0	1	1.0
Court Supervisor I	1	1.0	-	-	-	-	-	-	-	-
Family Law Facilitator	1	1.0	1	1.0	1	1.0	1	1.0	-	-
Legal Processing Specialist I	-	-	-	-	-	-	-	-	-	0.2
Legal Processing Specialist II	2	2.0	2	2.0	3	3.0	3	3.0	2	2.0
Legal Processing Supervisor	-	-	1	1.0	-	-	-	-	-	-
Paralegal - Family Law Facilitator	1	1.0	1	1.0	1	1.0	1	1.0	1	0.5
Self Help Service Manager	-	-	-	-	-	-	-	-	-	0.5
Staff Assistant	-	-	-	-	-	-	-	-	1	1.0
COST CENTER TOTAL	7	7.0	7	7.0	7	7.0	7	7.0	6	6.2
(WBS) - AB 1058 COMMISSIONER										
Court Interpreter	-	0.1	1	1.1	1	1.1	2	2.2	1	1.2
Court Reporter	2	2.2	2	2.6	2	2.5	1	1.0	1	0.3
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Data Entry Specialist	2	2.0	2	2.0	3	3.0	2	2.0	2	2.0
Legal Processing Specialist II	9	9.0	9	9.0	7	7.0	6	6.0	6	6.0
Office Assistant	-	0.9	-	0.9	1	2.2	-	-	-	-
Office Technician	-	0.3	-	0.3	-	-	-	-	-	-
Superior Court Clerk I	-	-	-	-	-	-	1	1.0	-	-
Superior Court Clerk II	-	-	-	-	-	-	-	-	1	1.0
Superior Court Clerk III	4	4.0	4	4.0	4	4.0	3	3.0	3	3.0
Superior Court Commissioner	3	3.0	3	3.0	3	3.0	3	3.0	2	2.5
COST CENTER TOTAL	21	22.5	22	23.9	22	23.8	19	19.2	17	17.0

BUDGETED STAFFING BY COST CENTER AND CLASSIFICATION
Fiscal Years 2009-10 through 2013-14

Cost Center / Classification	2009-10 BUDGET		2010-11 BUDGET		2011-12 BUDGET		2012-13 BUDGET		2013-14 BUDGET	
	Auth. positions	FTEs								
(WBS) - COMPLEX CIVIL										
Court Attendent	-	-	3	3.0	3	3.0	3	3.0	3	3.0
Courtroom Operations Supervisor	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Legal Processing Specialist II	4	4.0	3	3.0	3	3.0	3	3.0	3	3.0
Office Assistant	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Office Supervisor A	1	1.0	-	-	-	-	-	-	-	-
Research Attorney	1	1.1	1	1.1	1	1.1	-	-	-	-
Senior Research Attorney	-	-	-	-	-	-	1	1.0	1	1.0
Staff Assistant	1	1.0	-	-	-	-	-	-	-	-
Superior Court Clerk III	1	1.0	1	1.0	1	1.0	1	1.0	1	1.0
Systems/Programmer Analyst I	-	0.1	-	-	-	-	-	-	-	-
User Support Technician II	-	-	-	0.1	-	0.1	-	-	-	-
COST CENTER TOTAL	10	10.2	10	10.2	10	10.2	10	10.0	10	10.0
TOTAL BUDGETED STAFFING (including Judges)	1,916	1,833.0	1,803	1,775.8	1,839	1,804.5	1,767	1,722.7	1,676	1,648.6
Less: Superior Court Judge	115	115.0	117	117.0	119	119.0	122	122.0	124	124.0
TOTAL BUDGETED STAFFING (excluding Judges)	1,801	1,718.0	1,686	1,658.8	1,720	1,685.5	1,645	1,600.7	1,552	1,524.6

CENTRAL JUSTICE CENTER
700 Civic Center Drive West
Santa Ana, CA 92701



Serving the cities of:

- » Orange
- » Santa Ana
- » Tustin
- » Villa Park

GENERAL INFORMATION

Building capacity (sq. ft.)	500,533	Total Court Staff	796
<i>Superior Court occupied</i>	322,724	<i>Judges</i>	51
<i>County or other occupied</i>	31,265	<i>Assigned judges</i>	7
<i>Common area</i>	146,544	<i>Commissioners</i>	6
		<i>Non-judicial staff</i>	732
Number of courtrooms	65	Non-Court Staff	213
<i>Criminal and Traffic</i>	33	<i>District Attorney</i>	80
<i>Civil and Small Claims</i>	28	<i>Probation</i>	10
<i>Probate</i>	3	<i>Sheriff</i>	115
<i>Department 1</i>	1	<i>Victim Witness</i>	8
Children's Waiting Room:	Yes		
Self-Help Center:	Yes		
ADA accessible:	Yes		

- » Facility hours: 7:30 a.m. to 5:00 p.m.
- » Self-Help Center hours: Mon. - Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 8:00 a.m. to 3:00 p.m.

NUMBER OF CASES FILED AT THIS COURTHOUSE

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>5-YEAR AVERAGE</u>
Felonies	3,849	3,521	3,540	3,523	3,721	3,631
Misdemeanors	11,322	11,362	11,042	10,785	10,038	10,910
Traffic	128,815	126,226	122,733	122,049	86,792	117,323
Small Claims	6,375	5,499	4,778	4,246	5,945	5,369
Civil - limited	12,671	11,545	10,992	9,437	15,571	12,043
TOTAL CASES FILED	163,032	158,153	153,085	150,040	122,067	149,275

SUPERVISING JUDGES

- Hon. Gerald Johnston (Central Panel)
- Hon. Charles Margines (Civil Panel)
- Hon. Gregg L. Prickett (Central Felony Panel)
- Hon. Mary Fingal Schulte (Probate Panel)

FACILITY MANAGER

Steve Chaffee

COURTROOM AT THE JAIL (CJ1)
550 N. Flower St. Building 50
Santa Ana, CA 92703

Opened in partnership with the Orange County Sheriff's Department, District Attorney, and Public Defender Office, CJ1's objective is to conduct court wide in-custody arraignments, and continue the Court's effort towards reducing courthouse detention overcrowding.



GENERAL INFORMATION

CJ1 space (sq. ft.)	2,589	Total Court Staff	13
Square footage includes the courtroom, staff work area, chambers, and the public viewing area		<i>Judicial Officer</i>	1
		<i>Non-judicial staff</i>	12
Number of courtrooms	1	Non-Court Staff	15
<i>Criminal</i>	1	<i>District Attorney</i>	3
		<i>Public Defender</i>	4
		<i>Sheriff</i>	8
Children's Waiting Room:	No		
Self-Help Center:	No		
ADA accessible:	Yes		

» Hours: 10:00 a.m. to 7:00 p.m.

NUMBER OF CASES HEARD AT THIS FACILITY

	<u>2011-12</u>	<u>2012-13</u>
Felonies	10,396	11,553
Misdemeanors	26,621	25,912
Infractions	4,904	4,339
TOTAL CASES HEARD AT THIS FACILITY	41,921	41,804

SUPERIOR COURT JUDGE
Assignment rotates every 60 days

BRANCH MANAGER
Anabel Romero

FACILITY MANAGER
Steve Chaffee

COMMUNITY COURT

909 N. Main Street
Santa Ana, CA 92701

Collaborative Courts enhance the quality of justice and service to the public by providing alternatives to traditional court processes and sentencing options so as to increase public safety, reduce recidivism, and promote cost savings.



GENERAL INFORMATION

Community Court space (sq. ft.)	7,727	Total Court Staff	9
		<i>Judges</i>	<i>1</i>
		<i>Non-judicial staff</i>	<i>8</i>
Number of courtrooms	1	Non-Court Staff	12
Self-Help Center:	No	<i>District Attorney</i>	<i>1</i>
Children's Waiting Room:	Yes	<i>Public Defender</i>	<i>3</i>
ADA accessible:	Yes	<i>Probation</i>	<i>1</i>
		<i>Health Care Agency</i>	<i>1</i>
		<i>Sheriff</i>	<i>4</i>
		<i>CCLC (Children's Chambers)</i>	<i>2</i>

- » Hours: 8:00 a.m. to 5:00 p.m. (closed from 12:00 to 1:00 p.m.)
- » A variety of agencies that provide supportive services are co-located onsite.
- » Walk-ins are welcome!

NUMBER OF COLLABORATIVE COURT ACTIVE PARTICIPANTS as of June 30, 2013

	<u>Community Court only</u>	<u>All justice centers</u>
Adult Drug Court	138	386
Juvenile Drug Court	-	47
Truancy Court	-	104
Girls Court	-	43
Boys Court	-	51
DUI Court	44	198
Mental Health Courts	196	196
Veterans Court	38	38
Homeless Outreach Court	854	854
TOTAL ACTIVE PARTICIPANTS	<u>1,270</u>	<u>1,917</u>

SUPERIOR COURT JUDGE
Hon. Wendy Lindley

COLLABORATIVE COURTS MANAGER
Paul Shapiro

FACILITY MANAGER
Steve Chaffee

CIVIL COMPLEX CENTER

751 W. Santa Ana Blvd.
Santa Ana 92701

Complex cases are classified as those that are designated complex under the provisions of California Rules of Court, Rule 3.400. A class action suit is an example of a complex action. Complex cases sometimes take up to five years to be resolved.



GENERAL INFORMATION

Building capacity (sq. ft.)

28,766

Total Court Staff

42

Judges

5

Non-judicial staff

37

Number of courtrooms

5

Civil

5

Self-Help Center:

No

Non-Court Staff

3

Children's Waiting Room:

No

Sheriff

3

ADA accessible:

Yes

- » Facility hours: 8:00 a.m. to 5:00 p.m.
- » Only unlimited civil cases are heard at this facility.
- » All documents at this location are filed electronically.
- » On site evidence presentation equipment is available for use by litigants and attorneys.

SUPERVISING JUDGE

Hon. Charles Margines (Civil Panel)

CIVIL OPERATIONS MANAGER

Vicky Brizuela

FACILITY MANAGER

Steve Chaffee

IRVINE FACILITY
17112 Armstrong Ave.
Irvine, CA 92614

The Irvine facility does not have courtrooms or provide direct services to the public. Staff from the following functional areas are located at this facility.

- » Collections
- » Contracts and Procurement
- » Court Technology Services
- » Planning and Research
- » Records and Exhibits Management



GENERAL INFORMATION

Building capacity (sq. ft.)	48,200	Total Court Staff	58
Number of courtrooms	none	<i>Collections</i>	<i>15</i>
Self-Help Center:	No	<i>CTS</i>	<i>14</i>
Children's Waiting Room:	No	<i>Purchasing</i>	<i>12</i>
ADA accessible:	Yes	<i>Records Mgmt.</i>	<i>13</i>
		<i>Planning and Research</i>	<i>4</i>

» Hours: 8:00 a.m. to 5:00 p.m. daily

SUPERVISING JUDGE
n/a

FACILITY MANAGER
Steve Chaffee
Lori Millard

HARBOR JUSTICE CENTER
4601 Jamboree Road
Newport Beach, CA 92660



Serving the following cities:

- » Aliso Viejo
- » Dana Point
- » Irvine
- » Laguna Beach
- » Laguna Hills
- » Laguna Niguel
- » Laguna Woods
- » Lake Forest
- » Mission Viejo
- » Newport Beach
- » Rancho Santa Margarita
- » San Clemente
- » San Juan Capistrano

Serving the following city for small claims, unlawful detainer and civil harassment only:

- » Costa Mesa

GENERAL INFORMATION

Building capacity (sq. ft.)	110,855	Total Court Staff	141
<i>Superior Court occupied</i>	73,166	<i>Judges</i>	11
<i>County or other occupied</i>	13,603	<i>Commissioners</i>	2
<i>Common area</i>	24,086	<i>Non-judicial staff</i>	128
Number of courtrooms	13	Non-Court Staff	123
<i>Criminal and Traffic</i>	13	<i>District Attorney</i>	49
<i>Civil</i>	1	<i>Probation</i>	3
Self-Help Center:	Yes	<i>Public Defender</i>	24
Children's Waiting Room:	No	<i>Sheriff</i>	32
ADA accessible:	Yes	<i>Victim Witness</i>	6
		<i>Other</i>	9

- » Facility hours: 7:30 a.m. to 5:00 p.m. Clerk's office hours: 8:00 a.m. to 4:00 p.m.
- » Traffic cases to be heard by a judge at HJC-NB must be pre-calendared using the Court's website.
- » Night traffic court at HJC-NB is available on the first Tuesday of every month.

NUMBER OF CASES FILED AT THIS COURTHOUSE

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>5-YEAR AVERAGE</u>
Felonies	3,580	3,382	3,568	3,582	4,269	3,676
Misdemeanors	14,156	14,240	15,121	15,080	12,779	14,275
Traffic	100,644	99,643	79,440	85,537	89,369	90,927
TOTAL CASES FILED	118,380	117,265	98,129	104,199	106,417	108,878

SUPERVISING JUDGE
Hon. Robert Gannon

BRANCH MANAGER
Gina Mendoza

FACILITY MANAGER
Lori Millard

LAMOREAUX JUSTICE CENTER

341 The City Drive South
Orange, CA 92868



Case types heard at this facility for all of Orange County include the following:

- » Family Law
- » Juvenile Delinquency
- » Juvenile Dependency

GENERAL INFORMATION

Building capacity (sq. ft.)	230,886	Total Court Staff	340
<i>Superior Court occupied</i>	127,655	<i>Judges</i>	25
<i>County or other occupied</i>	32,010	<i>Assigned judges</i>	-
<i>Common area</i>	71,221	<i>Commissioners</i>	5
		<i>Non-judicial staff</i>	310
Number of courtrooms	30	Non-Court Staff	
<i>Family Law</i>	19	COUNTY OF ORANGE	177
<i>Juvenile</i>	11	<i>County Counsel</i>	21
		<i>District Attorney</i>	22
		<i>Probation</i>	13
		<i>Public Defender</i>	35
Self-Help Center:	Yes	<i>Sheriff</i>	57
Family Law Facilitator:	Yes	<i>Social Services Agency</i>	29
Children's Waiting Room:	Yes		
ADA accessible:	Yes	OTHER	39
		<i>Denise Schleicher</i>	2
		<i>DV Assistance Program</i>	6
		<i>Harold La Flamme</i>	7
		<i>J. Michael Hughes</i>	4
		<i>Juvenile Defenders</i>	13
		<i>Victim Witness</i>	7
» Counter hours:	Family Law - 8:00 a.m. to 4:00 p.m. Juvenile - 8:00 a.m. to 4:00 p.m. Self-Help - Mon. through Thurs. 8:00 a.m. to 4:00 p.m.; Fri. 8:00 a.m. to 3:00 p.m.		
» Collaborative Courts held at LJC include Juvenile Drug Court, Truancy Court, Girls Court, and Boys Court.			

NUMBER OF CASES FILED AT THIS COURTHOUSE

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>5-YEAR AVERAGE</u>
Family Law	32,637	29,103	28,025	27,725	25,903	28,679
Juvenile	14,433	12,711	13,690	11,876	10,168	12,576
Probate and Mental Health	7,939	8,654	7,700	7,670	7,472	7,887
TOTAL CASES FILED	55,009	50,468	49,415	47,271	43,543	49,141

PRESIDING AND SUPERVISING JUDGES

Hon. Douglas Hatchimonji (Juvenile Presiding Judge)
Hon. Clay Smith (Family Law Supervising Judge)

DIRECTOR

Lori Myers

FACILITY MANAGER

Todd Sundvold

NORTH JUSTICE CENTER
1275 N. Berkeley Ave.
Fullerton, CA 92832



Serving the cities of:

- » Anaheim
- » Brea
- » Buena Park
- » Fullerton
- » La Habra
- » La Palma
- » Placentia
- » Yorba Linda

GENERAL INFORMATION

Building capacity (sq. ft.)	131,843	Total Court Staff	160
<i>Superior Court occupied</i>	89,544	<i>Judges</i>	11
<i>County or other occupied</i>	9,608	<i>Assigned judges</i>	3
<i>Common area</i>	32,691	<i>Commissioners</i>	4
		<i>Non-judicial staff</i>	142
Number of courtrooms	18	Non-Court Staff	107
<i>Criminal and Traffic</i>	17	<i>District Attorney</i>	31
<i>Civil and Small Claims</i>	1	<i>Probation</i>	3
		<i>Sheriff</i>	40
Self-Help Center:	Yes	<i>Anaheim City Attorney</i>	12
Children's Waiting Room:	Yes	<i>Victim Witness</i>	4
ADA accessible:	Yes	<i>Other</i>	17

- » Facility hours: 7:30 a.m. to 5:00 p.m. Clerks' Office is open 8:00 a.m. to 4:00 p.m.
- » Self-Help Center hours: Mon. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 8:00 a.m. to 3:00 p.m.
- » Traffic cases to be heard by a judge at NJC must be pre-calendared using the Court's website.
- » Night traffic court at NJC is available on the first Tuesday of every month.
- » The Short Stop Program is available at NJC twice per month.

NUMBER OF CASES FILED AT THIS COURTHOUSE

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>5-YEAR AVERAGE</u>
Felonies	4,133	4,140	4,124	4,016	4,434	4,169
Misdemeanors	16,903	15,690	15,475	14,227	12,506	14,960
Traffic	103,040	103,448	95,471	72,552	83,344	91,571
Small Claims	5,791	5,421	4,575	3,964	3,601	4,670
Civil - limited	13,618	15,985	15,550	14,900	10,970	14,205
TOTAL CASES FILED	143,485	144,684	135,195	109,659	114,855	129,576

SUPERVISING JUDGE
Hon. Michael Leversen

BRANCH MANAGER
Kelli Beltran

FACILITY MANAGER
Pam Brennan

WEST JUSTICE CENTER

8141 13th St.

Westminster, CA 92683

Serving the cities of:

- » Costa Mesa
- » Cypress
- » Fountain Valley
- » Garden Grove
- » Huntington Beach
- » Los Alamitos
- » Seal Beach
- » Stanton
- » Westminster



GENERAL INFORMATION

Building capacity (sq. ft.)	113,160	Total Court Staff	117
<i>Superior Court occupied</i>	83,288	<i>Judges</i>	9
<i>County or other occupied</i>	8,557	<i>Commissioners</i>	2
<i>Common area</i>	21,315	<i>Non-judicial staff</i>	106
Number of courtrooms	17	Non-Court Staff	96
<i>Criminal and Traffic</i>	17	<i>District Attorney</i>	50
		<i>Probation</i>	3
		<i>Sheriff</i>	33
Self-Help Center:	Yes	<i>Victim Witness</i>	6
Children's Waiting Room:	Yes	<i>Other</i>	4
ADA accessible:	Yes		

- » Facility hours: 7:30 a.m. to 5:00 p.m.
- » Self-Help Center: The West Justice Center Self Help Center is open to the public on a part-time basis on Tuesdays and Thursdays as a computer lab, to provide assistance for on-line document preparation and workshops for procedural
- » Traffic cases to be heard by a judge at WJC must be pre-calendared using the Court's website.
- » Night traffic court at WJC is available on the third Tuesday of every month from 4:00 to 6:00.

NUMBER OF CASES FILED AT THIS COURTHOUSE

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>5-YEAR AVERAGE</u>
Felonies	2,892	2,811	3,458	3,156	3,808	3,225
Misdemeanors	13,703	12,347	11,859	10,762	11,164	11,967
Traffic	93,828	99,791	101,906	83,432	86,431	93,078
Small Claims*	3,806	3,455	3,489	3,204	311	2,853
Civil - limited*	11,720	11,617	11,007	9,016	2,544	9,181
TOTAL CASES FILED	125,949	130,021	131,719	109,570	104,258	120,303

* On Oct 1, 2012, the Civil and Small Claims units at WJC were closed

SUPERVISING JUDGE

Hon. Michael Cassidy

BRANCH MANAGER

Albert De La Isla

FACILITY MANAGER

Aileen Endicott



This page left intentionally blank to facilitate double-sided printing